

December 14, 2015

Mayor Pfeifer called the fourth of the eighty-third Harbor Springs City Council to order at 7:00 p.m., in the City Council Chambers at 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

City Council:

Present: Pringle Pfeifer, Matt Bugera, John L. Cupps, Alan J. Dika and Jeffrey V. James

Absent: None

City Clerk McRae stated that a quorum was present.

Also Present: City Manager Thomas C. Richards, City Attorney James T. Ramer, Police Chief Daniel J. Branson, Director of Public Works Lucas VanderZee and City Clerk Ronald B. McRae

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

#8304 – Motion by James, second by Dika, to approve the minutes of the November 30, 2015 regular City Council Meeting and the December 7, 2015 special City Council Meeting as read.

Ayes – 5

Nays – 0

Motion carried.

B. Approval of Bills

I have examined the bills appearing on the vouchers listed below and recommend they be allowed and payment made from the following funds:

<u>Voucher Number</u>	<u>To or For</u>	<u>Description</u>	<u>Fund</u>	<u>Amount</u>
8303	A/P	Payouts 11/16-11/30/15	Trust	\$ 1,383.61
8304	Payroll	P.P.E. 11/29/15	General	\$ 41,887.45
			Major St.	388.40
			Local St.	217.48
			Historical	560.88
			Electric	13,107.12
			Water & Sewer	5,952.47
			Waterfront	438.08
			Equipment	606.49
8305	A/P	Council 12/14/15	General	\$ 53,587.40
			Major St.	11,118.14
			Local St.	2,139.14
			Historical	171.29
			DDA	593.37
			Electric	102,444.75

<u>Voucher Number</u>	<u>To or For</u>	<u>Description</u>	<u>Fund</u>	<u>Amount</u>
			Water & Sewer	36,150.72
			W.T. Water	5,031.95
			Waterfront	15,901.31
			Weatherbuoy	411.06
			Equipment	8,938.82

THEREFORE, BE IT RESOLVED that claims on vouchers 8303, 8304 and 8305 as checked by the Finance Committee, in the amount of \$301,029.93 be allowed for payment, and the Mayor and the City Manager are hereby authorized to execute warrants to be drawn on the following funds:

General	\$ 95,474.85
Major St.	11,506.54
Local St.	2,356.62
Historical	732.17
DDA	593.37
Electric	115,551.87
Water & Sewer	42,103.19
W.T. Water	5,031.95
Waterfront	16,339.39
Weatherbuoy	411.06
Equipment	9,545.31
Trust	1,383.61
Totals	\$ 301,029.93

#8305 - Motion by James, second by Cupps, to approve the bills in the amount of \$301,029.93.

Ayes – 5
 Nays – 0

Motion carried.

3. Citizen Comments

Maddie Heinz, 545 East Lake Street, stated that the Deer Park brings people to Harbor Springs and lots of people take the time to visit the Deer Park.

Mary Ellen Hughes, 549 West Fourth Street, thanked City Council for continuing to support and enhance recycling efforts by supporting the recycle cart program offered by the Emmet County Department of Public Works.

Judy Brock, 1185 Hideaway Valley, stated that she and her husband, Curt Brock, came with petitions signed supporting the closing of the Deer Park. She also stated that she believed that the signers of the petitions should be heard because they are resorters, business owners, and tax payers in Harbor Springs, and people who frequent Harbor Springs by visiting the stores and eating in the restaurants.

Council Members stated that those voices should be considered. City Manager Richards stated that he believes that City Council did not state that they would make any decision on January 4, 2016. They only stated that the Deer Park issue would be an agenda item.

4. City Manager's Section

A. Public Hearing on the proposed Amended 2015 Budget and the Recommended 2016 Budget

City Manager Richards stated that City Clerk McRae made some corrections to the Recommended 2016 Financial Plan and Budget Document. City Manager Richards also stated that the City Clerk provided the corrected pages and a memorandum explaining where the pages should be placed.

Mayor Pfeifer called the Public Hearing to order at 7:08 p.m.

Mayor Pfeifer asked if there were any public comments.

Hearing none, Mayor Pfeifer closed the public hearing at 7:09 p.m.

B. Consideration of the Proposed Amended 2015 Budget Resolution

Mayor Pfeifer asked if any City Council Members had any questions on the proposed Amended 2015 Financial Plan and Budget Document and the approving Resolution. There were none.

#8306 – Motion by Dika, second by James, to approve the “Resolution to Approve the Amended 2015 Financial Plan and Budget Document”, as presented.

Ayes – James, Pfeifer, Bugera, Cupps and Dika

Nays – None

Motion carried.

C. Consideration of the Proposed 2016 Recommended Budget Resolution

Mayor Pfeifer asked if any City Council Members had any questions on the proposed Recommended 2016 Financial Plan and Budget Document and the approving Resolution. There were none.

#8307 – Motion by Dika, second by James, to approve the “Resolution to Approve the Recommended 2016 Financial Plan and Budget Document”, as presented.

Ayes – Pfeifer, Bugera, Cupps, Dika and James

Nays – None

Motion carried.

D. Consideration of the 2016 Schedule of City Council Meetings

City Manager Richards stated that the proposed 2016 City Council Meeting Schedule is set forth to meet on the first and third Mondays of each month. However, the July 4th City Council Meeting has been moved to Tuesday, July 5th because of the Fourth of July Holiday observance. Further, the September 5th City Council Meeting has been moved to September 6th because of the Labor Day Holiday observance.

City Manager Richards stated that he enclosed the 2016 meeting schedules for the Planning Commission, the Downtown Development Authority / Principal Shopping District Board, the

Zoning Board of Appeals, the Harbor Commission and the Fire Authority Board. City Manager Richards stated that the Fire Authority Board will consider their 2016 meetings tomorrow morning. All of the rest of the Boards have approved their 2016 meeting schedules.

It was the consensus of the City Council Members to authorize the City Manager to publish and post the City Council Meeting Schedule for 2016, as presented. Further, there were no objections to the meeting schedules for the other Boards and Commissions.

5. City Manager's Report

A. Vacation Leave

City Manager Richards stated that he will be starting his vacation on Friday, December 18, 2015. He and his wife are planning to go to San Antonio to visit his daughter, son-in-law and new grandson. City Manager Richards stated that he will be available by telephone or e-mail.

B. Up Coming Board and Commission Meetings

City Manager Richards stated that the City's Boards and Commissions will be meeting, as follows:

- The Board of Review will meet at 9:00 a.m., Tuesday, December 15, 2015 in the Conference Room in City Hall;
- The Fire Authority Board will meet at 8:30 a.m., Tuesday December 15, 2015;
- Planning Commission will meet at 6:00 p.m., Thursday, December 17, 2015;
- DDA / PSD Board will meet at 8:00 a.m., Thursday, January 7, 2016; and,
- The Zoning Board of Appeals will meet at 5:30 p.m., Wednesday, January 13, 2016.

All of the meetings will be held in the City Council Chambers, City Hall, 160 Zoll Street, Harbor Springs, MI 49740, unless otherwise noted.

6. Appointments

Mayor Pfeifer stated that she has no appointments to make this evening.

7. City Council New and Old Business

A. Local Business on National T.V.

Councilperson James stated that Sheryl McCleary, the owner of Tom's Mom's Cookies, was on the Today Show this morning. She was one of three businesses recognized for their Christmas Cookie business. The other two cookie makers were from Oregon and Colorado. Tom's Mom's Cookies sell and ships over 49,000 cookies at Christmas time.

B. Advisory Vote on the Deer Park

Councilperson Cupps asked for a vote by the Citizens on the Deer Park issue of either closing it down or maintaining the Deer Park. Councilperson James asked City Attorney Ramer if that was possible, according to his research and memorandum. City Attorney Ramer stated that the City Charter does not allow "Advisory Ballot Questions". If there was a petition, it had to be an Initiatory Petition requesting a law to be approved.

City Manager Richards stated the petitions and the proposed law must follow the strict guidelines in the City's Charter.

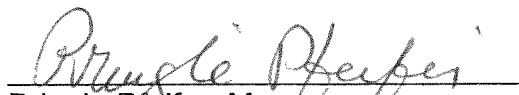
8. Adjournment

With no further business, Mayor Pfeifer adjourned the meeting at 7:34 p.m.



Ronald B. McRae, City Clerk

Approved: December 14, 2015



Pringle Pfeifer, Mayor

CITY OF HARBOR SPRINGS

RESOLUTION TO ADOPT THE 2016 FINANCIAL PLAN AND BUDGET DOCUMENT

WHEREAS, In accordance with provisions of Sections 8.10 and 8.11 of the revised City Charter of the City of Harbor Springs, the City Manager has submitted to the City Council an estimate of revenues, transfers and expenditures for the Fiscal Year Ending December 31, 2016; and

WHEREAS, It is the opinion of the City Council these fund budgets, as adopted, comply with the Uniform Budget Act, as amended.

NOW THEREFORE BE IT RESOLVED, That the following schedule of operating revenues, transfers and expenditures be adopted as follows:

Fund Name	2016 Budget		
General Fund No. 101:			
Beginning Unreserved Fund Balance			2,122,400
Projected Revenues and Transfers-In			2,509,500
Projected Expenses and Transfers-Out			2,501,500
Projected Ending Fund Balance			<u>2,130,400</u>
Major Street Fund No. 202:			
Beginning Unreserved Fund Balance			87,600
Projected Revenues and Transfers-In			146,600
Projected Expenses and Transfers-Out			183,700
Projected Ending Fund Balance			<u>50,500</u>
Local Street Fund No. 203:			
Beginning Unreserved Fund Balance			143,200
Projected Revenues and Transfers-In			106,800
Projected Expenses and Transfers-Out			109,000
Projected Ending Fund Balance			<u>141,000</u>
Historical Fund No. 251:			
Beginning Unreserved Fund Balance			75,600
Projected Revenues and Transfers-In			51,900
Projected Expenses and Transfers-Out			51,900
Projected Ending Fund Balance			<u>75,600</u>
Downtown Development Authority Fund No. 299:			
Beginning Unreserved Fund Balance			2,500
Projected Revenues and Transfers-In			25,900
Projected Expenses and Transfers-Out			17,900
Projected Ending Fund Balance			<u>10,500</u>
Downtown Development Authority Fund No. 299:			
Beginning Unreserved Fund Balance	0	0	0
Projected Revenues and Transfers-In	75,900	(61,700)	14,200
Projected Expenses and Transfers-Out	75,900	(64,200)	11,700
Projected Ending Fund Balance	<u>0</u>	<u>2,500</u>	<u>2,500</u>