



Approved: _____

**MEETING OF
May 22, 2014**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD MAY 22, 2014**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff , Leon Jarema*
Rod Cortright*

ATTENDANCE

Absent:, Jim Kozlowski* Larry Trumble* Bud Chipman* Roger Reynolds
Ed Hennessy

**Ex Officio Members*

Citizens: Ron Ludgin

Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to excuse Ed Hennessy and Roger Reynolds.

**APPROVAL OF MINUTES
MOTION**

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to approve the **April 23, 2014** minutes as written.

CORRESPONDENCE

NONE

UNFINISHED BUSINESS

A. Airport Capital Improvement Plan – Mike Borta:

Mike Borta from Qoe Consulting reviewed the current ACIP (Airport Capital Improvement Plan) with the board. (*see attached*) This plan outlines Airport Improvements over the next 10 years. Board members considered the plan and discussed revisions. **Bouters moved Sutliff seconded PASSED UNANIMOUSLY** to recommend that the City Commission approve the revised ACIP (Airport Capital Improvement Plan).

B. Interior Design – Laura Gray:

Laura Gray from *plum tree interiors* presented the board with a floor plan (*see attached*) and idea list for upgrades to the Airport Terminal. After discussion, the board asked Laura to bring back a prioritized list including pricing for consideration.

C. Animal Encounters: The board reviewed a letter from a local pilot regarding animal encounters at the Airport. Currently the City has permits for Deer removal and waiting for similar permits for Geese.

D. Hangar Inquires/ Leasing: Currently no new inquires to report.

E. **Business After Hours** – Update: Rod Cortright reported that the Business After Hours schedule is booked for 2014 and he has put us on the list for fall of 2015.

F. **Goals/Priorities:** Currently nothing new to report.

NEW BUSINESS

A. **Hangar Inspections – June 2014:** Michael Cain will set a date for inspections.

B. **Other:** No new reports.

GOOD OF THE ORDER

*Fuel price is \$5.73 per gallon as of May 7, 2014.

ANNOUNCEMENTS

NEXT MEETING

*The next regular Airport Advisory Board meeting is scheduled for Thursday, June 26, 2014 at 5:30pm in the Airport Terminal.

MOTION

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:54pm**.

Richard L. Bouters-Secretary
