

PUBLIC NOTICE



REVISED

**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**

Thursday, August 25, 2016 at 4:00 p.m.
Terminal Building Lobby
Boyne City Municipal Airport
1040 East Main Street



*Scan QR code or go to
www.cityofboynecity.com
click on board's
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
 - Excused Absences
3. READING AND APPROVAL OF MINUTES
 - Approval of the June 23, 2016 meeting minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Airport Pavement Markings
 - B. Runway distance markers
 - C. Airport Property Request
 - D. Vacancy on Board
 - E. Other
8. NEW BUSINESS
 - A. Hangar A-18 available for rent
 - B. Hangar Inspection Results
 - C. Insurance Renewal
 - D. Drag Race – 9/4/16
 - E. Other
9. GOOD OF THE ORDER
 - A. Fuel Price decreased to \$4.04 per gallon as of August 15, 2016
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, September 22, 2016
11. ADJOURNMENT

I hereby certify the above is a true and complete copy of the notice posted August 22, 2016, for the Airport Advisory Board regular meeting scheduled August 25, 2016 and was posted at Boyne City Hall, 319 North Lake Street.

Jane Halstead

Witness



Approved: _____

**MEETING OF
JUNE 23, 2016**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY
AIRPORT ADVISORY BOARD HELD JUNE 23, 2016**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Jerry Schmidt, Brian Harrington, Oral Sutliff
Absent:, *Bud Chipman * Larry Trumble *Jim Kozlowski*Rod Cortright ,*
Leon Jarema
**Ex Officio Members*
Citizens:
Staff: Airport Manager/City Manager, Michael Cain, , Superintendent of Public

EXCUSED ABSENCES

None

MOTION

**APPROVAL OF MINUTES
MOTION**

Motion by **Sutliff** Seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the minutes from **March 24, 2016-April 27,2016-May 10,2016** as written.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

NONE

COMMITTEES

NONE

UNFINISHED BUSINESS

- A. Airport Pavement Markings:** The City Commission has approved a contract with the MDOT Office of Aeronautics to re-paint the Runway and Taxiway markings at the airport. The cost will be divided between MDOT and the City at a very significant savings for the city to have this work done. The painting is be scheduled to be completed by the end of July.
- B. Runway Distance Markers:** This project is still in progress to be completed sometime this year.
- C. Airport Property Request:** No new progress at this time.

- D. **Model Aircraft/UAS Guidelines:** This item has been resolved by the board and will be removed from futures agenda's.
- E. **Airport User Survey:** This item has been resolved by the board and will be removed from future agenda's.
- F. **Other:**

NEW BUSINESS

- A. **Hangar Inspections:** Representatives from the City and Airport Advisory Board will conduct Airport Hangar inspections on August 18, 2016 at 9:00 am.
- B. **Hangar availability for rent of sale:** Hangar C25 is available for rent or lease by the tenant.
- C. **Vacancy on the Airport Board:** The Airport Advisory Board currently has a vacancy for a voting member. A candidate must be a resident of the city. The board will begin to explore filling this position.
- D. **July Meeting Date:** Motion by **Harrington** seconded by **Sutliff** **PASSED UNANIMOUSLY** to cancel the July 28, 2016 Airport Board meeting due to schedule conflicts.
- E. **Other:** The board discussed and will explore having QoE Consulting assist with airport inspection and status issues. Further discussion will take place at the next regular meeting.

GOOD OF THE ORDER

- A. The Fuel Price at the airport is \$4.33 per gallon as of June 15, 2016.
- B. The April Business After Hours held at the airport generated a \$70.00 contribution to the Young Eagles Program sponsored by the EAA Chapter 1087 in Harbor Springs.

ANNOUNCEMENTS
NEXT MEETING
MOTION

- A. The next regular Airport Advisory Board meeting is scheduled for **August 25, 2016 at 5:30pm** at the Airport Terminal

ADJOURNMENT

- A. The meeting was adjourned at **6:10pm** by **Chair Schmidt**.

Richard L. Bouters-Secretary _____

August 18, 2016 Hangar Inspections

Police Officer Kevin Spate, Airport Manager/City Manager Michael Cain, Airport Board Member Richard Bouters, Public Works Superintendent Andy Kovolski and Recording Secretary Jane Halstead
 (yellow block indicates city controlled hangar)

<i>Hangar #</i>	<i>Items Found</i>
A 12	Plane N4035R and N71BQ; fork lift, bikes, leaf blower shovels, ladder. Misc items New office in NW corner. Clean. N644JC (King Air is transient to this hangar).
C-13	Plane N-177GL; Mini fridge, folding chairs, lawn furniture, table saw, Xmas Tree, misc household items
C-19 & South Garage	Plane N96334; Boat Trailer in garage. Very clean, no extra items.
A-14 & North Garage	No plane present at inspection; Chrysler Pacifica. Plow attachment, canoes, kayaks and boat trailer in garage.
C-15	No plane; old Suburban. Lawn mower. Clean.
C-17	Hot air balloon; pick-up truck, propane tank (full), helium tank, full size fridge (running), tall storage shelves, lots of household item and misc items.
C-21 <i>No plane letter 2012</i>	No plane; windsurfer, water boards, kiddie car, lumber, Xmas items, misc household items. Loft.
C-23 <i>No plane letter 2012</i>	No plane; golf clubs, bike, mattress, lawn mower, skis, misc.
C-25	No plane; cabinets, lamp, scooter, bike, 4 gas containers w/gas. (Plane sold, Hangar is available for lease or rent by tenant)
A-26 <i>No plane letter 2012</i>	No plane; Boston Whaler, boat trailer expired 1993, tools, tool bench ladder.
A-24	Plane N5868H; tools, fans ladder, wet/dry vac, air compressor.
A-22	No plane present at inspection; Nice pick-up truck, 2 mini fridges (not plugged in).
A-20	Plane N6686X. Very clean, no extra items.
A-18	Vacated Unit - Clean. Shelving. **Replace exterior entry door. (Available to lease from City)
A-16	No plane present: 2 camp chairs, broom. Plane is a Dakota: Transient N2211E
A-17	Plane N4371Z; tools, metal cabinets, wet dry vac, shovels, misc household.
A-15	Plane under renovation - wings are off. Aircraft paint. Clean.
A-13	Plane N52486. Shovels, broom. Clean.

A-11	Plane N215CC; boat, shovels. Clean.
D-12	NO KEY**
D-14	No Plane. Pick-up truck. Ladder, lumber, card table. Bad Extension Cord** Door Unlatched**)
D-16	Plane N757RP. Vending Machines, desk, sink refrigerator. Operable well**
D-13	Plane N7638Y; dining chairs, headboards, outboard motor, carpets, grill, misc household items. Clean.
D-3	No Plane. Bennington Tri-Toon MC7342TX. Clean.
D-1	Plane N264MO N2569T; 2 lite sport planes, 2 boats, skis, riding lawn mower, wooden trailer, large boat trailer, snow blower, grill, misc household.
B-17	Plane N1030R; snow blower, bikes, shelving, snowmobile trailer, space heater. Clean, epoxy floor.
B-15	Plane N52838; Airstream travel trailer; motorcycle, tires, chairs, couch, space heater, computer, misc. Clean and neat.
B-13	Plane N12704; Firewood, boat trailer, snow blower, tires, table saw, propane tank, space heater, mini fridge, microwave, misc boxes.
B-11	Plane N554XL, Helicopter N269TP; motor cycle, snow blower, lawn mower.
B-7	No Plane. Two boat trailers C359435 MI, riding mower, lawn furniture, chairs, mini-fridge plugged in, green carpet. Bob Berg is name on trailers.
B-5	NO KEYS – lock had been changed***
B-3	Plane not present at inspection. Canoe, paper goods, skis, bike, lawn mower. N2093M
B-1	Plane not present at inspection; Tahoe, Cadillac, snow blower, boat trailer.

AIRPORT LIABILITY PROPOSAL

NAMED INSURED: Boyne City Municipal Airport
INSURED ADDRESS: 319 North Lake St., Boyne City, MI 49712
INSURANCE COMPANY: Global Aerospace, Inc.
POLICY PERIOD: September 9, 2016 to September 9, 2017
OPERATIONS COVERED: All areas necessary and incidental to the operations of the Named Insured.

PREMISES LIABILITY

LIMIT OF LIABILITY: \$2,000,000 Each Occurrence

PRODUCTS / COMPLETED OPERATIONS

LIMIT OF LIABILITY: \$2,000,000 Each Occurrence / Aggregate

HANGARKEEPERS LEGAL LIABILITY*

LIMIT OF LIABILITY: \$50,000 Each Aircraft
\$100,000 Each Occurrence
DEDUCTIBLE: \$1,000 Each Aircraft/All Losses

ADDITIONAL COVERAGES

**PERSONAL INJURY AND
ADVERTISING:** \$2,000,000 Annual Aggregate
ON AIRPORT AUTO: \$1,000,000 Each Occurrence
MEDICAL PAYMENTS: \$3,000 Each Person
FIRE LEGAL: \$100,000 Any One Fire

ADDITIONAL INSURED

Avfuel Corporation 47 W. Ellsworth Rd., Ann Arbor, MI 48108

TOTAL AIRPORT LIABILITY PREMIUM: \$1,657.00

By signing this document you agree to the values, limits and terms set forth in this proposal.

Signature of Insured: _____ **Date:** _____

We can provide alternate limits for Premises, Products/Completed Ops and Hangarkeeper's. Please let us know if you would like quoted.