



Approved: 9-24-20 JH

**MEETING OF
August 27th, 2020**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD** held August 27th, 2020.

CALL TO ORDER

Chair Richard Bouters called the meeting to order at 5:30 PM followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Brian Harrington, Doug Brubaker, Richard Wright, Allen Sturza*, John Van Etten*, Leon Jarema*, Rod Cortright*

Excused Absences: Leon Vercruysee

**Ex Officio Members*

Staff: Airport/City Manager - Michael Cain

Citizens: Robert Webster

**READING AND
APPROVAL OF
MINUTES**

Motion by Brian Harrington seconded by Doug Brubaker and unanimously passed approving the July 24th, 2020 minutes as written.

CORRESPONDENCE

Michael Cain received communication from former Boyne City Airport Advisory Board member Jerry Schmidt that he will be in Boyne City during the Labor Day weekend for those who wish to visit with him.

During the month of August Richard Bouters received an email from a web page designer expressing concerns with the presentation of information on the airport page of the City of Boyne City's web site. Additionally, the caller suggested the city should hire him to make his corrections. Michael Cain will review the airport page for possible changes.

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

Boyne City airport hangar tenant Robert Webster expressed Foreign Object Damage (FOD) concerns caused by grass mowing around his hangar.

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

UNFINISHED BUSINESS

Hangar/Hangar Door Inspections – Michael Cain reported that since the July Airport Advisory Board meeting all Boyne City Airport hangar doors have been safety inspected. Hangar door commercial operator *Power Lift* conducted a courtesy

inspection finding some door operation issues. *Power Lift* will provide a proposal to the City for the cost of necessary repairs.

Further, City staff personnel conducted general inspections of each hangar at this time. No other safety issues were discovered.

PAPI – Richard Wright provided a Power Point Presentation detailing specific considerations of the re-installment of Precision Approach Path Indicator (PAPI) lights to the approach end of runway 27. Highlights of the presentation were representative rough order of magnitude costs, siting requirements and most critically approach path obstacle clearance considerations. Richard’s summary and recommendation to the Board was to not pursue PAPI acquisition and installation. Rod Cortright asked for someone in an official capacity to evaluate available data regarding displacing the runway landing threshold.

Trailhead

- Bicycles on Taxiway – B Harrington and A. Sturza researched the cost of personnel restriction signs; cost is approximately \$25.
- Building Improvements – According to M. Cain, the estimated completion date is six to eight weeks for the American Disabilities Act (ADA) ramp to the terminal north side door and all other terminal modifications.

Sturza Lease Extension – From M. Cain, the City of Boyne City Commissioners have approved A. Sturza’s petition to extend his hangar. Tentatively the agreement rests on a ten-year lease agreement.

Airport Terminal Building Fencing – Issue tabled. R. Bouters and B. Harrington will meet with Department of Public Works (DPW) employee Mike Peterson to discuss issues regarding snow plowing near and around the proposed fence.

Personnel Restricting Signs – See Trailhead – Bicycles on Taxiway above.

Painted Parking Place Lines – M. Cain, “... [action item] completed.” Several attendees made laudatory comments regarding the favorable appearance of the lines and the introduction of a structured parking plan.

Cancellation of Labor Day Drag Races – M. Cain announced due to Covid-19 the annual Labor Day Drag Races are cancelled. The event cancellation net effect to the airport is a loss of approximately \$5000 revenue.

Airport Capital Improvement Plan – The Board discussed several ideas to revise the Airport Capital Improvement Plan. R. Wright recorded those responses for a collective review and presentation at the September 2020 Airport Advisory Board meeting.

Other - None

NEW BUSINESS

Runway Rehab – M. Cain advised Board Members the approximate cost of runway crack repairs as \$13,000. Additionally, after one more crack repair application, “...

it may be the last time some of those cracks may be repaired.”

Northern Homes – A complaint was noted from *Northern Homes* (commercial enterprise sharing a portion of the terminal building) of an inordinate amount of interruptions by airport users entering and exiting the terminal. Northern Homes put forth a sign proposal, *WELCOME to Boyne City's SELF SERVE AIRPORT*. Sign narrative provides answers to common questions pointing the reader to valuable sources of information. M. Cain suggested one addition to the sign offering to direct personnel needing further information/guidance to call the City of Boyne City Hall (telephone number included).

Other:

- Michael Cain:
 - Airport insurance is increasing from \$1900 to \$2100 per annum, with an option to purchase annual insurance at \$2400 for a three-year span with guaranteed no price increasing during that time.
 - The City has received a request from an interested citizen to build a new 60' x 80' hanger complete with running water. All running water costs shall be borne by the new hangar owner. Tentatively three sites adjacent to taxiways are open for consideration. No Board Members objected to the proposal.
- Meeting guest Robert Webster
 - Mr. Webster asked if the Board had ever considered offering jet fuel, perhaps via fuel truck and cost sharing with the provider. Board Chair, R. Bouters explained that issue is often discussed at the discussion the Board collectively decided not to provide jet fuel due to its “shelf life” and low demand.

GOOD OF THE ORDER

Aviation 100LL Fuel Price at the Boyne City Airport is \$3.75 per gallon as of July 28th, 2020.

Other - None

ANNOUNCEMENTS

The next regular Airport Advisory Board meeting is scheduled for Thursday, September 24th, 2020, location to be announced.

ADJOURNMENT

The meeting was adjourned at 7:18 P.M. by meeting chair, Richard Bouters.

Richard K. Wright
Secretary, Boyne City Airport Advisory Board

