

Regular Meeting of the Little Traverse Township Planning Commission  
May 11, 2015  
**7:30 P.M.**  
at  
The Township Hall

Chairman Van Berlo called the meeting to order at 7:30 PM.

**Roll Call:** Present: Martin Van Berlo, Joe Chattaway, Chip Radle, Tom Fairbairn  
Absent: Jean Beckley.  
Also Present: Bill Dohm, Randy Frykberg, Chip & Beverly Ironside

**Agenda:** A motion to approve the agenda as presented was offered by Mr. Chattaway and supported by Mr. Radle. The motion was approved by unanimous voice vote. (See attachment page 3)

**Election of Officers:** Mr. Chattaway polled Mr. Van Berlo, and Mr. Radle to see if they would accept their current officer positions. They both agreed they would. Mr. Dohm advised that he had confirmed that Mrs. Beckley would also accept another year as secretary. A motion was then made by Mr. Chattaway, that the following be nominated for a one year term: Mr. Van Berlo- Chairman, Mr. Radle, -Vice-Chairman, Mrs. Beckley- Secretary, that the nominations be closed, and a unanimous ballot be cast for the slate. The motion was seconded by Mr. Fairbairn. The motion was approved by unanimous affirmative roll call vote of those present.

**Minutes:** A motion was offered to approve the minutes of March 2, 2015 as presented by Mr. Radle and supported by Mr. Chattaway. The motion was approved by unanimous voice vote.

**2015/16 Meeting Schedule:** Following discussion on a proposed 2015/16 meeting schedule, Mr. Van Berlo moved to adopt the meeting schedule as tentative. Mr. Radle seconded the motion. The motion was approved by unanimous voice vote.

**Case #B-3-2015**

Chairman Van Berlo introduced the case being an application by Little Traverse Bay Humane Society to construct an addition to their current administration building, a new building for a Veterinary Clinic, and a 3rd. building to house a Boarding/Grooming/Daycare, and Training Center.

Mr. Dohm projected power point of site, landscape, and building plans.

Mr. Frykberg presented fact finding as outlined in his attached memo. (see attachment page 4 & 5). His summary indicated the proposed project appears to be in conformance with the Township Zoning objectives and regulations, and that the Special Use was previously approved.

Mr. Radle asked about full time vs. part time staff. Mrs. Ironside responded that staff is mostly volunteer, but the plan is to phase in more full time staff as services grow. Boarding & Grooming will help pay for some of the other services.

Mr. Ironside pointed out that this will be a campus style, fully landscaped operation that will facilitate a full service animal care operation. Mr. Ironside pointed out that there are drainage issues, but they are addressed by retention areas on the site plan.

Mr. Dohm asked what animals are accepted. Mr. Ironside responded that only Dogs and Cats.

Chairman Van Berlo asked if there were any more questions or comments from the public or

otherwise. There were none.

Following discussion by the Board, a motion was then made by Mr. Chattaway to approve the Site Plan as presented, then supported by Mr. Radle. The motion was unanimously passed by voice vote.

**Open Discussion** for issues not on the agenda:

a. Correspondence: It was noted that a notice was inserted in the meeting packet indicating the MTA Planning Seminar in Boyne Falls on April 28, 2015. Mr. Dohm needed to know who would be able to attend by April 7th.

b. Planning Commission Members: Chairman Van Berlo asked if there were any comments from Planning Commission Members. There were none.

c. Township Board Members: Chairman Van Berlo asked if there were any comments from Township Board members.

Supervisor Dohm distributed a copy of the current Planning Commission By-Laws adopted October 11, 2010. He suggested we review them for possible amendments at that next meeting.

d. Public Comment: Chairman Van Berlo asked if there were any comments from the public.

There were none.

**Adjourn:** There being no further business to be brought before the commission; Chairman Van Berlo adjourned the meeting at 8:05 P.M.

Date approved \_\_\_\_\_

Secretary \_\_\_\_\_  
Jean Beckley

Respectfully Submitted,

William P. Dohm,  
Supervisor