



**City of Boyne City**  
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712  
www.boynecity.com

Phone 231-582-6597  
Fax 231-582-6506

BOYNE CITY  
CITY COMMISSION REGULAR MEETING  
Boyne City Hall  
319 North Lake Street  
Tuesday, March 15, 2016 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA  
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
  - A. Approval of the March 1, 2016 City Commission special meeting minutes as presented
  - B. Approval to support the 2016 Boyne Thunder event to be held July 7-10, 2016; support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward
  - C. Approval of the request from the Boyne City Farmers Market to apply for a one-day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 14, 2016 at Veterans Park
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
  - A. Correspondence from the State of Michigan Liquor Control Commission regarding Stiggs Brewing Company new Class C License
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
  - A. Draft Minutes of the February 4, 2016 Parks & Recreation Board Meeting
  - B. Approved Minutes of the February 11, 2016 Main Street Meeting
  - C. Draft Minutes of the February 15, 2016 Planning Commission Meeting
  - D. Draft Minutes of the February 16, 2016 Historical Commission Meeting
  - E. Draft Minutes of the February 18, 2016 Historic District Meeting
8. OLD BUSINESS

An Equal Opportunity Provider and Employer

**Hometown Feel, Small Town Appeal**

9. NEW BUSINESS

- A. Building Heights Ordinance Amendment  
Consideration of second reading to review and approve of the Boyne City Zoning Ordinance to define Building Height as recommended by the Planning Commission
- B. City Facilities Construction Contract  
Consideration to award the bid for the construction of the new City Facilities project to Hallmark Construction of Traverse City for a revised amount of \$5,993,374 and authorize the City Manager and / or City Clerk / Treasurer to execute the required documents necessary to undertake the project
- C. Museum Artifacts Moving Recommendation  
Consideration to contract with DNS Residential Service to pack the larger, fragile, museum artifacts and also contract with Blanes's Moving & Storage to pack the remaining larger and odd shaped items and move all remaining artifacts to storage locations and authorize the City Manager to execute the documents
- D. Michigan Natural Resources Trust Fund Grant Applications  
Consideration of City Commission approval and authorization to apply for the following grants by the April 1, 2016 deadline in the following priority order:
1. 475 North Lake Street Acquisition – Boyne City Open Space  
Apply for up to 75% of appraised value to purchase the property for future public recreational open space, currently estimated as a grant request of \$1,500,000
  2. Veteran's Park Pavilion Redevelopment  
Apply for a \$300,000 development grant to remodel and expand the Veteran's Park Pavilion as a year round facility.
  3. Boyne City to Boyne Falls Non-motorized Trail Development – Phase I  
Apply for a \$300,000 development grant to construct Phase I of the Boyne City to Boyne Falls non-motorized trail from the Boyne City Airport to the Boyne Falls Public Schools.
- E. 2016 SOBO Arts Festival  
Consideration of a request for a resolution of support for the 2016 SOBO Arts Festival event to be held June 24 and 25, 2016 and authorize City staff to work with the committee on needs and issues that may arise as event plans move forward
- F. Airport Model Aircraft / UAS on Airport Property Guidelines  
Consideration to adopt the Airport Model Aircraft / UAS on Airport Property Guidelines as presented,
- G. Valve Asset Management and Exercising  
Consideration to approve to contract with Wachs Water to perform valve exercising and management in the amount of \$15,140 and authorize the City Manager to execute the documents
- H. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The City Commission FYE 2017 Budget Works session is scheduled for Tuesday, March 22, 2016 at 8:00 a.m.
- The next regular City Commission meeting is scheduled for Tuesday, March 29, 2016 at Noon

12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334*



*Scan QR code or go to  
[www.cityofboyne.com](http://www.cityofboyne.com)  
click on Boards & Commissions for complete  
agenda packets & minutes for each board*

**MARCH 1, 2016  
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 1, 2016

**CALL TO ORDER**

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne, Commissioners Ron Grunch, Laura Sansom and Hugh Conklin

Absent: None

Staff: Cindy Grice, Michael Cain, Barb Brooks, Scott McPherson, Jeff Gaither, Andy Kovolski and Mark Fowler

Others: There was no citizens in attendance.

**CONSENT AGENDA  
MOTION**

2016-03-025  
Moved by Sansom  
Second by Towne

2016-03-025A  
Approval of the February 23, 2016 City Commission regular meeting minutes as presented  
2016-03-025B  
Approval to reappoint Oral Sutliff to the Board of Review for a three year term expiring January, 2019

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**CITIZENS COMMENTS**

None

**CORRESPONDENCE**

None

**CITY MANAGERS REPORT**

City Manager Cain reported:

- At the conclusion of the meeting, the Commissioners will have an opportunity to phone conference with Lew Bender who will be facilitating the March 7, 2016 Commission Retreat

**REPORTS OF OFFICERS,  
BOARDS AND STANDING  
COMMITTEES**

None

**Asbestos Abatement Bids**

Public Works Superintendent Andy Kovolski presented the Commissioners with the asbestos removal bids. Only one bid was received for removing the asbestos at the City Hall and old street garage. It was from Quality Environmental Services in the amount of \$84,000. We received a positive letter of recommendation for this contractor.

Citizens Comments: None

Staff Comments: None

Board Discussion: Commissioner Conklin asked for a recap of the process getting to this point. All Commissioners are in agreement with the recommendation.

**MOTION**

2016-03-026  
 Moved by Towne  
 Second by Sansom

To award the contract for asbestos abatement of the City Hall building and Street Garage building to Quality Environmental Services in the amount of \$84,000 and authorize the City Manager to sign the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**House Bill 5232 /Senate  
 Bill 720 Letter of  
 Opposition**

Consideration approve a letter of opposition to House Bill 5232 and Senate Bill 720 and authorize its submittal to State House and Senate Representatives

Planning Director Scott McPherson discussed the House and Senate bills that were introduced to amend PA 169 of 1970, the Local Historic District Act. The proposed changes to the bills would significantly change the existing law in regards to how historic districts are established, regulated and maintained. As Boyne City has a designated historic district, the changes in the existing law could have a direct effect on the City.

Some of the more substantive changes in the identical bills include the requirement of obtaining preliminary approval of a 2/3rds majority of voters within a proposed historic district, the requirement of obtaining a majority of voters of the local unit for the adoption of a historic district ordinance, appeals would be heard by the local legislative body and no longer the State Historic Preservation Board, provisions would be added that would allow the legislative body to consider other and more ambiguous standards than the Secretary of Interior Standards for Rehabilitation when making a determination on appeals, establishment of a sunset provision in 10 years that automatically rescinds historic district ordinance if a renewal of the ordinance is not approved by a majority of voters.

It appears likely that the net effect of the proposed changes will limit the creation of new historic districts, weaken the application and enforcement of the Secretary of Interior Standards for Rehabilitation for existing districts, and ultimately result in the elimination of many existing districts.

For these reasons the proposed legislation has garnered much concern and attention from historic districts around the state. In response to the proposed changes of PA169 of 1970 the Michigan Historic Preservation Network has drafted a letter (see attached) in opposition to House Bill 5232 and Senate Bill 720. The letter has been provided to all Michigan communities that have Historic Districts and the Michigan Historic Preservation Network is requesting the letter be approved by the local units and submitted to their State representatives. At the February 18<sup>th</sup> Historic District Commission meeting the board reviewed and approved the letter and passed a motion recommending the letter be sent. It is being

recommended that the Commissioners approve a letter in opposition to House Bill 5232 and Senate Bill 720 for submittal to State House and Senate representatives.

Staff Comments: City Manager Cain added that Boyne City has a good record for preserving our past. Don't fix what isn't broken.

Citizens Comments: None

Board Discussion: All Commissioners support the recommendation.

#### **MOTION**

2016-03-027  
 Moved by Towne  
 Second by Sansom

To approve a letter of opposition to House Bill 5232 and Senate Bill 720 and authorize its submittal to State House and Senate Representatives

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

#### **GOOD OF THE ORDER**

Commissioner Sansom inquired if there was something we could do to assist in our Sister City request to help us. The Commissioners discussed possible options, including a short video presentation of the Irish Festival to send to Sloan, Ireland.

A telephone conversation was held with Lew Bender and the City Commissioners, who will be facilitating the City Commissioner Retreat that will be held on Monday, March 7 from noon to 7:00 p.m.

#### **Closed Session**

2016-03-028  
 Moved by Neidhamer  
 Second by Grunch

To approve the request of the City Manager to go into closed session to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976) at 12:55 p.m.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

#### **Return to Open Session**

2016-03-029  
 Moved by Neidhamer  
 Second by Grunch

To return to Open Session at 1:57 p.m.

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**ADJOURNMENT**  
**MOTION**

---

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the special City Commission meeting of Tuesday, March 1, 2016 at 1:51 p.m.

---

Tom Neidhamer  
Mayor

---

Cindy Grice  
Clerk / Treasurer

DRAFT

Michigan  
**BOYNE**  
 CITY Main Street  
 WHERE Life MEETS LAKE.®

Date: March 15, 2016

To: Michael Cain, City Manager *Mc*  
 Mayor Tom Neidhamer and Boyne City City Commissioners

From: Lori Meeder, Executive Director *LM*

Re: Boyne Thunder Resolution of Support

The 13<sup>th</sup> annual Boyne Thunder Poker Run is scheduled for July 8 and 9, 2016 with set up in Veterans and Sunset Parks. Friday's events will include a dinner reception for participants, stereo wars in the marina, and a street show featuring the boats and classic cars during Stroll the Streets. The 100 and 200 blocks of Lake and Water Streets will be closed to traffic. Saturday's events include the boat parade around Lake Charlevoix, the poker run, a reception at Sommerset, dinner, live auction and program for the participants. As in past years, the event will host 2-4 food trucks available for participants and spectators. To keep more spectators in town, the Boyne City Main Street promotion committee is working on additional activities for spectators for Saturday after the boat parade is done and the boats head out for the poker run.

The Boyne Thunder Committee is under the direction of the Main Street Board, chair Bob Alger, Lori Meeder, Camp Quality Executive Director Kristyn Balog, and Bill Aten of Challenge Mountain.

The Boyne Thunder committee is seeking the following from the City Commission:

- The support and endorsement of the event by the City Commission.
- Approval of July 7 through July 10 for the event. The actual dates for the event are July 8-9, however, extra days on each end of the event will provide flexibility to the committee in case they add a special feature to the overall event plus provide time for set-up and clean-up.
- Support Main Street's application to the Liquor Control Commission for a Special License for the sale of beer, wine and spirits for the consumption on the premises to be in effect on July 8-9, 2016.
- Approval for City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward. An event of this size requires a high degree of coordination with the City on a wide variety of issues including the use of the public marina and staff, boat launch, pavilion usage, park layout and set-up, and signage permits.

In its 12 years, Boyne Thunder has grown to be a signature event for Boyne City. The event has raised more than \$500,000 for the beneficiaries: Camp Quality, the Main Street Program and Challenge Mountain. Without the support of the City Commission, City Staff, volunteers, this event would not be possible.

**Recommendation:** The Main Street Board recommend to City Commission a request for a resolution of support for the 2016 Boyne Thunder event to be held July 7-10, 2016; support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward.



Date: March 15, 2016

To: Michael Cain, City Manager *Mc*  
Mayor Tom Neidhamer and Boyne City City Commissioners

From: Lori Meeder, Executive Director *LM*

Re: Farmers Market Food Truck Rally

The Boyne City Farmers Market is planning its third annual Food Truck Rally Fundraiser on Thursday, July 14, 2016 at the Veteran's Park Pavilion to benefit activities of the market.

The event complements the Market's very successful Farm Meal fundraisers, educating the public on the benefits of eating local foods, supporting local farmers and expanding the concept to create a more inclusive and moderately priced event to celebrate local foods.

Several food trucks have committed to the event and each food vendor will use 70% or more local ingredients. The event will also feature live music, many of the market's outstanding artisan food vendors, and beverages served from Michigan breweries and wineries which will require a one-day license from the Liquor Control Commission.

The fundraiser is five days after Boyne Thunder and the Market plans to use the same layout of the orange security fencing required by the LCC to serve alcoholic beverages. All vendors will be inside the fencing. All adults 21 and older will be required to have a wrist band inside the fence. The Farmers Market will have volunteers provide security. Boyne Country Provisions will be assisting with beverage portion of the event. Details regarding admission cost are still being worked out.

The Main Street Board considered the request at its March 3, 2016 and was in unanimous support of the event and recommends the City Commission approve the Market's request to apply for a one-day liquor license.

**Recommendation:** The City Commission approve the request from the Boyne City Farmers Market to apply for a one-day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 14, 2016 at Veterans Park.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LIQUOR CONTROL COMMISSION  
ANDREW J. DELONEY  
CHAIRPERSON

MIKE ZIMMER  
DIRECTOR

March 9, 2016

City Clerk  
Boyne City  
[cgrice@boynecity.com](mailto:cgrice@boynecity.com)

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

**Request ID#:** 821333

**New Class C License to be issued under MCL 436.1521(a)(1)(b)**

**Name of applicant(s): Stiggs Brewing Company**

**Business address and phone: 112 S. Park, Boyne City, MI 49712**

**Home address and phone number of partner(s)/subordinates:**

- 1. Michael V. Castiglione: 1200 Lake Place, Bloomfield Township, MI 48302 C-(517) 402-8281**

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

JE

MICHIGAN LIQUOR CONTROL COMMISSION  
Retail Licensing Division  
(866) 813-0011



Approved:

**MEETING OF  
FEBRUARY 4, 2016**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, FEBRUARY 4, 2016.**

**CALL TO ORDER**

Meeting was called to order by Chair Sheean at 6:00 p.m.

**ROLL CALL**

Present: Mike Sheean, Jerry Swift, Jo Bowman, Patrick Patoka and Marie Sheets

Absent: Darryl Parish and Heath Meeder

**MEETING  
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: Twelve

**\*\*MOTION**

Swift moved, Bowman seconded, **PASSED UNANIMOUSLY** to excuse the absences of Meeder and Parish.

**APPROVAL OF  
MINUTES \*\*MOTION**

**Sheets moved, Patoka seconded, PASSED UNANIMOUSLY**, a motion approving the January 7, 2016 meeting minutes as presented.

**CITIZENS COMMENTS  
(on non-agenda items)**

None

**DIRECTOR'S REPORT**

Kovolski reported the warming house is open at Avalanche and there is enough snow for sledding but ice rink is struggling due to the lack of consistently cold temperature. Staff will continue working on it.

**CORRESPONDENCE**

None

**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES**

**Park Inspection Reports -**

- **Disc Golf Update** - The course is being used throughout the winter. The projects that had been discussed earlier are being put on hold until spring.
- **Trail(s) Update** (Board Chair Sheean) - bid for Phase I of Boyne City Charlevoix Trail came back slightly higher than hoped but within a range that the project will continue to move forward. Phase II plans are being prepared for bidding.

**UNFINIHSED  
BUSINESS**

**Avalanche Mountain  
Bike Trail Proposal**

Steve Schnell representing the Top of Michigan Mountain Bike Association (TOMMBA) presented a new sustainable trail option plan as proposed by the International Mountain Bike Association (IMBA). Schnell explained that a sustainable trail has three aspects; Physical that

looks at erosion and other deteriorating characteristics, Social which includes how busy the park is and proximity to town, restaurants, etc. and Managerial which addresses access and maintenance issues. Professionals from IMBA came and surveyed the conditions at Avalanche to come up with a plan to build additional trails in a sustainable way that protects the integrity of Avalanche's natural resources, controls erosion and low maintenance; all while making the it a premier destination for riders. IMBA representatives were not only impressed with Avalanche but overwhelmed at everything Avalanche has to offer. The trails will include beginner, intermediate and advanced (black diamond) levels. They will also be clearly identified with signage. The trails will be built by qualified professionals and will utilize volunteers. The project will be at no cost to the City, however TOMMBA may seek grant opportunities that may require the City to be the applicant. Steve added that Avalanche has the potential to be known on more than a local basis; he believes that it will become a popular Midwest destination.

**Board Discussion** – The board inquired if there were any trails in the area that are comparable and how visible the trails would be. Schnell stated that there really aren't any trails that would be comparable...Avalanche is pretty unique with its terrain, topography and proximity to downtown. He added that the trails are proposed to be fairly narrow with some vegetation coverage. The path will be visible to the rider but not so much to other users. Users may see the cyclist on the path but the path itself will be pretty inconspicuous. On the map the lines look fairly close but with the topography the paths could actually be on opposite sides of a ridge. Board members also asked if the proposed trails crossed any existing trails and what is the estimated timeline. Schnell said the timeline is really based on fund-raising efforts and the proposed trails would add three additional crossings or the other paths. City Commissioner Conklin asked if the use of horses at Avalanche had been discussed as part of this plan. Schnell expressed concerns over this use and stated that horse traffic can cause a lot of damage to a trail. The general consensus of the board was there isn't a lot of people riding up there but maybe the subject needs to be revisited. Lastly the board asked Schnell what was going to happen to the current path. Schnell stated that originally there were plans to cease use of the trail after the new ones were installed; however, a lot of the past and regular users would like to see it stay. The plan for now is address the problem areas of the current trail and then monitor how much use it actually gets once the new trails are installed. Kovolski expressed concerns about taking a vote on this with two board members absent. Schnell offered to contact the board members, go over the plan and see if they had any concerns. **Swift moved, Sheets seconded, PASSED UNANIMOUSLY** to recommend City Commission review the plan and consider approval as presented.

**\*\*MOTION**

**Avalanche Inventory and Management Plan**

The board discussed the Avalanche Resource Inventory and Management Plan that was presented at the January meeting by Richard Deuelle. The plan identifies the natural resources that can be found and discusses options to preserve, care for and improve those resources. The general consensus of the plan was that it is was very well done and will make a great reference tool when discussing and making decisions about Avalanche in the future. **Bowman moved, Swift seconded PASSED UNANIMOUSLY** to recommend review and adoption by the City Commission.

---

**\*\*MOTION**

**NEW BUSINESS**

**FY 2016/17 Budget**

Kovolski distributed an overview of the proposed budget for board discussion. Swift inquired as to budgeted funds for Riverside Park. Kovolski indicated that funds are budgeted and listed under Capital Outlay which is the line item for projects. Citizens Comments – The question was raised as to if the board was going to see a more detailed budget of projects and have input on where the money is allocated. Several board members concurred that they would like to see that. Kovolski stated he could provide more detail at the March meeting.

---

**NEXT MEETING**

Chair Sheean asked Kovolski if he would like to host the March meeting at the new DPW facility. The general consensus of the board was that it was a good idea. The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, March 10, 2016 at 6 pm at the DPW facility on Robinson St.

---

**ADJOURNMENT**

The February 4, 2016 meeting of the Parks and Recreation Board adjourned at 7:21 p.m.

---

Barb Brooks, Recording Secretary



Approved: 3/3/2016

Meeting of  
February 11, 2016

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD  
ON THURSDAY FEBRUARY 11, 2016 AT 8:30 AM CITY HALL, 319 NORTH LAKE  
STREET

**Call to Order**

Chair O'Brien called the meeting to order at 8:32 a.m.

**Roll Call**

Present: Jodie Adams, Michael Cain, Michelle Cortright, Pat O'Brien, Chris Bandy Ben VanDam, Rob Swartz and Robin Berry-Williams arrived at 8:34 a.m.

**Meeting Attendance**

Absent: Don Ryde

City Staff: Main Street Director Lori Meeder, Assistant Planning/Zoning Administrator Patrick Kilkenny and Recording Secretary Lisa Schrock

Public: None

**Excused Absences**  
MOTION

Swartz moved Cain second **PASSED UNANIMOUSLY** to excuse Don Ryde from today's meeting.

**Approval of Minutes**  
MOTION

Cain moved Cortright second **PASSED UNANIMOUSLY** to approve the January 7, 2016 regular minutes as presented.

**Citizens Comments**

None

**Correspondence**

None

**Manager's Report**

**Main Street Director Meeder gave the Manager's Report on the following topics:**

- New Boyne Thunder website—is live and updated to make registration easier. Past participants are able to register March 1 and we are hoping to include food trucks on Friday night. There will be a new registration/website person.
- Last River Draw Crowdfunding site—went live on Monday and the countdown begins. We are working on fundraising efforts and have several events scheduled.
- Chocolate Covered Boyne and Winterfest— is kicking off tomorrow night.
- Stroll the Streets—we are getting ready to send out sponsorship letters. The patron sponsorship was raised from \$100 to \$250.
- Arts Festival—we are in the planning stages and the festival is slated for June 25, hopefully in Sunset Park.

- Petoskey News Review Top Ten under 40—Monica Kroondyk and Ben Van Dam were nominated and won. They are both well deserving of this honor.
- Billboard—Pat O'Brien has offered the Main Street program the space under billboard on M-75.
- Boyne Appetit—two new banners just came in and they have two Wine Wednesdays under their belt which is getting mixed reviews from the restaurants participating.
- Design Intern—we received two resumes back for an intern this summer.

**New Business**  
**Board Officer**  
**Recommendations**  
**MOTION**

---

**Adams moved Van Dam second PASSED UNANIMOUSLY** to approve the organization committees recommendation to elect Pat O'Brien as Chair and Michelle Cortright as Vice-Chair to begin their service at the board meeting in February.

---

**DDA Financial Report**

Meeder went over the reports and Patrick Kilkenny discussed the low and moderate income survey.  
 There was discussion on all of the reports.

---

**Budget Review—DDA,  
 Boyne Thunder and  
 Farmer's Market**  
**MOTION**

**Swartz moved Cortright second PASSED UNANIMOUSLY** to recommend and authorize Meeder to move forward with the budget process.

---

**Part-Time  
 Administrative  
 Assistant and Farm  
 Market Manager**  
**MOTION**

**Cain moved Van Dam second PASSED UNANIMOUSLY** to proceed with a search for a qualified candidate to fulfill the combined job description. In the event we cannot find a qualified person that can serve both functions, we would keep the flexibility to fill each position separately.

---

**Main Street Office  
 Location**  
**MOTION**

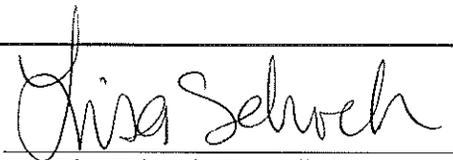
**Cain moved Adams second PASSED UNANIMOUSLY** to authorize Meeder to keep her current office at 112 S. Park Street or change to a home office as she sees fit.  
 Cain asked the board to consider having the Main Street office move into the new City Hall and to discuss it at a later time (12-18 months).

---

**ADJOURNMENT**  
**MOTION**

O'Brien adjourned the February 11, 2016 meeting of the Boyne City Main Street Board at 10:03 a.m.

---

  
 Lisa Schrock, Recording Secretary

Approved: \_\_\_\_\_

**Meeting of  
February 15, 2016**

Record of the proceedings of the Boyne City Planning Commission regular meeting held at Boyne City Hall, 319 North Lake Street, on Monday, February 15, 2016 at 5:00 pm.

**Call to Order**

Chair MacKenzie called the meeting to order at 5:04 p.m.

**Roll Call**

Present: Ken Allen, Jason Biskner, George Ellwanger, Jim Kozlowski, Jane MacKenzie, Tom Neidhamer, and Joe St. Dennis  
Absent: Chris Frasz and Aaron Place (arrived at 5:27 pm)

**Excused Absence(s)**

**\*\*MOTION**

**2016-02-15-02**

**St. Dennis moved, Ellwanger seconded, PASSED UNANIMOUSLY**, a motion to excuse the absence(s) of Chris Frasz and Aaron Place

**Meeting Attendance**

City Officials/Staff: Planning and Zoning Administrator Scott McPherson, and Recording Secretary Pat Haver  
Public Present: None

**Consent Agenda**

**\*\*MOTION**

**2016-02-15-03**

**Ellwanger moved, Allen seconded, PASSED UNANIMOUSLY**, a motion to approve the consent agenda; approval of the Planning Commission minutes from January 18, 2016 as presented.

**Citizen comments on  
Non-Agenda Items**

None

**Reports of Officers, Boards  
and Standing Committees**

None

**Unfinished Business**

None

**New Business**

Planning Director McPherson reviewed the 2016 - 2021 CIP Plan that was included in the agenda packet. The 6 year layout out is being shown for 2016 through 2021. After board discussion, **motion by St. Dennis, second by Ellwanger, PASSED UNANIMOUSLY**, to recommend approval to the City Commission the 2016 - 2021 Capital Improvement Plan as presented.

**Review and  
recommendation on  
City 2016 - 2021  
Capital Improvement Plan**

**\*\*MOTION**

Also included in the agenda packet was the 2015 Planning and Zoning report for the board's review. Highlights of the activity last year was the completion of the Master Plan Update, which assisted the city's efforts in becoming a Re-development Ready Community, working on the Low/Moderate Income Survey, obtaining acceptance of the plan for the Safe Routes to School grant with construction on track to begin in the summer of 2016, hiring of Patrick Kilkenny, Assistant Zoning Administrator, and site plan reviews for several exciting projects that are continuing to move forward. Both the Planning Commission and Zoning Board of Appeals are full boards, and the department is continuing with development and support from the GIS system. The report was received and filed.

**Receive 2015 Planning  
and Zoning Report**

**Staff Report**

- The Community Input survey is on line with submittals being accepted through February 18<sup>th</sup>, if you have not filled out survey, please do so.
- The Last River Draw crowd funding efforts are moving forward with several events having been held with approximately \$10,000 of our \$25,000 match funds raised so far. If anyone is interested in making a contribution or have questions contact Lori Meeder, Main Street Manager.

**Good of the Order**

---

Jim Kozlowski will not be available for the March meeting.

---

**Adjournment**

**\*\*MOTION**

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, March 21, 2016 at 5:00 pm in the Auditorium.

**2016-02-15-10**

**St. Dennis moved, Place seconded, PASSED UNANIMOUSLY** a motion to adjourn the February 15, 2016 meeting at 6:04 p.m.

---

Chair Jane MacKenzie

---

Pat Haver, Recording Secretary

Boyne City Historical Commission  
Special Meeting Minutes

February 16, 2016

Call to order: 5:02 pm

Present: Sansom, Kelts, and Hewitt

Not Present: Kuhns.

Guests: Asuka Barden, Kecia Freed.

Discussion and review of packing and moving bids. Full agreement on DNS Residential Service to crate and do special preparation of items. Blane's Moving & Storage for final packing and moving to storage location.

Storage locations were discussed and our choice was the red building at the Boyne City Public Library.

Meeting adjourned at 5:56 pm

Next Meeting: March 21, 2016

DRAFT

BOYNE CITY HISTORICAL  
DISTRICT COMMISSION  
MINUTES of the February 18, 2016 meeting

Call to Order: 5:01 pm  
Present: Bandy, Wellman, and Glassford  
Not Present: Martin  
Staff: Scott McPherson, Michele Hewitt  
Guests: Jo Bowman, Jim Walker and Gerry Kragenbrink

**Approval of Minutes from the November 13, 2015 meeting:**

Motioned by Bandy, second by Glassford, all ayes.

**Public Comment on Non-Agenda Items:**

None

**Old Business:**

None

**New Business:**

- A. Wellman good with continuing as chair, Glassford offered to be vice-chair. Motioned by Bandy to accept both second by Wellman, all ayes.
- B. Review board application from Gerry Kragenbrink, to fill our vacancy. Wellman introduced him to the commission. Gerry talked about his work background. Wellman motioned to accept Kregenbrinks applicaton, second by Glassford, 2-ayes, 0 naves, 1 abstain.
- C. 423 Pearl Street application review. Jo Bowman gave an explanation of her plans and further explanation for the roof line on the sunroom located on the river side of home, she has owned the home for 24 years. Discussion by board. Motion by Bandy to approve the application as submitted as the gable style porch roof is consistent with the roof line that was previously removed and the construction of a shed style roof was explored by the applicant as it was found it would create a significant hardship to construct, second by Wellman, all ayes. Motion carried. Certificate of appropriateness can now be issued.

D. Consideration of a letter of opposition to proposed bill to amend 1970 Public Act 169. Motioned by Bandy, second by Glassford to recommend to City Commission to send letter, all ayes. Motion carried.

**Announcements**

None

**Adjournment**

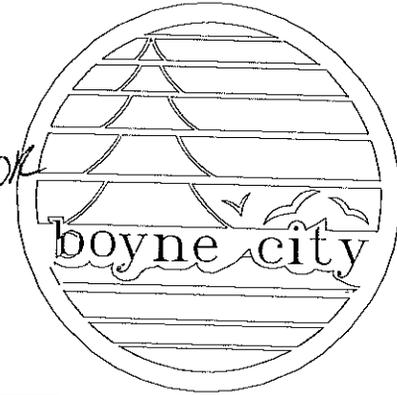
Motioned by Wellman to adjourn at 5:28 pm, second by Glassford, all ayes.

**Next Meeting**

May 19, 2016, 5:00 pm

**CITY OF BOYNE CITY**

**To:** Michael Cain, City Manager *Mc*  
**From:** Patrick Kilkenny, Assistant Planning Director *PK*  
**Date:** March 15, 2016  
**Subject:** Building Height Ordinance Amendments

**Background**

On February 5, 2002 the Boyne City Zoning Board of Appeals (ZBA) provided an interpretation, per the request of the Planning Director, on the definition of "Building Height" as defined in the 2001 Boyne City Zoning Ordinance (BCZO). The ZBA determined that the 2001 BCZO adoption and associated review failed to notice a change to the definition of "Building Height" from the 1998 Ordinance, which subsequently led to confusion in how to determine the height of buildings.

The ZBA interpreted on February 5, 2002 (see attached minutes) that the intent of the 2001 BCZO was to keep the "Building Height" definition the same as it read in the 1998 Ordinance. Although the determination helped to alleviate confusion with the definition, the 2001 BCZO was never officially amended.

**Discussion**

A public hearing was held at the January 18, 2016 Planning Commission meeting to consider the building height language amendment of 2002 as interpreted by ZBA to the BCZO. The Planning Commission approved unanimously to recommend adoption of the ordinance amendment to the Boyne City Commission.

The amendment will assist both Staff and the public with easily defining building height according to definition included in the BCZO. Additionally, the building height diagram based on roof type is included with the building height definition in the BCZO (see attached).

The proposed amendments to the BCZO have been provided below for you review.

**Existing Definition**

**Building Height:** The vertical distance measured from the average grade as defined, to the highest point of the roof surface for flat roofs; to the peak of the roof for all other roof types. Where a building is located on sloping terrain, the height shall be measured from the lowest exposed point of a building to the highest point of the roof surface for flat roofs; to the peak of the roof for all other roof types.

For roofs which are not symmetrical the mean height between the eaves and ridge will apply to the highest of all roof surfaces. When more than one type of roof is present in a building design, each type shall be considered separately, and no roof element shall exceed the height allowed for that particular roof type.

## **Proposed Definition**

**Building Height:** The vertical distance measured from the *established grade prior to any excavation or construction*, to the highest point of the roof surface for flat roofs; to the *deck line of mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs*. Where a building is located on sloping terrain, the height shall be measured from the lowest exposed point of a building to the highest point of the roof surface for flat roofs; to the *deck line of mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs*.

For roofs which are not symmetrical the mean height between the eaves and ridge will apply to the highest *midpoint* of all roof surfaces. When more than one type of roof is present in a building design, each type shall be considered separately, and no roof element shall exceed the height allowed for that particular roof type.

## **Process**

In accordance with the Michigan Zoning Enabling Act and the Boyne City Zoning Ordinance Section 2.40 Amendment Procedures, a public hearing was held by the Planning Commission on January 18, 2016, and after reviewing the Amendment Criteria as required by the Boyne City Zoning Ordinance Section 2.50 (A), the Planning Commission recommended approval of the proposed the proposed zoning ordinance amendment. The proposed ordinances were submitted to the City Commission for a First Reading on January 26, 2016 and the proposed ordinances were reviewed and approved by the Commission. The proposed ordinance amendment was then scheduled for a second reading. As required by the Boyne City Charter, ordinances cannot be adopted until at least one month after the meeting it is introduced and was scheduled for a second reading on March 15, 2016. If adopted by the Commission the ordinance must be published at least one week prior before its final passage.

1. Approve the ordinance amendment as presented.
2. Send the proposed ordinance amendment back to the Planning Commission for further consideration.
3. Postpone for further consideration or review.
4. Other options as determined by the City Commission.

## **Recommendation**

The proposed ordinance amendments are recommended for adoption as presented.



# City of Boyne City

# MEMO

Date: March 11, 2016

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: City Facilities Bids

On Friday, February 12<sup>th</sup> bids were opened at 1:00 p.m. in the City Hall Auditorium for the new City Facilities project. The facility has been designed to house the City's Police, Fire, and EMS departments, all City Hall functions, the Museum and the MSU Extension. The existing City Hall and Fire/Old DPW buildings will be demolished as part of this project.

Six bids were received by the deadline and are shown on the attached bid tabulation form. The low bidder was Hallmark Construction of Traverse City. This is the same firm that was the low bidder on the recently completed Department of Public Works facilities. We have been very pleased with the process and results obtained on that project.

The bids received were about \$800,000 higher than the engineers estimate. As a result the scope and makeup of the bid were reviewed and additional funding sources considered. Also attached is the Post Bid Analysis (PBA) and Value Engineering (VE) suggestions as reviewed and ultimately recommended by Environment Architects and City Administration. The PBA identifies all major items considered, their potential savings and whether they were ultimately recommended. Items showing a dollar value under the 'Value' column are being recommended as changes from the original bid while those in the 'Not Taken' column are not being recommended. The changes recommended equal a savings of \$253,626. Hallmark has been consulted throughout this process and has provided all the values for these changes.

The changes being proposed do not, in our opinion, affect the overall square footage, functionality or durability of the facility. In short, what we promised and presented to the public throughout this process is contained in the recommendation being presented to you today. The restoration of the historic City Clock, which was never part of this original project, is not included in this bid award and is being worked on separately as part of the City's overall budget approval process.

The additional revenues for this project are \$250,000 coming from the Local Street fund for the reconstruction of North Street associated with this project while the other \$350,000 is coming from the Fire Department's fund balance, which were being accumulated for such a use.

Hallmark has proposed a 425 construction period. Given our need to relocate and have the asbestos removed from this facility we are proposing a Monday May 2<sup>nd</sup> date to turn our existing City Hall building over to them to begin demolition and construction work. That would result in a July 1, 2017 scheduled completion date.

On a related topic bids for bond sale to finance the construction of the new City Facilities project were received on Tuesday, March 9<sup>th</sup>. Seven bids were received and the low bidder was Stifel, Nicolaus and Co, Inc of Birmingham, Alabama with a true interest cost of 2.747131%. This was significantly lower than the estimated

4.5% rate that was used in preparing for the May 5<sup>th</sup> ballot issue that authorized the \$7,000,000 in financing for this project. As a result of the low interest costs we will be experiencing the actual millage necessary to support our new debt payments are estimated to be about 1.32 mills for this year and 2.18 for subsequent years. The actual millage rates in future years will depend on the City's overall taxable value in those years. These revised estimates, based on actual bid results, are about a half a mill less than the estimated 2.69 mills rate that was included on the May 5<sup>th</sup> ballot. They have already provided the City their \$140,000 good faith deposit as required in advance of the March 23<sup>rd</sup> completion of the rest of the transaction and the deposit of the balance of the money in the City's accounts.

**RECOMMENDATION:** That the City Commission award the bid for the construction of the new City Facilities project to Hallmark Construction of Traverse City for a revised amount of \$5,993,374 and authorize the City Manager and/or City Clerk/Treasurer to execute the required documents necessary to undertake the project.

**Options:**

- 1) Postpone for further consideration or additional information
- 2) Approve the bid to Hallmark Construction with modifications changes proposed in the PBA
- 3) Award the bid to another bidder
- 4) Reject the bids
- 5) Other options as determined by the City Commission

City Hall + Emergency Services Facilities

City of Boyne City

2/12/2016



Env. Arch. Job. 1519

General Contractor	Beckering Construction	Clark Construction	Graham Construction	Grand Traverse Construction	Hallmark Construction	Integrity Construction	Micco Construction	Remarks
Addendums 1,2,3	1,2,3,	1,2,3,	NO BID	1,2,3,	1,2,3,	1,2,3,	1,2,3,	
<b>Base bids</b>								
	\$7,249,000.00	\$8,769,000.00		\$7,267,000.00	\$6,847,000.00	\$7,202,890.00	\$7,825,000.00	
Bonds	\$57,000.00	\$52,620.00		\$59,000.00	\$54,000.00	\$63,600.00	\$50,000.00	
<b>Unit Pricing</b>								
C-1 ; \$____/cyd.	\$28.00	\$21.00		\$25.50	\$22.00	\$24.80	\$35.00	
C-2 ; \$____/lineal ft.	\$20.00	\$23.10		\$23.00	\$24.00	\$170.00	\$25.00	Integrity - lineal ft. changed to GEO PIER element
C-2 ; \$____/hour	\$850.00	\$892.50		\$895.00	\$940.00	\$850.00	\$1,500.00	
C-3 ; \$____/cyd.	\$12.00	\$14.70		\$11.00	\$10.00	\$10.00	\$12.00	
<b>Requested Alternates</b>								
Alternate No.1 (Eliminate Wings)	(\$30,000.00)	\$4,513.00		(\$37,800.00)	(\$57,000.00)	(\$18,329.00)	(\$1,500.00)	
Alternate No.2 (MSU Extension Build-Out)	(\$35,000.00)	(\$54,000.00)		(\$53,400.00)	(\$54,000.00)	(\$33,072.00)	(\$50,000.00)	
Alternate No.3 (Eliminate Clock Tower + LaFrance Display)	(\$75,000.00)	(\$105,100.00)		(\$110,000.00)	(\$115,000.00)	(\$84,537.00)	(\$145,000.00)	
Alternate No.4 (Eliminate Green Roof/Terrace)	(\$75,000.00)	(\$62,750.00)		(\$64,000.00)	(\$70,000.00)	(\$47,303.00)	(\$125,000.00)	
Alternate No.4b (Eliminate Green Roof/Terrace - Expanded)	(\$15,000.00)	(\$9,300.00)		(\$13,400.00)	(\$15,000.00)	(\$8,500.00)	(\$95,000.00)	
Alternate No.5 (Display Case Doors - Museum)	(\$37,000.00)	(\$20,000.00)		(\$36,800.00)	(\$32,500.00)	(\$36,861.00)	(\$24,000.00)	
voluntary alternates	NONE	NONE		NONE	NONE	NONE	PROVIDED	
<b>Changes to Work Fees</b>								
	10 / 10 %	0 / 5 %		15 / 7 %	10 / 10 %	6 / 6 %	10 / 10 %	
<b>Time of Completion</b>								
	420 days	455 days		545 days	425 days	420 days	450 days	
<b>Suppliers and Subcontractors</b>								
	Tri-County Excav., Straus, Arrow Roofing, D&W Mechanical, Windemuller, Brigade FP	Dunkel Excav., Straus, Summit Roofing, D&W Mechanical, Windemuller, Brigade FP		Tri-County Excav., Straus, Butcher/Butcher Roofing, D&W Mechanical, Shoreline Power, AFP	Tri-County Excav., Straus, Butcher/Butcher Roofing, D&W Mechanical, Shoreline Power, AFP	Tri-County Excav., Straus, Butcher/Butcher Roofing, Dainoviec Mechanical, Ballards Plumbing, Isenhart, Brigade FP	not provided	
<b>Legal Status</b>								
	X	X		X	X	X	X	

3/11/2016

Boyer City - City Facilities (Post Bid Analysis - VE Suggestions) Rev. 2d

City Hall + Emergency Services Building



The following items reference Environment Architects post-bid analysis dated 2-16-16 and suggestions from subcontractors.

SiteWork	Value	Not Taken	Price TBD	Total VE
<b>SYSTEM</b>				
Item S1 - Reduce vibro-compaction per Geotech. Engineer from 8000cyd to 2400 cyd.	\$56,000			
Item S2 - Eliminate under drain system but increase perimeter footing drain		\$3,500		
Item S3 - Redirect funds from road budget for North Street Work - verify actual amount available	\$250,000			
<b>SITWORK TOTAL</b>				<b>\$306,000</b>

Architectural	Value	Not Taken	Price TBD	Total VE
<b>SYSTEM</b>				
Item A1 - Change interior door species from Cherry to Ash		no savings		
Item A2 - Change carpet specified to alternate		\$21,829		
Item A3 - Change Clad Wood Windows to Wojan Aluminum Windows		\$8,500		
Item A4 - TPO membrane roof in lieu PVC membrane roof specified	\$10,742			
Item A - Remove Display Case Doors @ Museum per Alternate #5	\$32,500			
Item B - Change Museum Walls from gyp. Bd. To Splt Faced CMU - waiting for masonry price		add \$2222		
Item C - Change Ceiling tile in museum from Armstrong Tincraft to Armstrong Cirrus		\$4,882		
Item D - Change all-glass entry door @ Museum Entry to wood door and sidelite	\$6,000			
Item E - Eliminate Acoustical Gypsum Bd. from Office Areas indicated	\$6,475			
Item F - Eliminate Fire Pole		\$12,500		
Item G - Eliminate Steel Stair to Mezzanine and provide ladder opening		\$4,390		
Item H - Eliminate Range Hood in Kitchen 110.		\$19,300		
Item I - Eliminate glass handrail and replace with Steel Mesh Panel Railing		no savings		
Item J - Replace exposed brick @ laFrance Display Rm. with Split Faced CMU		\$1,200		
Item K - Change OH door on west side of Apparatus Bay from Full Glass 521 to Insulated 591		\$9,214		
Item L - Reduce the overall width of Apparatus Bay by 6'-0" (420 s.f.)		\$8,506		
Item M - Reduce the overall depth of Apparatus Bay by 2'-0" (300 s.f.)		\$2,945		
Item N - Change burnished Cmu at Lobby to Split Faced Cmu		\$1,970		
Item O - Provide painted Gyp. Bd. in lieu of cherry wood wrap at Lobby bulkhead		\$4,300		
Item P - Provide Thyssen Krup in lieu of Otis Elevator	\$4,725			
Item Q - White Box Exercise Room 216 Conference room 217 and Breakroom 205		\$4,425		
Item R - White box MSU Extension suite per Alternate #2		\$54,000		
Item S - Painted Gyp. Bd. Ceiling and Wall in lieu of Wood at Commission Chambers		\$3,210		
Item T - Eliminate Green Roof and Pavers per Alternate #4		\$70,000		
Item U - Remove Brick Faced Bump Out from face of fire station and provide split face/brick to match adjacent		\$14,514		
Item V - Remove Decorative Canopies over doors at (4) locations	\$13,500			
Item W - Remove Brickbase at Appartus Bay and reduce foundation width		\$14,705		
Item X - Omit rainscreen (1" S.I.S. and furring) and provide 1/2" sheathing with direct applied siding		\$4,000		
Item Y - Eliminate Brick Landscape Walls		\$12,285		
Item Z - Simplify metal roof edge to gravel stop and remove parapets (including 1-2 masonry courses)		\$2,004		
Additional sub-contractor suggested modifications:				
Item AA - (Jacklin Steel) Field Paint railing in lieu of powder coat - Env suggest ok at Apparatus not at Lobby	\$3,500	\$3,500		
Item BB - (Butcher + Butcher) Eliminate 5/8" coverboard at roof area (coordinate with roof pavers and overhang)		\$11,621		
Item CC - (Butcher + Butcher) Mechanically fasten TPO Roof at Apparatus Bay	\$5,000			
Item DD - (Absolute) Cirrus to Dune Ceiling Tiles	\$9,700			
Item EE - Remove Gear Grid Lockers		\$8,000		
Item FF - Provide Haas Door in lieu of Overhead Door Co.	\$17,500			
Item GG - Weapons Locker/Personnel Lockers/Evidence locker		\$14,500		
Additional Architectural Modifications from Environment Architects				
Allowance #1 Signage: Reduce from \$37,250.00 to \$27,250.00	\$10,000			
Allowance #6 Appliances: Reduce appliance allowance from \$8,500.00 to \$5,000.00	\$3,500			
Allowance #7 Fire Laundry: Eliminate		\$14,000		
Alternate #1; Eliminate Wings		\$57,000		
Alternate #3; Eliminate Clock Tower and La France Display		\$115,000		
Alternate #4b; Eliminate expanded green roof terrace		\$15,000		
Redirect funds from Fire Department Fund surplus - verify actual amount available	\$350,000			
<b>ARCHITECTURAL TOTAL</b>				<b>\$473,142</b>

Electrical	Value	Not Taken	Price TBD	Total VE
<b>SYSTEM</b>				
Item E1 - Change Generator to Diesel in lieu of Natural Gas as specified		\$22,000		
Item E2 - Aluminum Feeders #8 and Above in lieu of copper specified	\$13,000			
Item E3 - Plastic Cover Plates in lieu of Stainless steel		\$650		
Item E4 - Alternate Lighting Fixture Selection	\$21,050			
Item E5 - Eliminate snowmelt boiler connections		\$950		
<b>ELECTRICAL TOTAL</b>				<b>\$34,050</b>

Mechanical and Plumbing	Value	Not Taken	Price TBD	Total VE
<b>SYSTEM</b>				
Item M1 - Eliminate the Snow Melt system in its entirety		\$43,875		
Item M1a - Estimate to Eliminate 50% of Snowmelt System		\$11,000		
Item M2- Use Aireconomics in lieu of Hi-Tech Test and Balance	\$10,790			
Item M3 - Change (10) Heat Pumps from Two-Stage Compressors to Single Stage	\$9,000			
Item M4 - Change Supply Duct Insulation from 1 1/2" to 3/4"	\$900			
Item M4a - Eliminate Supply Duct Insulation completely		\$9,000		
Item M5 - Eliminate PVC jacketing on Mechanical Room Pipes		\$600		
Item M6 - Eliminate all PVC wrap on Domestic and storm lines over 10' above finished floor	\$4,000			
Item M7 - Change faucets from Sloan Battery Operated to Kohler Coralais		\$6,000		
Item M8 - Change toilet seats from Beemis to Kohler	\$236			
Item M9 - Eliminate Tech Support for web based system control		\$1,800		
Item M10 - Eliminate system Controls		\$5,370		
Item M11 - Change (3) High Efficiency Units Heaters to stand efficiency; change all tube heaters to single stage	\$3,436			
Item M12 - Delete parallel pumps for P-1 through P-6; change to Dual Volute Pumps	\$8,072			
Item M13 - Make entire heat pump loop glycol in lieu of water; extra heat exchanger + pumps	\$4,000			
<b>MECHANICAL + PLUMBING TOTAL</b>				<b>\$40,434</b>

**Total Savings Proposed \$853,626**

Base Bid (Hallmark Construction)	\$6,847,000
Proposed VE Changes	-\$853,626.00

**Revised Contract Price \$5,993,374**

Contingency (5%);	\$ 299,668.70
Owner Costs- Professional Fees	\$ 398,655.00
Owner Costs - Hazardous Materials Remediation of Existing City Hall	\$ 84,000.00
Owner Costs - Access Control and Security Cameras	\$ 11,585.00

**Project Total \$6,787,283**

INTEROFFICE MEMORANDUM

TO: MICHAEL CAIN-CITY MANAGER *Mc*  
 FROM: MICHELE HEWITT-HISTORICAL BOARD CHAIR *MH*  
 SUBJECT: MUSEUM PACKING & MOVING  
 DATE: 3/8/2016

All packing is complete except for the small storage area that Michele will clean out. On February 16, 2016 the Historical Commission had a special meeting to review our moving and storage options. The moving costs started in a range from 30,000.00 as the high side and \$4,437.00 low side.

	<u>Packing</u>	<u>Moving</u>
Petoskey Moving		\$6,525.75
DNS Residential Svc Crating and boxing Specialty preparation materials for uncrated items.	\$1,793.00	
Bayside Moving & Storage	\$8,630.65	
Professional Movers	\$20,444.00 \$10,485.00 (travel expenses)	
Blane's Moving & Storage-Harbor Springs Return cost	\$1,790.00 \$2,200.00	\$1,647.00

Our recommendation for the moving cost is to have DNS Residential Svc. pack the larger fragile items in crates that he will be building to fit each individual item. Have Blane's Moving & Storage box all remaining large and odd shaped items and move to storage location. Total for the packing & moving would be \$5,230.00. We have a huge cost savings with all the packing that Laura and Elaine have completed but the next level now needs to be handled by professionals who have the proper equipment to move fragile and large items using care to not damage the artifacts.

**CITY OF BOYNE CITY**

To: Michael Cain, City Manager *Mc*

From: Patrick Kilkenny, Assistant Planner *PK*

Date: March 15, 2016

Subject: Michigan Natural Resource Trust Fund Grant Application  
"Boyne City Open Space"

**Background**

In 2015, the current owners of the "Boyne City Open Space" property at 475 N. Lake St. offered to lease the property to the City for a period of two years with the intention of eventually selling the property to the City once funds have been secured for purchase. As you are aware, the property has been on the hearts and minds of Boyne City residents for many years, and the long awaited removal of the wooden fence that surrounded the property was celebrated with much enthusiasm this past summer. Since the fence has come down and the Open Space was made available for general public use, the property has been utilized often and the potential for recreation opportunities are exceptional.

**Discussion**

After leasing the property, the City Commission directed staff to research and apply for acquisition grant funding as opportunities become available. Staff is currently working on a Michigan Natural Resources Trust Fund (MNRTF) grant application for acquisition of the property which allows for up to 75% of the property's value to be sourced through the State of Michigan. Although there is no guarantee that the project will be funded through the MNRTF, staff is confident in the City's application.

In addition to the Open Space acquisition project, the City is currently working on two other MNRTF applications for development projects. Both the Community Pavilion and Boyne City to Boyne Falls Trail will also be requesting the maximum allowable amount in grant funding (approximately \$300k) for each project through the MNRTF. Although funding for the development projects run through the same organization as the Open Space Acquisition project, the funds are allocated through two separate sources within the Michigan Department of Natural Resources; acquisition and development.

All projects are scored individually based on a number of categories, and ultimately funding is distributed based on the project's overall score. Because the City is submitting multiple applications, the projects will need to be ranked according to their priority as the City Commission sees fit. "Priority" is one of the categories used in scoring the applications: the higher the priority ranking, the more points allocated to the project.

The Boyne City Parks and Recreation Commission met on Thursday, March 10, 2016 and discussed each project of the three projects and expressed general support for the applications to be submitted for grant funding through the MNRTF. As with the Open Space Acquisition request, staff is confident in the grant applications for funding for both the Community Pavilion and Boyne City to Boyne Falls Trail projects.

It is Staff's recommendation that the projects be ranked in the following order according to priority:

- (1) Boyne City Open Space Acquisition
- (2) Boyne City Community Pavilion
- (3) Boyne City to Boyne Falls Trail

**Recommendation:**

To approve submitting an application to the Michigan Natural Resources Trust Fund for the "Boyne City Open Space" project applying for up to 75% of appraised value to purchase the property for future public recreational open space, currently estimated as a grant request of \$1,500,000, adopt the attached resolution supporting the application, and authorize the City Manager to sign all of the required documents to secure the funds.

**Other Options:**

- Take no action
- Request additional information from staff
- Other options as determined by the Commission

Application Resolution

Resolution No. \_\_\_\_\_

WHEREAS, the City of Boyne City supports the submission of an application titled, "Boyne City Open Space" to the Michigan Natural Resources Trust Fund for acquisition of a public recreational open space at 475 N. Lake Street Boyne City, Michigan; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Boyne City has made a financial commitment to the project in the amount of 25% of appraised value to purchase the property with matching funds, in cash and/or force account.

NOW THEREFORE, BE IT RESOLVED that the City of Boyne City hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for up to 75% of appraised value to purchase the property for future public recreational open space, currently estimated as a grant request of \$1,500,000, and further resolves to make available a local match through financial commitment and donation of 25% of appraised value, during the 2016-2017 fiscal year.

AYES:  
NAYES:  
ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Commission of Boyne City at their regular meeting held on the 15<sup>th</sup> of March, 2016 at 7 p.m. in Boyne City Hall, with a quorum present.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Clerk of Said: City of Boyne City



# CITY OF BOYNE CITY

# MEMO

**To:** Michael Cain, City Manager 

**From:** Barb Brooks, Executive Assistant 

**Date:** March 11, 2016

**Subject:** Michigan Natural Resources Trust Fund (MNRTF) Grant Application  
Boyne City Pavilion Project

After the community-wide charrette “Planning the Pavilion”, the City Commission in February of 2015 voted to authorize City staff to: 1) continue to refine and develop plans to keep the project moving forward, 2) support budgeted funds in the upcoming budget that would be used to match potential grants. 3) start applying for grants and soliciting contributions with a goal to hire a consultant and start construction as soon as it is financially feasible.

Since that time, staff and community volunteers have been researching grant opportunities and applying for grant funds in addition to fund-raising. In 2015 staff felt strongly that the City we had a good chance at receiving funds from the MEDC due to conversations that we had with our CAT team representative and a similar project that received major funding from the MEDC in 2014.

Another funding option is through DNR Michigan Natural Resources Trust Fund Grant. The program requires a minimum of a 25% match, a maximum grant request of not more \$300,000 per project and if an entity is going to submit more than one grant application, they be ranked in priority of importance.

Although funding for the development projects run through the same organization as the Open Space Acquisition project, the funds are allocated through two separate sources; acquisition and development. The pavilion project and the Boyne Valley Trailway are both development projects and those are the two that will need to be ranked when we submit the applications. Project “Priority” is one of the categories used in scoring the application; the higher the priority ranking, the more points the application will receive. All projects are scored individually based on a number of categories, and ultimately funding is distributed based on the project’s overall score.

Based on the fact the pavilion project has been in the implementation process for over a year and community fund-raising has been ongoing, the **RECOMMENDATION** from staff is to: approve submitting a grant application to the Michigan Natural Resources Trust Fund for \$300,000, rank it a first priority and adopt the attached resolution supporting the application and authorize the City Manager to sign all of the required documents to secure the funds.

Other options:

- Take no action
- Rank it differently
- Request additional information from staff
- Other options as determined by the Commission

Application Resolution

Resolution No. \_\_\_\_\_

WHEREAS, the City of Boyne City supports the submission of an application titled, "Boyne City Pavilion Project" to the Michigan Natural Resources Trust Fund for renovation and expansion of the currently facility located in Veterans Park at 207 N. Lake Street Boyne City, Michigan; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Boyne City has made a financial commitment to the project of 50% which is approximately \$300,000 or more in matching funds (in cash and/or force account).

NOW THEREFORE, BE IT RESOLVED that the City of Boyne City hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000 and further resolves to make available a local match through financial commitment and donation of \$300,000, during the 2016-2017 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Commission of Boyne City at their regular meeting held on the 15<sup>th</sup> of March, 2016 at 7 p.m. in Boyne City Hall, with a quorum present.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Clerk of Said: City of Boyne City

**CITY OF BOYNE CITY**

**To:** Michael Cain, City Manager *Mc*  
**From:** Scott McPherson, Planning Director *SM*  
**Date:** March 15, 2016  
**Subject:** Boyne Valley Trailway Resolution



---

**Background**

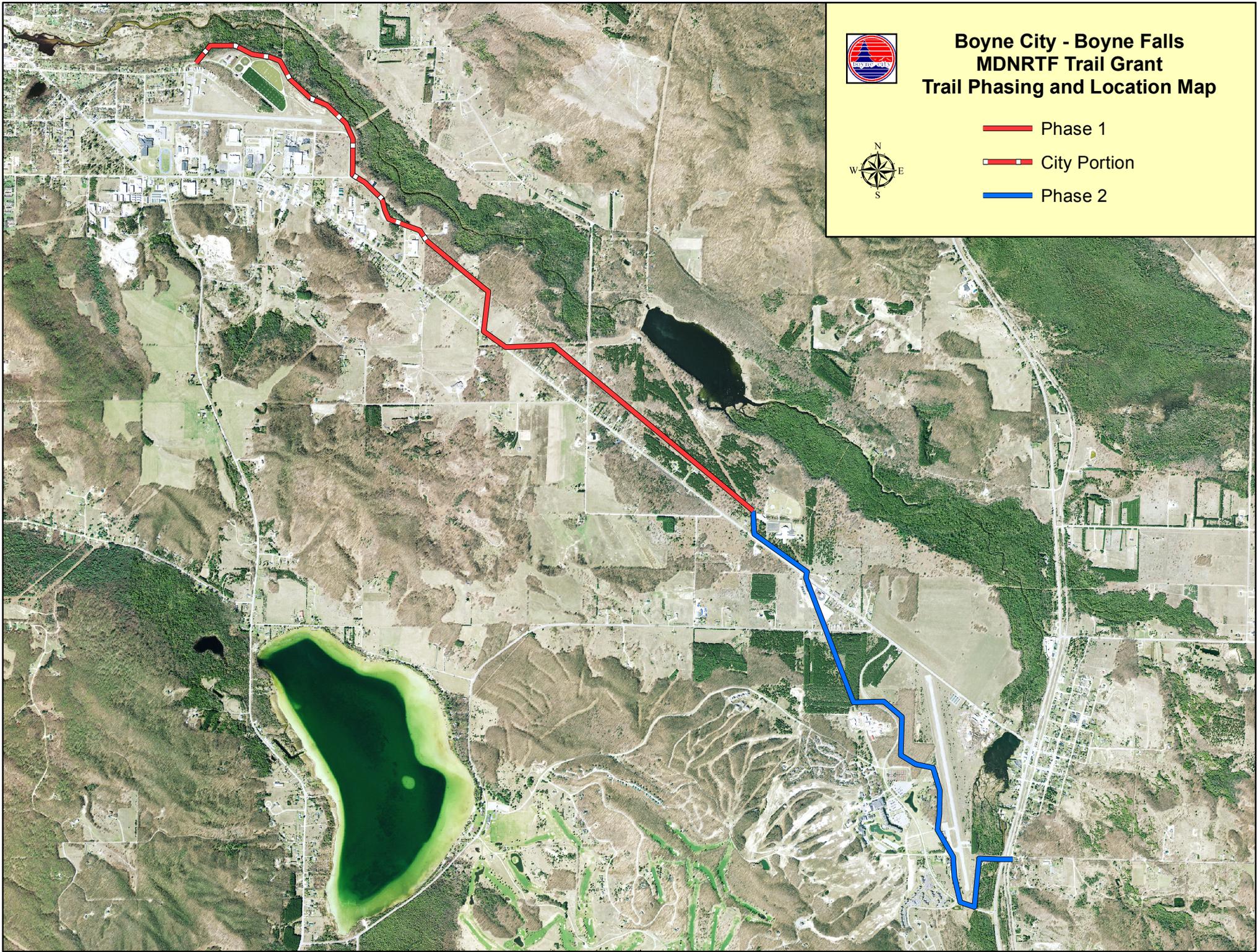
In 2015 the City Commission passed motions approving design concepts and that the City act as the grant applicant for the submittal of grant requests to the Michigan Department of Natural Resources Trust Fund and Michigan Department of Transportation Transportation Alternatives Programs for the construction of a trail from Boyne City to Boyne Falls. These motions were in support of a grant application that was submitted for the 2015 grant cycle. Due to issues that were associated with MDOT Transportation Alternatives Program application the MDNRTF grant application was withdrawn. Since then there have been some changes to the trail route and project phasing therefore the MDNR is requiring a public meeting be held to consider the changed application prior to resubmittal for the 2016 grant cycle. The attached resolution identifies donated sources of the matching funds. The attached map shows the current route of the trail and proposed phasing. The project will now be completed in two phases with the first phase running from the City to Boyne Fall Schools property and the second phase running from the school property through Boyne Mountain to south of Boyne Falls. Ultimately this action is only a reaffirmation of the previous actions taken by the City Commission and an acknowledgement of the sources of the match.

**Recommendation**

Approve the authorization resolution for the MDNRTF grant for the Boyne Valley Trailway as presented.

**Options**

1. Do not approve the Resolution.
2. Take no action pending further information.
3. Other action as the Commission deems appropriate.



# Boyne City - Boyne Falls MDNRTF Trail Grant Trail Phasing and Location Map



— Phase 1

— City Portion

— Phase 2

BOYNY CITY TO BOYNE FALLS TRAIL  
PHASE I SUMMARY

The Boyne City to Boyne Falls Trail is proposed to be constructed in two phases.

Phase I of the trail is proposed to connect the Boyne City Airport (Trailhead), to the Boyne City Nature Park, to the Boyne Falls Township Park, to Boyne Falls Public School.

Trail Type:

10 feet wide asphalt paved non-motorized path

Project Funding:

The objective of the funding strategy is to provide an adequate amount of required local matching funds to maximize available grant opportunities.

Phase I is estimated to have a total project cost of **\$987,654.00** which is proposed to be funded as follows:

Transportation Alternatives Program (TAP)	<b><u>\$587,654.00</u></b>
Michigan Natural Resources Trust Fund	<b><u>\$300,000.00</u></b>
City of Boyne City	<b><u>\$35,000.00</u></b>
Boyne Valley Township	<b><u>\$35,000.00</u></b>
Other	<b><u>\$30,000.00</u></b>

If grant applications are successful and the local funding obligations are met Phase I of the trail could be built in 2018.

RESOLUTION OF AUTHORIZATION  
CITY OF BOYNE CITY

WHEREAS, City of Boyne City supports the submission of an application titled, "Boyne City to Boyne Falls Trail Phase I" to the Michigan Natural Resources Trust Fund for development of a non-motorized path from Boyne City to the Boyne Falls Public School; and,

WHEREAS, the proposed application is supported by Community's 5 year Approved Parks and Recreation Plan; and,

WHEREAS, City of Boyne City has made a financial commitment to the project in the amount of **\$100,000.00** matching funds, in cash and/or force account; and,

WHEREAS, if the grant is awarded, City of Boyne City commits its local match and donated amounts from the following sources:

Transportation Alternatives Program (TAP)	<b><u>\$587,654.00</u></b>
City of Boyne City	<b><u>\$35,000.00</u></b>
Boyne Valley Township	<b><u>\$35,000.00</u></b>
Other	<b><u>\$30,000.00</u></b>

NOW THEREFORE, BE IT RESOLVED that City Commission of City of Boyne City hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for **\$300,000.00**, and further resolves to make available a local match through financial commitment and donation(s) of **\$687,654.00** (69.62%) of a total **\$987,654.00** project cost, during the 2017-2018 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by City Commission of the City of Boyne City at their meeting held on March 15, 2016, at 7:00 p.m. in City Auditorium, with a quorum present.

\_\_\_\_\_  
Clerk

Dated: \_\_\_\_\_



Date: March 15, 2016

To: Michael Cain, City Manager *Mc*  
 Mayor Tom Neidhamer and Boyne City City Commissioners

From: Lori Meeder, Executive Director *LM*

Re: SOBO Arts Festival Resolution of Support

The 7th annual SOBO Arts Festival is scheduled for June 24 and 25, 2016 with set up in Sunset Park. This year's festival will take on a very different feel than prior years. It will be a family friendly interactive and hands-on art festival, celebrating art of all kinds, similar to The Festival of the Arts in Grand Rapids. The new location at Sunset Park will be conducive to the set-up of the festival.

Friday's events will include a reception and celebration of the first full year of our Walkabout Sculpture Tour. We will recognize the artists and pieces that were on display for the year and announce the winner of the People's Choice Award. We will also recognize the new artists and celebrate the installation of the new pieces that will be on display for the coming year. Saturday's events will include a variety of activities including music dance and drama performances, live performing art vignettes, live statues, plein air competition, sidewalk chalk art competition, a puppet show and puppet making, demonstrations and workshops, food trucks, and a variety of interactive art installations.

The SOBO Arts Festival Committee is under the direction of the chair Becky Harris, Julie Stratton, Scott MacKenzie, Jody Adgate, Sara Christianson, and Lori Meeder.

The committee is seeking the following from the City Commission:

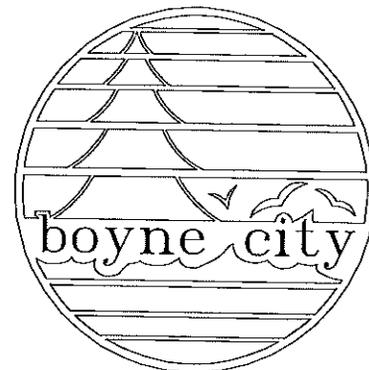
- The support and endorsement of the event by the City Commission.
- Approval of June 24 and 25 as dates and Sunset Park as the venue for the event.
- Approval for City staff to work with the Committee on needs and issues that may arise as event plans move forward. An event of this size requires a high degree of coordination with the City on a wide variety of issues including the use of the public marina and staff, boat launch, pavilion usage, park layout and set-up, and signage permits.
- Approval to have two food trucks set up in the 15 minute parking spaces on Water Street just south of the Chamber of Commerce office.

As with all of our events, without the support of the business community, City Commission, City Staff, and volunteers, this event would not be possible.

**Recommendation:** The Main Street Board recommend to City Commission a request for a resolution of support for the 2016 SOBO Arts Festival event to be held June 24 and 25, 2016 and authorize City staff to work with the committee on needs and issues that may arise as event plans move forward.

**CITY OF BOYNE CITY**

319 N. Lake Street  
 Boyne City, MI 49712  
 Phone: 231-582-0341 Fax: 231-582-6506  
 Email: lisa@boynecity.com



**To:** Michael Cain; City Manager *Mc*  
**From:** Lisa Schrock and Richard Bouters, Airport Secretaries *LS*  
**Date:** March 11, 2016  
**Subject:** Guidelines for Operation of Model Aircraft/UAS on Airport Property

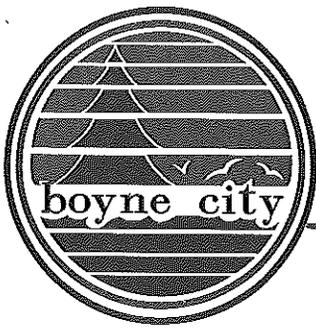
---

The Boyne City Airport Advisory Board is asking the City Commission to consider adoption of Guidelines for Operation of Model Aircraft/Unmanned Aircraft Systems on Airport Property. Over the past couple of years we have seen a steady increase in the use of Unmanned Aircraft (Drones) as well as traditional radio controlled model aircraft. The increase in popularity of this activity has brought about an increase in demand for space to fly the aircraft. The Federal Aviation Administration has recognized the need for safe operation of Unmanned Aircraft and has set forth guidelines for their use. These appear under the heading of General Guidelines in the proposed example.

Due to the increase in requests for use of the Boyne City Airport for this activity, the Advisory Board has considered that developing these guidelines for the airport will help secure safe and responsible operation of Unmanned Aircraft while being conducted on the property. The board has included Airport Specific Guidelines in addition to the FAA guidelines that we consider important to our goal of airport safety and ensuring this activity will have the least amount of negative impact on the Aeronautic activity at the airport.

The Boyne City Municipal Airport Advisory Board has always taken a pro-active approach with regard to the operation of the airport. While we look to safety as our number one responsibility, we also are very mindful of being good neighbors and stewards of the airport. To that end, we feel that having these guidelines in place while help us to achieve these goals.

**Recommendation:** At their March 3, 2016 meeting the Airport Board recommended unanimously to recommend to the City Commission to adopt the attached guidelines as written for the Boyne City Airport.



**City of Boyne City**  
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712  
www.boynecity.com

Phone 231-582-6597  
Fax 231-582-6506

## **Boyne City Municipal Airport**

### **Guidelines for Operation of Model Aircraft/UAS on Airport Property**

The Boyne City Municipal Airport Advisory Board has the responsibility to maintain a safe environment for Aviation activity on and around the Boyne City Municipal Airport. The Board has put forth a set of Guidelines for the operation of Model Aircraft/UAS (Unmanned Aircraft Systems) on the airport property. The Federal Aviation Administration (FAA) has partnered with several industry associations to promote **Know Before You Fly**, a campaign to educate the public about using unmanned aircraft safely and responsibly. Individuals flying for hobby or recreation are strongly encouraged to follow local and general safety guidelines, which include:

#### **Airport Specific Guidelines:**

- ✦ Contact the Airport Manager and/or Assistant Airport Manager prior to flying model aircraft on Airport property.
- ✦ Monitor the airport Common Traffic Advisory Frequency (CTAF) of 122.800 on VHF handheld transceiver for in-bound and out-bound air traffic.
- ✦ Confine Model Aircraft flying activity to the area North of the Runway and away from building's and Aircraft.

#### **General Guidelines:** ([www.knowbeforeyoufly.org](http://www.knowbeforeyoufly.org))

- ✦ Contact the airport or control tower before flying within 5 miles of an airport.
- ✦ Fly below 400 feet and remain clear of surrounding obstacles.
- ✦ Remain well clear of and do not interfere with manned aircraft operations.
- ✦ Keep the aircraft within visual line of sight at all times.
- ✦ Remain clear of people and/or stadiums.
- ✦ Do not fly an aircraft that weighs more than 55lbs.
- ✦ Do not operate your aircraft in a careless or reckless manner as to endanger people or property.
- ✦ Check and follow all local laws and ordinances before flying over private property.
- ✦ All UAS (Unmanned Aircraft Systems and/or Drones) weighting between 8oz. & 55lbs. are required to be registered with the FAA.
- ✦ Do not conduct surveillance or photograph persons in areas where there is an expectation of privacy without the individual's permission.

### **Boyne City Municipal Airport Advisory Board**

An Equal Opportunity Provider and Employer

**Hometown Feel, Small Town Appeal**

**CITY OF BOYNE CITY**

**To:** Michael Cain, City Manager   
**From:** Mark Fowler, W/WW Superintendent  
**Date:** 3/8/2016  
**Subject:** Valve Asset Management and Exercising

---

**Discussion**

I would like to propose that the City hire Wachs Water service to complete a Valve Asset Management and Valve Exercising Program this May. They did the north side valves last September. They did a great job and provided us with valuable information. Scott McPherson took the GPS data they provided for the valves and has entered it in to his system. I am preparing work orders for the valves we need to repair this summer from their findings.

This would be a one time through and then we would have the data we needed to implement our own valve exercising program. The reason I am recommending to do it this way is because the valves in the system have not been exercised on any type of schedule. They are operated on a reactive basis. If there is a problem then the valve is located and the valve box cleaned out and then checked to see if it works.

Wachs water has the equipment to turn the valves electrically using the minimum torque on each valve so as not to over torque the valve and damage it. If a valve is frozen up they will work to free it up and they have a historical record of returning 88% of these valves to full operability. They will locate the valves, clean out the valve boxes, exercise the valve, check the torque limits on each valve, perform minor repairs, provide mapping with GPS coordinates of all valves. They will also provide documentation on all valves as to size, type of valve, depth of valve, number of turns to open or close the valve, close direction, torque and any operational discrepancies.

Wachs Water is a specialist in valve asset management and exercising. . They perform work all over the State of Michigan and the Midwest. Locally they service the valves in Petoskey and Traverse City. Both Communities rate them very highly.

I went with Wachs water as the only quote because of their expertise in this type of work and level of service that they provide.

The cost to have this service performed is \$ 15,140 for this year. The money is budgeted for it in the 2016/2017 budget starting May 1<sup>st</sup>.

**Recommendation**

I recommend that the City Commission authorize the City Manager to sign the purchase order to have Wachs water perform the valve work this spring for \$15,140.

**Options:**

- 1) Deny the request
- 2) Postpone for further consideration
- 3) Other options as determined by the City Commission

# March 2016

March 2016							April 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	29	Mar 1 12:00pm City Commission 5:00pm ZBA	2	3 8:30am Main Street Board mtg. 5:30pm Airport Advisory Board	4	5 9:00am City office open for absentee ballots
6	7 12:00pm City Commission Retreat	8 Presidential Primary	9	10 6:00pm Parks & Rec (DPW)	11	12
13	14	15 7:00pm City Commission	16	17 Saint Patrick's Day (United States)	18	19
20	21 12:00pm Board Of Review 5:00pm Planning 6:00pm Board of review 7:00pm Historical	22 8:00am Budget Work Session	23 8:00am Board of Review	24 5:30pm Airport Advisory Board	25 Good Friday-City offices close at noon	26
27 Easter	28	29 12:00pm City Commission	30	31	Apr 1	2

# April 2016

April 2016

Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 27	28	29	30	31	Apr 1	2
3	4	5 5:00pm ZBA	6	7 8:30am Main Street Board mtg. 6:00pm Parks & Rec	8	9
10	11	12 7:00pm City Commission	13	14	15 Tax Day (United States)	16
17	18	19	20	21	22	23
National Volunteer Week						
	5:00pm Planning Commission					
24	25	26 12:00pm City Commission	27	28 Free Seedling Day 5:30pm Airport Advisory Board	29 Arbor Day	30