

March 6, 2017

Mayor Brown called the eighth meeting of the eighty-fourth Harbor Springs City Council to order at 7:00 p.m. in the City Council Chambers at City Hall, 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

City Council:

Present: William M. Brown Jr., Matthew Bugera, John L. Cupps, Jeffrey V. James, Pringle Pfeifer

City Clerk Whitaker stated that a quorum was present.

Also Present: City Manager Thomas C. Richards, City Attorney James T. Ramer, City Clerk Nick Whitaker, Chief of Police Dan Branson, Department of Public Works Director Lucas VanderZee, and Electric Department Director Dennis Kruzel,

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

#8444 – Motion by James, second by Cupps, to approve the minutes of the February 20, 2017 regular City Council Meeting as read.

Ayes – 5

Nays – 0

Motion carried.

B. Approval of Bills

The bills on the following vouchers, as listed below, have been examined. It has been recommended that they be approved for payment from the following funds:

<u>Voucher number</u>	<u>Description</u>	<u>Payment to or for</u>	<u>Fund</u>	<u>Amount</u>
8470	Payroll	P.P.E. 2/19/17	General	\$34,322.59
			Major St.	\$1,702.26
			Local St.	\$883.10
			Historical	\$560.88
			Electric	\$11,485.55
			Water/Sewer	\$4,478.11
			Waterfront	\$640.41
			Equipment	\$6,825.60
8471	A/P	Trust Payouts 2/15/17	Trust	\$1,076,957.61
8472	Wire	MPPA 2/22/17	Electric	\$28,576.93
8473	Wire	MPPA 3/1/17	Electric	\$29,772.93
8474	A/P	Trust Payouts 2/28/17	Trust	\$106,183.29
8475	Wire	Sales Tax 1/9/17	General	\$4,325.48
			Electric	\$11,991.15

<u>Voucher number</u>	<u>Description</u>	<u>Payment to or for</u>	<u>Fund</u>	<u>Amount</u>
8476	Council	Accounts Payable 3/6/2017	General	\$16,984.77
			Major St.	\$284.00
			Local St.	\$1,336.25
			Historical	\$3,643.16
			DDA	\$574.99
			Electric	\$16,562.95
			Water/Sewer	\$253,825.25
			Waterfront	\$5,201.73
			Weatherbuoy	\$111.50
			Equipment	\$3,100.97

BE IT RESOLVED that claims on vouchers 8470 through, and including, voucher number 8476, as checked by the Finance Committee, in the amount of \$1,620,331.46, be allowed for payment, and the Mayor and the City Manager are hereby authorized to execute warrants to be drawn on the following funds:

General	\$55,632.84
Major St.	\$1,986.26
Local St.	\$2,219.35
Historical	\$4,204.04
DDA	\$574.99
Electric	\$98,389.51
Water/Sewer	\$258,303.36
Waterfront	\$5,842.14
Weatherbuoy	\$111.50
Equipment	\$9,926.57
Trust	\$1,183,140.90
Totals	<u>\$1,620,331.46</u>

#8445 - Motion by Bugera, second by Pfeifer, to approve the bills in the amount of \$1,620,331.46

Ayes – 5
 Nays – 0

Motion carried.

3. Citizen Comments

None

4. City Manager's Section

A. School District Presentation

City Manager Richards introduced Harbor Springs Public Schools Superintendent Mark Tompkins. Tompkins presented the School District's Athletic Facilities Master Plan, which includes numerous necessary upgrades at Reynold's Field, the baseball fields, football practice building, tennis courts, Ottawa Stadium. The current plan is subject to further discussion and could also potentially include other upgrades to classrooms.

Tompkins discussed the 2011 Bond proposal which is scheduled to run out in 2025, these bonds have been refinanced saving our taxpayers over three million dollars. The refinancing of the bonds has allowed the district to create an opportunity to complete the proposed plan without increasing taxes. Taxpayers would continue to pay the same amount they have been paying since the 2011 bond proposal; however, the bond proposal would still require a vote of the people which would be voted on in November 2017. Tompkins further stated that support of the City Council is vital and is asking the City to consider partnering with the district.

B. Energy Purchase

City Manager Richards presented the proposed MPPA capacity purchase for 2018-2021 and explained the need for advanced reservation to be part of the MPPA's bulk purchase. This would ensure that when the City needs the generated power it would be available at a maximum purchase price of \$6.00 per KW-Month, which would help protect any exposure to future increases in capacity costs. City Manager Richards asked for Council's approval to authorize the MPPA to include Harbor Springs in their bulk capacity purchases needed through 2021.

#8446 - Motion by Cupps, second by Bugera, to approve City Manager Richards to authorize the MPPA to include Harbor Springs in the purchase of electric capacity for 2018-2021

Ayes – 5
Nays – 0

Motion carried.

C. Wood Chipper

City Manager Richards presented the three purchase proposals, researched by DPW Director Lucas VanderZee, for the budgeted equipment replacement of the DPW's current chipper, a 10" 2003 Vermeer wood chipper. The recommendation is to purchase the Bandit Industries, Inc. 12XP 12" diesel wood chipper. Discussion followed about the increased safety and reliability offered by the new equipment, and that the purchase comes in under the \$42,000.00 budgeted for the equipment.

#8447 - Motion by Cupps, second by James, to authorize the purchase of the Bandit Industries diesel wood chipper for \$41,412.00

Ayes – 5
Nays – 0

Motion carried.

D. Tractor Loader Replacement

City Manager Richards reviewed the need for replacing two pieces of equipment, the 1975 broom tractor and the 1979 loader backhoe, with one single piece of equipment which will fit the needs of both the DPW and Electric Departments. Upon review of various options, DPW Director VanderZee has recommended the purchase of a Kubota L47TLB at a cost, within budget, of \$52,900.00. Discussion was had about the multi-use functions of the recommended trailer/loader/backhoe unit as well as the option for reselling the current pieces of outdated equipment.

#8448 - Motion by Cupps, second by James, to authorize the purchase of the Kubota L47TLB

Ayes – 5
Nays – 0

Motion carried.

E. Downtown Lighting Proposals

City Manager Richards reviewed two public comments recently received asking Council to consider extending the holiday lighting throughout the remainder of the year. City Manager Richards presented a list of considerations and impacts. Discussion followed about the type of trees in the downtown district as compared to the trees in other cities that keep their lights on year round, winter versus summer foliage, the powering of the lights, and the option of leaving the lighting on a few trees for a trial period. Further discussion resulted in the consensus that the idea be passed on to the Downtown Development Authority for their consideration.

F. M-DOT Street Administrator

City Manager Richards stated that State of Michigan Act 51 provides reimbursements for some of the City's street maintenance costs and requires the City to designate an MDOT Street Administrator. City Manager Richards recommended the appointment of City Clerk Nick Whitaker to this role as the role was previously held by former City Clerk Ron McRae.

#8449 - Motion by Cupps, second by James, to authorize the appointment of City Clerk Nick Whitaker as the new MDOT Street Administrator for the City of Harbor Springs.

Ayes – 5

Nays – 0

Motion carried.

5. Manager's Report

City Manager Richards reviewed his Manager's Report and briefed Council in the following areas:

- Sanitary sewer sensor and water storage reservoir sensor upgrades and replacement project status: The purchase price for both projects comes in under budget and will be purchased from Utilities Information Service of Dexter, MI. Without objection from Council the project will be completed as planned.
- Portable Food Vendor status: A few vendors have inquired about vendor permit availability. The committee is currently looking into alternative locations and the possibility of changing some of the rules and requirements to be brought to Council for consideration in April.
- Donate-a-Tree program status: Three new donations have been received and the Tree Board will be considering the type and placement of the new trees.
- Boards and Commissions: Each of the City's Boards and Commissions are currently in the process of reviewing and amending the by-laws of their board relative to board member attendance.
- Marina Park Recreation Plan: The plan has been submitted to the DNR and the next step is the grant application to be submitted by the end of March.
- Traffic study: The recent traffic study supports the proposed roadway improvements at Lake Street and M-119 to make it safer for pedestrians and vehicles. The traffic study and proposal will be submitted to MDOT.
- Police Chief Job Search: A review of the job description is underway and the search for a new Chief of Police will be conducted in the coming weeks in order to find a replacement for the outgoing Chief, Dan Branson.

- Reports and community information: Presented were Police Department and Electric Department reports and a schedule of events from the Alanson Public Library.

6. Appointments

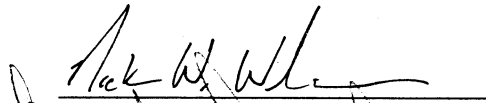
None at this time.

7. Next Meeting

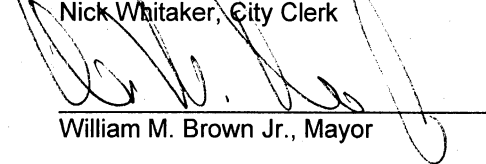
City Manager Richards stated the next regular City Council Meeting is scheduled for 7:00 p.m., Monday, March 20, 2017.

8. Adjournment

With no further business, Mayor Brown adjourned the meeting at 8:05 p.m.



Nick Whitaker, City Clerk



William M. Brown Jr., Mayor

Approved: March 20, 2017

