

**C.C.E. Central Dispatch Authority  
Board of Directors**

**MINUTES**

**February 5, 2020**

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**BOD MEMBERS PRESENT**

Chris Christensen  
Shirley Roloff  
Michael Cain, Chairman  
Lyon Stephens  
John Wallace, Vice Chair  
Mike Newman  
Marcia Rocheleau  
David White  
Pat Ball  
Bill Dohm

**REPRESENTING**

Charlevoix County Board of Commissioners  
Charlevoix County Board of Commissioners (Alt)  
Charlevoix County Cities and Villages  
Charlevoix County Townships  
Cheboygan County Board of Commissioners  
Cheboygan County Board of Commissioners (Alt)  
Cheboygan County Townships  
Emmet County Board of Commissioners (Alt)  
Emmet County Townships  
Emmet County Townships (Alt)

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**BOD MEMBERS ABSENT**

Mark Heydlauff  
Todd Sorenson  
Harold Koviak  
Bill Shorter, Secretary  
Rob Straebel  
Victor Sinadinowski

**REPRESENTING**

Charlevoix County Cities and Villages (Alt)  
Charlevoix County Townships (Alt)  
Cheboygan County Townships (Alt)  
Emmet County Board of Commissioners  
Emmet County Cities and Villages  
Emmet County Cities and Villages (Alt)

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**911 COMMITTEE MEMBERS**

Kevin Shepard  
Jeff Lawson  
Michael Reaves  
Becki King  
Bob Engel

**REPRESENTING**

Charlevoix County Administrator  
Cheboygan County Administrator - Absent  
Acting Emmet County Administrator  
Fiscal Officer  
Civil Counsel

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**OTHERS PRESENT**

Al Welsheimer  
Randy Weston  
Diane Raab  
Pam Woodbury  
Rob Jerman  
Candace Pierce

**REPRESENTING**

TAC Liaison  
Emmet County EMS  
Cheboygan County City Council  
CCE Central Dispatch  
CCE Central Dispatch  
CCE Central Dispatch

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**Call to Order:** Chairman Mr. Cain called the meeting to order at 3:00 PM.

**Pledge of Allegiance**

**Attendance:** The board went around the room and introduced themselves, and we have a new city council person, Diane Raab, who will be representing the Cheboygan County Cities & Villages.

**Public Comment:** None

**Correspondence:** None

**AGENDA #6: Consent Agenda – Action Item to Approve, Receive and File**

- a. Minutes for January 15, 2020

***Motion made by Mr. Wallace, with Support from Mr. Ball, to approve, Receive and File the Consent Agenda as presented.***

**Voice Vote**

**Ayes; Cain, Wallace, Ball, White, Roloff, Rocheleau**

**Nays; None**

**Motion carries by voice vote.**

**AGENDA #7:**

**Public Safety Software System – Action Item**

We have been working very hard for months now and created a subcommittee and an RFP committee, based on technical requirements and needs of all the agencies. We received the RFPs and did site visits and phone interviews and TAC recommended Intellitech Corp. We put everything into the RFP that we want now and a wish list for down the road and they can accommodate those items. No funds needed up front, Intellitech will accept the \$350,000 grant money as their only down payment. They will not seek out any other large projects so they can assure we are taken care of. The contract safeguards are in place, with legal counsel's help, so we can refuse payment or get out of the contract if necessary.

The other top bidder was Central Square, and their quote was \$800,000 for the project, and \$200,000 a year for maintenance. The subcommittee did research about their customer service and said it was awful. Poor reviews with customer service. They weren't willing to work with us, and even being a current customer, they refused to upgrade our software. After further back and forth, they called and said they were waving the white flag and they were pulling out. Intellitech had great customer service reviews. Mr. Ball said Intellitech would be subcontracting some of the work out, and asked about assurances from Intellitech, that they stay on top of the sub-contractors and can meet their deadline. Mr. Christensen said he spoke to his sheriff and the county jail administrator and they both said it is not exactly what we want but it will be, eventually. He wants to make sure those expectations are met with the language written in the contract and assure there will not be any out of pocket costs for the county. Mr. Christensen said he is in full support. Mr. Reaves asked about any conversion charges from our current provider to our new provider. Woodbury said she would have to look into that. He asked if there was any penalty if we miss the deadline. Ms. Woodbury said legal counsel would review that.

Ms. Woodbury said the only upfront cost is \$350,000 from the grant money and that includes the maintenance for the first year. Mr. Jerman said Intellitech told them they would make

some upgrades and not charge for those. Mr. Reaves asked would any other software systems that require interfaces and are they willing to roll them into the current system.

***Motion made by Mr. Christensen, with Support from Mr. Wallace, for the board to award the bid for the new public safety software system to Intellitech Corporation in an amount, not to exceed \$350,000.00 with an annual maintenance not to exceed \$90,000.00 per year for 10 years and further recommend that the Board authorize the Board Chairperson to sign a contract between CCE and Intellitech Corporation upon approval of the Chairperson, Executive Director, and legal counsel with the ability to negotiate the terms of the contract in the event that the goals are not achieved.***

**Rollcall**

**Ayes; Cain, Christensen, Ball, Wallace, White, Rocheleau**

**Nays; None**

**Motion carries by rollcall vote.**

#### **AGENDA #10: 911 Board Report**

Ms. Woodbury briefly reviewed the board report. One employee left so we need to fill that position now. The generator purchase was approved and now just need to pay to have it converted to gas. Train the trainer classes have been scheduled for February and March. There was a Statewide 911 outage and PFN is meeting with the 911 Directors board this Friday so she will keep everyone updated. Mr. Christensen asked if they defaulted on a contract. Ms. Woodbury said our failover to Charter did not allow us to switch over to them. Mr. Shepard said no company should have that much power in the 911 industry and he would suggest the board look at other alternatives.

#### **ROUNDTABLE**

**Ball** – Nothing

**Cain** – Nothing

**Christensen** – Nothing

**King** – Nothing

**Roloff** - Nothing

**Dohm** – Nothing

**Newman** - Nothing

**Wallace** – Nothing

**White** – Nothing

**Rocheleau** – Nothing

**Raab** - Nothing

**Woodbury** - Nothing

**Jerman** - Nothing

#### **ADJOURNMENT**

Motion made by Mr. Cain to adjourn the meeting at 3:44PM.

Respectfully submitted by Candace Pierce