

January 3, 2017

Mayor Brown called the fifth meeting of the eighty-fourth Harbor Springs City Council to order at 7:00 p.m. in the City Council Chambers at the City Hall, 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

City Council:

Present: William M. Brown Jr, Matthew Bugera, John L. Cupps, Jeffrey V. James, Pringle Pfeifer

Incoming City Clerk Whitaker stated that a quorum was present.

Also Present: City Manager Thomas C. Richards, City Attorney James T. Ramer, Police Chief Daniel J. Branson, Outgoing City Clerk Ronald B. McRae, and Incoming City Clerk Nick Whitaker

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

#8428 – Motion by James, second by Cupps, to approve the minutes of the December 19, 2016 regular City Council Meeting as read.

Ayes – 5
Nays – 0

Motion carried.

B. Approval of Bills

I have examined the bills appearing on the vouchers listed below and recommend payments be made from the following funds:

| <u>Voucher number</u> | <u>Description</u> | <u>Payment to or for</u> | <u>Fund</u> | <u>Amount</u> |
|-----------------------|--------------------|---------------------------|-------------|---------------|
| 8446 | Wire | MPPA 12/20/16 | Electric | \$23,934.77 |
| 8447 | A/P | Trust Payouts 12/15/16 | Trust | \$251,866.84 |
| 8448 | Payroll | P.P.E. 12/25/16 | General | \$41,677.21 |
| | | | Major St. | \$3,694.49 |
| | | | Local St. | \$2,391.94 |
| | | | Historical | \$560.88 |
| | | | Electric | \$11,120.00 |
| | | | Water/Sewer | \$4,148.12 |
| | | | Waterfront | \$350.13 |
| | | | Equipment | \$2,887.13 |
| 8449 | Wire | MPPA 12/27/16 | Electric | \$21,732.73 |

| | | | | |
|------|---------|------------------|-------------|-------------|
| 8450 | Council | Accounts Payable | General | \$72,639.45 |
| | | | Major St. | \$12,120.79 |
| | | | Local St. | \$2,124.44 |
| | | | Historical | \$43.29 |
| | | | Electric | \$8,555.32 |
| | | | Water/Sewer | \$3,906.44 |
| | | | Waterfront | \$2,968.02 |
| | | | Equipment | \$14,057.22 |

BE IT RESOLVED that claims on vouchers 8446, 8447, 8448, 8449, and 8450 as checked by the Finance Committee, in the amount of \$480,779.21 be allowed for payment, and the Mayor and the City Manager are hereby authorized to execute warrants to be drawn on the following funds:

| | |
|-------------|---------------------|
| General | \$114,316.66 |
| Major St. | \$15,815.28 |
| Local St. | \$4,516.38 |
| Historical | \$604.17 |
| Electric | \$65,342.82 |
| Water/Sewer | \$8,054.56 |
| Waterfront | \$3,318.15 |
| Equipment | \$16,944.35 |
| Trust | \$251,866.84 |
| Totals | <u>\$480,779.21</u> |

#8429 - Motion by Bugera, second by Pfeifer, to approve the bills in the amount of \$480,779.21.

Ayes – 5
 Nays – 0

Motion carried.

3. Citizen Comments

None

4. City Manager's Section

A. Substation Recloser Project – Consideration of Provider Bids

City Manager Richards presented City Council with an overview of the bids received for the purchase of new Substation circuit-protection reclosers at the substation. City Manager Richards explained that the brand of reclosers was limited to G&W because of positive performance reviews. City Manager Richards stated that the lowest bid coming from RESCO at \$54,930.00, is below the equipment portion of the total amount budgeted of \$106,000.00. The remaining amount budgeted is for engineering and installation of the reclosers. A discussion was had about the bidding process on such a project and why separate bids are sought for equipment and installation.

#8430 - Motion by James, second by Cupps, to approve/authorize the purchase of Substation reclosers from RESCO in the amount of \$54,930.00.

Ayes – 5
Nays – 0

Motion carried.

B. Pine Street Traffic Safety – Consideration of Parking Restrictions

City Manager Richards discussed the ongoing parking/traffic/pedestrian safety concerns on Pine Street. City Manager Richards stated that the recommendation from Police Chief Branson is that City Council considers action, by way of a Traffic Control Order, to reduce the possibility of an accident. A discussion was had about the possibility of Pine Street becoming classified as a Major Street, the re-imbursement of the maintenance costs, and the on-street parking limitations per the State guidelines. Police Chief Branson addressed some of the safety concerns on Pine Street due to on-street parking, increased vehicular traffic, and the narrowness of the roadway. By consensus, Council agreed that eliminating parking on the North side of Pine Street between Hoyt and Arbor Streets would increase the visibility for vehicles traveling eastbound and the overall safety of pedestrians.

#8431 - Motion by James, second by Bugera, to approve Traffic Control Order 2017-001, prohibiting parking on the North side of Pine Street between Hoyt and Arbor Streets.

Ayes – 5
Nays – 0

Motion carried.

Mayor Brown asked when the No Parking signs would be installed. Chief Branson stated that the signs can be installed as soon as two weeks after approval of the Traffic Control Order, and that a warning period would be given to residents before issuing tickets.

5. Manager's Report

A. Farmer's Market

City Manager Richards stated that it was brought to his attention that there was interest in beginning the Downtown Farmer's Market earlier in the season this year. In years past, it has operated from mid-June through October. He recommended that the Market be allowed to start operations on the Saturday preceding Memorial Day. By consensus, Council was in agreement with the recommendation.

B. IBEW Dues Increase

City Manager Richards explained that the City was informed by IBEW Local 876 that they doubled the local union dues charged to its members, effectively increasing the withholding from City Employee's paychecks from 1% to 2% of their gross pay each bi-weekly pay period.

C. Frey Foundation Donation – SK8 Park Operations

City Manager Richards stated that the City had received an anonymous donation through the Frey Foundation for SK8 Park operations.

D. Michigan Public Power Agency – Planned Informational Presentation

City Manager Richards informed the Council that he has arranged for the General Manager of MPPA to give a brief presentation to Council on February 20, 2017. City Manager Richards further explained that he felt it was a good idea to educate Council on the Electric Wholesale Market, the role of municipalities, and the role of the Public Power Agency.

E. State Energy Legislation

City Manager Richards informed Council that in the last few days of 2016, the State legislature passed sweeping new energy bills which revise the State's policies and requirements on electric generation, renewable energy, energy efficiency and other regulations on the operations of electric utilities in the state. City Manager Richards further explained that our legislative and regulatory association will be reviewing the bills to see how they may impact municipal utilities.

F. Upcoming Board and Commission Meetings

- DDA/PSD Board – Thursday January 5 at 8:00 a.m.
- Planning Commission – Thursday, January 19 at 6:00 p.m.

G. Department Report

City manager Tom Richards stated that the Electric Department Report is in the City Council packets for review.

H. City Clerk Ronald B. McRae's Retirement

City Manager Tom Richards stated that Clerk McRae's retirement officially starts on January 13, 2017. City Manager Richards stated that after reviewing available options to honor Ron's service, it was decided that a simple reception at The Pier restaurant would be appropriate. The reception will be held at 5:00 p.m., Friday, January 13th.

6. Boards and Commissions

Mayor Brown stated that he would like to make the following appointments:

- | | | |
|-----------------------|---------------------|--|
| • Dick Babcock | Board of Review | Term ending January 1, 2020 |
| • Lynn Glahn | Board of Review | Term ending January 1, 2020 |
| • Mark Buday | Planning Commission | *Term ending March 1, 2020 |
| • Mayor William Brown | DDA/PSD | Appointed - Chamber Executive Position |
| • Gow Litzemberger | Tree Board | Term ending May 1, 2019 |
| • Mark Gilbert | Tree Board | Term ending May 1, 2019 |
| • Mayor William Brown | HARBOR Inc. | Appointed |
| • Al Dika | Harbor Commission | Appointed as Mayor's Designee |
| • Michael Esposito | Harbor Commission | Term ending January 1, 2021 |

*Mayor Brown further explained that Mark Buday's appointment to the Planning Commission will begin effective immediately in order to fill the vacancy created by the recent resignation of Fred Walstrom from the Planning Commission; Buday's 3-year term will begin on March 1, 2017. Additionally, Mayor Brown explained that the total number of DDA/PSD Members will be reduced from eleven to nine; therefore, the two members of the DDA/PSD board (Andy Bultman and Pam Pfeifle), whose terms are expiring will not be replaced. Michael Esposito's position on the Harbor Commission fills Kathryn Guild's term expiring January 2017.

There were no objections from City Council. The appointments were approved by consensus.

7. New and Old Business

Councilperson James congratulated City Clerk Ron McRae on his retirement.

City Clerk McRae stated that he "plum forgot" to pay City Council for 2016, and that they would be paid promptly.

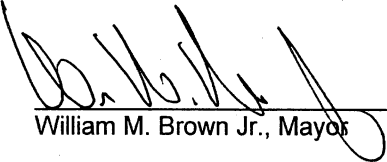
8. Adjournment

8. Adjournment

With no further business, Mayor Brown adjourned the meeting at 7:34 p.m.

Nick Whitaker, City Clerk

Approved: February 6, 2017



William M. Brown Jr., Mayor

Attachments page

Harbor Springs Police Department
170 Zoll Street
Harbor Springs, Michigan 49740
Phone: (231) 526-6211 Fax: (231) 526-2699

Chief of Police
Daniel Branson

Executive Secretary-Dispatcher
Yvonne Olshove

Police Officers
Dave Heater
Josh Johnston
Matt Pater
Steve Timmons

TRAFFIC CONTROL ORDER


Traffic Control Order Number: 2017-001

Effective Date: January 4, 2017

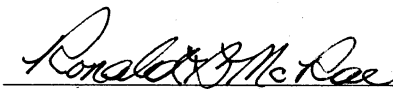
Duration: Permanent

Purpose: Parking is hereby prohibited on the North side of Pine Street, from Hoyt Street west to Arbor Street.

Justification: The purpose is to increase safety by limiting parking to one side of the street.



Daniel Branson, Chief of Police
Serving as Traffic Engineer



Ronald B. McRae, City Clerk

Dated: January 11, 17

Dated: 4 Jan 17

Approved by: City of Harbor Springs 83rd City Council on January 3, 2017