

C.C.E. Central Dispatch Authority
Technical Advisory Committee
Zoom Meeting

MINUTES

October 8, 2020

MEMBERS PRESENT

Robert Farrell
Tim Drenth
Chief Gerard Doan
Chief Todd Woods
Patrick Holt
Chief Al Welsheimer
Director Matt Breed
Chief Kyle Knight
Sheriff Pete Wallin
Lt. Carl Rothenberger

REPRESENTING

Charlevoix County EMS (Alternate)
Charlevoix County Firefighters (Alternate)
Charlevoix County Police
Cheboygan County Police
Cheboygan County Sheriff's Office (Alternate)
Emmet County Firefighters Assoc.
Emmet County Police
Emmet County Police (Alternate)
Emmet County Sheriff's Office
Michigan State Police

MEMBERS ABSENT

Jay Peck
Chief Shawn Bauman
Asst Chief Scott Hankins
Sheriff Chuck Vondra
Undersheriff Todd Reeves
Dallas Hyde
Mike English
Chief Dave Carpenter
Jon Nelson
Chief Gordon Temple
Sheriff Dale Clarmont
Director Randy Weston
Chris Krupa
Undersheriff Mike Keiser
Chief Jeff Cobe
Lt. Michael Bush

REPRESENTING

Charlevoix County EMS
Charlevoix County Firefighters Assoc.
Charlevoix County Police (Alternate)
Charlevoix County Sheriff's Office
Charlevoix County Sheriff's Office (Alternate)
Cheboygan County EMS
Cheboygan County EMS (Alternate)
Cheboygan County Firefighters Assoc.
Cheboygan County Firefighters Assoc. (Alternate)
Cheboygan County Police (Alternate)
Cheboygan County Sheriff's Office
Emmet County EMS
Emmet County EMS (Alternate)
Emmet County Sheriff's Office (Alternate)
LTBB Police Dept.
Michigan State Police (Alternate)

OTHERS PRESENT

Eric Yott
Harold Stegman
Jason Lee
Josh Ginop
LaVonne
Derek Sonksen
Eric Seelye
Pam Woodbury
Candace Pierce

REPRESENTING

Pro Comm Inc.
Pro Comm Inc.
Pro Comm Inc.
Cheboygan County Sheriff's Office
Tele-rad
Motorola
Empiric Solutions
CCE Central Dispatch
CCE Central Dispatch

CALL TO ORDER

Chief Welsheimer called the meeting to order at 9:30AM.

ATTENDANCE – See rollcall above

PUBLIC COMMENTS - None

CORRESPONDENCE – None

AGENDA #5: Approval of TAC Minutes – Action Item

Approval of Minutes for September 10, 2020 & September 24, 2020

Motion made by Mr. Farrell, with Support from Mr. Carpenter to approve the TAC Meeting Minutes for September 10, 2020 and September 24, 2020.

Motion carried by unanimous Voice Vote.

AGENDA #6: Public Safety Software System Project Update

They are currently working on data conversation and the first pass of the CAD data was approved. They had some issues with the JMS data, they found some blank tables that were causing errors, but they are working through those and are almost finished. The remaining hardware was expected to ship within the second or third week of October. The JMS user manuals were distributed to the jails and they are still working on the CAD and RMS user manuals. Intellitech is continuing with the weekly CAD, RMS (and now JMS) QA workshops so that super users can work on building things out. The weekly progress meetings will continue, even after Go Live to make sure we are all good.

AGENDA #7: 800 MHz Radio System Project Update

Derek Sonksen from Motorola reviewed the progress report with the board. He said the updated consoles for dispatch are scheduled for 10/26 & 10/27. The Topinabee site had to have a microwave link realigned down to the 7202 tower and amend some items from the State inspection. The racks and equipment were already in, but had to clean up cabling, which sets them up for the scheduled State testing, at the end of October. Beaver Island site has the new Great Lakes Energy connection being finished and crews are ready to install the electrical. The goal is to have testing done by the end of November and then the site will be ready for turn up. The Charlevoix site tower foundation was poured, the lines and antennas are in place and they are waiting on the electrical utility, another easement, and gas installation, which will allow for testing in December. He would like the third site turned up and live before the holidays. Ms. Woodbury said MPSCS is working on programming and will hand over to ProComm, when they are ready for installation. Mr. Sonksen said the State assigned Jeff Kelly to this project and we have given him a list of templates in the order we want them to come out. As the templates are coming out, ProComm Inc will be creating all the original archives. Originally, MPSCS promised they would have the templates finished by the end of November and Derek is still pushing for that timeframe. Once ProComm Inc has the archives completed, those archives will be distributed between Telerad and ProComm Inc. Mr. Farrell asked if the radios in the field were functional and Mr. Sonksen said yes. Mr. Welsheimer said he used the radios for training his guys and then he'll do a crash course with his guys when the live radios are provided. He said you can get the basics down and the refresher will only take a small amount of time. Mr. Jerman mentioned in the communication guidelines under the section that has the radio channels and what they are for, it shows CCE LAW and CCE COM as being monitored 24/7. It is his understanding that we have never utilized CCE LAW and we do not have it on our radio consoles so he suggested removing CCE LAW from being monitored 24/7. Ms. Woodbury did not believe there were any plans to use that. No one objected to removing it.

AGENDA #8: Notifications of Radio System Failure or Trouble

Mr. Welsheimer said he asked Pam to include this on the agenda and Rob sent out an email a couple days ago about eh tower being down. He mentioned back in August asking about notifications when a tower goes down and. Mr. Welsheimer asked that an e-Dispatch alert be sent out when something like this is occurring and again when the issue has been resolved. Mr. Jerman said the licenses from the point-to-point connections dropped down from unlimited speed to 10 MEG speed which caused timing issues and garbled radio traffic and static. Mr. Welsheimer asked whether it was an FCC thing and they dropped it down, and Mr. Jerman said no, but they were working with the manufacturer to

figure out what caused it. Ms. Woodbury asked if all LAW had e-dispatch and asked if we are sending this to every single EMS person or just to command? Mr. Welsheimer said send to every single person, but he could not answer if all LAW had e-dispatch. He said not everyone has Be Alert because it is cumbersome and they already had e-dispatch and did not want both. With the technology we have, he did not feel it was a big deal to send to everyone. Ms. Woodbury asked about the middle of the night notifications and Al said yes to notify everyone.

AGENDA #9: TAC Monthly Report

Ms. Woodbury said she covered everything on the report throughout the meeting.

ROUNDTABLE

Farrell – Nothing

Doan – Nothing

Drenth – Nothing

Clarmont – Nothing

Holt – Nothing

Woods – Nothing

Wallin – Nothing

Weston – Nothing

Breed – Nothing

Welsheimer - Nothing

Rothenberger - Nothing

Woodbury – Nothing

ADJOURNMENT

Mr. Welsheimer adjourned the meeting at 9:59 AM.

Respectfully submitted Candace Pierce