

**C.C.E. Central Dispatch Authority
Technical Advisory Committee
Zoom Meeting**

MINUTES

May 14, 2020

MEMBERS PRESENT

Robert Farrell
Jay Peck
Tim Drenth
Chief Gerard Doan
Undersheriff Todd Reeves
Chief Todd Woods
Jon Nelson
Lt. Todd Ross
Director Randy Weston
Chief Al Welsheimer
Director Matt Breed
Chief Kyle Knight
Sheriff Pete Wallin

REPRESENTING

Boyne City EMS
Charlevoix County EMS
Charlevoix County Fire (Alternate)
Charlevoix Police Dept.
Charlevoix County Sheriff's Dept. (Alternate)
Cheboygan Police Dept.
Cheboygan County Fire Assoc. (Alternate)
Cheboygan County Sheriff's Dept. (Alternate)
Emmet County EMS
Emmet County Firefighters Assoc.
Emmet County Police Chief Rep.
Emmet County Police Chief Rep. (Alternate)
Emmet County Sheriff's Dept.

MEMBERS ABSENT

Dallas Hyde
Chief Shawn Bauman
Sheriff Chuck Vondra
Chief Dave Carpenter
Sheriff Dale Clarmont
~~Marty Krupa~~ **Chris Krupa**
Undersheriff Mike Keiser
Chief Gordon Temple
Lt. Derrick Carroll
Chief Jeff Cobe

REPRESENTING

Cheboygan County EMS
Charlevoix County Firefighters Assoc.
Charlevoix County Sheriff's Dept.
Cheboygan County Fire Assoc.
Cheboygan County Sheriff's Dept.
Emmet County EMS (Alternate)
Emmet County Sheriff's Dept. (Alternate)
Cheboygan City Police Dept. (Alternate)
Michigan State Police
LTBB Police Dept.

OTHERS PRESENT

Harold Stegman
Megan Anderson
Derek Sonksen
Eric Seelye
Pam Woodbury
Rob Jerman
Candace Pierce

REPRESENTING

Pro Comm Inc.
Office of Emergency Management
Motorola Project Manager
Empiric Solutions
CCE Central Dispatch
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:34AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Approval of TAC Minutes – Action Item

Approval of Minutes for March 13, 2020

Motion made by Mr. Doan, with Support from Mr. Weston to approve the TAC Meeting Minutes for March 13, 2020.

Motion carried by unanimous Voice Vote.

AGENDA #6: Fire Scene Arrival Time

Mr. Welsheimer said he reached out to the other fire chiefs about the fire on-scene arrival time and they agreed that it did not make sense to wait for the truck to arrive, before giving arrival time. When the first guy arrives on scene, they are already working the scene by shutting off the gas and calling the power company and so on.

Motion made by Mr. Welsheimer, with Support from Mr. Nelson to make the official arrival time for fire departments be the first firefighter on scene, regardless if the truck has arrived yet.

Motion carried by unanimous Voice Vote.

AGENDA #7: Search and Rescue

Mr. Welsheimer brought up the Search and Rescue discussion and said no one knows the area better than local fire departments. He said when a person is reported missing, why are we so afraid to get more people out looking for them. He felt there was so much valuable time wasted, when more people could be out searching for the missing person. He thought this was a needed change for our citizens and our community. Mr. Woods said he did not seem to have an issue with this in Cheboygan County, he said they always call the fire departments. Mr. Ross agreed and said his fire department runs the search and rescue team. Mr. Welsheimer said maybe it was just an Emmet County thing and he would get in touch with Sheriff Wallin to have that discussion.

AGENDA #8: Public Safety Software System Project Update

Ms. Woodbury said this information was also in the monthly report, and the newer updates were in bold letters. She said the project is moving along really well, with constant meetings, work groups and progress meetings. With the COVID-19 situation, it has been more challenging, but we are working remotely and still getting it done. Intellitech has made it possible so we are still doing remote training. Next week is RMS training remotely. Right now this is how we can make it happen. Jail has their cell boards completed and approved. Working on business processes, cell reporting and so on... CAD and RMS meetings started in April and they are meeting weekly with work groups, and their training is next week. Mapping and GIS meetings are working together to clean up map data. Meetings are biweekly, but will start meeting weekly, as it gets closer.

AGENDA #9: 800 MHz Radio System Project Update

Ms. Woodbury said she made updates to the last report, in bold. She reviewed the timeline and then had Derek Sonksen from Motorola fill in the rest. Topinabee Tower is going well, and waiting on trenching lines next week. They are working on hanging the microwave dishes this week. Since the barge is moving and the fairy is functioning on Beaver Island Tower, that project is being schedule for the middle of June to get things over to island and start work. Charlevoix Tower is moving along well too. They are currently waiting for MEPA results and then the concrete can be poured and they are also working on permits. Ms. Woodbury is working on the tower Lease, which was already agreed upon, but just needs one tweak and then it is ready to be signed.

Derek Sonksen from Motorola explained the challenges we are going to face with the stay at home order creating some delays. MPSCS employees are working 4 days a week now, which creates further delay. Aside from the remote struggles, the physical portion of the project is moving along. Topinabee electrical will be complete by June 1st. The microwave lines are hung but they have not hung the microwave itself. Ms. Woodbury said if we manage to get test radios out June 1, then we could get those vetted immediately, but we need to set a deadline. MPSCS has had our templates since January, because the subcommittee (Megan & Jason) worked very hard to make it happen, so that is her only concern right now. As long as we get the radios out and tested, the project is still on track for September 1. Derek

Sonksen said if we can get templates vetted and approved and back to MPSCS, he does see some good possibilities to speed up the production. He was not terribly concerned about the deployment timeline and said Channel adds will probably start in June.

Mr. Jerman said when we switch to 800 radios we will no longer hear tones. It will cost more money to capture the page that goes out. Using eDispatch, he has noticed some people had voice turned on, some had it off, and some requested it to be turned off, so he really isn't sure how much it's being used. Ms. Woodbury said she believes there is voice playback on 800 pagers, and Mr. Welsheimer said yes there is. Active 911 does everything that eDispatch does, except voice. Departments would have to buy the extra pager and speaker base and detector fee, so it's still over \$400 per department. Ms. Woodbury suggests moving to Active 911, but we have some time to discuss further. She also suggested maybe putting a sub-committee together. Mr. Stegman said he and Rob need to discuss it further because he has some ideas. Ms. Woodbury said she wanted to try to hang on to VHF paging for at least another year, and mentioned the VFH paging system is costing a couple hundred thousand a year. With the whole budget crisis, we have to think about everything. Mr. Welsheimer asked how soon can they test pagers, because coverage area for pagers is the biggest concern. Ms. Woodbury said we cannot test pagers until the system is live. So we can start in the fall, and work towards decommissioning afterwards. Mr. Welsheimer asked if Active 911 does playback and mapping. Mr. Jerman said the only thing it does not do is playback, but said the 800 pager has playback. Mr. Welsheimer asked what the cost was for Active 911 and would that be paid by 911. Mr. Woodbury said we would have to go to the board, but if it saves us money its worth discussing.

AGENDA #10: COVID19 Status

Ms. Woodbury said she shared some information on the Board Report, but wanted to touch base about this. So far everyone is doing well and we have plenty of back up plans in place. If CCE became low staffed due to illness (such as COVID-19), she asked that all the departments run their own LEIN. She said this would be a huge help and reduce the workload for dispatchers, and of course she would make everyone aware if this did happen.

AGENDA #11: Monthly Report

Ms. Woodbury said she covered most everything already. She did include stats to show the decline in call volume. She mentioned looking to get a grant to help cover some expenses that CCE has occurred. Mr. Jerman said the call volume dropped by 25% during those first couple of weeks in March. Ms. Woodbury said we are still trying to hire one more person, and thanked Emmet County for doing the background check for CCE.

ROUNDTABLE

Welsheimer – Nothing

Drenth – Nothing

Peck – Jay said it sure does save a lot of time with the zoom meeting.

Ross – Nothing

Wallin – Nothing

Weston - Nothing

Breed - Nothing

Farrell – Nothing

Jerman – Nothing

Woodbury - Nothing

ADJOURNMENT

Mr. Welsheimer made a motion to adjourn the meeting, and the board approved at 10:18 AM.

Respectfully submitted Candace Pierce