

**CITY OF HARBOR SPRINGS  
TRANSIENT MERCHANT  
LICENSE APPLICATION**

1. Name of Business \_\_\_\_\_

2. Name of Owner \_\_\_\_\_

3. Address of Owner \_\_\_\_\_  
\_\_\_\_\_

4. Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

5. Location Where Sale will be held:  
\_\_\_\_\_

6. Dates Requested (Six (6) day Maximum)  
\_\_\_\_\_

7. If applicable, you are required to obtain a State of Michigan Sales Tax license. The City will notify the State of Michigan Department of Treasury if you are granted a Transient Merchant license.

8. Type of Merchandise to be Sold:  
\_\_\_\_\_

9. Calculation of Fee (Check one only):

\_\_\_\_\_ City Resident/Property Owner \$100.00

\_\_\_\_\_ Other Resident/Business of 49740 \$200.00

10. Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Return with "Total Fee Due" to:

City of Harbor Springs  
City Manager  
P. O. Box 678  
Harbor Springs, MI 49740

\_\_\_\_\_  
For Office Use Only

Received: \_\_\_\_\_ Total Fee Enclosed: \_\_\_\_\_ Dates Requested: \_\_\_\_\_

Location: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
City Manager

**City of Harbor Springs  
160 Zoll Street  
P. O. Box 678  
Harbor Springs, Michigan 49740  
231-526-2104**

**Tom Richards,  
City Manager**

**To: 2012 Transient Merchant Applicants,  
Local and Area Residents**

**From: Tom Richards, City Manager**

**Subject: 2012 Application and Fees**

**I am enclosing for your use a copy of the 2012 Transient Merchant License application. If you are planning to do a show in Harbor Springs this summer, this license is required.**

**As always, the limit of the number of sale days is six, and generally we can have only one merchant at any given time per location, although as City Manager I do have discretion to allow multiple licenses at the same location for the same time, provided that all applicants are from the 49740 zip code. You should make your arrangements for the location in advance. Sales at private homes are NOT permitted. You must make application for your license at least seven (7) days in advance of your sale.**

**Please be advised that if we grant your application for a license, the City will notify the State of Michigan Department of Treasury of the dates and location of your sale.**

**We appreciate your cooperation in this matter.**