

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Zoom Meeting**

MINUTES

June 24, 2020

MEMBERS PRESENT

Robert Farrell
Tim Drenth
Sheriff Chuck Vondra
Undersheriff Todd Reeves
Dallas Hyde
Chief Dave Carpenter
Lt. Todd Ross
Director Randy Weston
Chief Al Welsheimer
Director Matt Breed
Chief Kyle Knight
Undersheriff Mike Keiser
Lt. Michael Bush

REPRESENTING

Charlevoix County EMS
Charlevoix County Fire (Alternate)
Charlevoix County Sheriff's Dept.
Charlevoix County Sheriff's Dept. (Alternate)
Cheboygan County EMS
Cheboygan County Fire Assoc.
Cheboygan County Sheriff's Dept. (Alternate)
Emmet County EMS
Emmet County Firefighters Assoc.
Emmet County Police
Emmet County Police (Alternate)
Emmet County Sheriff's Dept. (Alternate)
Michigan State Police (Alternate)

MEMBERS ABSENT

Jay Peck
Chief Shawn Bauman
Chief Gerard Doan
Asst Chief Scott Hankins
Mike English
Chief Todd Woods
Chief Gordon Temple
Sheriff Dale Clarmont
Chris Krupa
Sheriff Pete Wallin
Lt. Carl Rothenberger
Chief Jeff Cobe

REPRESENTING

Charlevoix County EMS
Charlevoix County Firefighters Assoc.
Charlevoix County Police
Charlevoix County Police (Alternate)
Cheboygan County EMS (Alternate)
Cheboygan County Police
Cheboygan County Police (Alternate)
Cheboygan County Sheriff's Dept.
Emmet County EMS (Alternate)
Emmet County Sheriff's Dept.
Michigan State Police
LTBB Police Dept.

OTHERS PRESENT

Patrick Holt
Jill McDonnell
Harold Stegman
Eric Seelye
Sienna Wenz
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Cheboygan County
Charlevoix County
Pro Comm Inc.
Empiric Solutions
Charlevoix County
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:30AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Approval of TAC Minutes – Action Item

Approval of Minutes for May 14, 2020

Motion made by Mr. Ross, with Support from Mr. Breed to approve the TAC Meeting Minutes for May 14, 2020.

Motion carried by unanimous Voice Vote.

AGENDA #6: 800 MHz Radio Communication Guidelines – Action Item

Ms. Woodbury said there were many guideline discussions over the past few months with Fire, EMS and LAW. She said all the corrections are finished and she just needs TAC to approve them now.

Motion made by Mr. Hyde, with Support from Mr. Weston to approve the 800 Radio Communications Guidelines, as presented. Motion carried by unanimous Voice Vote.

AGENDA #7: 800 MHz Radio System Project Update

A lot of work has been done in the months of May and June to keep the project moving. Ms. Woodbury said building permits were obtained, Pro Comm was testing at Topinabee yesterday and there are crews working on Beaver Island doing some prep work. We have Talk Groups ready, so they'll have those to create the 12 test radios. Bob Olson from MPSCS is on the meeting with us. MPSCS is still short staffed, furloughed and behind. Ms. Woodbury said there is a major project in front of us and we need to know how far back we'll be bumped because we need the templates done to test the radios. Mr. Olson said he received word last night that Todd Belderman was assigned to take care of the 12 test radios, so the sooner we can get the approved list, the sooner they can start working on the radios. Ms. Woodbury said they planned to have that list done today and asked if we had those radios by the end of next week, do we have any idea when the templates can be done? Mr. Olson said he will get back to us as soon as he has an answer. Mr. Ross asked how the 12 test radios will be done exactly, Mr. Olson said it will be done by serial number.

Another issue is the NEPA for Charlevoix Tower, which was expected back by June. That organization let us know, due to COVID-19 they've been shut down. There are 2 tribes that have to give approval, as part of this report and those tribes were also shut down because they were hit hard by COVID-19. One tribe opened yesterday and they have until July 24th to give approval or their timeline runs out. The other tribe is possibly set to open on June 30th and their deadline is August 21st. So that drastically puts us behind for Charlevoix County. If we can get templates done we can try to move forward with getting radios ready, but if the NEPA doesn't come back until August 21st, we are looking at December before we can do Charlevoix. Mr. Ross said there is so much to do, he felt August was quite optimistic. Mr. Stegman said he has been working with Derek on scheduling and they can work on installing control stations in the departments, and it's an opportune time to get some other things done. Mr. Stegman encouraged everyone to reach out to their vendor to get those scheduled.

AGENDA #8: Public Safety Software System Project - Training

Ms. Woodbury asked if there are any objections to in-person training, no one objected. Mr. Jerman explained the requirements for RMS and JMS, which are Windows 10, 4G Ram, an updated web browser, preferably Microsoft Edge or Firefox. We can check with the schools or college about utilizing their computer labs, but we will need one location per county. If you are not involved with JMS, then you won't need to sit through that class, so those details will be mapped out before training begins. Mr. Jerman mentioned that CCE has a few computers to loan out, but it won't cover everyone. Mr. Knight said he will check with his high school about their computer room and Mr. Ross offered to check with his school resource officer, as well. Mr. Knight said a classroom is better than working in a department. Mr. Vondra asked if Surface Pro's would work because they have 18, Mr. Jerman said he would check on that.

AGENDA #9: Dispatching Fire Department Response for Search and Rescue

Mr. Welsheimer brought up this discussion last month and Charlevoix and Cheboygan indicated they did not have any issues with Search and Rescue and their fire departments. Mr. Welsheimer was in contact with Sheriff Wallin after the meeting and he said they agreed some changes were needed. Ms. Woodbury can implement the change and create a memo to have Fire dispatched for search and rescue, if everyone agrees. Mr. Ross said he was in agreement, but his only concern was contaminating the area before K9 arrived. Mr. Welsheimer agreed and said they could start by staging the area. Mr. Carpenter explained the search and rescue process for a lost child and said they have 30 guys on their search and rescue team, so they do not page out Fire departments right away. Mr. Ross agreed it is a good system in Cheboygan County. Mr. Carpenter said they've assisted with other counties during search and rescues and they were a mess. He felt keeping it separate for each county was best, because that would be a drastic change. Ms. Woodbury asked Mr. Vondra how Charlevoix County is run with search and rescue. Mr. Vondra said they do call out the Fire department and they do not have any big issues right now. Ms. Woodbury said it sounds like we need to page out fire for Emmet and Charlevoix Counties then. She doesn't like to be inconsistent with directions to dispatchers, but agreed to leave Cheboygan alone and tone out for Emmet and Charlevoix. Mr. Bush from Michigan State Police asked if there were instances where fire should have been requested and was not. Mr. Welsheimer mentioned 2 missing children recently and fire wasn't dispatched, and both involved swamps. He said they waited at least an hour for K9 to show up and he was very frustrated. He said he understands about criminal situations but the goal is to find a missing child. Mr. Bush asked if police departments were trained for search and rescue, and Mr. Welsheimer said no.

Mr. Keiser asked if this issue was a dispatch thing or just a communication thing between departments, and then suggested having a round table discussion to figure it out. He said search and rescue was dispatched but those numbers are very limited, and agreed with boots on the ground. Mr. Ross said his guys are trained extensively and explained that they watch from the command center live, while they are searching. He said his guys would be happy to go over some basics with the other departments if that would help. Mr. Carpenter agreed, and said they've been doing it for 10 years now and said it's not easy to train but it's a very good system.

ROUNDTABLE

Bush – Nothing

Hyde – Nothing

Carpenter - Nothing

Welsheimer – Nothing

Drenth – Nothing

Vondra – Nothing

Ross – Nothing

Keiser – Nothing

Weston - Nothing

Breed - Nothing

Farrell – Nothing

Jerman – Nothing

Woodbury - Nothing

ADJOURNMENT

Mr. Carpenter made a motion to adjourn the meeting and the board approved at 10:21AM.

Respectfully submitted Candace Pierce