



If yes, which skill or profession? \_\_\_\_\_

Are you presently working toward a higher degree?  YES  NO

If yes, what is your expected completion date and degree expected? \_\_\_\_\_

Are you presently employed?  YES  NO If so, may we inquire of your employer?  YES  NO

When would you be available for a personal interview? \_\_\_\_\_

LIST BELOW ALL PRESENT AND PAST EMPLOYMENT BEGINNING WITH YOUR MOST RECENT					
Name/Address of Employer	FROM Month/Year	TO Month/Year	POSITION Describe the work you did	Reason for leaving	Name of Supervisor
Telephone: _____					

Name/Address of Employer	FROM Month/Year	TO Month/Year	POSITION Describe the work you did	Reason for leaving	Name of Supervisor
Telephone: _____					

Name/Address of Employer	FROM Month/Year	TO Month/Year	POSITION Describe the work you did	Reason for leaving	Name of Supervisor
Telephone: _____					

Name/Address of Employer	FROM Month/Year	TO Month/Year	POSITION Describe the work you did	Reason for leaving	Name of Supervisor
Telephone: _____					

Total Number of School Years as Teacher \_\_\_\_\_  
(Not including substitute teaching)

EDUCATIONAL/EMPLOYMENT REFERENCES		
Name & Occupation	Address	Phone Number
PERSONAL REFERENCES (Not former employers or relatives)		
Name & Occupation	Address	Phone Number


List any extra-curricular activities you participated in during college.

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List experience you have had working with youth of school age, such as scout work, summer camp, etc.

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List any athletic activities you are qualified and willing to coach and any non-athletic activities you are qualified and willing to direct.

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List membership in honorary, collegiate, educational and community organizations.

Organization	From: Month/Year	To: Month/Year	Currently Active?

Have you ever been convicted of a crime?     YES     NO

Are there any felony charges pending against you?     YES     NO

Can you perform the essential duties of the job in which you wish to be employed, with or without accommodation?     YES     NO

I have made application for employment with Gaylord Community Schools (the "District"). I hereby authorize the District to make a thorough investigation of my past employment. I also authorize my previous employers to release to the District any and all information and records which they may have, personal or otherwise, concerning my previous employment. By way of example, but not by way of limitation, I also authorize the District to request and my previous employers to disclose any information about my attendance, punctuality, work performance, knowledge of subject matter and ability to relate to others. I understand that making any misleading or untruthful statement on this application may result in my dismissal if I am appointed. If accepted for employment, I understand that this application will become a permanent part of my personnel record.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Please return to:

Gaylord Community Schools, Personnel Office, 615 S. Elm Street, Gaylord, MI 49735

**STATEMENT OF NONDISCRIMINATION**

It is the policy of Gaylord Community Schools that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, marital status or any other legally protected characteristic be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, service or in employment. Inquiries should be addressed to: Civil Rights Coordinator, 615 S. Elm Street, Gaylord, MI, 49735, (989) 705-3080.