



Approved: 2/27/2014

**MEETING OF
JANUARY 23, 2014**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JANUARY 23, 2014**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, , Jerry Schmidt, Oral Sutliff
Absent: Rod Cortright*, Jim Kozlowski* Larry Trumble*Leon Jarema*
Bud Chipman *

ATTENDANCE

*Ex Officio Members
Staff: Airport Manager/City Manager Michael Cain
Citizens: Damien Leist from Charlevoix County News.
Bouters moved Sutliff seconded PASSED UNANIMOUSLY to excuse Ed Hennessy & Roger Reynolds.

EXCUSED ABSENCES

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to approve the October 24, 2013 minutes.

APPROVAL OF MINUTES

MOTION

1. Letter from National Transportation & Safety Board reviewed.
 2. News letter from QoE Consulting reviewed.
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CORRESPONDENCE

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

* An inquiry has been made regarding building a new hangar at the airport. Information was given to the person by the Airport Manager.

Delinquent Fuel bills:

*The board reviewed a delinquent fuel bill from 2011 by Bill Crews. Attempts are being made to contact this person for payment. The Airport Manager will continue to update the Board.

2014 Goals/Priorities:

* The board reviewed and discussed Terminal and property upgrades for 2014 (see attached list) and will finalize planning at the February Board meeting.

NEW BUSINESS

January 6, 2014 Airplane Crash:

* Airport Manager Michael Cain gave a brief report on the crash that occurred East of the Airport on 1/6/2014. The NTSB (National Transportation & Safety Board) have completed their local investigation and have released the aircraft wreckage to its insurance carrier. The NTSB has sent the City of Boyne City a letter thanking the City for assistance with this investigation.

Budget Discussion:

*The board reviewed Budget information presented by Airport/City Manager Michael Cain. Final discussion will take place at the February board meeting.

GOOD OF THE ORDER

Fuel Price:

*Fuel at the airport is \$5.31/gallon as of November 20, 2013.

Business Expo:

* The board discussed having an Airport display at the Business Expo in April. Richard Bouters will research this to incorporate with the City of Boyne City display and report to the board.

Young Eagles Event:

* The Harbor Springs Charter of the EAA is considering holding a Young Eagles flying event at the Boyne City Airport in August. Jerry Schmidt will report back to the board regarding this.

Jet Fuel:

* In response to inquiries, the Airport Advisory Board will research the possibility of offering Jet Fuel at the Airport. More information will be provided at the February board meeting.

**ANNOUNCEMENTS
NEXT MEETING**

* The Joint Board and Commission meeting is February 13, 2014 at 6:00pm at the City Hall. Richard Bouters will represent the Airport Advisory Board with a report.

* The next regular Airport Advisory Board meeting is scheduled for Thursday, February 24, 2014 at 5:30pm in the Airport Terminal.

ADJOURNMENT

* Chair Schmidt adjourned the Airport Advisory Board meeting at 6:40pm.


Richard L. Bouters-Secretary