

**C.C.E. Central Dispatch Authority
SPECIAL Technical Advisory Committee
Meeting Location
1694 US 131 Highway
Petoskey, MI 49770**

MINUTES

January 30, 2020

MEMBERS PRESENT

Robert Farrell
Chief Gerard Doan
Deputy Chief Scott Hankins
Chief Shawn Bauman
Tim Drenth
Undersheriff Todd Reeves
Sheriff Dale Clarmont
Lt. Todd Ross
Dallas Hyde
Chief Dave Carpenter
Director Randy Weston
Director Matt Breed
Chief Kyle Knight
Chief Al Welsheimer
Sheriff Pete Wallin
Chief Jeff Cobe

REPRESENTING

Boyne City EMS
Charlevoix Police Dept.
Charlevoix Police Dept. (Alternate)
Charlevoix County Firefighters Assoc.
Charlevoix County Fire (Alternate)
Charlevoix County Sheriff's Dept. (Alternate)
Cheboygan County Sheriff's Dept.
Cheboygan County Sheriff's Dept. (Alternate)
Cheboygan Life Support
Cheboygan County Fire Assoc.
Emmet County EMS
Emmet County Police Dept.
Emmet County Police Dept. (Alternate)
Emmet County Firefighters Assoc.
Emmet County Sheriff's Dept.
LTBB Police Dept.

MEMBERS ABSENT

Jay Peck
Sheriff Chuck Vondra
Undersheriff Mike Keiser
Chief Gordon Temple
Chief Todd Woods
F/Lt. Jason Nemecek
Lt. Derrick Carroll

REPRESENTING

Charlevoix County EMS
Charlevoix County Sheriff's Dept.
Emmet County Sheriff's Dept. (Alternate)
Tuscarora Township Police Dept.
Mackinaw City Police Dept.
Michigan State Police
Michigan State Police (Alternate)

OTHERS PRESENT

Chief Kevin Spate
Sgt. Nick McIntosh
Brenda Beckwith
Jason Lee
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Boyne City Police Dept.
Mackinaw City Police Dept.
Cheboygan County Jail Administrator
Office of Emergency Management
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:32 AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Public Safety Software System – Action Item

Ms. Woodbury started the meeting by mentioning how much work the subcommittee put into this entire process, with meetings and phone calls and site visits. She said the \$350,000 grant that was received, now has a deadline of Sept. 1st 2020, to be live and active and because they will need to see results in 30 days. Ms. Woodbury went back to the two RFP contenders, and explained the situation and asked if they could meet that deadline. Intellitech said they would do everything they could to make it happen, but Central Square was not sure they could do that. Ms. Woodbury made another call to Central Square on Monday before the meeting, and was told by Tiffany that they were waving the white flag and had to bow out.

Intellitech's original quote was 1.2 million. They agreed to accept the \$350,000 grant money as the only upfront cost, and would then charge between \$70,000 and \$90,000 a year with NO increases for 10 years. Ms. Woodbury said Intellitech appears to be a great company that has bent over backwards to accommodate all of our needs and continue to go above and beyond. They are able to do everything we need, but further development is required down the road. Mr. Ross said he was leaning towards Central Square for most of the meetings. He said the Intellitech visit was intense, with two straight days of meetings, but after speaking with Rob Jerman and Chris Heckman (dispatcher) about the CAD program, he was starting to lean toward Intellitech, and after speaking with Pam Woodbury, he felt Intellitech could definitely do the job. Mr. Ross said they do have some shortcomings, there is more clicking involved but it will get the job done. His big concern was the forms, and Intellitech did not have the exact forms, but they had something similar and all mandated forms would be included in the software.

Mr. Wallin asked why this company would drop everything to take our project on as a new client. Ms. Woodbury said Intellitech was taking on this project because they want our business (tri county dispatch center). Mr. Weston, Mr. Breed and Mr. Ross all commented that the feedback from the customers of each company were important. The feedback for Intellitech was much better than Central Squares customer feedback. Mr. Clarmont asked about the RFP process and timeline. Mr. Wallin felt this whole thing was being rushed and felt we did not have a choice. Mr. Clarmont said the current software is junk and should have been addressed years ago (no fault of current administration). The current company said they could not take on the project so Mr. Clarmont said we do not have any other options. Mr. Ross said even removing the timeline, Central Square was not willing to work on the pricing, and they were a much higher maintenance cost per year (\$130,000). Mr. Clarmont said we have one option to move forward and we need to expedite this and he would hate to see the tri-county citizens lose that \$350,000 grant. The maintenance will include upgrades as the years go on and we are making sure it is all in the contract and our civil council will review the contract. Brenda Beckwith from Cheboygan County Jail asked if we they would be able to contact Intellitech themselves and create their own tickets and communication. Mr. Jerman said yes absolutely, every agency will be able to communicate directly with them. Mr. Clarmont asked if they are committed to completing this by the deadline and Ms. Woodbury and Mr. Jerman both said yes. Mr. Knight thanked the committee for sending people to the site visits when his agency could not. Mr. Clarmont agreed with Mr. Knights comment and thanked the other agencies as well.

Mr. Clarmont made the motion, with support from Mr. Hyde, to recommend Intellitech as the chosen Public Safety Software System, subject to civil counsel review.

Voice vote

Yays: Reeves, Doan, Bauman, Clarmont, Hyde, Carpenter, Clarmont, Weston, Breed, Welsheimer, Cobe

Nays: Wallin

Motion carried by majority vote.

AGENDA #6: Sirens & Knox Boxes Post 800 MHz – Discussion

Ms. Woodbury wanted people to keep in mind that Sirens and Knox Boxes are all VHF moving forward. Mr. Breed said Knox Boxes will all be cloud based, so that should be okay. Mr. Hankins said the DPW's are not going on the 800 system and Ms. Woodbury said that would need to be discussed further.

ROUNDTABLE

Welsheimer – Nothing

Carpenter - Nothing

Doan – Nothing

Ross – Nothing

Bauman – Shawn said he's no longer working for the college and wrote his email and phone number on the white board.

Farrell - Nothing

Reeves – Nothing

Breed – Nothing

Hyde - Nothing

Wallin – Nothing

Jerman – Nothing

Woodbury - Nothing

ADJOURMENT

Mr. Welsheimer made a motion to adjourn the meeting, and the board approved at 10:38AM.

Respectfully submitted Candace Pierce