

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Meeting Location
1694 US 131 Highway
Petoskey, MI 49770**

MINUTES

January 15, 2020

MEMBERS PRESENT

Robert Farrell
Chief Gerard Doan
Undersheriff Todd Reeves
Lt. Todd Ross
Chief Al Welsheimer
Director Matt Breed
Sheriff Pete Wallin
F/Lt. Jason Nemecek

REPRESENTING

Boyer City EMS
Charlevoix City Police Dept.
Charlevoix County Sheriff's Dept. (Alternate)
Cheboygan County Sheriff's Dept.
Emmet County Firefighters Assoc.
Emmet County Police
Emmet County Sheriff's Dept.
Michigan State Police

MEMBERS ABSENT

Jay Peck
Chief Shawn Bauman
Tim Drenth
Sheriff Chuck Vondra
Sheriff Dale Clarmont
Dallas Hyde
Chief Dave Carpenter
Director Randy Weston
Undersheriff Mike Keiser
Chief Gordon Temple
Chief Kyle Knight
Chief Todd Woods
Chief Jeff Cobe
Lt. Derrick Carroll

REPRESENTING

Charlevoix County EMS
Charlevoix County Firefighters Assoc.
Charlevoix County Fire (Alternate)
Charlevoix County Sheriff's Dept.
Cheboygan County Sheriff's Dept.
Cheboygan Life Support
Cheboygan County Fire Assoc.
Emmet County EMS
Emmet County Sheriff's Dept. (Alternate)
Tuscarora Township Police Dept.
Harbor Springs Police Dept. (Alternate)
Mackinaw City Police Dept.
LTBB Police Dept.
Michigan State Police (Alternate)

OTHERS PRESENT

Megan Anderson
Eric Seelye
Pam Woodbury`
Rob Jerman
Candace Pierce

REPRESENTING

Office of Emergency Management
Empiric Solutions
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:30 AM.

ELECTION OF OFFICERS

Ms. Woodbury opened the floor for nominations for the 2020 Chairman, Vice Chairman and Secretary of the Technical Advisory Committee (TAC). The current board consists of Al Welsheimer (Chair), Chuck Vondra (Vice Chairman) and Todd Ross (Secretary). Mr. Breed made the motion to keep the current board, with support from Mr. Ross.

Motion made by Mr. Breed with support from Mr. Ross to close the nominations and elect all nominees.

Motion carried by voice vote.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #6: APPROVAL OF MINUTES

Approval of Minutes for October 10, 2019 & December 4, 2019

Motion made by Mr. Wallin, with Support from Mr. Ross to approve the TAC Meeting Minutes for both, October 10th, 2019 & December 4, 2019.

Motion carried by unanimous Voice Vote.

AGENDA #7: Public Safety Software System Project Update

The Subcommittee did their first site visit with Central Square last week. Ms. Woodbury said they've been doing background checks and the subcommittee will be visiting Intellitech next week for their site visit. We would like to take this to the 911 board by February 5th. We were awarded the JAG grant that Charlevoix Sheriffs dept. hosted. The implementation and go live of this system has to be done by September 1st of this year, or we will not get the grant money (based on grant guidelines). Ms. Woodbury made phone calls to the 2 top companies as to whether they could even meet that deadline and Intellitech said they would absolutely make it happen and would dedicate the rest of the year to our agency, and take on no more new clients, to accommodate this request. Central Square said they were committed to doing it, but wanted to research the grant to see if they could just go live with a server. Central Square said it will be very hard and a lot of work, and all our data conversation might not be done by then. The JAG grant company wants to see measurable results, so Ms. Woodbury did not believe the server idea would work.

Mrs. Woodbury said we need to set a meeting for Jan 30th to discuss the Intellitech site visit. Mr. Jerman talked about the 911 CAD system wasn't being used to the extent of their system. The map layers aren't done so they have their master street address list up at all times and verifying address all day long. He said the employees were happy with the system and said sometimes things took 3-4 days or even up to a month to get fixed, depending on the issues. Mr. Jerman said he doesn't use RMS much himself, but there were quite a few good forms and the redaction ability was very nice. The way things flow together, they seem to work very seamlessly and even flows well, all the way down to the jail. Mr. Ross said he went to the jail and spent the day there. The employees seemed to love it, and will well exceed our needs. They had an annual user conferences once a year, and the users recommended people from different agencies, attend that yearly. They also said it was extremely important to be a part of the build out part. When you make the transfer, take the time to set up all the forms and everything you could possibly want, to make it work for you. Next week is the trip to Oklahoma to meet with Intellect.

AGENDA #8: 800 MHz Radio System Project Update

Ms. Woodbury said they are approved to use the township fire department for the Charlevoix Tower site. We were also able to save \$160,000 by finding a shelter, generator and HVAC system. The generator was looked over yesterday and it's in great shape and only cost \$10,000. The plan is to still go live by the end of August or beginning of September, with breaking ground on the Charlevoix location in June, and staying on track with all of that.

Ms. Anderson said she's been working with the State on the templates and its going well. She did receive a call from the State saying they paused all encrypted talk groups, so that might hold us up, but she's unsure how long.

AGENDA #9: Computer Voice Dispatching

Mr. Welsheimer asked Pam to put this on agenda. He talked about the voices coming across too strong or too weak, and we need to look at this with the change of system, as it might be beneficial for us as a group.

AGENDA #10: Getting information put into calls

Mr. Welsheimer said he also asked Pam to put this on the agenda. He explained that Law Enforcement arrives on scene and they get the driver, vehicle and insurance information and they put into the call. Mr. Welsheimer wants that information included with his calls, so they don't have to duplicate that information. Mr. Breed said if you are looking for LEIN information, you have to have LEIN clearance. Mr. Jerman explained that if the information comes from LEIN, we cannot share that information. However, if that information was typed in by the dispatcher and didn't come directly from LEIN, then we can pass that along. Mr. Ross asked if they could give READ ONLY access and then they can read the UD10 report, but can't copy/paste or print. Mr. Jerman said he would look into it, and Mr. Wallin said we provide UD10 reports to the public so that could work.

AGENDA #11: UTL Policy

Mr. Welsheimer said this came from a call earlier this month, from Readmond Township Center. A delivery guy was waiting for a while at the center, and the guy upstairs had a stroke. By the time he got to the hospital, it was over 2 hours. ~~The~~

TAC MONTHLY REPORT

Ms. Woodbury said we pretty much covered everything already.

ROUNDTABLE

Welsheimer – Nothing

Doan – Gerard said he had a job opening if anyone knew someone that might be looking.

Ross – Nothing

Bauman – Nothing

Farrell - Nothing

Reeves – Nothing

Vondra – Nothing

Anderson - Nothing

Nemecek – Nothing

Jerman – Nothing

Woodbury - Nothing

ADJOURNMENT

Mr. Welsheimer made a motion to adjourn the meeting, and the board approved at 10:02 AM.

Respectfully submitted Candace Pierce