

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Meeting Location
1694 US 131 Highway
Petoskey, MI 49770**

MINUTES

February 14, 2019

MEMBERS PRESENT

Sheriff Chuck Vondra
Chief Shawn Bauman
Lt Todd Ross
Chief Dave Carpenter
Sheriff Pete Wallin
Chief Al Welsheimer

REPRESENTING

Charlevoix County Sheriff's Dept.
Charlevoix County Firefighters Assoc.
Cheboygan County Sheriff's Dept.
Cheboygan County Fire Assoc.
Emmet County Sheriff's Dept.
Emmet County Firefighters Assoc.

MEMBERS ABSENT

Director Matt Breed
Dallas Hyde
Director Randy Weston
Chief Kyle Knight
Chief Gerard Doan
Jay Peck
Chief Todd Woods
Lt Derrick Carroll
Chief Jeff Cobe

REPRESENTING

Petoskey Dept. of Public Safety
Cheboygan County EMS
Emmet County EMS
Harbor Springs Police Dept.
Charlevoix City Police Dept.
Charlevoix County EMS
Mackinaw City Police Dept.
Michigan State Police
LTBBO Police Dept.

OTHERS PRESENT

Megan Anderson
Jason Lee
Ed Martins
Bryce Tracy
Bob Olson
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Emergency Management
Emergency Management
Empiric Solutions
Mackinac County 911 Coordinator
MPSCS
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:30 AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5

APPROVAL OF MINUTES

Approval of Minutes for January 10, 2019.

Motion made by Mr. Bauman, with Support from Mr. Carpenter to approve the TAC Meeting Minutes for January 10, 2019. Motion carried by unanimous Voice Vote.

AGENDA #6

800 MHz Paging

Bryce Tracy, the Mackinac County 911 Coordinator, was here and discussed the 800 MHz paging system as well as the templates. He said the success rate of 800 paging is 98%, but it's very important to work the vendor on the programming side, to establish that paging footprint. Talk groups are programmed into the paging system, and can be switched from one paging group to another, as often as needed. Pagers can be programmed to work in other counties as well. The paging footprint is programmed based on need. If the radio is outside the footprint area, the pager will tell you you're out of the area. Mr. Bauman asked how many different templates can go into pagers. Mr. Tracy said 16 templates into 64 zones, and over 250 talk groups. MPSCS will work with you to establish your footprint and can even program for the overage, which is just outside that footprint area.

AGENDA #7

MPSCS Transition – Bob Olson

Bob Olson, from MPSCS discussed the paging coverage for a bit. He said there will be some coverage issues when we get started, but MPSCS will work through them with all the agencies. Mr. Olson said he'll provide radios to be used for testing, so the coverage areas can be targeted and improved upon. The pagers get better with infrastructure as time goes on, and tower top amplifiers will be used to help with portables. He highly recommended everyone go through radio training, it will help eliminate quite a bit of user error. Mr. Jerman said staff will argue that they don't need the training, but they really do need this radio training. Mr. Olson suggested we do our homework and get those coverage areas figured out as soon as possible. He said Motorola isn't selling you the paging system, so they won't worry too much about that, but he will. Mrs. Woodbury explained that the 800 radio testing previously done, was not documented, so we need to start testing the coverage areas right away, before the 800 radio system goes live. The pager can be 'on' inside the charger, so it's on "constant duty". The batteries will need to be replaced every couple years, but at \$14/per battery, it's a very affordable pager. The design of the pager itself is a little larger, but they tend to take a better beating and withstand dust and water intrusion.

Mr. Tracy suggested establishing what each talk group is for, so the template can be utilized for that purpose. He said we need to design the radio system from a command center stand point. There is a dynamic zone on the radio that you can have preset however you choose. A Policy decision should be made, to decide whether the dispatcher or the chief commander will tell where a talk group is located. He also suggested making a communication plan and then developing the template, so your users will fully understand the system and how to use it. He emailed everything electronically to Pam Woodbury, so the information could be customized for our 3 county agencies, and not have to reinvent the wheel.

AGENDA #8

800 MHz Subscriber Equipment RFP Specifications

Mrs. Woodbury has the RFP specifications and is working on creating the template, she will keep everyone posted.

AGENDA #9

800 Radio ID's – Submit to Dispatch

Mr. Jerman said each radio has an ID that transmits when you're using the radio. We need a list of the radio IDs, which department they belong to and the name of the user (if it's assigned). This would be used in case the emergency button

was activated. Bob Olson said he could provide the list by departments, and then each department could break that down by radio and user. Bryce Tracy mentioned that he sent an inventory list that we could utilize easily.

AGENDA #10

CAD/JMS/RMS Update to Version 18.4

The 18.4 update is going to happen after the training environment update has been tested, put live and confirmed to be stable. Mr. Jerman said CCE sitting on version 16.4 is one of the major problems with the system. Once the update is complete, then we will reevaluate the situation. Chief Vondra asked why we are still on version 16.4, and Mrs. Woodbury said she was told the servers we not capable of handling that update but we are on the new server now and it is capable of handling the update and should fix a lot of bugs within the system.

AGENDA #11

Active Assailant Protocol

The item was postponed until the next meeting.

AGENDA #12

TAC Monthly Report

Items were discussed throughout the meeting.

ROUNDTABLE

Welsheimer – Nothing

Ross – Left early

Vondra – Nothing

Wallin – Nothing

Woodbury – Nothing

Jerman – Nothing

Bauman – Nothing

Carpenter – Nothing

ADJOURNMENT

Meeting adjourned by Mr. Welsheimer at 11:43 AM.

Respectfully submitted Candace Pierce