



City of Boyne City
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712

www.boynecity.com

Phone 231-582-6597

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**BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, January 14, 2014 at 7:00 p.m.**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the December 10, 2013 City Regular City Commission meeting minutes as presented
 - B. Approval of Traffic Control Order #131 rescinding the 15 minute parking space located on the west side of East Street between Water Street and Ray Street, returning it to a two hour parking space in accordance with the remainder of the block
 - C. Approval to appoint Jason Biskner to the Planning Commission for the remainder of the May 31, 2014 term vacated by Gretchen Crum
 - D. Approval to appoint Michelle Cortright to the Main Street Board for a four year term expiring on January 18, 2018
 - E. Approval to appoint Ben VanDam to the Main Street Board for a four year term expiring on January 18, 2018
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Petitions for paving East Court Street and a section of North Lake Street
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Draft Minutes of the December 5, 2013 Main Street Board Meeting
 - B. Draft Minutes of the December 5, 2013 Parks & Recreation Commission Meeting
 - C. Draft Minutes of the December 16, 2013 Planning Commission Meeting
 - D. Draft Minutes of the December 16, 2013 Historical Commission Meeting
8. UNFINISHED BUSINESS

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

9. NEW BUSINESS

A. CDBG Ray Street / South East Street / Alley Infrastructure DIG Grant

I. Consideration of Public Comment

- II. Consider to adopt the proposed resolution authorizing City Manager Michael Cain to submit the grant application and sign all the necessary documents on behalf of the City of Boyne City

B. Consumers Energy Contract

Consideration to approve the proposed Authorization for Change in the Standard Lighting Contract and resolution as presented and authorize the City Manager and / or City Clerk / Treasurer to complete and return all related documents as necessary

C. Review Budget Schedule

Review of proposed FYE 2015 Budget Adoption Schedule and consideration of budget meetings dates (note that the March 18, 2014 All Day Budget Review Session abuts the Capital Conference on March 19 in Lansing)

D. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, January 28, 2014 at Noon
- The City Joint Board and Commission meeting is scheduled for Thursday, February 13, 2014 at 6:00 pm at City Hall
- The County Wide Elected Leader Summit is scheduled for Monday, February 24, 2014 at 6:00 pm at the Boyne Area Senior Center

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
www.cityofboyne.com
click on Boards & Commissions for complete
agenda packets & minutes for each board

**DECEMBER 10, 2013
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY DECEMBER 10, 2013 AT 7:00 PM

CALL TO ORDER

Mayor Grunch called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Staff: Cindy Grice, Michael Cain, Scott McPherson, Barb Brooks, Hugh Conklin, Jeff Gaither, Dan Meads, Dennis Amesbury and Andy Kovolski

Others: There were 7 citizens in attendance, including representatives from the Charlevoix County News.

**CONSENT AGENDA
MOTION**

2013-12-159
Moved by Towne
Second by Sansom

2013-12-159A
Approval of the November 12, 2013 City Regular City Commission meeting minutes as presented

2013-12-159B
Approval of the November 26, 2013 City Commission Facilities Work Session meeting minutes as presented

2013-12-159C
Approval to accept the invitation by the City of Frankenmuth to hold our 2014 Mayors Exchange with them and authorize staff to begin working out the details

2013-12-159D
Approved to authorize staff to research the Food Truck topic further, involving appropriate community input, bring back findings, alternatives and recommendations

2013-12-159E
Approved to accept the \$1,500 grant from the Charlevoix County Community Foundation for the Veterans Park Pavilion Project and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

Doug Bean thanked everyone for bringing the ice pole back.

CORRESPONDENCE

Correspondence from the Health Department of Northwest Michigan regarding information on a policy for our parks and beaches to be tobacco free. All Commissioners agreed with taking no action on this.

CITY MANAGERS REPORT

City Manager Cain reported:

- The Grain Train opened last week.
- The planning for the Pavilion project starts this Thursday
- The Leadership Charlevoix County project will be assisting with the Dog Park

- Eveline Township officials have contacted us regarding expansion of our ambulance service coverage in their township.
- The Boyne City Main Street has secured a directional sign on northbound I-75 north of Waters. Also, their sign on 131 will be getting a fresh face as well.
- We are working with Consumers Energy who is finalizing and correcting some our billing. We should be getting a refund of approximately \$35,000 of overcharges.
- Evangeline Township is also leaning towards working on solutions to reconstruct Court Street, working with a task force.

Draft Minutes of the November 5, 2013 Zoning Board of Appeals Meeting; the November 7, 2013 Main Street Board Meeting; the November 7, 2013 Parks & Recreation Commission Meeting; the November 11, 2013 Economic Development Corp Meeting; the November 11, 2013 Local Development Finance Authority Meeting and the November 16, 2013 Planning Commission Meeting were received and filed.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Public Hearing regarding Maple Lawn Cemetery gates, entrance closures and possible hours of operation

Cemetery Gates Public Hearing

Mayor Grunch Opened the Public Hearing at 7:22 p.m.

Clerk / Treasurer Grice discussed the funds received in donations for Cemetery Gates in memory of Jim Stackus and other contributions. At their October 22, 2013, the Commissioners directed staff to schedule a public hearing regarding gates and possible established hours. Since this public hearing was requested by the City Commission, we heard from citizens verbally stating they were in favor of keeping the cemetery open at all hours as it is now. Also provided are comments people posted on the City's Facebook page. These posts have expressed a desire to not have gates placed and / or to close the cemetery for specific hours. However, staff does believe two Boyne Avenue entrances to the Cemetery can be closed off. The Police Department provided statistics for the past several years. Since the extensive vandalism incident in 2007, we have only had a few reports of minor damage, none requiring an insurance claim. Staff is recommending that we close off two entrances on Boyne Avenue, maintain the current hours of operation which would entail leaving the cemetery open 24 hours per day, seven days per week and utilize the donated funds toward closing off the areas as mentioned and a compromise on other areas to have gates, but not closed off permanently.

Chuck Vondra agrees that a compromise can be made on this. Mike Handy said he doesn't see the need for gates, period. The cemetery provides a place of solace and comfort. Eleanor Stackus said the original Cemetery Fence Committee sent out letters and the response was tremendous. Most other cemeteries have rules and regulations and are fenced and gated. She stated she thinks this has been blown out of proportion. This is part of the beautification. She added that most cemeteries do have hours and it can cause a liability problem.

Board Deliberation: Commission Sansom said if not all entrances are gated, she can see something done at the main entrance. She is not in favor of establishing hours. Commissioner Gaylord said he is not comfortable locking off the cemetery. He would also like to see the main entrance be a little more elaborate. Mayor Pro-Tem Towne said we could

put gates, but not lock them. He is okay with it being open 24 / 7. Commissioner Neidhamer said he agrees with the 24 / 7 availability. He also doesn't see a need for 11 entrances and likes the suggestion of a grand entrance. Mayor Grunch agrees with all. He thinks a grand entrance is a great idea and is also in favor of strategic closures. He favors keeping the cemetery open 24 / 7 and is thankful for all who have volunteered time and passion to make things better.

Chris Christensen said to be mindful of access to graves and keeping some of the roads usable.

Dennis Amesbury said the two gates that are being recommended to be closed are ok, but access roads will be needed.

Correspondence from Sue Hobbs stating she would like the cemetery kept open all the time was received and filed.

Commissioner Neidhamer recommended plans go back to the committee.

Mayor Grunch closed the Public Hearing at 7:46 p.m.

Fire Truck Purchase

Consideration to approve to accept the low bid of \$313,358 from Toyne, Inc of Breda, Iowa for a fire pumper truck and further reduce it to a total of \$301,985 with a full payment at contract signing and authorize the City Manager to execute the contract.

Fire Chief Dennis Amesbury presented the Commissioners with the bid recommendations for a new fire pumper truck. The low bid of \$313,358 was from Toyne, Inc of Breda, Iowa and would be further reduced to a total of \$301,985 with a full payment at contract signing.

Citizens Comments: None

Staff Comments: Police Chief Gaither reiterated the importance of proper equipment for public safety.

Board Deliberation: All are in agreement with the recommendation. Mayor Pro-Tem Towne said we should supply the fire department with the best possible equipment we can afford.

2013-12-160

Moved by Towne

Second by Gaylord

To approve to accept the low bid of \$313,358 from Toyne, Inc of Breda, Iowa for a fire pumper truck and further reduce it to a total of \$301,985 with a full payment at contract signing and authorize the City Manager to execute the contract

Ayes: 5

Nays: 0

Absent: 0

Motion carried

MOTION

**DIG Grant Engineering
Proposal for East / Ray
Street Reconstruction**

Consideration to approve the proposal for Engineering Services for the Ray and East Street DIG project dated December 10, 2013 from C2AE

at an estimated total amount of \$85,600 on the condition that C2AE agrees that if notified by the City that the project did not receive final approval that the City of Boyne City shall not incur further costs or obligations

City Manager Cain discussed the Downtown Improvement Grant we received to reconstruct the block of South East Street between Main and Ray, the two blocks of Ray Street which included putting utilities underground along those segments and also those in the alley south of the 100 block of Water Street. Since our initial submittal, the Michigan Strategic Fund has invited us to take the next step and complete part II of their application process. In addition, they have provided us a letter authorizing us to proceed with incurring engineering and administrative costs associated with the project, at our own risk that the project may still not be approved. Given that a requirement of this project will be that it is completed by about this time next year, it is critical that survey and design work begin as soon as possible.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in agreement with the recommendation.

2013-12-161

Moved by Sansom

Second by Towne

To approve the proposal for Engineering Services for the Ray and East Street DIG project dated December 10, 2013 from C2AE at an estimated total amount of \$85,600 on the condition that C2AE agrees that if notified by the City that the project did not receive final approval that the City of Boyne City shall not incur further costs or obligations

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration of request from Housing Commission to adopt the Joint Transfer Agreement with them to separate the Housing Commission from the City of Boyne City's Municipal Employees Retirement System (MERS) plan and authorize the City Manager to execute the documents

**Boyne City Housing
Commission Personnel
Transfer from MERS**

City Manager Cain discussed the request of the Boyne City Housing Commission to separate from the City of Boyne City's Municipal Employee Retirement System Plan and continue to participate with MERS as a separate entity.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in agreement with the request and recommendation.

2013-12-162
Moved by Neidhamer
Second by Gaylord

MOTION

To approve the request from Housing Commission to adopt the Joint Transfer Agreement with them to separate the Housing Commission from the City of Boyne City's Municipal Employees Retirement System (MERS) plan and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Consideration to review the draft Request for Proposals for City Facilities, and consider any further feedback we may yet receive on it and any revisions deemed necessary, authorize staff to proceed with advertising it.

City Facilities RFP

City Manager Cain discussed the draft RFP for Architectural Services to help us move forward with our City Facilities Project. If the Commission is comfortable with this document, it is ready to be advertised.

Citizens Comments: None

Staff Comments: None

Board Deliberation: Mayor Pro-Tem Towne said he looked it over and is ready to move forward. He still thinks we can look at the North Boyne site for the DPW. Commissioner Neidhamer is very impressed with the document. It is thorough and exact to us. He thinks we will have a lot of input. Commissioner Sansom said she thought it was well put together. Commissioner Gaylord said he thinks we could do this in a three year plan. His concerns were met within this plan document. Mayor Grunch said the firms that will compete for this will have experience working with these projects.

2013-12-163
Moved by Towne
Second by Sansom

MOTION

To authorize staff to proceed with advertising the draft Request for Proposals for City Facilities

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Consideration to accept the grant for \$4,700 from the Michigan Township Participating Plan (PAR), authorize the City Manager to execute the documents; and to proceed with the purchase of the

Police Department Media Storage System

Media Storage System as designed by Marcor Technologies in the amount of \$6,264 and authorize the City Manager to execute the documents

Police Chief Jeff Gaither discussed the proposed Media Storage System purchase. This system has been designed to upgrade our current abilities to store, manage and view our video, photos and other data used to document officers and offenders actions. It will meet the current and immediate future needs and reduce the City's Civil liability from police contacts. The Michigan Township Participating Plan grant is for \$4,700 and the City's contribution will be \$1,564.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All Commissioners are in agreement with the recommendation.

2013-12-164
 Moved by Gaylord
 Second by Towne

To accept the grant for \$4,700 from the Michigan Township Participating Plan (PAR), authorize the City Manager to execute the documents; and to proceed with the purchase of the Media Storage System as designed by Marcor Technologies in the amount of \$6,264 and authorize the City Manager to execute the documents.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration that the City Commission approve the recommendation from the Compensation Commission for an increase in compensation from \$2,800 per year for the Mayor and \$2,300 per year for each Commissioner to \$3,000 per year for the Mayor and \$2,500 per year for each Commissioner.

City Commissioner Compensation

Clerk / Treasurer Grice discussed the recommendation from the Compensation Commission to increase the compensation for the Mayor and Commissioners. This decision was based not only upon the comparison of compensation for surrounding communities of comparable populations, but many other factors as well, including the increase in fuel costs the City Commissioners incur, technology and supplies the Commissioners utilize at their own homes at their own expense, and the fact that it has been several years since there has been an increase. Also recognized are the huge successes of the City. The Board felt this is a small gesture for the huge amount of work the Commissioners do and they are very deserving of this increase. The Board expressed disappointment the 2007 recommended increase was not accepted and strongly encouraged the approval of this recommended increase. All board members expressed deep appreciation for the commitment of the City Commission to the City of Boyne City and its' citizens.

Staff Comments: None

Citizens Comments: Jim Baumann said the Commissioners deserve it.

Board Deliberation: Commissioner Sansom said it is a struggle, but she is in support. Commissioner Gaylord said he appreciates the time the board spent with this, appreciates the thought, but can't support this to be accepted. Mayor Pro-Tem Towne thanked the Compensation Commissioners and said he has a problem voting for a raise for himself. Commissioner Neidhamer said he agrees and will vote yes. Mayor Grunch said maybe future Commissioner's couldn't pay for the extras and wouldn't run for the position. He is in favor of accepting the increase.

2013-12-165

Moved by Sansom

Second by Neidhamer

To approve the recommendation from the Compensation Commission for an increase in compensation from \$2,800 per year for the Mayor and \$2,300 per year for each Commissioner to \$3,000 per year for the Mayor and \$2,500 per year for each Commissioner

Ayes: 4

Nays: 1, Commissioner Gaylord

Absent: 0

Motion carried

MOTION

City Manager Compensation

Consideration to approve the increase of the City Manager's pay as outlined, increase the automobile compensation to \$400 / month and increase the deferred compensation contribution from 10% to 12% with all changes effective the 2nd pay period of December, 2013

Mayor Pro-Tem Towne discussed the recommendation from Commissioner Sansom and himself the negotiating committee for the City Manager's Compensation. The recommendation is to approve the increase of the City Manager's pay as outlined, increase the automobile compensation to \$400 / month and increase the deferred compensation contribution from 10% to 12% with all changes effective the 2nd pay period of December, 2013 with no retroactive pay.

Citizens Comments: None

Staff Comments" None

Board Deliberation: Commissioner Neidhamer said he respects the process that was agreed to, the raises make sense. The City Manager has done a great job and he would like to give him more, but why no retro pay. Commissioner Sansom said all parties reached an agreement. The City Manager has done an incredibly good job and they would like to see him get more. In this case, putting extra into the Deferred Comp is putting it forward. Mayor Pro-Tem Towne said he agrees and would like to see him get more.

The City Manager has saved us money in getting grants and has the Citizens best interests in mind. Mayor Grunch thinks the pay should be retroactive to May 1, 2012 and May 1, 2013.

Commissioner Gaylord inquired about the City Manager's contract and where it could be opened to negotiate wages. Where is the section that allows for modifications? He also inquired about the possibility of purchasing a City vehicle for the Manager to use.

City Manager Cain expressed his thanks and said he really enjoys working for the City of Boyne City.

2013-12-166

Moved by Neidhamer

Second by Sansom

MOTION

To approve the increase of the City Manager's pay as outlined, increase the automobile compensation to \$400 / month and increase the deferred compensation contribution from 10% to 12% with all changes effective the 2nd pay period of December, 2013. Also including retro pay of 1 % at May 1, 2012 and 2% at May 1, 2013.

Ayes: 4

Nays: 1, Commissioner Gaylord

Absent: 0

Motion carried

Consideration to amend the City of Boyne City's personnel policy to provide health insurance for employees who work over 30 hours per week effective January 1, 2014 in order to comply with the ACA as outlined by the City's Labor Attorney and authorize the City Manager to execute the changes to the document

Health Care Eligibility

City Manager Cain discussed the current City personnel policies and practices that provide that employees must work 40 hours per week in order to qualify for health insurance. Based upon the Affordable Care Act, our City Labor Attorney advises us to amend our policies to provide health insurance for employees who work over 30 hours per week. We do not expect this to increase the number of employees that are provided health insurance. The change would apply

Citizens Comments: None

Staff Comments: None

Board Deliberation: Commissioner Gaylord believes this requirement has been postponed. Commissioner Sansom said to take the advice of the labor attorney.

2013-12-167

Moved by Sansom

Second by Neidhamer

MOTION

To amend the City of Boyne City's personnel policy to provide health insurance for employees who work over 30 hours per week effective January 1, 2014 in order to comply with the ACA as

outlined by the City's Labor Attorney and authorize the City Manager to execute the changes to the document, also if determined that requirements for 30 hours have been delayed by the Affordable Care Act, the policy remains unchanged.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Insurance Opt Out

Consideration to approve a motion opting out of the requirements of PA 152 of 2011 for the coming year and authorize the City Manager and City Clerk/Treasurer to submit the required paperwork

City Manager Cain discussed the PA 152 of 2011 that deals with employer paid health insurance. The past two years, the City Commission approved a motion opting out of the State's health insurance options. This gives us the most flexibility in dealing with our own employees and does not limit us. The Affordable Health Care act could affect this and we need to make sure we minimize our exposure.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All Commissioners are in agreement with the recommendation.

2013-12-167
Moved by Gaylord
Second by Sansom

To approve to opt out of the requirements of PA 152 of 2011 for the coming year and authorize the City Manager and City Clerk/Treasurer to submit the required paperwork.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Health Savings Account Contributions

Consideration to approve funding the Health Savings Accounts for eligible employees participating in the City's Priority Health HSA plan for 2013 at the \$1,500 and \$3,000 levels as presented

City Manager Cain discussed the recommendation to fund the Health Savings Accounts for eligible employees as outlined, with the exception of the bargaining unit employees whose contracts will be negotiated soon. It is recommended their H.S.A. funding will be equal, but on a pro-rated basis thru their remaining contract terms.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in agreement with the recommendation. No reduced funding levels.

2013-12-168
 Moved by Sansom
 Second by Towne

MOTION

To approve funding the Health Savings Accounts for eligible employees participating in the City's Priority Health HSA plan for 2013 at the \$1,500 and \$3,000 levels as presented

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Commissioner Neidhamer said all parties are meeting for the trails. Commissioner Sansom wishes everyone a Merry Christmas. Commissioner Gaylord inquired of any updates regarding Mr. Beeman's Historic District questions.

GOOD OF THE ORDER

2013-12-169
 Moved by Grunch
 Second by Gaylord

CLOSED SESSION
MOTION

To approve the request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976) at 10:13 p.m.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

2013-12-170
 Moved by Grunch
 Second by Towne

RETURN TO OPEN SESSION

To return to open session at 11:17 p.m.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Moved by Mayor Grunch, seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of December 10, 2013 at 11:18 p.m.

ADJOURNMENT

Ron Grunch
 Mayor

Cindy Grice
 Clerk / Treasurer



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax (231) 582-3670

To: Michael Cain, City Manager
From: Jeff Gaither, Police Chief
Date: January 10, 2014
Re: TCOs #131 (9-24-13)

Traffic Control Order #131 rescinds the 15 minute parking space located on the west side of East Street between Water Street and Ray Street, returning it to a 2 hour parking space in accordance with the remainder of the block.

This temporary order has been in place since September 24, 2013 and has not generated any complaints to our office. I have had 2 comments from citizens that are pleased with the removal of the 15 minute space.

I am in support of continuing Traffic Control Order #131(9-24-13) that permanently rescinds the 15 minute parking space and recommending it be approved at our next regular City Commission meeting.

Jeff Gaither, Chief of Police



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax (231) 582-3670

TRAFFIC CONTROL ORDER

Traffic Control Order No: 131 Date: 9-24-13

Pursuant to the Uniform Traffic Code (R 28.1153 Rule 153) and (R 28.1126 Rule 126) (g).

Rescinding 15 Minute Parking Zone

Rescind and remove the signage designating the one 15 minute parking space located on the west side of East Street between Water Street and Ray Street, reverting it to a 2 hour parking space in accordance with the remainder of the block.

Michael Cain, City Manager

TEMPORARY TRAFFIC CONTROL ORDER TO BE IN EFFECT FOR 90 DAYS

Confirmed by the City Commission: _____

Jeff Gaither, Chief of Police



Phone 231-582-6611

Fax 231-582-3670

Boyne City Police

319 N. Lake Street

Boyne City, MI 49712

TRAFFIC CONTROL ORDER

Traffic Control Order No: 117 Date: 8-5-08

Pursuant to the Uniform Traffic Code (R 28.1153 Rule 153) and (R 28.1126 Rule 126) (g).

15 Minute Parking Zone

Designated by signage, one 15 minute parking space located on the west side of East Street between Water Street and Ray Street


Michael Cain, City Manager

TEMPORARY TRAFFIC CONTROL ORDER TO BE IN EFFECT FOR 90 DAYS

Confirmed by the City Commission: 11-25-08

RANDALL C. HOWARD • CHIEF OF POLICE

CITY OF BOYNE CITY**To:** Michael Cain, City Manager *Mc***From:** Scott McPherson, Planning Director *SM***Date:** January 14, 2014**Subject:** Planning Commission Appointment

Background Information

At the December 16th Planning Commission meeting the Planning Commission interviewed potential Planning Commission candidates that applied to fill the remaining term of Gretchen Crum who passed away in October. The candidates were Jason Biskner and Ken Allen. The Planning Commission found both of the candidates extremely qualified and making a choice between the two candidates was a challenging task but ultimately the Planning Commission recommended Jason Biskner for the appointment.

Process

The procedures for the appointments to the planning commission are regulated by Ordinance A - 21. The ordinance stipulates that Planning Commissioners are appointed by the Mayor subject to the majority vote of the City Commission. The appointment would fill the seat vacated by Gretchen Crum which was a 3 year term expiring May 31, 2014.

Recommendation

Appoint Jason Biskner to the Boyne City Planning Commission for the remainder of the term vacated by Gretchen Crum expiring on May 31, 2014.



Date: January 14, 2014

To: City Commissioners and
Michael Cain, City Manager *Mc*

From: Hugh Conklin, Program Manager *HC*

Re: Main Street Board Appointments

Two positions on the Main Street Board of Directors are open due to the expiring terms of Michelle Cortright and Bob Carlile.

Notice of Board vacancies were published in the local newspapers, the Chamber-Main Street e-news, and in the city's year-end newsletter. Four applications were received by the Dec. 6 deadline. They were from Michelle Cortright, Ben Van Dam, Aaron Place, and Jack Laurent. The candidates were interviewed by members of the Organization Committee.

At its January 9 meeting the Main Street board approved the recommendation from its Organization Committee to nominate Michelle Cortright and Ben Van Dam to the Main Street board.

Recommendation

The City Commission approves the appointment of Michelle Cortright and Ben Van Dam to 4-year terms ending January 18, 2018 on the Main Street board.

Date:

SYD BAXTER
Be Nice

sydbaxter1971@gmail.com

(616) 916-5635

Mike -

This is a petition concerning Court St. I was hoping to deliver it to you personally, but am unable. We have the original. (Not sure if you remember me from TEAM BOYNE this summer). Thanks for your consideration on this matter.

Syd Baxter
12/17/13

Dig

Adore

Inquire

Listen

Yield

PETITION FOR ROAD PAVING

The undersigned, being abutting land owners and/or residents of the Boyne City, Charlevoix County, Michigan, hereby request Boyne City pave, or otherwise improve, the following streets and roads:

East Court Street - West from Hawkrigde Drive to its intersection with Lynn Street; and
 North Lake Street - Northeasterly from its intersection with Lynn Street to its intersection
 with East Court Street.

Signature (Print Name Below Signature):

Address:

- | | | | |
|-----|---------------------------------------------------|-----|---------------------------------------------------|
| 1. | <u>William K. Schumann</u>
William K. Schumann | 1. | <u>1750 Boyne Cove Dr. Boyne</u> |
| 2. | <u>Joan M. Schumann</u>
Joan M. Schumann | 2. | <u>1750 Boyne Cove Dr</u>
Boyne City, MI 49712 |
| 3. | <u>Katherine E. Green</u>
KATHERINE E GREEN | 3. | <u>1130 Boyne Cove Dr. BC 49712</u> |
| 4. | <u>Dario F. Schneider</u>
DARIO F Schneider | 4. | <u>1730 Boyne Cove Dr. BC 49712</u> |
| 5. | <u>Anne Nemes</u>
Anne Nemes | 5. | <u>3154 Glenwood Bend, BC 49712</u> |
| 6. | <u>Darlene J. Nemes</u>
Darlene J. Nemes | 6. | <u>03154 Glenwood Bend BC 49712</u> |
| 7. | <u>Kris Beemsterboon</u>
Kris Beemsterboon | 7. | <u>1650 Boyne Cove. BC. 4971</u> |
| 8. | <u>Marcia Inglis</u>
Marcia Inglis | 8. | <u>200 Front St. #10 BC. 4971</u> |
| 9. | <u>Dulce S. Aronoff</u>
Dulce S. Aronoff | 9. | <u>1029 N. Lake St. BC. 49712</u> |
| 10. | <u>Jerris J. Makee</u>
JERRIS J. MAKEE | 10. | <u>1110 N. LAKE ST. BC 49712</u> |
| 11. | <u>Judy Ercker</u> Judy Ercker | 11. | <u>5546 West Rd. BC 49712</u> |
| 12. | <u>Lorraine Raven</u> Lorraine Raven | 12. | <u>127 E Court B.C. 48712</u> |
| 13. | <u>Willim Raven</u> | 13. | <u>320 E. Court St. B.C. 49712</u> |
| 14. | <u>Alfred Macksey</u> | 14. | <u>1110 Jefferson St. B.C. 49712</u> |
| 15. | <u>Marcia Newkirk</u>
MARCIA NEWKIRK | 15. | <u>6636 PEACEFUL VALLEY CHARL
49712</u> |

PETITION FOR ROAD PAVING

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East Court Street - West from Hawkridge Drive to its intersection with Lynn Street; and
 North Lake Street - Northeasterly from its intersection with Lynn Street to its intersection with East Court Street.

Signature (Print Name Below Signature):

Address:

- | | | | |
|-----|------------------------------------------------------------------------|-----|----------------------------------------------------------|
| 1. | <u>Bruce F. Mitton</u> | 1. | <u>Boyne Cove</u> |
| 2. | <u>Bruce F. Mitton</u> | 2. | <u></u> |
| 3. | <u>Connie Moody</u>
<u>Connie Moody</u> | 3. | <u>324 E. Court St.</u> |
| 4. | <u>RONALD E BADEN</u>
<u>Ronald E Baden</u>
<u>Mary T. Baden</u> | 4. | <u>226 Kaden Lane B.C.</u> |
| 5. | <u>Ben</u> | 5. | <u>01650 Boyne Cv, B.C.</u> |
| 6. | <u></u> | 6. | <u>324 E. Court St.</u> |
| 7. | <u>Marty Brzezinski</u>
<u>Marty Brzezinski</u> | 7. | <u>122 W. Court St.</u>
<u>B.C.</u> |
| 8. | <u>Nicolette Blakeslee</u> | 8. | <u>105 E Michigan</u> |
| 9. | <u>Nicolette Blakeslee</u>
<u>Gary Blakeslee</u> | 9. | <u>105 E Michigan</u> |
| 10. | <u>Karen Krugel</u>
<u>Karen Krugel</u> | 10. | <u>1009 E Court</u> |
| 11. | <u>Randy Krugel</u>
<u>Randy Krugel</u> | 11. | <u>1009 E Court St</u> |
| 12. | <u>Ann G. Gabos</u> | 12. | <u>153 W Michigan</u> |
| 13. | <u>Robin Brzezinski</u>
<u>Robin Brzezinski</u> | 13. | <u>122 W. Court St.</u>
<u>Boyne City, MI 49712</u> |
| 14. | <u>Michael</u> | 14. | <u>730 Lake Park Drive</u>
<u>Boyne City MI 49712</u> |
| 15. | <u>J. Ohl</u> | 15. | <u>424 E. Main St</u>
<u>Boyne City MI 49712</u> |

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North Lake Street - Northeastly from its intersection with Lynn Street to its intersection with East Court Street.

Signature (Print Name Below Signature):

Address:

1. Keisha Feltig

1. 1009 E Court St.
Boyne City MI 49710

2. Vicki Smith

2. 219 Lyle Lane
Boyne City MI 49712

3. Paula Theodore

3. 113 Cherry St
Boyne City MI 49712

4. Marlin Eaton

4. 125 Court St, Boyne City

5. Robyn Ross

5. 1001 Charlevoix St BC
1001 Charlevoix St. B.C.

6. Larry D. Ross

6.

7. Carrie Eaton

7. 125 W. Court St

8. Michelle Z. Walker

8. 01448 Mable N. East Jordan, MI
49727

9. Theresa Crain

9. 00799 Pleasant Valley Rd. BC

10. Deborah Matelski

10. 223 W Lincoln
Boyne City, MI 49712

11. Rick and Bob

11. 620 Jefferson
Boyne City MI 49712

12. [Signature]

12. 368 N. Addison Rd
Boyne City MI 49712

13. Jish. Schuel

13. 1116 N. Lakeside
Boyne City MI 49712

14. Nichelle Gardner

14. 1507 Tomkins Rd
Boyne City, MI 49712

15. [Signature]

15. 1507 Tomkins Rd
Boyne City, MI 49712

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 with East Court Street.

Signature (Print Name Below Signature):

Address:

- | | | | |
|-----|--------------------------------|-----|------------------------------------------------------------------------------------|
| 1. | <u>Jack Gerger JACK GERGER</u> | 1. | <u>483 FRONT ST</u>
<u>BC</u> |
| 2. | <u>Shawn Mason</u> | 2. | <u>239 Cedar</u>
<u>BC MI 49717</u> |
| 3. | <u>Bob Cuydell</u> | 3. | <u>2405 ERICKSON RD.</u>
<u>19345 Wilson Rd</u> |
| 4. | <u>Kenny Croy Kenny Croy</u> | 4. | |
| 5. | <u>Nancy Patrick</u> | 5. | <u>P.O. Box 38 884 Wildwood</u>
<u>B.C.</u> |
| 6. | <u>Dale Coen</u> | 6. | <u>100 W. COURT</u> |
| 7. | <u>Adam Kennedy</u> | 7. | <u>915 CHARLEVOIX ST.</u>
<u>801 Ontario st</u> |
| 8. | <u>Donna Robison</u> | 8. | <u>East Jordan MI 49727</u>
<u>1625 Robinson St</u> |
| 9. | <u>Jim Shepherd</u> | 9. | <u>Boyne City, MI 94713</u> |
| 10. | <u>Jamie Parr</u> | 10. | <u>4095 Boyne City Rd Boyne City MI</u>
<u>4905 Boyne City Rd Boyne City MI</u> |
| 11. | <u>Jim Paris</u> | 11. | |
| 12. | <u>D.W. Newkirk</u> | 12. | <u>6636 PEACEFUL VALLEY</u>
<u>CHARLEVOIX, MI 49720</u> |
| 13. | <u>Nick D. [unclear]</u> | 13. | <u>1075 E Court St Boyne City</u>
<u>MI 49712</u> |
| 14. | <u>Lisa Mazurek 675-2939</u> | 14. | <u>610 E. Court St Boyne City</u>
<u>MI 49712</u> |
| 15. | <u>Rene [unclear]</u> | 15. | <u>1116 N. Lake St.</u>
<u>Boyne City, MI 49712</u> |

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with East Court Street.

Signature (Print Name Below Signature):

Address:

1. Adrian Church

1. 04235 Wildwood Hbr
Boyle City Mi. 49712

2. Adrian Church

2. _____

3. Wm Maxwell

3. 05320 Bank St
B.C. 49712

4. _____

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 with East Court Street.

Signature (Print Name Below Signature):

Address:

- | | | | |
|-----|-----------------------------------------------|-----|------------------------------|
| 1. | <u>George Nickson</u> | 1. | <u>300 Hawkridge Dr</u> |
| 2. | <u>Marie Nickson</u> | 2. | <u>Unit 11 Boyne City</u> |
| 3. | <u>Elizabeth Janssen</u> | 3. | <u>SAME</u> |
| 4. | <u>Walter S. Van</u> | 4. | <u>104 Hawkridge Dr #12</u> |
| 5. | <u>Clay Chadwick</u> | 5. | <u>104 Hawkridge Dr. #12</u> |
| 6. | <u>Art Byles</u> | 6. | <u>300 HAWKRIDGE DR.</u> |
| 7. | <u>Mary B. Bayles</u> | 7. | <u>104 Hawkridge Dr. #13</u> |
| 8. | <u>Wanda Kott</u> | 8. | <u>104 Hawkridge Dr. #13</u> |
| 9. | <u>Judy Shaver</u> | 9. | <u>102 Hawkridge #9</u> |
| 10. | <u>Wood Pharis <small>Judy Shaver</small></u> | 10. | <u>100 Hawkridge A</u> |
| 11. | <u>Wood Pharis <small>Wood Pharis</small></u> | 11. | <u>100 Hawkridge #A</u> |
| 12. | <u>Gladys M Leod</u> | 12. | <u>100 Hawkridge - B</u> |
| 13. | <u>Carole Zell</u> | 13. | <u>100 Hawkridge - D</u> |
| 14. | <u>Tom Zach</u> | 14. | <u>100 Hawkridge - D</u> |
| 15. | <u>Jolene Zach</u> | 15. | <u>100 Hawkridge - D</u> |
| | <u>Lita Jones</u> | | <u>102 Hawkridge unit 7</u> |

611 915 2352

281 582 5775

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Signature (Print Name Below Signature):

Address:

- | | | | |
|-----|-----------------------------|-----|--------------------------------|
| 1. | <u>Joseph H. Biniacki</u> | 1. | <u>102 HAWKRIDGE UNIT #8</u> |
| 2. | <u>Jan Kortz</u> | 2. | <u>102 Hawkridge #9</u> |
| 3. | <u>Florence Jones</u> | 3. | <u>102 Hawkridge unit 7</u> |
| 4. | <u>Yvonne E. Craig</u> | 4. | <u>102 Hawkridge Unit 6</u> |
| 5. | <u>Margaret Fitzpatrick</u> | 5. | <u>108 Hawkridge - #3</u> |
| 6. | <u>[Signature]</u> | 6. | <u>108 Hawkridge #2</u> |
| 7. | <u>Ken [Signature]</u> | 7. | <u>108 Hawkridge #2</u> |
| 8. | <u>Ben A. Baker</u> | 8. | <u>100 Hawkridge Unit E</u> |
| 9. | <u>Beth H. Baker</u> | 9. | <u>100 Hawkridge Unit E</u> |
| 10. | <u>Patricia Schmalzried</u> | 10. | <u>#70 N. Lake Street - BC</u> |
| 11. | <u>[Signature]</u> | 11. | <u>03012 Wildwood Harbor</u> |
| 12. | <u>Frank Maher</u> | 12. | <u>03012 Wildwood Harbor</u> |
| 13. | <u>[Signature]</u> | 13. | <u>1161 Anderson Rd.</u> |
| 14. | <u>Joe Roberts</u> | 14. | <u>05657 E BC Rd EJ</u> |
| 15. | <u>[Signature]</u> | 15. | <u>128 Water St Boyne City</u> |

100-100

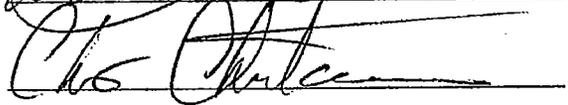
PETITION FOR ROAD PAVING

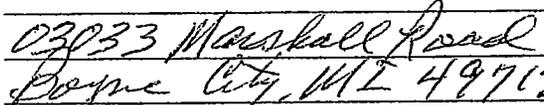
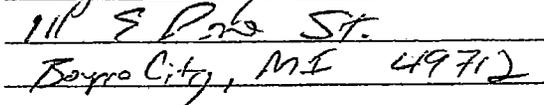
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Signature (Print Name Below Signature):

Address:

- 1. 
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- 7. _____
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- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____

- 1. 
324 E. Court St.
- 2. _____
- 3. 
Boyne City, MI 49712
- 4. 
Boyne City, MI 49712
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____

Approved: _____

**Meeting of
 December 5, 2013**

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY DECEMBER 5, 2013 AT 8:30 A.M. IN THE COMMISSION CHAMBERS AT CITY HALL, 319 NORTH LAKE STREET

Call to Order

Chair Swartz called the meeting to order at 8:31 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Bob Carlile, Michelle Cortright, Larry Lenhart, Pat O'Brien, Rob Swartz and Robin Berry Williams

**Meeting
 Attendance**

Absent: Jim Jensen (arrived 8:33 a.m.)

City Staff: Main Street Manager Hugh Conklin, Assistant Planning, Zoning Administrator Annie Doyle and Recording Secretary Karen Seeley

Public: One

**Approval of Minutes
 MOTION**

Adams moved Cortright second **PASSED UNANIMOUSLY** to approve the November 4, 2013 meeting minutes

Citizens Comments

None

Correspondence

None

**Main Street Committee
 Reports**

In addition to the committee reports included in the agenda packet Main Street Manager Conklin reported on a few items:
 The Branding Committee is coming back to life in the form of a "Main Street Marketing Committee"
 The Annual Strategic Planning session was very interesting. The DECA group, National Honor Society and the Young Professionals brought fresh prospective to the meeting. Facilitator Jen Booher will compile all the information and will have a follow up meeting. Board suggestion to contact Karen Jarema of the high school to follow up with the students who attended.

**MANAGER'S
 REPORT**

Hugh Conklin, Mike Cain and Jim Jensen traveled to Grand Rapids to meet with Guy Bazzani of Bazzani & Associates. The firm has completed many redevelopment projects and may be helpful in the Redevelopment Ready Community program. Hugh Conklin, Mike Cain and Jim Baumann were invited to Elk Rapids to speak with members of the community about Team Boyne. The food truck discussion may be going on Tuesday's city commission agenda.

**UNFINISHED
 BUSINESS**

MOTION

US 131 and I 75 Billboards: The board received two renderings for their review (received and filed). After board discussion Carlile moved Williams seconded **PASSED UNANIMOUSLY** to have the Design Committee move forward with their recommendation on both billboards. How long does the design stay on the billboards? Two years.

Trail Town Update: A Committee has been formed and they are having a meeting tonight (Thursday). They have nine members.

Veteran's Park Pavilion Planning process: Starting next Thursday, December 12th, Environmental Architects (EA) will be hosting a "Charrette" gathering input from the community. They will be meeting with different groups throughout the day as well as with the general public in the City Hall Auditorium at 5:30 p.m. An all-day working session will be held from 9:00 a.m. to 5:00 p.m. on Friday, December 13th and the results Open House on Tuesday, December 17th from 6:00 p.m. to 8:00 p.m. in the Library's lower level Community Room.

**2014 MEETING
SCHEDULE
MOTION**

2014 Board Meeting Schedule: Adams moved O'Brien seconded PASSED UNANIMOUSLY to adopt the proposed board meeting schedule for 2014. **Main Street Board Meetings**, first Thursday of each month, 8:30 a.m. with the exceptions of the January 2nd meeting which will be moved to January 9th, April 3 will be moved to April 10th, 2014.

MOTION

2014 Committee Meeting Schedule: Adams moved O'Brien seconded PASSED UNANIMOUSLY to adopt the proposed committee schedule for 2014:

Organization Committee: Third Tuesday of every month, 4pm at Main Street Office; **Promotions Committee:** First Tuesday of every month 4pm at Main Street Office; **Design Committee:** Second Monday of every month, 4pm at Boyne District Library; **Team Boyne/Economic Restructuring Committee:** Third Friday of every month at 9 a.m. at the Boyne District Library Community Room; **Farmer's Market:** First Monday of the month, January, February, March, April, October 10:30am at the Boyne District Library Community Room.

2014 National Main Street Conference: Will be held May 18-20th in Detroit and we should budget resources for those who are able to attend.

2014 Michigan Main Street Accreditation visit is October 23, 2014.

**GOOD OF THE
ORDER**

The City has received a \$583,000 DIG grant which we will have on our next agenda.

**ADJOURNMENT
MOTION**

Adams moved Williams seconded PASSED UNANIMOUSLY to adjourn the December 5, 2013 meeting of the Boyne City Main Street Board at 9:49 am.

Karen Seeley, Recording Secretary

Approved: 1/2/2014

**MEETING OF
DECEMBER 5, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT CITY HALL ON THURSDAY, DECEMBER 5, 2013.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Mike Sheean, Jo Bowman, Bill Kuhn, Gail VanHorn,
Heath Meeder and Marie Sheets

Absent: Darryl Parish and Jerry Swift

**MEETING
ATTENDANCE**

City Staff: ~~Streets/Parks & Recreation Superintendent Andy Kovolski
and Recording Secretary Barb Brooks~~

Public Present: Two

Excused Absence(s): The board will consider the absences of Swift and Parish at the January meeting

**APPROVAL OF
MINUTES ~~**MOTION~~**

**Sheets moved, Meeder seconded, PASSED UNANIMOUSLY, a
motion approving the November 7, 2013 meeting minutes as presented.**

CITIZENS COMMENTS

None

DIRECTOR'S REPORT

Kovolski was absent from the meeting. Recording Secretary Brooks stated that the Turkey Trot on Thanksgiving was well attended, the pavilion was used and the bathrooms were opened up at City Hall for use. She added that as long as the weather cooperated, the Avalanche warming house and ice skating rink would be open for the Christmas vacation.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES
Park Inspections**

Avalanche - Meeder reported that there are trees down on the trails that could be hazardous with a little bit of snow fall to anyone using the trail. The board would like to see these taken care of as soon as possible.

Disc Golf

Disc Golf - Club president Jason McCary stated they had a successful event in October and heard a lot of good feedback. Leagues and other people are still playing the course and hope to through the winter. There was discussion over litter and how much the situation has improved with the golf league working with City staff. The board expressed their gratitude toward the group for their efforts and improvements.

UNFINISHED BUSINESS

Tree Removal Maintenance

Face of the hill - There was no update due to Kovolski's absence. Brooks stated that she hadn't heard of any progress regarding this and with the snow coming already, she didn't anticipate any work being done. The general consensus of the board was they were disappointed in the lack of progress and that they feel they have been talking about it for over a year with no improvement.

Trail Town Update

Trail Town Committee Chair Sheean stated that committee members met prior to the Parks meeting to discuss Trail Town and bring all committee members up to speed on the process and goals. They will meet again on December 10 with Planner Harry Burkholder to get started.

Dog Park Update

VanHorn reported the committee has met three times. They are still exploring location options that will accommodate immediate and future needs. They are researching dog parks in other communities for recommended rules & regulations, safety measures and whether there should be fees for use. They hope to have a location recommendation for the board to consider by the end of January. The board expressed a concern regarding charging fees. VanHorn explained that is just one option they are exploring as a way to regulate (licensing, vaccinations, etc.) and address a maintenance fund.

NEW BUSINESS

2013 Triathlon Report and Future Request

Triathlon event organizer Rob Swartz reported that they had 188 participants and most of them were from southern Michigan. He was pleased with the turn out for the first year and received many positive comments making for a successful event and participants are already inquiring to sign up for next year. He would like to hold the event again in 2014, make it an annual event and hopefully increase the number of participants. The board was pleased to hear that it was a success and did not hear any negative comments regarding the event. Kuhn stated that he was down at the park to watch some of the event and said everything was organized and run well. **Kuhn moved, Sheets seconded, PASSED UNANIMOUSLY** to support the 2014 Triathlon event.

****MOTION**

2014 Meeting Schedule The board discussed the 2014 meeting schedule and the general consensus was to continue with the first Thursday of each month at 6 pm with the exception of July (due to the 4th of July and Boyne Thunder) moving it to the third Thursday, July 17. May - September meetings will be held in various parks and the remaining will be held at City Hall. **Bowman moved, Meeder seconded, PASSED UNANIMOUSLY** to adopt the 2014 meeting schedule as discussed.

Good of the Order Kuhn informed the board of a generous donation of approximately 400 pairs of soccer shoes to the MSU Ext. 4-H Soccer program from Mark Fruge and the company he is partners in. He also reported that the archery targets were removed for the winter and are being stored at Mark Fruge's. Fruge is going to try to restore/repair some of the damaged ones so they can be used in the spring.

Sheean reported that there is a bicycle ride planned for the first Saturday in February. The riders hope to ride from Charlevoix to Boyne City across the ice on Lake Charlevoix.

Reminder about the upcoming Pavilion Planning Session. All of the board members are encouraged to attend and give input. Bowman offered to go on behalf of the board as the representative.

NEXT MEETING The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, January 2, 2014 at 6 pm at City Hall.

ADJOURNMENT
****MOTION** The December 5, 2013 meeting of the Parks and Recreation board was adjourned at 6:48 p.m. **Moved by Sheets, seconded by VanHorn, PASSED UNANIMOUSLY.**

Barb Brooks, Recording Secretary

Approved: _____

**Meeting of
December 16, 2013**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, November 18, 2013 at 5:00 pm.

Call to Order

Chair MacKenzie called the meeting to order at 5:03 p.m.

Roll Call

Present: Chris Frasz, Jane MacKenzie (arrived 5:03 pm), Lori Meeder, Tom Neidhamer, Aaron Place (arrived 5:07 pm), and Joe St. Dennis
 Absent: George Ellwanger, Jim Kozlowski
 Vacancy: One

2013-12-16-02

Neidhamer moved, St. Dennis seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Ellwanger and Kozlowski.

Meeting Attendance

City Officials/Staff: Planning Director Scott McPherson, Main Street Manager Hugh Conklin, City Manager Michael Cain and Recording Secretary Pat Haver
 Public Present: Eight

**Consent Agenda
MOTION

2013-12-16-03

Neidhamer moved, Meeder seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda; approval of the Planning Commission minutes from November 18, 2013 as presented.

**Comments on
Non-Agenda Items**

Main Street Manager Hugh Conklin invited the board and audience to the "Planning the Pavilion" discussion to be held tomorrow night, December 17, at 6:00 pm in the Community room of the library. This will be the culmination of all of the public input from the meetings held last week and an overview will be given by the architectural firm, Environmental Architects from those discussions. In approximately a month, they will return with options to look over.

**Reports of Officers, Boards
and Standing Committees**

The Trail Town committee has met a couple of times with Harry with LIAA and is making good progress. They are moving forward with plan developments.

Unfinished Business

None

New Business

**Site Plan Amendment for
McDonalds**

Planning Director McPherson reviewed his report that was included in the agenda packet. McDonalds is proposing to reconfigure the site to add a double drive through to the facility. They will add additional pavement to the west and south side to accommodate this. It will help eliminate queuing of cars and will move traffic through quicker. Landscaping will be done at the new kiosk areas. The Street Department and Water/Wastewater Superintendents reviewed the plans and have no problems with the increased impervious surface or the current retention areas; however, the Wastewater Superintendent had concerns from the occasional grease build up in the sanitary lines.

Mr. Peppitone representing McDonalds - We will take care of the grease issues. By doing a side by side ordering point, it will give the kitchen enough time to get the food out to the vehicles quicker, which will help eliminate "stacking" of the vehicles and keep the flow moving. The existing dumpster enclosure will be relocated, and will be patterned block to match the building. The existing shed will remain where it is at. The board had concerns about the green space, and would

like to see it landscaped, along with the large number indicators for the two parking spots where people have to wait for an order. They would like to see the size of the signs decreased. They were advised that the only additional signs to be added will be for the new drive through kiosk.

Frasz – My suggestion is to eliminate or decrease the size of the waiting spot signs.
Peppitone – I probably could have them decreased in size, as it is more for traffic control.

With no further board discussion, **motion by Meeder, seconded by Place** to approve the McDonalds site plan amendment with conditions of smaller signage for the waiting spots to be submitted to staff for final approval.

****MOTION**

2013-12-16-7A

Roll Call:

Aye: Frasz, MacKenzie, Meeder, Neidhamer, Place and St. Dennis

Nay: None

Absent: Ellwanger and Kozlowski

Vacancy: One

Motion Carries

**Site Plan amendment for
Charlevoix County Transit
facility**

Planning Director McPherson reviewed his report that was included in the agenda packet. The County transit is proposing to increase the size of the existing facilities by 1,800 square feet, remove and rebuild the existing parking on the west side. This addition is for office space. It will increase the lot coverage by 12%, this zoning district allows up to 40%, and meets all of the applicable setbacks for the district. The Street Department Superintendent saw no issues with the existing drainage or the additional impervious coverage areas.

Josh Manion: Progressive AE- We will match the height of the existing building, and will match the vinyl siding. This will add much needed space for the County needs, and will give them 5 additional parking spaces. The only additional lighting will be wall mounted over the doors. We need to remove a tree, so will add two additional trees to the west side.

Jill Drury: County transit director - The operations have grown by 12 employees in the last couple of years. Additional parking is needed. Operational space is also needed for the dispatch areas, staff training and expanded conference rooms and will give us an open space area in the middle. We will continue the landscaping that already exists down to this area.

Board Discussion - The board would like to see additional landscaping done not only by the new portion of the building, but possibly vines on the fence between the transit property and the school for a buffer, however, unsure who the fence belongs to.

Drury – We do use a portion of that area for snow removal storage, however, we can do additional landscaping and continue with shrubs and possibly vines.

Frasz – I like their willingness to work with staff on landscaping so the kids don't need to look at the front end or back end of the cars.

With no further board discussion, **motion by Meeder, seconded by St. Dennis** to approve the site plan amendment for Charlevoix County Transit with the condition to provide a new landscaping plan to staff for final consideration.

****MOTIONS**

2013-12-16-7B

Roll Call:

Aye: Frasz, MacKenzie, Meeder, Neidhamer, Place and St. Dennis

Nay: None

Absent: Ellwanger and Kozlowski

Vacancy: One
Motion Carries

**Site plan amendment
Harborage storage area**

Planning Director McPherson reviewed his report that was included in the agenda packet. The Harborage is proposing to add on to their existing building a 70 ft. x 20 ft. addition for more storage for their maintenance equipment. This board has earlier discussed outside storage of the boat trailers. They have taken some measure to screen this area with a berm and trees. On the Division St. side it is not quite as dense, and they have proposed staggering two rows of trees. They need to be at least 8 ft in height, with a suggestion to spread them out 20 ft apart, and stagger the rows 10 feet apart. Jim McIntyre from the Harborage was on hand to answer any questions. The trailers that are stored are only 2 feet off of the ground, and anything put in will screen them.

McPherson - The addition to the existing building will it be a shed roof structure coming off of it?

McIntyre - We are looking at a couple of different options, either attached to the building with a higher roof, or a new pole barn like the gentlemen across the street just put up.

McPherson - This plan shows an addition to an existing building.

McIntyre - I thought tonight was for the outdoor storage issues, and the building was contingent upon this decision.

McPherson - This plan amendment is for everything, outdoor storage and the building addition, on the same request. We are hearing that you are not sure what you want to do with the building at this point.

McIntyre - Correct

McPherson - The planning commission needs to know exactly what your plans are for the site; they can't approve a building that you are not sure of exactly what you want.

Meeder - I like the plans for staggering the trees

St. Dennis - Mix up the species of trees because of possible disease.

Place - Will the outdoor storage volume become larger?

McIntyre - No, less volume on the trailers as space will be taken up with the trees and building, and will help clean up the site by putting the equipment inside.

****MOTION**

Because the applicant was unsure on exactly what type of building they will be putting up, **motion by Place, seconded by Frasz PASSED UNANIMOUSLY**, to table the Harborage site plan amendment.

**Review/Recommendation
of Planning Commission
appointment**

Planning Director McPherson reviewed the two applications that were enclosed in the agenda packet. Jason Biskner and Ken Allen had previously filled out Board applications, indicating a willingness to serve on the Planning Commission, both applicants observed the commission tonight. Each applicant gave a brief history of their backgrounds and desire to serve the community. This position will be to fulfill the remainder of Gretchen Crum's term which is due to expire on May 31, 2014. The Planning Commission bylaws address the need to have the members serve a separate segment of the community. Gretchen's role was to represent the recreation and tourism interests. Jason's background in the tourist industry will fit in with this segment.

****MOTION**

After board and applicant discussion, **motion by St. Dennis, seconded by Place, PASSED UNANIMOUSLY**, to recommend to the City Commission, the appointment of Jason Biskner to fill the remainder of Gretchen Crum's term to expire May 31, 2014.

BOYNE CITY HISTORICAL COMMISSION

Minutes of December 16, 2013

7:00 p.m.

Boyne City Hall

CALL TO ORDER: 7:10 pm

PRESENT: Hewitt, Kuhn, Sansom.

ABSENT: Fulkerson and Dole.

APPROVAL OF MINUTES: Approval of the minutes from September 16, 2013 meeting,
Motion to accept minutes: Kuhn, 2nd Sansom, all ayes.

OLD BUSINESS:

- A. Volunteers, Angela Kuhn will help and we need to contact Alice Traylor.
- B. Window display, Railroad scene, possibly a winter photo. Need to find picture to use. Kuhn suggested trail town partner with museum to do more historical plaques. Kuhn to represent museum at these meetings.
- C. Reprint of Settlers to Sidewalks, need to get approval from Robert Morgridge.
- D. Board Vacancy, continue to advertise opening.

Kuhn to donate a digital picture frame to display on front counter at city hall to show old photos of area and encourage visitors to museum. We can indicate in photo frame the vacancy.

NEW BUSINESS:

- A. Swear in board members to be done at next meeting or prior to next meeting.
- B. 2014 Calendar dates, March, June, September and December, third Monday of the month at 7:00 pm.
- C. LaFrance committee, contact Yvonne Looze to join and Kuhn will contact Fred Lehto to see if he would be interested.

CITIZENS COMMENTS: none

COMMUNICATIONS:

Kuhn will ask Angie if she will research the museum for old photos of Klevorn business located on S. Lake Street.

Hewitt to talk to City Manager regarding the future of the museum, in regards to the facility study and what is our best plan.

Boyne City bricks can be stored in the mausoleum at Maple Lawn Cemetery.

Kuhn suggested, Q-code on way point signs which will give historical information.

Next Meeting: March 17, 2014

Adjournment: 8:25 pm

DRAFT

**CITY OF BOYNE CITY****MEMO**

To: Michael Cain, City Manager *Mc*
From: Barb Brooks, Executive Assistant *BB*
Date: January 10, 2014
Subject: CDBG Ray St. / S. East St. / Alley Infrastructure DIG Grant –
Public Hearing and Authorizing Resolution

It is necessary for the governing body to publicly notice the proposed project and the City's intent to apply for the grant, hold a public hearing to receive comments and questions regarding the grant and project, pass a resolution identifying the grant eligible project, designate a government official to submit the application and sign all necessary documents on behalf of the City each time you apply for a CDBG grant as part of the application process. These are standard procedures for most all federal and state grants.

The complete grant application and all of its attachments is available at the front desk of City Hall for anyone to review.

Recommendation: Receive and consider public comments from the public hearing. Adopt the proposed resolution authorizing Michael Cain, City Manager to submit the grant application and sign all the necessary documents on behalf of the City.

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

SECTION 2 - UGLG IDENTIFICATION FORM	
<p>Complete all items on the UGLG Identification Form (Attachment 1).</p> <p>Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	

ATTACHMENT 1			
UGLG IDENTIFICATION FORM			
IDENTIFICATION OF UGLG		FUNDING SOURCES	
UGLG	City of Boyne City	CDBG	\$ 583,519
Street/PO Box	319 N. Lake St.	CDBG/RLF	\$
City	Boyne City	Other State	\$
County	Charlevoix	Other Federal	\$
State/Zip	49712	UGLG	\$ 250,081
Contact Name:	Michael Cain	Private	\$
Contact Telephone Number	231-582-0377	Other	\$
Contact E-mail Address	mcain@boynecity.com	Total	\$ 833,600
UGLG's fiscal year end	April 30	Census Tract(s) project is located in (<u>census tract locator</u>):	
AUTHORIZED UGLG OFFICIAL			
Signature:			
Name and Title: Michael Cain, City Manager	Telephone	231-582-0377	Date 1/7/14

Community Development Block Grant Program

Authorizing Resolution

WHEREAS the City of Boyne City is invited to submit an application for a \$583,519 Community Development Block Grant (CDBG) administered by the Michigan Economic Development Corporation (MEDC); and

WHEREAS the City will use the CDBG funds for the Boyne City Ray St./S. East St./Alley Infrastructure Project; and

WHEREAS the matching funds in the amount of \$250,081 will be paid by the City; and

WHEREAS this project is consistent with the City's community development plan as described in the application; and

WHEREAS at least 51% of the beneficiaries of the project will be low and moderate income persons; and

WHEREAS local funds and any other funds to be invested in the project will not be incurred prior to a formal grant award, completion of the environmental review procedures, and formal written authorization to incur costs is received from the state; and

WHEREAS a local government official needs to be authorized to submit the Michigan CDBG application;

NOW THEREFORE BE IT RESOLVED that Michael Cain, City of Boyne City Manager, is hereby authorized to sign and submit the CDBG application and grant agreement documents.

Motion to approve the resolution as presented by _____,
seconded by _____.

ROLL CALL

AYE:

NAY:

ABSTAIN:

ABSENT:

Resolution declared adopted.

I, Cindy Grice, City of Boyne City Clerk, hereby certify that the above is a true and exact copy of a portion of minutes taken from a regular meeting of the township board of trustees held January 14, 2014.

Cindy Grice, Clerk
City of Boyne City

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

PART 2 APPLICATION PROCESS

The Part 2 Application for a Michigan Community Development Block Grant (CDBG) consists of forms and supporting documents necessary to complete the proposed Part 1 Application approved by your Regional Project Manager (RPM) or Community Assistance Team (CATeam) Specialist.

PART 2 APPLICATION ATTACHMENT REQUIREMENTS

Please use this checklist to ensure all components of the Part 2 Application are included.

- Attachment 1 - Unit of General Local Government "UGLG" Identification (Section 2)
- Attachment 2 - UGLG Public Participation Documentation (Section 4, Question 1)
- Attachment 3 - Certification by the UGLG (Section 6)
- Attachment 4 - Statement of Assurances (Section 6)
- Part 1 Changes, if applicable (Section 1)
- Community Development Plan (Section 3, Questions 1-5)
- Published Public Hearing Notice (Section 4, Question 2)
- Brief description of Public Hearing (Section 4, Question 3)
- Authorizing Resolution (Section 5 - must include all 8 bullets)

NOTE: All forms must be signed by the Authorized UGLG Official appointed in the Authorizing Resolution.

APPLICATION SUBMISSION

The completed and signed Part 2 Application should be mailed to the address below. Incomplete Applications may result in delays in processing.

Michigan Strategic Fund
C/O Michigan Economic Development Corporation
Community Development Block Grant
300 N. Washington Square
Lansing, MI 48913



City of Boyne City

Agenda Item 9B
MEMO

Date: January 10, 2014
To: Mayor Grunch and the Boyne City City Commission
From: Michael Cain, City Manager *Mc*
Subject: Consumers Energy Street Lighting Contract Change

As the Commission may recall we have been working with Consumers Energy for some time now to correct errors we believed have existed in their street lighting billings. Attached is proposed contract language that allows us to close out an account for 32 lights which have not existed for several years. A copy of one of their recent bills for this account is attached. Not only will we no longer be billed for these non-existent lights, but we will also be receiving a refund for three years back, an amount I estimate to be about \$5,300 dollars. To date the City has received credits and refunds from Consumers Energy on street lighting accounts that will benefit the General Fund this fiscal year to the amount of \$45,463.22.

The attached paperwork is necessary to allow Consumers Energy to close out this account. I have omitted pages 3, 4 and 6 of their packet which look just like page 5 except it was for other unused rates where everything is filled in by them as 'NA'. Those pages, which in effect say nothing, are available if you care to review them.

RECOMMENDATION: That the City Commission approve the proposed Authorization for Change in Standard Lighting Contract (Customer Owned) and attached resolution as presented and authorize the City Manager and/or City Clerk/Treasurer to complete and return all related documents as necessary.

Options:

- Postpone the matter for further consideration and/or information
- Deny the request, leaving the matter unresolved
- Other actions as determined by the City Commission

Detail of Current Charges

Elec Gen Sec Unmetered Rate GU Com

Rate: 1500
 Description Number Energy Use
 Lighting Service 32 1632 kWh

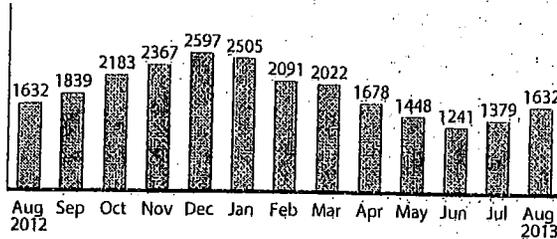
Electric Power Supply Charges

Energy 1632 @ 0.075677 \$123.50
 PSCR 1632 @ 0.001570 \$2.56
 Renewable Energy \$0.80

Electric Delivery Charges

System Access \$2.00
 Distribution 1632 @ 0.012752 \$20.81
 Securitization 1632 @ 0.001387 \$2.26
 Securitization Tax 1632 @ 0.000682 \$1.11

Total Electric \$147.92



Sep 2012 - Aug 2013 Usage 22982 kWh
 August electric use 1632 kWh
 Electric use per day 53 kWh
 Electric cost per day \$4.77

Summary of Charges

Account Number: 1000 0027 8828

Service:

CITY OF BOYNE CITY
 STREET LIGHT(S)
 BOYNE CITY MI 49712-0000

Last Month's Account Balance \$125.43
 Payment 08/12/13 - Thank You \$125.43
Balance Forward \$0.00

Payments applied after Sep 03, 2013 are not included.

Total Electric \$147.92
Total Energy Charges \$147.92

Total Amount Due \$147.92

Billing Period 08/01/13 - 08/31/13
 Bill Month August
 Days Billed 31
 Invoice 201803642683

Your next scheduled meter read date is on or around 09/30/2013.

Your payment is due September 25, 2013. After the due date, the unpaid balance is subject to a 2% late payment charge.

News You Can Use

For a natural gas emergency, call us immediately at (800) 477-5050. If you have questions about Consumers Energy billing, rates or services call: (800) 805-0490 or visit us at www.ConsumersEnergy.com.

Summer electric rates higher. The cost of electricity is higher from June through September because of greater demand associated with air conditioning and other factors.

Call 811 toll-free three working days before you dig to ensure underground utilities are marked. The service is free.

Questions about your bill? Get an explanation of all charges and learn more about the sections of your bill at www.ConsumersEnergy.com/business.

Sign up for our valuable eNewsletter: Learn smart ways other businesses are saving every month. The eNewsletter covers energy saving tips, rebate incentive updates and much more. Visit www.ConsumersEnergy.com/mybusiness and choose "Evaluation Tools."

FREE facility energy assessment online. Spend a few minutes with our Online Facility Assessment Wizard and uncover a wealth of information that can lower your energy costs, increase efficiency and improve your bottom line. Visit www.ConsumersEnergy.com/mybusiness and choose "Evaluation Tools."

Lighting Efficiency Pays Every Day: Lighting accounts for 30 to 60 percent of annual electric costs for most businesses. Consumers Energy offers incentives that make it easy to switch to energy efficient lighting. Visit www.ConsumersEnergy.com/mybusiness and choose "Lighting."

Consumers Energy
 Count on Us

Visit: www.ConsumersEnergy.com
 Call us: (800) 805-0490

Michael Cain

From: Karen B. Brown [KAREN.BROWN@cmsenergy.com]
Sent: Thursday, December 12, 2013 11:09 AM
To: Michael Cain
Cc: Linda K. Marklin
Subject: Authorization for Change in Standard Lighting Contract (Customer Owned)
Attachments: Boyne City Standard Lighting Contract (Customer-Owned) (Form 559).docx

Good Morning,

Please see the attached Authorization for Change in Standard Lighting Contract (Customer Owned), as requested. Please review the contract and return the signed contract to Consumers Energy via e-mail Linda.Marklin@cmsenergy.com or via the US Postal Service.

Consumers Energy
Attn: Linda Marklin
2500 East Cork Street
Kalamazoo, MI 49001

Please destroy the previous contract sent to you by Linda Marklin on December 12, 2013.

Thank you,
Karen Brown
Statewide Street Light Team
Kalamazoo Service Center
269.337.2346 (P)
269.337.2458 (F)
KAREN.BROWN@cmsenergy.com



AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (CUSTOMER-OWNED)

Consumers Energy Company is authorized as of December 5, 2013, by the City of Boyne City, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Boyne City, dated November 18, 1982.

NA General Service Metered Lighting Rate GML as identified in Exhibit A.

NA Company Approved General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit B.

General Service Unmetered Rate GU as identified in Exhibit C. (This is limited to existing customer lighting.)

NA General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit D.

Notification Number None

Construction Work Order Number None

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated November 18, 1982, shall remain in full force and effect.

City of Boyne City

By: _____
Its

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City Village Township of Boyne City, dated November 18, 1982, in accordance with the Authorization for Change in Standard Lighting Contract dated as of December 5, 2013, heretofore submitted to and considered by this Commission Council Board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on behalf of the City Village Township.

STATE OF MICHIGAN)
) ss
COUNTY OF Charlevoix)

I, _____, Clerk of the City Village Township of Boyne City do hereby certify that the foregoing resolution was duly adopted by the Commission Council Board of said municipality, at the meeting held on _____.

 City Village Township Clerk

Dated:

CITY OF BOYNE CITY
TENTATIVE BUDGET SCHEDULE
Fiscal year 2014/2015

Agenda Item 9C

Wednesday, January 8, 2014

Budget documents are distributed to Department Heads

Wednesday, January 8, 2014 through Monday, February 3, 2014

Department Heads prepare budgets during this time period. Information is available through the City Manager, City Clerk/Treasurer. Review estimates prepared.

Monday, February 3, 2014

FINAL DAY FOR DEPARTMENT HEADS TO SUBMIT COMPLETED REQUESTED BUDGET FIGURES TO CITY MANAGER.

Monday, February 17 through Monday, February 24, 2014

City Manager reviews budgets with the Department Heads and determines tentative departmental amounts.

Monday, February 17, 2014

Planning Advisory Board Meeting to review Capital Improvement Plan.

Tuesday, March 11, 2014

City Manager submits 2014/2015 Budget to City Commission - Budget Overview

Tuesday, March 18, 2014

Budget Review session with City Commission.

Tuesday, March 25, 2014 (City Commission noon meeting)

Reserved for continued budget review sessions if necessary.

Tuesday, April 8, 2014

Public Hearing and consideration of adoption of 2014/2015 Budget and Annual Appropriations Ordinance. Adopt proposed millage rate, and Fee Schedule.

Tuesday, April 22, 2014

City Commission consideration of final amendment approval for 2013/2014 Budget.

Tuesday, May 1, 2014

FYE 2015 BUDGET GOES INTO EFFECT

January 2014

January 2014							February 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		January 1, 2014			
		City Offices Closed New Years Day	6:00pm Parks & Rec		
6	7	8	9	10	11
	5:00pm ZBA		8:30am Main Street Board mtg. 6:00pm Goal Setting		
13	14	15	16	17	18
12:00pm EDC/LDFA	7:00pm City Commission				
20	21	22	23	24	25
Martin Luther King Day (United St 5:00pm Planning Commission			5:30pm Airport Advisory Board		
27	28	29	30	31	
	12:00pm City Commission				

February 2014

February 2014							March 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28		23	24	25	26	27	28	29
							30	31					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					February 1
					2
3	4	5	6	7	8
	5:00pm ZBA		8:30am Main Street Board mtg. 6:00pm Parks & Rec		9
10	11	12	13	14	15
	7:00pm City Commission		Joint Boards & Commissions	Valentine's Day (United States) Winter Tax Due Date	16
17	18	19	20	21	22
President's Day (United States) 5:00pm Planning Commission	7:00pm Historic District				23
24	25	26	27	28	
6:00pm County Wide Elected Leader Summit (Senior Center)	12:00pm City Commission		5:30pm Airport Advisory Board		