



OUR MISSION

“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”

BOARD MEETING

December 6, 2018 – 8:30 A.M. Boyne City City Hall

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – November 1, 2018 Regular Meeting
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
5. MAIN STREET COMMITTEE REPORTS
 - A. Organization – Rob Swartz
 - a. Boyne Thunder
 - B. Promotions/Marketing – Chris Bandy
 - C. Design – Becky Harris
 - D. Economic Vitality/Team Boyne – Mike Cain
 - E. Farmers Market– Jodie Adams
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
 - A. Certificates of Appreciation

Presentation of Certificate of Appreciation to Svetlana Ottney and to Jeff Stokes for their work on the mosaic mural
8. NEW BUSINESS
 - A. Food Truck Rally Loan Repayment

Consideration to donate funds from the Food Truck Rally to the pavilion project, voiding repayment of funds raised to Main Street.
 - B. Financial Report Review

i. BCMS

ii. Farmers Market

- C. Request of the Executive Director to go into closed session with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976)

9. GOOD OF THE ORDER

10. ANNOUNCEMENTS

- A. Farmers Market Committee Meeting, Monday, Dec. 10, 10:30 a.m. – City Hall
- B. Promotions/ Marketing Committee Meeting, Tuesday, Dec. 11, 9:00 a.m. – Library
- C. Organization Committee Meeting, Tuesday, Dec. 11, 4:00 p.m. – Library
- D. Economic Vitality/Team Boyne Meeting – December canceled
- E. Boyne Thunder Meeting – December canceled
- F. Main Street Board Meeting, Thursday, January 3, 2019, 8:30 a.m. – City Hall
- G. Design Committee Meeting, Monday, Jan 7, 2019, 4:00 p.m. – City Hall

11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334

Approved: _____

Meeting of November 8, 2018 MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, NOVEMBER 8, 2018 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Michelle Cortright called the meeting to order at 8:30 a.m.

Roll Call Present: Jodie Adams, Chris Bandy, Michelle Cortright, Becky Harris, Rob Swartz

Absent: Michael Cain, Patrick Little, Pat O'Brien, Don Ryde

Meeting Attendance City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkeny, Main Street Assistant Ingrid Day

Public: None

Excused Absences **Swartz moved, Bandy seconded, PASSED UNANIMOUSLY** to excuse Patrick Little, Pat O'Brien and Don Ryde
MOTION

Approval of Minutes **Harris moved, Adams seconded, PASSED UNANIMOUSLY** to approve the October 4, 2018 minutes as presented.
MOTION

Citizens Comments None.

Correspondence A thank you note from Challenge Mountain was received and filed.

Committee Reports **Organization**
The Organization Committee did not meet last month. The next meeting is Tuesday, October 6th at 3:00 p.m.

Promotion
Earlier Than The Bird is November 17th with 24 stores participating. The Christmas Open House and Santa Parade is scheduled for the day after Thanksgiving.

Design
Colors for the façade for the old Sportsman's Bar building were reviewed with Glen Catt.
The Committee is still working on downtown recycling.

The cement trashcans from downtown are being moved to the park and the green slated trash cans will be placed downtown.
The National Historic Trust Signs have been ordered.
The Mosaic Sculpture has been installed and the feedback is positive.

Team Boyne/Economic Vitality

Barb Brooks, the Harbor Master for Boyne City provided an overview of the marina expansion.
Available properties in the City were reviewed.

Farmer's Market

The vendors do not like changing locations for the Harvest Festival.
Review of the by-laws and market rules are on-going.

Director's Report

Received and filed.
Kelsie King-Duff thought the Main Street America Institute Community Transformation Workshop she recently attended was very worthwhile.

Unfinished Business

None.

New Business

Appointment of Jodie Adams to the Farmer's Market Advisory Committee

**Appointment of
Jodie Adams to the
Farmer's Market
Advisory
Committee
MOTION**

The position of Main Street Representative to the Farmer's Market Committee has gone unfilled since Robin Berry resigned from the Main Street Board. Jodie Adams is willing to fill the vacancy.
Harris moved, Bandy seconded, PASSED UNANIMOUSLY to appoint Jodie Adams to the Farmer's Market Advisory Committee to serve as the Main Street Representative.

**Appointment of
Adam Graef as
Chair of the Design
Committee
MOTION**

Appointment of Adam Graef as Chair of the Design Committee

Becky Harris recently stepped down as Chair of the Design Committee. The Committee has recommended Adam Graef to serve as the Chair.

Adams moved, Harris seconded, PASSED UNANIMOUSLY to appoint Adam Graef to serve as Chair of the Design Committee.

**Façade Grant
Approval
MOTION**

Façade Grant Approval

The approval of the façade grant for 116 S Lake Street was held off in June in hopes of receiving additional matching funds from the State. Those additional funds from the State were not granted. The project is now underway and the grant from Boyne City Main Street can be approved.

Adams moved, Swartz seconded, PASSED UNANIMOUSLY to approve the \$5,000 façade grant for 116 S Lake Street.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- Cortright is working on a sign to thank the community upon the completion of the Pavilion
- The Boyne Housing Solutions group continues to meet and make good progress in addressing the housing shortage.

Adjournment

The November 8, 2018 meeting of the Boyne City Main Street Board was adjourned at 9:03 a.m.

Jane Halstead, Recording Secretary

DRAFT

Organization Committee

Minutes of the meeting of Tuesday, November 13, 2018, 3:00PM

Boyer City Library

Members Attending: Michelle Cortright, Rob Swartz, Bob Carlile, Bob Alger, Monica Kroondyk, Chris Bandy

Members Absent: Ben Van Dam

Director: Kelsie King-Duff

Agenda

Unfinished Business

- 1) Boyne Thunder: Need to send a reminder to Jean McDonough with Camp Quality to see if they have any further questions. Sponsorship sign-ups will begin at the end of December.
- 2) Parking Study: Final report has been received so implementation is next.
- 3) Long Term funding Meeting follow-up: this ties directly to a strategic planning meeting. Currently working on work plans for all events; allows for implementation overview. The work plans will need to be approved by the board; this has been an accreditation requirement in the past. Will wait to see how a strategic planning meeting should work when boards role with city's goals is more clear and new accreditation standards are released by national.
- 4) Co-working Space: will track the number of requests for co-working space over the next four months. Discussion around the visibility of the Main Street office and location.
- 5) MS Board Appointments: Posting for applying for the two seats available will go out at the beginning of December.
- 6) Snow Removal in the MS area: snow hauler is in place. A letter has gone out to all MS merchants about snow removal and routes evaluated with DPW. In terms of removal, it would be on demand, looking for two to three inches of snow and could potentially be several times a day; could include salting for ice. We have learned from Patrick that snow removal enforcement works like grass mowing enforcement. Pertinent information will be distributed to the committee and to the board.
- 7) Director Eval: Rob will send out questions to board for Jan. review, to coincide with Kelsie's second year anniversary.

New Business

- 1) Library TIF: check with MML on if library can opt back in after opting out or if that must remain for length of TIF. Library is discussing the legality of making a donation at their board meeting this evening. This topic was tabled for the time being.
- 2) Donation of funds from Food Truck Rally: Bob motioned and Michelle seconded that all funds raised from the rally be donated to pavilion fund in lieu of repayment to MS. All voted aye.

Good of the Order/Updates: none provided

Adjourned at 5:06 pm

Next meeting: Tuesday, December 11, 2018 at 4:00P at the Boyne City Library

Promotions & Marketing Committee Meetings

Boyne City Main Street

Boyne District Library Conference Room

Tuesday, November 13, 2018 9AM

Agenda

Those attending the meeting were: Karen Guzniczak, Sally Van Domelen, Chris Bandy, Justin Blohm, Barb Brooks, Lisa Luebke, Kelsie King-Duff and Ingrid Day

1. Welcome and meeting called to order at 9:05 am.

2. Website

Barb has updated the MS page on the city's web site and will be adding a photo of the MS volunteers taken at the 15th Anniversary celebration. Please visit all of the pages often!

3. Social Media

The current FB count is 2359 and Instagram is 762.

4. 2018/2019 Planning

In preparation for next year, Sally would like for us to consider how we approach the planning and then address all topics/concerns during the December meeting. Kelsie provided us with an overview of a work plan and how those will be expanded upon for the coming year. When considering the planning for next year, Boyne Appetit, banners and Stroll through History (Industry) should all be topics of conversation, along with other events to be sure they are everything we want them to be. Use of the advertising budget was brought up as a subject of discussion and Kelsie will provide us the budget information. Barb stated that it seems the events through Promotions are fairly stable, although reviewing budgets would be good, but that marketing was not as straight-forward and should be looked at more closely. A discussion was had around "paid" advertising and being able to use "free" advertising; use of NPR was brought up. Justin brought up the idea of using geo-fencing (please note that the Chamber has used this for some events) and this will be discussed as well. Finally, Barb suggested that as committee members came up with topics or ideas only (not for online debate) that needed discussion in December that we

provide those via email to the rest of the committee so we are sure to not miss anything.

5. Earlier Than The Bird

Karen brought one of the mugs that will be handed out and discussion was had around who should receive a mug (age limit/purchased goods), hand-outs for children or whether we should consider purchasing more mugs to distribute. A decision making discussion on all points will be had prior to next year's event; there will be no changes for this year.

6. Christmas Open House and Santa Parade

Parade has about 10 participants and Kelsie is actively looking for volunteers to help with the parade barricades. While many other previous parade participants were called, most cannot get enough volunteers to do the parade due to the timing of this event. Final details being worked out with the sleigh provider.

7. Other

- Sally brought her copy of the MyNorth Holidays booklet and asked if we had any say in the items highlighted for sale in our downtown section.
- Garland, new red bows and snowflakes going up soon and will be up prior to the Open House.
- As an update, Kelsie reminded us that half of the holiday tree lights were replaced last year and the other half this year. Next year the Design Comm. hopes to add lights to more trees. The lights have a five year life span.
- Reminder to all members to provide helpful information/topics/issues/points of interest for 2019 planning to the committee prior to the next meeting.

Meeting adjourned at 10:00 AM.

Next Meeting: Tues, Dec. 11, 2018 at 9AM - Boyne District Library Conf. Room

Please note: the December meeting is scheduled for two hours so please be sure to bring snacks, treats and a refreshment!

Design Committee Meeting

Boyne City Main Street
Boyne City Hall Conference Room

Monday, November 5, 2018 4 PM

Attending: Mike Cain, Patrick Kilkenny, Adam Graef, Bruce Janssen, Pam Macksey, and Kelsie King-Duff

Meeting called to order at 4:02 pm.

Agenda

New Business:

1. Downtown recycling:
Kelsie contacted American Waste to determine basic pricing for single-stream recycling removal service; total cost for one year would be \$4500.00 (dumpster rental and weekly servicing). Discussion was had about where would the actual recycle bins be placed, how to lock the bins, issues with the school area being the drop-off facility, could we engage in a one year trial, and could DPW do any of the hauling? Bruce will prepare a design for the side of the bins.
2. Downtown Streetscape (waste receptacles):
The current plan is to switch out some of the large, hard to move downtown receptacles with the nicer ones from the various parks.
3. Sunset Park:
Deferred until Becky is available

Project Updates:

- 1) National Historic Trust Signage:
Bruce is working on the frame and will order plaque when the frame is ready. Also checking on length of warranty.
- 2) Garland Ribbon Options:
Checking prices for a larger all red bow and will also check to be sure these can be installed at the same time as the garland. Note since the meeting: Bows have been ordered for every light pole to have one on each side.

Other:

- 1) Mosaic mural is done but we do need a plaque for the display.
- 2) Main Street Certificate of Appreciation for Svetlana, the mosaic artist
- 3) Bruce will be bringing a mock-up of the fish sculpture
- 4) Question about Patronicity and whether MS would have a longer period of time to fundraise if we aren't eligible for the matching grant

Meeting adjourned at 4:45 PM.

Next Meeting: Mon, Dec. 3 at 4PM – Boyne City Hall Conference Room

Economic Vitality/Team Boyne Committee

Friday, November 16, 2018 9:00AM

Boyne District Library Community Room

Members Attending: 12

Call to Order: 9:02 AM

There being no guest speaker, the meeting moved right into Old Business.

Old Business

1. Hotel/Housing/laundromat: Hannah was absent but we will look to the following month for updates on the work groups.
2. Available Properties Map: After a review with this team last month, Scott has received our input and will update the map as necessary.

New Business

1. Boyne Housing Solutions: Ashley provided the group with an update from the last meeting that included reminding us that three forums have taken place, there are four working groups and that top-of-mind topics are: private/public partnerships, funding, projects and zoning.
2. An update was provided about passage of Prop.1 on recreational marijuana.

Good of the Order/Updates

1. Ashley Cousens/Chamber: manufacturing days at Lexamar, IMI and Precision Edge were very successful and 200 students from BC and BF attended. BC Massage and Bodyworks and Sage Wellness will be having a ribbon cutting soon. John updated the group about the interviews taking place for the new chamber director and they hope to have someone by year end.
2. Pat Little/BC Public Schools: provided information about vaping to the group previously. The school will be building two smaller homes this year and we were reminded about Boyne Meets Broadway happening this weekend at the high school.
3. Ron Grunch/City Commission: Deacon's Fund identified 98 homeless students some time ago and concern was expressed that might go higher with the passage of Prop 1. Pat Little assured the group that the current rate of homelessness is much lower.
4. Bob Carlile: Amazed by overall look and nice changes in BC. United Way will be looking for a new director as Lorraine Manary has stepped down.
5. Tom Neidhamer/City Commission: said the city closed on the purchase of the Open Space. The city audit went well. City received an award for fluoride.
6. Mike Sheean/bike trails: Boyne Valley Trail has earned a CCCF grant for \$29,500. The budget for the trail development has been met. County will find out this next month if there will be additional grants for Phase 3 of BC/Chx trail.

7. Scott McKenzie/Humane Society: Humane society partnering with Stiggs for Too Many Puppies fundraiser. Also, Karen Walker Photography participated with the Humane society in a fundraiser during her open house. Kiwanis's Turkey Trot is coming up and there will be the annual craft fair at the high school on Dec. 1.
8. Larry Taylor/Lions: offering free diabetes testing. Salvation Army will be ringing bells in our community and they are coordinating free vision testing for preschoolers.
9. Kelsie King-Duff/Main Street: 120 Water Street space has been filled. Heavy downtown trash cans have been exchanged with the nicer, slated ones from the parks. Discuss the effect of passage of Prop 1 for the Farmers Market (at this time it will not be allowed at farmers markets). Mentioned Earlier than the Bird and Santa parade. North Perk will now be Lake Charlevoix Coffee Co and roasting beans in our location. Smitten Designs will now be Outdoor Beerdsman and also host a tasting area for a downstate distillery. Housing survey has gone out. Sweetwater space is available and Mason, Kammeron, Rohrback has moved to East Main St. MS is working on downtown recycling as well as a better plan for snow removal. Ribbons will be added to the garland throughout town this year.

Adjourned: 10:30 AM

There will be no meeting in December, 2018

Next Meeting: Friday, January 18, 2019 9:00 AM, Boyne District Library Community Room



Directors Report- December 2018

Board Application: The application period for the Main Street board is open until Friday, December 7th. Jodie Adams and Pat O'Briens terms are expiring. The application is available on the Main Street and City websites or at City Hall.

MEDC Pro Forma Training: The Pro Forma training that the MEDC held in Boyne City on Thursday, November 29th had a great turnout and was very informative. The MEDC walked participants through overviews of different grant programs they offer (Brownfield, CDBG, and CRP) and well as the Pro Forma document used for development projects.

Santa Parade and Holiday Open House: The Santa Parade was really well attended, both by community members and businesses and organization with floats. A total of 17 floats were in the parade this year.

Earlier than the Bird: Earlier than the Bird went well. The 210 mugs we ordered to hand out lasted about 30 minutes!

Holiday Lights and Décor: All of the lighted snowflakes, garland, and lights have been put up. All of the lights in the trees are now new between this year and last year. The plan for next year is to expand the lighting and light the trees that have the infrastructure to do so. Ribbons were added to all of the garland this year. So far feedback has been very good.

Downtown Trash Cans – Most of the trash cans have been picked up for the winter, but you may notice the few that get left out have all been switched to the nice green ones. Next year when they all get put back out, they will match this. This is replacing the older style concrete/pebble ones. Thanks to Interim DPW Director Mike Wiesner for saving Main Street quite a bit of money by moving the concrete ones to the parks where they won't need to be moved and bringing the nice green ones from the parks downtown.

Marijuana at Farmers Markets: Many of us have had questions on if Marijuana will be able to be sold at the Farmers Market. After speaking with the Farmers Market Association, we have confirmed the answer is no. Marijuana will be regulated by LARA, which means licenses will be granted for specific locations. These locations will not be places like farmers markets, but wherever it is grown or sold at a retail business.

Downtown Snow Shoveling: Two bids were received for downtown snow removal. Organization committee will be taking a look at each at their meeting next week. The goal is to give downtown businesses an opportunity to sign on to have snow removed. The contract will be between the successful bidder and each business, with Main Street just helping to coordinate



sign ups. No money will need to go through Main Street and we are not signing any contract ourselves. The goal is to hopefully get downtown businesses a better deal on snow removal that what they could get on their own, because of the number to sign up. In related news – a snow hauler has been secured for this Winter so the piles of snow that got built up on corners and in other areas last year should not be an issue this year.

Michigan Main Street Photo Contest: MMS is again running their photo contest. We will be submitting photos for each of the 4 MS points – Promotions, Design, Economic Vitality, and Organization as well as Overall Active Downtown. We did win the promotions category last year and we were awarded \$1,000. I can't stress enough how nice it is to have a very professional set of pictures from our photography contract with Kim Mettler (Michigan Barefoot Memories Photography) for our own use and for things like this.



To: Main Street Board

From: Kelsie King-Duff

Date: December 3, 2018

Subject: December Agenda Items Overview

Overview:

There is one item on the December 6 Main Street Board Meeting agenda which requires further explanation.

Food Truck Rally Loan Repayment: Earlier this year, at the beginning of the campaign for doors for the pavilion project, the Main Street board paid for the first door to be installed so it could be used as an example for the others. At that time, the Main Street board planned on having those funds put up repaid once the Food Truck Rally took place. The Food Truck Rally raised a little less than the cost of the door, so Main Street had a little bit of money into the door even if being reimbursed from the Food Truck Rally. The organization committee discussed this and because the proceeds raised from Boyne Thunder this year was more than we budgeted for it is Organization Committee's recommendation that Main Street does not be reimbursed for the money put towards the door, but instead put the funds raised from the Food Truck Rally towards the pavilion project. The total cost to Main Street for this would be \$5,882.55, the amount that has already come out of our budget for purchasing the door.

RECOMMENDATION:

Food Truck Rally Loan Repayment: I recommend approval of donating the funds raised at the Food Truck Rally to the pavilion project, voiding repayment to Main Street.

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 030 - REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	21,325.00	0.00	0.00	21,325.00	0.00
248-030-405.000	CURRENT YEAR TAXES	254,328.00	233,079.93	0.00	21,248.07	91.65
248-030-579.000	GRANTS: STATE	0.00	0.00	0.00	0.00	0.00
248-030-580.000	GRANTS	0.00	0.00	0.00	0.00	0.00
248-030-581.000	VETERAN'S MEMORIAL	0.00	0.00	0.00	0.00	0.00
248-030-582.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-590.000	RIVERWALK GRANT	0.00	0.00	0.00	0.00	0.00
248-030-642.000	CHARGES FOR SERVICES/FEES	0.00	0.00	0.00	0.00	0.00
248-030-660.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
248-030-664.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	12,174.69	0.00	2,825.31	81.16
248-030-670.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-030-670.200	THEATER REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	3,000.00	211.00	0.00	2,789.00	7.03
248-030-671.000	FACADE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-030-672.000	VSCI REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	0.00	0.00	40,000.00	0.00
248-030-676.100	POKER RUN 2011	0.00	0.00	0.00	0.00	0.00
248-030-677.300	RADIO SHACK FACADE FUNDS	0.00	0.00	0.00	0.00	0.00
248-030-680.000	FARMER'S MARKET REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-685.000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
248-030-691.000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
248-030-698.000	WASTEWATER NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-699.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		337,653.00	245,465.62	0.00	92,187.38	72.70
TOTAL REVENUES		337,653.00	245,465.62	0.00	92,187.38	72.70
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-700.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
248-731-705.000	SALARIES/WAGES	62,420.00	34,545.68	5,971.52	27,874.32	55.34
248-731-710.000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	148.42	7.90	101.58	59.37
248-731-713.000	MEDICAL INSURANCE	7,056.00	3,528.10	0.00	3,527.90	50.00
248-731-714.000	SOCIAL SECURITY	4,744.00	3,031.42	471.68	1,712.58	63.90
248-731-715.000	PENSION	4,120.00	2,517.98	310.52	1,602.02	61.12
248-731-716.000	UNEMPLOYMENT	10.00	1.66	0.00	8.34	16.60
248-731-719.000	SICK/VACATION	2,971.00	1,552.64	194.08	1,418.36	52.26
248-731-720.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-727.000	OFFICE SUPPLIES	1,750.00	458.75	45.88	1,291.25	26.21
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-729.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00

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Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,350.00	0.00	0.00	100.00
248-731-733.000	PROFESSIONAL LIBRARY/SUBSCRIPT	0.00	0.00	0.00	0.00	0.00
248-731-740.000	UTILITIES/INTERNET SERVICE	732.00	370.21	60.24	361.79	50.58
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-751.000	BURIAL ELECTRICAL LINES ETC	0.00	0.00	0.00	0.00	0.00
248-731-752.000	RESTORE CITY CLOCK TOWER	0.00	0.00	0.00	0.00	0.00
248-731-753.000	DONATION TO CREATIVE PLAYGROUD	0.00	0.00	0.00	0.00	0.00
248-731-754.000	CBD BENCHES	0.00	0.00	0.00	0.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	8,950.00	6,625.00	0.00	2,325.00	74.02
248-731-761.000	DESIGN ENGIN/CONSULTING	0.00	0.00	0.00	0.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	37,000.00	10,882.55	0.00	26,117.45	29.41
248-731-763.000	STREETSCAPE AMENITIES	30,000.00	21,071.92	11,478.00	8,928.08	70.24
248-731-780.000	ECONOMIC RESTRUC COMM EXP	0.00	0.00	0.00	0.00	0.00
248-731-781.000	ECONC RESTRUC COMM ENG SVCS	0.00	0.00	0.00	0.00	0.00
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00	68.36	0.00	8,431.64	0.80
248-731-783.000	VETERAN'S MEMORIAL CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
248-731-790.000	FARMERS MARKET EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-808.000	DESIGN ENGINEERING DDA	0.00	0.00	0.00	0.00	0.00
248-731-810.000	COMMITTEE/EVENT EXPENSES	0.00	200.00	0.00	(200.00)	100.00
248-731-811.000	BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	4,000.00	4,337.73	0.00	(337.73)	108.44
248-731-818.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-870.000	EDUCATION/TRAVEL	4,000.00	2,850.04	1,385.11	1,149.96	71.25
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	6,298.74	505.00	8,701.26	41.99
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	15,000.00	3,851.62	451.62	11,148.38	25.68
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	16,100.00	27,074.44	1,564.70	(10,974.44)	168.16
248-731-910.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-731-910.200	WALKABOUT SCULPTURE SHOW	3,000.00	0.00	0.00	3,000.00	0.00
248-731-910.300	STROLL THE STRETS	16,000.00	0.00	0.00	16,000.00	0.00
248-731-912.000	PROMOTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-940.000	FACILITIES RENT	4,200.00	2,450.00	350.00	1,750.00	58.33
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
248-731-970.500	TRANSFERS OUT - S PARK ST	0.00	0.00	0.00	0.00	0.00
248-731-980.000	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-981.000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-731-982.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
248-731-985.000	MAIN STREET PROGRAM	0.00	0.00	0.00	0.00	0.00
248-731-987.000	CONTRACTED CONST SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-990.000	LOAN REPAYMENT	0.00	0.00	0.00	0.00	0.00
248-731-991.000	INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-992.000	DOWNTOWN LOAN PRINCIPAL PYMT	0.00	0.00	0.00	0.00	0.00
248-731-993.000	INTEREST/DOWNTOWN LOAN	0.00	0.00	0.00	0.00	0.00
248-731-998.000	CONTRACTED CONSTRUCTED SERVCS	0.00	0.00	0.00	0.00	0.00
Total Dept 731 - EXPENDITURES		337,653.00	135,215.26	22,796.25	202,437.74	40.05
TOTAL EXPENDITURES		337,653.00	135,215.26	22,796.25	202,437.74	40.05
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		337,653.00	245,465.62	0.00	92,187.38	72.70
TOTAL EXPENDITURES		337,653.00	135,215.26	22,796.25	202,437.74	40.05

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DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
NET OF REVENUES & EXPENDITURES		0.00	110,250.36	(22,796.25)	(110,250.36)	100.00

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	(6,197.00)	0.00	0.00	(6,197.00)	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	0.00	3,420.00	0.00	(3,420.00)	100.00
213-030-642.000	MISC INCOME	12,450.00	3,878.84	0.00	8,571.16	31.16
213-030-642.010	SNAP	400.00	0.00	0.00	400.00	0.00
213-030-642.020	DOUBLE UP	0.00	0.00	0.00	0.00	0.00
213-030-642.030	WIC	0.00	0.00	0.00	0.00	0.00
213-030-642.040	SENIOR PROJECT	0.00	3,044.00	0.00	(3,044.00)	100.00
213-030-642.100	BAG SALES	0.00	0.00	0.00	0.00	0.00
213-030-642.150	DONATIONS	0.00	2,215.86	19.00	(2,215.86)	100.00
213-030-642.200	FARM MEAL	5,000.00	0.00	0.00	5,000.00	0.00
213-030-642.250	FOOD TRUCK RALLY	11,000.00	11,974.77	0.00	(974.77)	108.86
213-030-642.300	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
213-030-642.350	MEAL DONATION	0.00	0.00	0.00	0.00	0.00
213-030-642.400	MEAL SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
213-030-642.450	MEAL TICKET	2,000.00	0.00	0.00	2,000.00	0.00
213-030-642.500	POINSETTIA SALES	300.00	62.00	62.00	238.00	20.67
213-030-642.550	POSTERS	0.00	0.00	0.00	0.00	0.00
213-030-642.600	T-SHIRTS	400.00	0.00	0.00	400.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	500.00	225.00	0.00	275.00	45.00
213-030-642.725	VENDOR FEE SUMMER 10 FT	18,000.00	16,035.00	0.00	1,965.00	89.08
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	3,125.00	0.00	(3,125.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,570.00	2,460.00	840.00	1,110.00	68.91
213-030-642.800		0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		47,523.00	46,440.47	921.00	1,082.53	97.72
TOTAL REVENUES		47,523.00	46,440.47	921.00	1,082.53	97.72
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	18,720.00	10,368.01	1,440.00	8,351.99	55.38
213-040-714.000	SOCIAL SECURITY	1,423.00	793.16	110.16	629.84	55.74
213-040-716.000	UNEMPLOYMENT INSURANCE	5.00	3.56	0.00	1.44	71.20
213-040-727.000	SUPPLIES	500.00	189.43	0.00	310.57	37.89
213-040-730.000	COMPUTER/INTERNET EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-730.100	EARMARK FUNDS	0.00	0.00	0.00	0.00	0.00
213-040-731.000	POSTAGE	50.00	204.88	0.00	(154.88)	409.76
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-735.000	GAS AND OIL	0.00	0.00	0.00	0.00	0.00
213-040-736.000	END OF YEAR ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
213-040-740.000	BARN EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-750.100	APPAREL	0.00	0.00	0.00	0.00	0.00
213-040-750.150	BAG MATERIALS	0.00	0.00	0.00	0.00	0.00
213-040-750.200	FARM MEAL	4,500.00	0.00	0.00	4,500.00	0.00
213-040-750.250	FOOD TRUCK RALLY	5,000.00	6,745.50	0.00	(1,745.50)	134.91
213-040-750.260	POINSETTIA FUNDRAISER	0.00	0.00	0.00	0.00	0.00
213-040-750.275	T SHIRTS PRINTING	200.00	0.00	0.00	200.00	0.00
213-040-750.300	MARKET MONEY	100.00	340.00	30.00	(240.00)	340.00
213-040-750.350	OUTDOOR MARKET	200.00	350.59	58.58	(150.59)	175.30
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	975.00	550.00	0.00	100.00
213-040-750.370	SNAP REIMBURSEMENT	3,500.00	2,077.00	202.00	1,423.00	59.34
213-040-750.380	DOUBLE UP FOOD BUCKS	2,800.00	2,066.00	138.00	734.00	73.79

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Expenditures						
213-040-750.390	SENIOR PROJECT FRESH	2,800.00	2,298.00	184.00	502.00	82.07
213-040-750.400	WIC	3,000.00	2,059.00	224.00	941.00	68.63
213-040-770.000	SNAP	350.00	0.00	0.00	350.00	0.00
213-040-771.000	VENDOR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
213-040-870.000	TRAINING AND SCHOOLS	500.00	800.00	0.00	(300.00)	160.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	910.00	30.00	90.00	91.00
213-040-900.200	PROMOTION PRINTING	100.00	0.00	0.00	100.00	0.00
213-040-900.300	SUMMER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.400	WINTER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.500	PAVILION	0.00	0.00	0.00	0.00	0.00
Total Dept 040 - EXPENDITURES		47,523.00	30,180.13	2,966.74	17,342.87	63.51
TOTAL EXPENDITURES		47,523.00	30,180.13	2,966.74	17,342.87	63.51
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		47,523.00	46,440.47	921.00	1,082.53	97.72
TOTAL EXPENDITURES		47,523.00	30,180.13	2,966.74	17,342.87	63.51
NET OF REVENUES & EXPENDITURES		0.00	16,260.34	(2,045.74)	(16,260.34)	100.00