



Approved: 1/24/19 JH

**MEETING OF
January 10th, 2019**

RECORD OF THE PROCEEDINGS OF THE SPECIAL 2019 AIRPORT ADVISORY BOARD GOAL SETTING MEETING OF THE BOYNE CITY AIRPORT ADVISORY BOARD held January 10th, 2019.

CALL TO ORDER

Chair Richard Bouters called the meeting to order at 1:00 PM followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Richard Wright, Brian Harrington, Leon Jarema*, Bud Chipman*, Rod Cortright*, Jerry Schmidt*

Excused Absences:

**Ex Officio Members*

Staff: Airport/City Manager - Michael Cain

Citizens: Doug Brubaker, Allen Sturza, John Van Etten, Lynn Van Etten

INTRODUCTIONS

Richard Bouters' welcome to the attending citizens and guest was followed by round table self-introductions of each board/staff member.

**CANDIDATE BOYNE
CITY AIRPORT 2019
GOALS**

Chair Bouters conducted a brief review of *Completed, In-Work* and *Waiting* 2018 goals.

Richard Wright offered the following 2019 candidate goals:

- Aircraft Mishap Training
- Terminal building and grounds beautification
- Airport tenant appreciation event
- Airport pavement management plan
- Develop comprehensive list of recurring airport inspections
- Consolidate airport polices, memo, letters of instruction etc. into one comprehensive airport management and reference medium
- Research all aspects of and develop a plan to obtain Boyne City Airport specific weather reporting equipment.

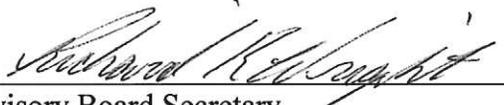
The Board unanimously agreed to adopt these goals for 2019.

OTHER GOAL RELATED Michael Cain suggested to keep those 2018 goals identified as *Waiting* and *In-Work* for action continuity over multiple years. Richard Wright will create an amalgamated multiple year (2018 and 2019) goal list. Two 2018 *In-Work* goals merited only a very brief discussion. Considered *Go-Do's*, the Board acknowledged follow-on actions required to install the Runway Distance Remaining Markers and final acceptance of the reworked Emergency Action plan are expected and did not require further discussion.

FILLING BOARD VANCY Two candidate Airport Advisory Board members attended the 2019 Goal Setting meeting. A motion was made by Richard Wright and seconded by Brian Harrington (all other Board members voting "aye") to endorse Mr. Douglass Brubaker and Allen Sturza nomination to the Boyne City Airport Advisory Board. The endorsement is for presentation to the Boyne City Commissioners at their next scheduled meeting, Mr. Douglass' nomination is as a full voting member, Mr. Sturza ex officio.

OTHER Michael Cain informed the Board that it would be prudent to invite the new Director of the Department of Public Works, Mr. Tim Faas to the next regular scheduled Airport Advisory Board Meeting.

ADJOURNMENT The meeting was adjourned at 2:15 P.M. by meeting chair, Richard Bouters.

Richard K. Wright 
Boyne City Airport Advisory Board Secretary