

INSTRUCTIONS FOR PARADE OR COMPETITIVE EVENT APPLICATION

1. An application must be completed in its entirety and submitted to the City Clerk with the fee and liability waiver.
2. An application must be received by the City Clerk no less than thirty (30) days prior to the proposed event.
3. Indicate if the event will be either a parade or competitive event from the following:

Parade – Any procession of five (5) or more people or vehicles on city streets. It includes non-competitive bikeathons, walkathons and foot races, but doesn't include funerals or picketing at a single location.

Competitive Event – Any race or other form of competition on city streets or sidewalks. It includes competition by foot, bicycle, horse or snowmobile.
4. Indicate the name of the carrier you have obtained to provide liability coverage for participants and organizers of the event: liability coverage to include personal injury and property damage in the amount of \$50,000.00 per person and/or incident. Also, indicate the binder or policy number provided by your carrier and the dollar amount of coverage as noted in the binder policy.
5. Please contact the Police Department if your parade or competitive event requires officers to perform traffic control during your event.
6. You may be required to obtain a policy or binder naming the City of Mackinac Island as co-insured, if deemed necessary by the City Council.

LIABILITY WAIVER

It is hereby understood that the person, organization, or group applying for or sponsoring the event described on the permit application agrees to hold harmless the City of Mackinac Island, its several agents, agencies, or officers either in said agent's, agencies' or officers' public or private capacity, against any claim for property or personal injury due to participation in the proposed event. It is also understood that any participants in the proposed event likewise will hold harmless in the above particulars the above named individuals. It is also understood that the person, organization or group sponsoring this event shall have informed each and every individual participant of the hold harmless agreement, and in addition thereto, shall inform each participant in unambiguous language and prior to the event that he/she participates at their own risk.

Signature of Permit Applicant

Date

Representing (Name of Group or Organization)

Subscribed and sworn before me, this _____ day of _____,
_____, a Notary Public in and for _____ County, Michigan.

Signature of Notary Public

My Commission Expires

Note: This liability waiver must be completed and attached to the permit application for parade or competitive event and submitted to the Mackinac Island City Clerk.

