

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Meeting Location
1694 US 131 Highway, Petoskey, 49770**

MINUTES

March 14, 2019

MEMBERS PRESENT

Jay Peck
Lt Todd Ross
Sheriff Pete Wallin
Director Matt Breed
Chief Al Welsheimer
Lt Derrick Carroll

REPRESENTING

Charlevoix County EMS
Cheboygan County Sheriff's Dept.
Emmet County Sheriff's Dept.
Petoskey Dept. of Public Safety
Emmet County Firefighters Assoc.
Michigan State Police

MEMBERS ABSENT

Dallas Hyde
Director Randy Weston
Chief Dave Carpenter
Sheriff Chuck Vondra
Chief Shawn Bauman
Chief Kyle Knight
Chief Gerard Doan
Chief Todd Woods
Chief Jeff Cobe

REPRESENTING

Cheboygan County EMS
Emmet County EMS
Cheboygan County Fire Assoc.
Charlevoix County Sheriff's Dept.
Charlevoix County Firefighters Assoc.
Harbor Springs Police Dept.
Charlevoix City Police Dept.
Mackinaw City Police Dept.
LTBB Police Dept.

OTHERS PRESENT

Megan Anderson
Jason Lee
Ed Martins
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Emergency Management
Emergency Management
Empiric Solutions
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:38 AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5

APPROVAL OF MINUTES

Approval of Minutes for February 14, 2019.

Motion made by Mr. Breed, with Support from Mr. Peck to approve the TAC Meeting Minutes for February 14, 2019. Motion carried by unanimous Voice Vote.

AGENDA #6

Active Assailant Protocol Presentation – Lt Tim Rodwell

Lt. Rodwell explained that a committee was created to establish a protocol for an active assailant. They started with the Nationally Accepted 'Protocol 136', for Active Assailants. The goal was to work as a team with Law, Fire, EMS and Central Dispatch, to establish a uniform response and be able to prepare dispatchers with the information. Because the protocol covers such a broad range of topics, they discussed staging near and far. Lt. Rodwell discussed cameras in government buildings and schools and encouraged Facility profiles be setup using Smart911. He said they currently utilize PageGate and the Be Alert systems to leverage the resources and let people know what's going on. He also uses the Be Alert service to notify different departments for different things, and encouraged the other agencies to do the same. Lt. Rodwell said they even train on the Be Alerts monthly, and have their HR department keep the lists updated so all the necessary employees are on the correct lists and being notified. He's still trying to get camera access to a few schools. Lt. Rodwell said we are the only area leveraging this type of protocol so this will be a process to complete.

Lt. Ross thanked Lt. Rodwell for taking on the task, and for establishing the committee. Lt. Ross said it was very much needed. Ms. Anderson said the last 2 school grants referenced these type of systems and she mentioned that businesses want the same type of information and training, and would also encourage them to complete the facilities profile on Smart911. A few years ago they did some table top planning with the schools and that helped bring other policies into discussion. Professional development days are now included in active shooter training, so we just need to get this policy established and people trained. Discussion about the school reunification process took place.

Motion made by Mr. Ross, with Support from Mr. Wallin to adopt and approve the Active Assailant Policy as discussed. Motion carried by unanimous Voice Vote.

AGENDA #7

Policy Review - Discussion

Mr. Welsheimer talked about current policies and said they all need to be reviewed and revisited. He thinks the policies need to be revised and suggested during each meeting, to slowly start chipping away at a policy. Ms. Woodbury said she spoke to dispatch and they are reviewing a few policies at a time, to get them updated. She can bring them to each meeting and slowly touch base on each policy during TAC meetings throughout the year.

AGENDA #8

TAC Monthly Report

Woodbury briefly reviewed the report.

ROUNDTABLE

Welsheimer – Al asked how Law is fielding traffic.

Ross – Todd mentioned issues with JMS crashing.

Breed – Nothing

Wallin – Nothing

Woodbury – Nothing

Jerman – Nothing

Peck – Nothing

Carroll – Nothing

ADJOURMENT

Meeting adjourned by Mr. Welsheimer at 10:54 AM.

Respectfully submitted Candace Pierce