

**CITY OF HARBOR SPRINGS
TRANSIENT MERCHANT
LICENSE APPLICATION**

1. Name of Business _____

2. Name of Owner _____

3. Address of Owner _____

4. Phone: _____ FAX: _____

5. Location Where Sale will be held:

6. Dates Requested (Six (6) day Maximum)

7. If applicable, you are required to obtain a State of Michigan Sales Tax license. The City will notify the State of Michigan Department of Treasury if you are granted a Transient Merchant license.

8. Type of Merchandise to be Sold:

9. Calculation of Fee:

Base Application Fee (includes two (2) days): \$800.00

Additional Days (up to four (4) days) @ \$50.00 per day: \$ _____

Total Fee Due with Application: \$ _____

10. Owner's Signature _____ Date _____

Please Return with "Total Fee Due" to:

City of Harbor Springs
City Manager
P. O. Box 678
Harbor Springs, MI 49740

For Office Use Only

Received: _____ Total Fee Enclosed: _____ Dates Requested: _____

Location: _____

Approved: _____ Date: _____
City Manager

**City of Harbor Springs
160 Zoll Street
P. O. Box 678
Harbor Springs, Michigan 49740
231-526-2104**

**Tom Richards,
City Manager**

To: 2012 Transient Merchant Applicants

From: Tom Richards, City Manager

Subject: 2012 Application and Fees

I am enclosing for your use a copy of the 2012 Transient Merchant License application. If you are planning to do a show in Harbor Springs this summer, this license is required.

The base license fee is \$800.00, which includes the first two days of your sale. For up to four (4) additional days, the fee is an additional \$50.00 per day. This fee must be enclosed with your license application.

As always, the limit of the number of sale days is six, and we can have only one merchant at any given time per location. You should make your arrangements for the location in advance. Sales at private homes are NOT permitted. You must make application for your license at least seven (7) days in advance of your sale.

Please be advised that if we grant your application for a license, the City will notify the State of Michigan Department of Treasury of the dates and location of your sale.

We appreciate your cooperation in this matter.