

**C.C.E. Central Dispatch Authority  
Technical Advisory Committee  
Meeting Location  
1694 US 131 Highway, Petoskey, 49770**

**MINUTES**

**April 25, 2019**

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**MEMBERS PRESENT**

Bob Farrell  
Sheriff Chuck Vondra  
Lt Todd Ross  
Chief Dave Carpenter  
Sheriff Pete Wallin  
Director Matt Breed  
Director Randy Weston  
Sheriff Clarmont  
Chief Al Welsheimer  
Lt Derrick Carroll

**REPRESENTING**

Charlevoix County EMS (Alternate)  
Charlevoix County Sheriff's Dept.  
Cheboygan County Sheriff's Dept.  
Cheboygan County Fire Assoc.  
Emmet County Sheriff's Dept.  
Petoskey Dept. of Public Safety  
Emmet County EMS  
Cheboygan  
Emmet County Firefighters Assoc.  
Michigan State Police

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**MEMBERS ABSENT**

Jay Peck  
Dallas Hyde  
Chief Shawn Bauman  
Chief Kyle Knight  
Chief Gerard Doan  
Chief Todd Woods  
Chief Jeff Cobe

**REPRESENTING**

Charlevoix County EMS  
Cheboygan County EMS  
Charlevoix County Firefighters Assoc.  
Harbor Springs Police Dept.  
Charlevoix City Police Dept.  
Mackinaw City Police Dept.  
LTBB Police Dept.

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**OTHERS PRESENT**

Chief Hankins  
Tim Drenth  
Gordon Temple  
Megan Anderson  
Jason Lee  
Ed Martins  
Joe Helsley  
Pam Woodbury  
Rob Jerman  
Candace Pierce

**REPRESENTING**

Charlevoix Police  
EJ Fire  
Tuscarora Police  
Emergency Management  
Emergency Management  
Empiric Solutions  
Empiric Solutions  
CCE Central Dispatch  
CCE Central Dispatch  
CCE Central Dispatch

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**CALL TO ORDER**

Chief Welsheimer called the meeting to order at 9:30 AM.

**ATTENDANCE** – See rollcall above

**PUBLIC COMMENTS** - None

**CORRESPONDENCE** – None

**AGENDA #5**

**APPROVAL OF MINUTES**

*Approval of Minutes for March 14, 2019.*

*Motion made by Mr. Breed, with Support from Mr. Carpenter to approve the TAC Meeting Minutes for March 14, 2019. Motion carried by unanimous Voice Vote.*

**AGENDA #6**

**MCT Radio Data Network – Discussion**

Ms. Woodbury presented a power point about making MCT Radio Network changes now, to avoid future issues. Ed Martins from Empiric Solutions said we are running on one server right now, and he is afraid to reboot it, for fear it will not come back up. This current network is connected through VHF. When the VHF system is no longer in use, this modem/network change will need to be made anyway. Mr. Martins said this equipment has failed twice since December, so time is not on our side. The new modems/network will have a lot more capability, such as sending pictures and being able to view Smart911 information, similar to what dispatchers can see now. The new network means being able to complete MUPdates without ever touching the cars (changes made on the server). Licenses will be purchased by CCE. This Radio IP will still operate windows 7 for now. CJIS will no longer be windows compliant after Dec. 2019. With the new network, you can upgrade equipment when you want. Ms. Woodbury said if CCE isn't CJIS compliant, then all the agencies are not compliant and this is the best plan we have, that allows agencies to phase in, as they see fit.

*Motion made by Mr. Vondra, with support from Mr. Weston to move forward and provide a recommendation to the board. Motion carried by unanimous Voice Vote.*

**AGENDA #7**

**CAD/RMS/JMS - Discussion**

Since October 2018 this has been an issue. Moblan is down again, and Central Square cannot figure out why. The problem is when their support finally gets around to addressing the issue, things are already up and working again. Joe Helsley, from Empiric Solutions and Rob Jerman are in constant contact with Central Square, trying to push them along. Mr. Helsley said they've been telling him to try a different fix, but Central Square isn't doing it to their own software. Sheriff Clarmont suggested taking legal action against Central Square, since the maintenance agreement was paid for the year and they are not maintaining it. Mr. Helsley said he's working on some updates to the website, so all the agencies can be notified, so there is much less duplication. To upgrade CAD right now, we simply do not have the funds to do it. Each county has to figure out how to come up with the funds for their own new system. Mr. Welsheimer said we need to move forward and provide a recommendation to the board.

*Motion made by Mr. Clarmont, with support from Mr. Vondra to recommend to the board, that CAD/RMS/JMS need to be upgraded. Motion carried by unanimous Voice Vote.*

**AGENDA #8**

**800 MHz RFP**

Ms. Woodbury said she needed to verify radio counts. Mr. Welsheimer said the radio counts should be radio for radio, not a Christmas list of wants.

## **AGENDA #9**

### **800 MHz Templates**

The sub-committee started the template development, so a few more things need to be ironed out. May 7<sup>th</sup>, at 10am is the next sub-committee meeting.

## **AGENDA #10**

### **Policy Review**

Ms. Woodbury passed out 2 policies that Dispatchers recently reviewed, the Fireworks Policy and the Fraud Policy. Motion made by Mr. Clarmont, with support from Mr. Breed to approve the Fireworks Policy and the Fraud Policy as presented.

## **AGENDA #11**

### **Out of Jurisdiction calls from the Hospitals**

It was discussed and determined that it is not on the dispatcher to find someone to take the call, during a jurisdiction issue.

## **AGENDA #12**

### **TAC Monthly Report**

Ms. Woodbury briefly reviewed the monthly board report.

## **ROUNDTABLE**

**Welsheimer** – Al asked about major crossroads being mentioned during dispatching, not the subdivision crossroads.

**Ross** – Todd asked for Wolverine Fire update. Sheriff Clarmont and Todd want this issue addressed soon, to save the dispatchers time.

**Breed** – Nothing

**Wallin** – Nothing

**Vondra** – Chuck said Shawn Bauman is still in hospital, but doing much better, and Fire doesn't have representation.

**Carpenter** – Dave said Dallas Hyde was asking for populating time stamp on reports.

**Temple** – Nothing

**Clarmont** – Nothing

**Hankins** – Nothing

**Drenth** – Nothing

**Weston** - Nothing

**Woodbury** – Nothing

**Jerman** – Nothing

**Farell** – Nothing

## **ADJOURNMENT**

Meeting adjourned by Mr. Welsheimer at 11:47 AM.

Respectfully submitted Candace Pierce

May 16<sup>th</sup> is the next TAC meeting, at 9:30am.