

Please Post

February 6, 2012

VACANCY

POSITION: Food Service Helper

LOCATION: South Maple Elementary School

HOURS: 4.5 Hours/Day (9:15 a.m. – 1:45 p.m.)
All Student Days

DESCRIPTION

Responsibilities include but are not limited to:

- Follow all state and federal regulations pertaining to school nutrition
- Prepare, serve and stock food
- Maintain production records
- Work in all job rotations
- Assist with orders and inventory

QUALIFICATIONS

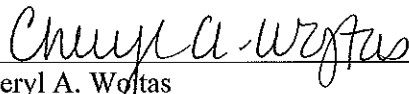
- Possess high school diploma/equivalent.
- Demonstrate willingness and ability to obtain and maintain state food service certification.
- Demonstrate knowledge of and/or experience with quantity food preparation, debit machines and running reports.
- Demonstrate effective interpersonal communication and organizational skills
- Possess excellent attendance record.
- Demonstrate willingness and ability to learn additional aspects of the food service department.
- Ability to lift up to 50 pounds

DEADLINE TO APPLY: February 16, 2012

TO APPLY: Send letter of interest, resume, application and 3 reference letters to:

Superintendent Cheryl Wojtas
c/o Personnel Office
Gaylord Community Schools
615 S. Elm St.
Gaylord, MI 49735


Brian Pearson
Curriculum Director


Cheryl A. Wojtas
Superintendent

STATEMENT OF NONDISCRIMINATION

It is the policy of Gaylord Community Schools that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, marital status or any other legally protected characteristic be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, service or in employment. Inquiries should be addressed to: Civil Rights Coordinator, 615 S. Elm Street, Gaylord, MI, 49735, (989) 705-3080.