

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Meeting Location
Bear Creek Township Hall
373 N Division Rd
Petoskey, MI 49770**

MINUTES

March 13, 2020

MEMBERS PRESENT

Robert Farrell
Jay Peck
Chief Shawn Bauman
Lt. Todd Ross
Dallas Hyde
Chief Dave Carpenter
Director Randy Weston
Marty Krupa
Chief Al Welsheimer
Director Matt Breed
Sheriff Pete Wallin
F/Lt. Jason Nemecek
Sgt. Randy Lucy

REPRESENTING

Boyne City EMS
Charlevoix County EMS (REMOTE)
Charlevoix County Firefighters Assoc.
Cheboygan County Sheriff's Dept. (Alternate)
Cheboygan County EMS (REMOTE)
Cheboygan County Fire Assoc.
Emmet County EMS (REMOTE)
Emmet County EMS (Alternate)
Emmet County Firefighters Assoc.
Emmet County Police Chief Rep.
Emmet County Sheriff's Dept.
Michigan State Police
LTBB Police Dept. (Alternate)

MEMBERS ABSENT

Tim Drenth
Sheriff Chuck Vondra
Chief Gerard Doan
Undersheriff Todd Reeves
Sheriff Dale Clarmont
Undersheriff Mike Keiser
Chief Gordon Temple
Chief Kyle Knight
Chief Todd Woods
Lt. Derrick Carroll

REPRESENTING

Charlevoix County Fire (Alternate)
Charlevoix County Sheriff's Dept.
Charlevoix Police Dept.
Charlevoix County Sheriff's Dept. (Alternate)
Cheboygan County Sheriff's Dept.
Emmet County Sheriff's Dept. (Alternate)
Cheboygan City Police Dept. (Alternate)
Emmet County Police Chief Rep. (Alternate)
Cheboygan City Police Chief
Michigan State Police (Alternate)

OTHERS PRESENT

Patrick Holt
Megan Anderson
Jason Lee
Harold Stegman
Derek Sonksen
Bob Olson
Monica Jenkins
Eric Seelye
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Cheboygan Sheriff's Dept.
Office of Emergency Management (REMOTE)
Office of Emergency Management
Pro Comm Inc.
Motorola Project Manager
MPSCS
MPSCS
Empiric Solutions
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:32AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Approval of TAC Minutes – Action Item

Approval of Minutes for January 15, 2020, January 30, 2020 & February 13, 2020, with 2 corrections. January 15, 2020 under Agenda #11, the last word “The” was removed and February 13, 2020 under Agenda #6, it was the second Train the Trainer class scheduled, NOT the first.

Motion made by Mr. Bauman, with Support from Mr. Farrell to approve the TAC Meeting Minutes for January 15, 2020, January 30, 2020 and February 13, 2020, with 2 corrections mentioned.

Motion carried by unanimous Voice Vote.

AGENDA #6: COVID-19 – Alerting Responders

Ms. Woodbury said the dispatchers are asking pre-screening questions regardless if people have traveled or not and then asked how responders want to be alerted and informed. Mr. Weston said any patients that meet the criteria we want responders alerted. He went on to say he would like patients asked if they are under surveillance by the health department, regardless if asked about COVID-19. Mr. Krupa made the comment that they need to know if the patient can walk, as they are trying to allow only one responder into the house to limit the exposure time. Mr. Jerman asked if we are okay to say this over the radio, and Mr. Krupa said they might as well say it, the whole country is aware. Mr. Krupa also mentioned the delay in response time so they can get back to the station and get more equipment (when necessary).

AGENDA #7: Public Safety Software System Project Update

The Intellitech Contract was signed and the project was moving forward. There was a kick off meeting yesterday, where the Intellitech team came to CCE and then went to all three county jails to meet with everyone. The first training will be in May and they are still shooting for the Sept 1 deadline.

AGENDA #8: 800 MHz Radio System Project Update

Ms. Woodbury invited Bob Olson from MPSCS and Derek Sonksen from Motorola to join the meeting. Mr. Olson said the board met and will lift the encryption hold, with the idea to migrate towards using this new encryption. He said a lot more discussion needs to take place on the state side first, due to interoperability channels. Mr. Olson introduced his new boss Monica Jenkins. Mr. Olson said the templates are in place and should be done by March 26 as far as talk groups go.

Derek Sonksen with Motorola introduced himself and briefly reviewed the timeline with TAC. On the Infrastructure side, there are three new ARS sites, so those changed from original project. Charlevoix’s target is to have the tower complete and turned up by September 1, 2020. Beaver Island will wrap up in August; the ferries do not open until April. Topinabee tower is waiting on road restrictions and frost laws but they are ready to go once those laws are lifted and should be done in July. Once snow thaws they will do channel additions. They plan to deploy Cheboygan in August, Emmet in September and Charlevoix in October. In order to do that we need to program radios in June and July, we need templates from state no later than end of April. Mr. Sonksen said he would like to see a handful of test radios by the end of month. He said to speed up mobile installations; we can schedule physical installs before then. Mr. Jerman said we had a meeting and TAC approved a template already.

Mr. Sonksen said they plan on a firmer schedule with dates, as soon as they are through the database freeze, the Frost laws are lifted, and the ferry is open for Beaver Island. Train the trainer will have ample time to get the rest of the users trained and ready to go. Ms. Woodbury said they had 2 classes for "Train the Trainer" scheduled, that is all the state could fit us in before the deployment. Mr. Olson said everyone needs to train as close to deployment as possible, 4-6 weeks prior would be his advice.

Mr. Welsheimer asked what was needed from current the radios and Mr. Stegman said just serial numbers. Mr. Ross asked about the detective radios that were supposed to be encrypted. He is concerned that there are not 21 radios ready for that. Mr. Stegman will work with Pam on the 21 portable radios.

ROUNDTABLE

Welsheimer – Nothing

Bauman – Nothing

Carpenter – Nothing

Ross – Nothing

Wallin – Nothing

Weston - Nothing

Breed - Nothing

Farrell – Nothing

Carroll – Nothing

Jerman – Nothing

Woodbury - Nothing

ADJOURNMENT

Mr. Bauman made a motion to adjourn the meeting, and the board approved at 10:27 AM.

Respectfully submitted Candace Pierce