

June 5, 2017

Mayor Pro-Tem Bugera called the thirteenth meeting of the eighty-fourth Harbor Springs City Council to order at 7:00 p.m. in the City Council Chambers at City Hall, 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

City Council:

Present: Matthew Bugera, John L. Cupps, Jeffrey V. James, Pringle Pfeifer

Absent: William M. Brown Jr.

City Clerk Whitaker stated that a quorum was present.

Also Present: City Manager Thomas C. Richards, City Attorney James T. Ramer, Department of Public Works Director Lucas VanderZee, and City Clerk Nick Whitaker

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

8476 – Motion by James, second by Pfeifer, to approve the minutes of the May 15, 2017 regular City Council Meeting as read.

Ayes – 4

Nays – 0

Absent – Brown

Motion carried.

B. Approval of Bills

The bills on the following vouchers, as listed below, have been examined. It has been recommended that they be approved for payment from the following funds:

<u>Voucher number</u>	<u>Description</u>	<u>Payment</u>	<u>Fund</u>	<u>Amount</u>
8500	Payroll	P.P.E. 5/14/17	General	\$35,698.31
			Major St.	\$173.11
			Local St.	\$75.71
			Historical	\$560.88
			Electric	\$12,243.19
			Water/Sewer	\$4,861.04
			Waterfront	\$5,533.92
			Equipment	\$1,581.23
8501	Wire	MPPA 5/17/17	Electric	\$22,764.15
8502	Wire	MPPA 5/23/17	Electric	\$21,821.12
8503	Payroll	P.P.E. 5/28/17	General	\$41,175.16
			Major St.	\$733.99
			Local St.	\$292.72
			Historical	\$560.88
			Electric	\$11,362.84
			Water/Sewer	\$4,838.79
			Waterfront	\$6,945.28
			Equipment	\$1,210.27

<u>Voucher number</u>	<u>Description</u>	<u>Payment</u>	<u>Fund</u>	<u>Amount</u>
8504	Wire	MPPA 5/31/17	Electric	\$21,483.81
8505	Council	Accounts Payable 6/5/2017	General	\$40,571.95
			Major St.	\$1,605.39
			Local St.	\$1,605.40
			Historical	\$908.69
			DDA	\$3,019.75
			Electric	\$170,830.71
			Water/Sewer	\$43,656.42
			WT Water	\$6,956.77
			Waterfront	\$8,905.91
			Equipment	\$31,269.64

BE IT RESOLVED that claims on vouchers 8500 through, and including, voucher number 8505 as checked by the Finance Committee, in the amount of \$503,247.03 be allowed for payment, and the Mayor and the City Manager are hereby authorized to execute warrants to be drawn on the following funds:

General	\$117,445.42
Major St.	\$2,512.49
Local St.	\$1,973.83
Historical	\$2,030.45
DDA	\$3,019.75
Electric	\$260,505.82
Water/Sewer	\$53,356.25
WT Water	\$6,956.77
Waterfront	\$21,385.11
Equipment	\$34,061.14
Totals	<u>\$503,247.03</u>

8477 – Motion by Bugera, second by Pfeifer, to approve the bills in the amount of \$503,247.03

Ayes – 4
 Nays – 0
 Absent – Brown

Motion carried.

3. Citizen Comments

None

4. City Manager's Section

A. Consideration of Approval – “Harbor Dog” Vendor Application

City Manager Richards reviewed the application received from John Kilborn and Ryan Renker for returning waterfront area food vendor “Harbor Dog”. City Manager Richards discussed the expected and agreed upon hours of operation, the location, and the improvements made to the vendor’s food cart and equipment.

#8478 – Motion by James, second by Cupps, to approve the Food Vendor Application for Harbor Dog for July and August 2017.

Ayes – 4
Nays – 0

Motion carried.

B. Consideration of Approval – Historical Society Events June 28, 2017

City Manager Richards reviewed the request received from the Harbor Springs Area Historical Society for their annual planned Blessing of the Fleet event on June 28, 2017. Tent locations for event sponsors and needs from the Department of Public Works were discussed. No objections were made.

By Consensus, Council approved the use of public space for the Historical Society Events on June 28, 2017

Ayes – 4
Nays – 0

Motion carried.

C. Review Options for Budgeting – Bluff Boardwalk Evaluation and Options

City Manager Richards stated that last year the City recognized concerns over the structural condition of the boardwalk. A professional evaluation of the boardwalk was conducted by Benchmark Engineering and proposals were submitted with options for replacement. City Manager Richards summarized the three options presented and asked Council to consider the options in order to provide some direction for budgeting purposes. Discussion was had about the potential materials to be used, aesthetics, the location on the bluff and its potential for erosion. Member James asked about a retaining wall and concrete as an alternative and this idea was further discussed. City Manager Richards stated that budgeting for a long term solution is important due to the fact that the estimated life of the current boardwalk structure is approximately one to two years and that these concerns were addressed during last year's budgeting discussion. By consensus, Council agreed that looking into concrete options is advisable for budgeting purposes.

D. Funding Proposal – Harbor Springs School District Athletic Master Plan

City Manager Richards reviewed his recent discussion with Superintendent Tompkins and stated that the School District would not be speaking at tonight's meeting to ask the City to consider assistance with funding a portion of their project, however, they may return for a future meeting.

E. 2017 Millage Rate – Review and Consideration to Schedule Public Hearing

City Manager Richards stated that the City has options to consider for the 2017 millage rate based on reviews of the current taxable values and millage rate options pertaining to Headlee Limitation and Truth in Taxation. City Clerk/Comptroller/Treasurer Whitaker stated, through a comprehensive memorandum to Council, the options to consider. Based on the information in the memorandum, City Manager Richards stated that the preferred option would be to hold a Truth in Taxation Public Hearing and choose the revenue level proposed of 6.0604 mills. Clerk Whitaker further explained the millage, general fund levels, and lack of adequate funds in the street funds should a major project be necessary on our aging roads. City Manager Richards further discussed the costs of major street repairs and low level of funds currently available to cover those costs, adding that the funding from the State for streets has been down significantly since 2008.

Council, by consensus, agreed to set a Truth in Taxation Public Hearing for the next meeting and to consider options for a Street Fund millage.

F. Electric Energy Purchase Recommendation – Authorization to MPA

City Manager Richards explained energy projections and the need for the proposed MPPA bulk energy purchase. City Manager Richards asked for Council's approval to authorize the MPPA to include Harbor Springs in their bulk energy purchase, as is standard with prior bulk purchases. No objections were made.

By consensus, Council authorized City Manager Richards to enter into a bulk power agreement with the MPPA.

G. Consideration of Adoption - DDA-PSD By-laws Revision

City Manager Richards presented Council with the DDA-PSD boards approved amended by-laws, which were approved at their last meeting, indicating that in order for the by-laws to be amended Council would have to make a motion to approve.

#8479 – Motion by Cupps, second by James to approve the DDA-PSD by-law amendment as presented.

Ayes – 4

Nays – 0

Motion carried.

5. Manager's Report

City Manager Richards reviewed his Manager's Report and briefed Council in the following areas:

- SK8 Park Operations
 - Nathan Jacques has recently accepted the position of SK8 Park & Recreation Director. Nathan Jacques brings a wealth of experience and knowledge and is eager to begin building a staff and re-energizing the SK8 Park and the City's other recreation areas.
- Tree Board and Donate-a-Tree Program
 - 246 E. Main Street resident, Mike Isserman, has requested assistance with a large overgrown maple tree in front of their residence in the downtown district. The Tree Board has supported the proposed removal and replacement of the tree and with the property owner covering the costs, as well as a commitment of donation to the Donate-a-Tree Program. Without objection, Council authorized the proposed tree replacement.
 - The Paper Station owner, Mike Naturkas, has requested the relocation of a tree in front of his restaurant five feet to the West. The Tree Board considered, but did not support the relocation of the relocation of the tree.
 - Seven new donations have been received for the Donate-a-Tree Program which has been successful in part due to the advertising in the local paper each time a donation is received.
- Infrastructure Projects:
 - Pavement is complete at the Municipal Depot Lot on Bay Street
 - Storm Sewer Separators near the Harbormaster building have been installed and Zorn Park area is underway and will be complete in the next few days.
- Upcoming vacation absence

- Police Report from Chief Branson
- Upcoming Boards and Commissions Meetings:
 - Harbor Commission – Thursday, June 7, 2017 4:00 p.m.
 - Planning Commission – Thursday, June 15, 2017 at 6:00 p.m.

6. Old and New Business

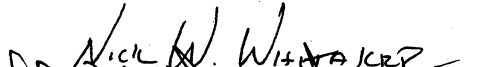
None

7. Next Meeting

City Manager Richards stated the next regular City Council Meeting is scheduled for 7:00 p.m., June 19, 2017

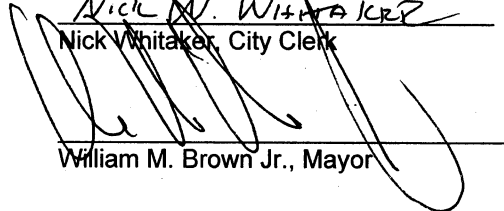
8. Adjournment

With no further business, Mayor Pro-Tem Bugera adjourned the meeting at 7:46 p.m.



Nick Whitaker, City Clerk

Approved: June 19, 2017



William M. Brown Jr., Mayor