

May 1, 2017

Mayor Pro-tem Bugera called the eleventh meeting of the eighty-fourth Harbor Springs City Council to order at 7:00 p.m. in the City Council Chambers at City Hall, 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

City Council:

Present: Matthew Bugera, John L. Cupps, Jeffrey V. James, and Pringle Pfeifer

Absent: William M. Brown Jr.

City Clerk Whitaker stated that a quorum was present.

Also Present: City Manager Thomas C. Richards, City Attorney James T. Ramer, Police Chief Dan Branson, and City Clerk Nick Whitaker

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

#8464 – Motion by James, second by Cupps, to approve the minutes of the April 17, 2017 regular City Council Meeting as read.

Ayes – 4

Nays – 0

Absent – Brown

Motion carried.

B. Approval of Bills

The bills on the following vouchers, as listed below, have been examined. It has been recommended that they be approved for payment from the following funds:

<u>Voucher number</u>	<u>Description</u>	<u>Payment to or for</u>	<u>Fund</u>	<u>Amount</u>
8491	Payroll	P.P.E. 4/16/17	General	\$34,603.83
			Major St.	\$785.92
			Local St.	\$561.15
			Historical	\$560.88
			Electric	\$12,278.38
			Water/Sewer	\$6,561.80
			Waterfront	\$1,409.57
			Equipment	\$3,644.75
8492	Wire	MPPA 4/19/17	Electric	\$22,286.96
8493	Wire	MPPA 4/26/17	Electric	\$23,657.20
8494	Council	Accounts Payable 5/1/2017	General	\$16,332.86
			Major St.	\$148.00
			Local St.	\$148.00
			Historical	\$211.77
			Electric	\$14,345.32
			Water/Sewer	\$4,875.41
			W/T Water	\$5,306.70
			Waterfront	\$2,293.20
			Equipment	\$11,209.65

BE IT RESOLVED that claims on vouchers 8491 through, and including, voucher number 8494, as checked by the Finance Committee, in the amount of \$161,221.35, be allowed for payment, and the Mayor and the City Manager are hereby authorized to execute warrants to be drawn on the following funds:

General	\$50,936.69
Major St.	\$933.92
Local St.	\$709.15
Historical	\$772.65
Electric	\$72,567.86
Water/Sewer	\$11,437.21
W/T Water	\$5,306.70
Waterfront	\$3,702.77
Equipment	\$14,854.40
Totals	<u>\$161,221.35</u>

#8465 – Motion by Bugera, second by Pfeifer, to approve the bills in the amount of \$161,221.35

Ayes – 4
Nays – 0
Absent – Brown

Motion carried.

3. Citizen Comments

None

4. City Manager's Section

A. Waterfront Park Use – Consideration of Approval

City Manager Richards stated that he has received correspondence from the Crooked Tree Arts Center requesting use of the City's Waterfront Park area for a free public performance on Saturday, June 24, 2017 from 7:00 p.m. to 8:30 p.m. No special accommodations are being requested except for the use of electricity.

#8466 – Motion by Cupps, second by James, to approve the use of the Waterfront Park area to the Crooked Tree Arts Center on Saturday, June 24, 2017

Ayes – 4
Nays – 0
Absent – Brown

Motion carried.

B. Charter (Spectrum) Franchise Agreement

City Manager Richards stated that in 2007 the State of Michigan passed legislation pertaining to agreements between telecom/cable operators and municipalities. Charter (Spectrum) therefore has presented an agreement to the City with the option of adding additional fees which would be passed on to customers reflecting the cost of doing business with the City as well as public access channel fee. City Manager Richards stated that he does not recommend that the City require Charter to collect and pay additional fees. The City does recover an annual fee for the cost associated with having the cabling attached to its electric poles, which is included in a separate agreement.

#8467 – Motion by James, second by Cupps, to authorize City Manager Richards to sign the Charter (Spectrum) Uniform Franchise Agreement, not including the additional fee options.

Ayes – 4
Nays – 0
Absent – Brown

Motion carried.

C. 2017 Annual Events on Public Property – Consideration of Approval

City Manager Richards presented a schedule of proposed events, most of which are recurring annual events, as well as some new and combined events, all of which take place on City property. City Manager Richards stated that the City does provide services to some of these events such as traffic control, DPW, and Electric Department services. No objections were made to the approval of the events.

#8468 – Motion by Cupps, second by James, to approve the schedule of events as presented.

Ayes – 4
Nays – 0
Absent – Brown

Motion carried.

D. Garden Club – Consideration of Promotion Fund Contribution

City Manager Richards stated that he has received a written request from the Harbor Springs Garden Club asking for a contribution. The club has routinely maintained the plantings and gardens at City Hall, waterfront area, and other areas throughout the City. The City has contributed to the Garden Club in past years and the contribution does not come from taxpayer dollars but from the Community Promotion Fund. City Manager Richards further stated that Council has recently approved \$1,000.00 contributions to the Garden Club.

#8469 – Motion by Cupps, second by James, to approve a \$1,000.00 contribution to the Harbor Springs Garden Club from the Community Promotion Fund.

Ayes – 4
Nays – 0
Absent – Brown

Motion carried.

E. Request for Use of Lower Zorn Park – Consideration of Approval

City Manager Richards stated the Clare family has requested use of lower Zorn Park for a family reunion on Saturday, June 10, 2017 from approximately 9:00 a.m. to 3:00 p.m. The family has minimal needs from the City for the function. No objections were made to allowing the use of the park for this event.

#8470 – Motion by Cupps, second by James, to approve the Clare Family's use of lower Zorn Park on June 10, 2017

Ayes – 4
Nays – 0
Absent – Brown

Motion carried.

5. Manager's Report

City Manager Richards reviewed his Manager's Report and briefed Council in the following areas:

- **Tree Removal:** Upon annual review of the condition of the City's trees, four trees have been identified for immediate removal due to their poor condition and the potential hazard they impose. Due to the size of the trees the DPW recommended they be removed professionally and bids were obtained. No objections were made, and by consensus, Council authorized City Manager Richards to accept the low bid of \$2,355.00 from Drost Tree Service.
- **Police Chief Interviews:** After advertising for the position approximately twenty three resumes were received and interviews are almost complete for the candidates who have been identified as being the most qualified. Initial findings are that the candidates who meet the criteria are well matched with what the City is looking for.
- **Parking Policy Subcommittee:** After recommendations by Council and the DDA to abolish parking requirements for downtown business, the Planning Commission established a subcommittee to further explore the best options for future consideration of any changes. The subcommittee will meet on Tuesday, May 9, 2017 at 10:00 a.m. in Council Chambers. The subcommittee members are two representatives from Council, the DDA, and the Planning Commission.
- **Skate Park & Recreation Director Update:** Advertising is underway for the search for a new Skate Park & Recreation Director.
- **Food Truck Applicants:** Applications have been received from three different Food Truck vendors for the new location of the food trucks for the upcoming season.
- **Odawa Lawsuit:** Lead Attorney David Otis of Plunkett & Cooney will be providing an update at the May 15, 2017 Council meeting.
- **Upcoming Boards and Commissions Meetings:** City Manager Richards stated that the following upcoming meetings are scheduled to be held in Council Chambers;
 - DDA/PSD Board – Wednesday, May 3, 2017 at 8:00 a.m.
 - Zoning Board of Appeals – Wednesday, May 10, 2017 at 5:30 p.m.
 - Planning Commission – Thursday, May 18, 2017 at 6:00 p.m.

6. Boards and Commissions

Mayor Pro-tem Bugera stated that due to Mayor Brown's absence no appointments would be made at this time.

7. Old and New Business

Member Cupps asked about the status of the repaired pump at the sewage lift station near the pier. City Manager Richards stated the repair is complete and that the backup pump has been ordered.

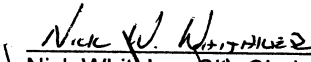
8. Next Meeting

City Manager Richards stated the next regular City Council Meeting is scheduled for 7:00 p.m., Monday, May 15, 2017.

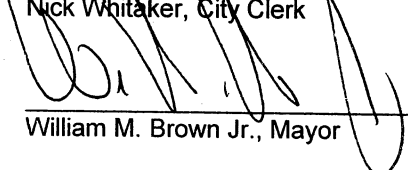
9. Adjournment

With no further business, Mayor Pro-tem Bugera adjourned the meeting at 7:23 p.m.

Approved: May 15, 2017



Nick Whitaker, City Clerk



William M. Brown Jr., Mayor

Attachments page

Calendar of events as approved in motion #8468

City of Harbor Springs Calendar of Events - 2017

<u>Event</u>	<u>Date</u>	<u>Sponsor/Organizer</u>	<u>Location</u>
Memorial Day Parade	Monday May 29	American Legion	Main Street
Farm Market	Wed & Sat May 27- Oct 9	Farmer's Market Committee	Main Street
Little Traverse Marathon	Sat. May 27	T.O.M. Trails Council	Zorn Park
Up North Vocal Institute	Sat Jun 24	Crooked Tree Art Center	Waterfront Park
Blessing of the fleet - Summer Launch	Wed Jun 28	Chamber	Waterfront Park
Street Musique	Thurs. - Jun 29 - Aug 31	Chamber	Downtown
Red White and Brew	Sat July 1	Chamber	Waterfront Park
Fourth of July Activities	Tues July 4	Chamber	Various
Young Americans	Tues July 4	Susie Johnson - Young Americans	Shay Park
Night of the Arts - Gallery Tour	Wed. July 12	Chamber	Downtown
Shay Days	Fri - Sat July 14 - 15	HS Historical Museum	Shay Park
Little Traverse Triathlon	Sun July 16	Bay Tennis and Fitness	Zorn Park
D'art for Art	July 19 - 20	Crooked Tree Art Center	Fairview
LTYC Regatta	July 28 - 30	LTYC	Marina
Coastal Crawl Swim	Sun Aug 13	Marilyn Early and John Cowing	City Beach
Shoreline Bike Tour	Fri and Sat Aug 11 -12	Community Schools Mari Schumaker	Middle School
H. S. Car Fesitval	Thur Aug 10	Chamber	Zorn Park
Street Sales and Celeb	Sat Sept 2	Chamber	Downtown
Taste of Harbor Springs	Sat Sept 23	Chamber	Waterfront Park
H. S. Festival of the Book	Sept 29 - Oct. 1	Festival of the Book	Various
LT. Half Marathon	Sat Sept 30	Outfitter	Zorn Park
Harbor Springs Brew Fest	Sat Oct 7	Chamber	Waterfront Lawn
Ladie s Night Out	Wed Nov. 15	Chamber	Downtown
Christmas Tree Lighting	Sat Nov 25	Chamber	Downtown
Merchant's Open House	Sat Dec. 2	Chamber	Downtown