



## East Lansing Prime Time Confidentiality Agreement

I, \_\_\_\_\_, in my position as \_\_\_\_\_ for East Lansing Prime Time understand the need for confidentiality. As required by Prime Time policy, I agree to keep confidential - all information in regard to history, records, and discussions about the individuals we serve. I will not disclose any information about a person, including the fact that he or she is or is not served by our organization unless authorized by the Director or other authorized personnel.

If asked to disclose information to an unauthorized individual, I will respond with the statement, "Prime Time's policy does not permit me to give out this information."

Signature:

Date:

\_\_\_\_\_