

**C.C.E. Central Dispatch Authority  
Technical Advisory Committee  
Zoom Meeting**

**MINUTES**

**August 13, 2020**

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**MEMBERS PRESENT**

Tim Drenth  
Chief Gerard Doan  
Sheriff Chuck Vondra  
Undersheriff Todd Reeves  
Chief Dave Carpenter  
Jon Nelson  
Chief Todd Woods  
Lt. Todd Ross  
Director Randy Weston  
Chief Al Welsheimer  
Director Matt Breed  
Chief Kyle Knight  
Sheriff Pete Wallin

**REPRESENTING**

Charlevoix County Firefighters (Alternate)  
Charlevoix County Police  
Charlevoix County Sheriff's Dept.  
Charlevoix County Sheriff's Dept. (Alternate)  
Cheboygan County Firefighters Assoc.  
Cheboygan County Firefighters Assoc. (Alternate)  
Cheboygan County Police  
Cheboygan County Sheriff's Dept. (Alternate)  
Emmet County EMS  
Emmet County Firefighters Assoc.  
Emmet County Police  
Emmet County Police (Alternate)  
Emmet County Sheriff's Dept.

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**MEMBERS ABSENT**

Jay Peck  
Robert Farrell  
Chief Shawn Bauman  
Asst Chief Scott Hankins  
Dallas Hyde  
Mike English  
Chief Gordon Temple  
Sheriff Dale Clarmont  
Chris Krupa  
Undersheriff Mike Keiser  
Chief Jeff Cobe  
Lt. Carl Rothenberger  
Lt. Michael Bush

**REPRESENTING**

Charlevoix County EMS  
Charlevoix County EMS (Alternate)  
Charlevoix County Firefighters Assoc.  
Charlevoix County Police (Alternate)  
Cheboygan County EMS  
Cheboygan County EMS (Alternate)  
Cheboygan County Police (Alternate)  
Cheboygan County Sheriff's Dept.  
Emmet County EMS (Alternate)  
Emmet County Sheriff's Dept. (Alternate)  
LTBB Police Dept.  
Michigan State Police  
Michigan State Police (Alternate)

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**OTHERS PRESENT**

Jill McDonnell  
Patrick Holt  
Lavonne  
Rob Jerman  
Candace Pierce

**REPRESENTING**

Charlevoix County  
Cheboygan County  
Tele-rad  
CCE Central Dispatch  
CCE Central Dispatch

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**CALL TO ORDER**

Chief Welsheimer called the meeting to order at 9:30AM.

**ATTENDANCE** – See rollcall above

**PUBLIC COMMENTS** - None

## **CORRESPONDENCE – None**

### **AGENDA #5: Approval of TAC Minutes – Action Item**

*Approval of Minutes for July 9, 2020*

*Motion made by Mr. Carpenter, with Support from Mr. Breed to approve the TAC Meeting Minutes for July 9, 2020.*

*Motion carried by unanimous Voice Vote.*

### **AGENDA #6: 800 MHz Radio System Project Update**

Mr. Jerman reviewed the 800 project and said the FCC approved the MEPA report so they should be breaking ground soon. He said we have equipment being delivered, for the September 21 ground breaking at Topinabee tower. Beaver Island tower is scheduled for completion in late September. They are ready to move existing shelter equipment into the new shelter and then bring in secondary power so everything stays up until the switch is complete. Beaver Island microwave testing and a few small electrical items are taking place and then it is ready to roll.

Subscriber equipment and the radio trade in needs to be discussed. Mr. Jerman reiterated that it does not matter what kind of radio is used for the trade in. It could be broken or burned up in a fire, it can still be used for a radio trade in. Everything was submitted to the state before the freeze, so they can work on our stuff during that timeframe. He did mention that Kent County was still in front of us, but Pro Comm offered to help where needed. Mr. Wallin said they have old 800 portables, and Mr. Jerman said it is up to each department to figure out their trade in radios. Mr. Carpenter asked to establish a schedule for the training radios, because training has to be done before the new 800 radios will be issued. Mr. Jerman said he has a class list of trainings attended. Mr. Carpenter asked how they are to do the training with the COVID concerns and Mr. Ross suggested they work together with the fire association to get everyone trained. Mr. Welsheimer said to send dates to Pam and Rob to reserve the radios, because there are only 12 radios. Mr. Vondra said we need to get started training, we have 3 months and 3 counties so we should each get a month to train.

### **AGENDA #7: 800 MHz Radio System Communications Guidelines**

Mr. Jerman said on the final draft, there were a couple updates not included, so those changes were added to the Communications Guidelines and should be the final draft now.

*Motion made by Mr. Ross, with Support from Mr. Vondra to accept and approve the changes made to the Radio System Communications Guidelines, as provided by Rob Jerman.*

*Motion carried by unanimous Voice Vote.*

### **AGENDA #8: Public Safety Software System Project Update**

Mr. Jerman reviewed a couple updates.

### **AGENDA #9: Coast Guard Notification for Water Rescues**

Mr. Welsheimer said he spoke to Pam about the water rescue notifications and explained the faster they can get the bird in the air, the better the outcome. Mr. Jerman said hell double check but text message goes to Coastguard notifying them of a water rescue. Mr. Welsheimer said the Coastguard mentioned they were not getting Emmet County notifications. Mr. Vondra said the more help they can get the better. Mr. Ross had no issues either. Law Enforcement in all 3 counties reported having no issues with that either.

### **AGENDA #10: ERT Call Out**

Grand Travers County is responsible for ERT Call Outs. Mr. Jerman said there was a call out recently and dispatch wanted to clarify how the process was being handled with each agency. Dispatchers have to complete a form and send to LEIN when ERT Call Outs take place. Mr. Wallin said he does not want to slow the process down, so his department does not check in with anyone other than dispatch. Mr. Vondra said he calls the Team Leader when they are in route. Mr. Wallin said CCE should be notified that someone is in route, and Mr. Vondra was okay with that, he just did not know LEIN was notified during an ERT Call Out. Mr. Breed said they are operating the same as Charlevoix County. Mr. Breed said a

central location works best, so as CCE Dispatchers hear from individual departments, Dispatchers should pass that along to LEIN.

#### **AGENDA #11: TAC Monthly Report**

Mr. Jerman briefly reviewed the monthly report. He said there is one trainee in progress, and one person scheduled to retire at the end of the year, so we are looking to fill that position. Stats were not available, but a nasty storm rolled through the area and the dispatch team did a great job. Mr. Welsheimer said some departments need to limit their communications on the radio, but he said dispatch definitely did a great job.

#### **ROUNDTABLE**

**Reeves** – Nothing

**Nelson** – Nothing

**Carpenter** - Nothing

**Drenth** – Nothing

**Vondra** – Nothing

**Ross** – Nothing

**Doan** – Nothing

**Knight** – Kyle said the Team Leader did a great job during those storms

**Breed** - Nothing

**Wallin** – Nothing

**Jerman** – Nothing

**Welsheimer** – Al asked why he did not receive notification that Beaver Island tower went down. Rob and Al discussed further

#### **ADJOURNMENT**

Mr. Carpenter made a motion to adjourn the meeting with support from Mr. Breed at 10:09AM.

Respectfully submitted Candace Pierce