



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boynecity.com

Phone 231-582-6597
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Meeting of the BOYNE CITY PARKS AND RECREATION COMMISSION

Thursday, September 6, 2012
6:00 p.m. at Peninsula Beach
(City Hall in case of inclement weather)



Scan QR code or go to
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click on boards commissions
for complete
agenda packets & minutes
for each board

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. Approval of the August 2, 2012 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Inspection Reports
8. UNFINISHED BUSINESS
 - A. Boyne City/Charlevoix Rd. non-motorized trail update
 - B. Boyne City to Boyne Falls Trail update
 - C. Avalanche Signage
 - D. Archery Target Replacements
 - E. Tree removals at Avalanche discussion
9. NEW BUSINESS
 - A. Proposed Dog Park and location discussion
 - B. Main Street - Discussion regarding location for Ice Pole and Ice Rink for 2012/2013
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next meeting of the Boyne City Parks and Recreation Commission is scheduled for Thursday, October 4, 2012 at 6 p.m. at Old City Park (back-up location in case of inclement weather - City Hall)
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact
Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD
Parks & Recreation Commission
FY 2012 - 2013

| Member | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April |
|---------------|-----|------|------|-----|------|-----|-----|-----|-----|-----|-------|-------|
| Awodey, Lou | P | P | E | P | | | | | | | | |
| Kuhn, Bill | A | P | P | E | | | | | | | | |
| Meeder, Heath | - | - | P | P | | | | | | | | |
| Sheean, Mike | P | P | P | P | | | | | | | | |
| Sheets, Marie | P | P | P | P | | | | | | | | |
| Wehner, Carl | E | P | P | E | | | | | | | | |
| Swift, Jerry | P | P | P | P | | | | | | | | |
| Gail VanHorn | P | E | P | P | | | | | | | | |

P=Present
A=Absent
E=Excused

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Approved: _____

**MEETING OF
August 2, 2012**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING** HELD AT
6:00 P.M. AT OLD CITY PARK ON THURSDAY, AUGUST 2, 2012.

CALL TO ORDER

Meeting was called to order by Chair Sheets at 6:00 p.m.

ROLL CALL

Present: Heath Meeder, Mike Sheean, Marie Sheets, Jerry Swift and Gail VanHorn

Absent: Carl Wehner, Bill Kuhn and Lou Awodey (arrived 6:10)

Welcome to the newest board member: Heath Meeder

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski,
Recording Secretary Barb Brooks, Main Street Manager Hugh Conklin
and City Manager Michael Cain

Public Present: one (2)

****MOTION**

Sheean moved, Meeder seconded PASSED UNANIMOUSLY to
excuse the absence of Wehner and Kuhn.

**APPROVAL OF
MINUTES**

****MOTION**

Sheean moved, VanHorn seconded, PASSED UNANIMOUSLY, a
motion to approve the July 12, 2012 meeting minutes as presented.

CITIZENS COMMENTS

None

DIRECTOR'S REPORT

- Parks holding up fairly well considering all of the use they have been getting.
- New / Refurbished grills placed in Veterans Park and Peninsula Beach
- Several benches have been repaired and placed back out in the parks
- Ride the Charx takes place on August 4th

Swift inquired as to whether there were any tables, benches or furnishings that could be placed in Riverside Park to encourage use.

Kovolski stated there were no extras at this time.

CORRESPONDENCE

Emailed suggestion for a wheelchair accessible swing. Board discussion as to whether it could be added to the play structure in Veterans Park and how much does it cost. The general consensus was that it was something to consider as a future improvement.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Park Inspections

- Awodey advised there was a pile of wood on the beach that appears to be picked up and stacked by citizens that needs to be picked up. Kovolski said parks' crew picks up wood and other debris at that location weekly.
 - Riverside Park has not been mowed. Kovolski stated that it has not been mowed due to mechanical issues with the mower that is normally used.
-

UNFINISHED BUSINESS

Boyne City/Charlevoix Rd. Trail Update

Sheean reported that community funding still going well and the Governor signed the bill for \$300,000 in funding

Boyne City to Boyne Falls Trail Update

Sheean stated that the group is still working on one other piece of property. They are looking at a possible name for the trail "*Boyne Valley Trailway*"

Avalanche Trail Signage update

Nothing to report, due to summer activities, this to be placed on the agenda for September.

Avalanche Archery target replacement

Kuhn was not present to report on progress; no targets have been purchased at this time.

Tree Removals at Avalanche

Kovolski stated the Avalanche Master Plan calls for no tree removals other than to maintain view corridor. The board discussed that are diseased and dying trees near trailways that could pose a hazard.

****MOTION**

Sheean moved, Meeder Seconded, PASSED UNANIMOUSLY to recommend the removal of trees at Avalanche that are in close proximity to trailways and are dead or dying to address safety issues.

NEW BUSINESS

Peninsula Beach Project

Mark Peters would like to take on projects at Peninsula Beach as an Eagle Scout project. Peters stated that he lives near and uses the beach and notices that sometimes it appears under utilized and could be improved to be more attractive to residents and visitors. He proposes general cleaning up of the area and applying sealer to the play equipment (City will provide the sealer). The general consensus of the board is that it is a great idea and thanked Mark for his interest and

****MOTION**

willingness to take on the project. **Sheean moved, Sheets seconded, PASSED UNANIMOUSLY** to support the project as presented by Mark Peters.

Bicycle Audit

Jim Harrington from the Michigan Community Health Department was in Boyne for a bike tour and audit. Mr. Harrington, City Manager Michael Cain and Main Street Manager Hugh Conklin came to speak with the Parks & Recreation Board to discuss opportunities and ideas for becoming more bike friendly, which would encourage more use and increase physical activity and good health through non-motorized trail usage. Ideas and opportunities discussed were trails, trailhead locations, signage, informational kiosks, road/lane markings and additional racks. The general consensus of the board was that all of these ideas were worth exploring further and done correctly would enhance the recreation opportunities in Boyne. Mr. Harrington indicated there are grants and programs out there and would be interested in working with the City to further explore some of these ideas and grant opportunities. **Sheean moved, Seconded by Awodey, Passed Unanimously** to recommend the City Manager write a letter of support to pursue the installation of way finding signage, bike racks and explore options for a trail head, bike lanes and kiosk location to encourage increased physical activity and good health through non-motorized trail use.

****MOTION**

Good of the Order

None

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, August 2, 2012 at 6:00 p.m. at Peninsula Beach

ADJOURNMENT

The August 2, 2012 meeting of the Parks and Recreation board was adjourned at 6:42 p.m.

Barb Brooks, Recording Secretary

To: Parks and Recreation Commission

From: Jodie Adams, Tom Neidhamer

Date: September 6, 2012

Background

At the most recent city wide goals setting meeting a high priority goal was to make Boyne City more dog friendly. Many communities have successfully provided a large fenced in area within their community to accommodate an area where dogs can run unleashed. These dog parks are well received among dog owners as they provide a safe area for their dogs to exercise. They are also a valuable asset to the communities because they provide a social gathering area among dog owners and help alleviate the issue of unleashed dogs in public areas. They are truly an asset to their communities.

Proposal

After scouting around the city an ideal location was found at the old ice hockey rink at Avalanche. This area is no longer being used as a rink and it would be a very good location for a dog park. Avalanche already provides parking, bathrooms, availability to water, a location that is somewhat isolated, and an already popular park with walking trails.

Goal

To create a dog park going through the necessary channels and steps:

- Design an appropriate enclosed area
- Seek approval
- Create a budget and seek funding
- Construct a fenced enclosed area at Avalanche City Park or alternate appropriate location

Proposal

Attention
Jody



PETOSKEY FENCE CO.
Quality Installation
3731 Cedar Valley Rd.
PETOSKEY, MICHIGAN 49770
(231) 347-8865 FAX (231) 347-7430

| | | |
|--|------------------------------------|------------------------------------|
| PROPOSAL SUBMITTED TO Charlevoix County Humane Society | PHONE 582-6774 (205) | DATE 8-7-12 |
| STREET 614 Beardsley Rd | JOB NAME Dog Park | |
| CITY, STATE AND ZIP CODE Bozoye City, MI 49912 | JOB LOCATION Bozoye City | |
| ARCHITECT | DATE OF PLANS | JOB PHONE 582-6776 (FAX) |

We propose hereby to furnish material and labor complete in accordance with specifications below, for the sum of:

1/2 down - balance due in full dollars (\$ See below)

Payment to be made as follows:

When job completed

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature Roy T. Flitkin

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

Dog Park - outside perimeter
 Approx. 1000' @ 6' 9 gauge fence KK
 48 pcs. 1 5/8" x 21' top rail SS 20 gauge
 96 pcs. 2 1/2" x 8' line posts SS 20 gauge
 6 pcs. 3" x 9' terminal posts SS 20 gauge
 1- 10' x 6' DID gate
 misc hardware
 All posts cemented in \$16,628.00

Dog Park - inside area
 30' @ 6' 9 gauge fence KK
 Piping same as above
 2- 4' x 6' walk gates
 All posts cemented in \$1856.00

Jody,
 If this is out of budget, please let me know we can go with 11 or 11 1/2 gauge wire and 2" line posts with 2 1/2" terminal posts, which will bring the price down.

Roy

\$18,484-

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Proposal

Attention
Jody



PETOSKEY FENCE CO.
Quality Installation
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(231) 347-8866 FAX (231) 347-7430

| | | |
|--|-----------------------------------|------------------------|
| PROPOSAL SUBMITTED TO <u>Charlevoix County Humane Society</u> | PHONE <u>582-6774 (205)</u> | DATE <u>8-16-12</u> |
| STREET <u>614 Beardsley Rd.</u> | JOB NAME <u>DOG Park</u> | |
| CITY, STATE and ZIP CODE <u>Bayne City, MI 49512</u> | JOB LOCATION <u>Bayne City</u> | |
| ARCHITECT | DATE OF PLANS | JOB PHONE |
| | <u>582-6776 (FAX)</u> | |

We propose hereby to furnish material and labor complete in accordance with specifications below, for the sum of:

1/2 down - balance due in _____ dollars (\$ See below).
Payment to be made as follows:
full when job completed

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature Roger T. Shuter
Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

DOG Park - outside perimeter
approx 100' @ 6' 11 gauge fence KK
48 pcs. 1 1/2" Top rail .015 gauge
96 pcs. 2" x 8' line posts .015 gauge
8 pcs. 3 1/2" x 9' terminal posts SS20
1 - 10' x 6' DID gate
misc. hardware
all posts cemented in \$12,975.00

DOG Park - inside area
30' @ 6' 11 gauge fence KK
Piping same as above
2 - 4' x 6' walk gates
all posts cemented in \$1650.00

14,625

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____
Signature _____













