

**NOVEMBER 24, 2020  
REGULAR MEETING**

**CALL TO ORDER**

Mayor Neidhamer called the meeting to order at 12:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon. All commissioners reported their individual physical locations as Boyne City, MI, USA (via Zoom).

Absent: None

Staff: Michael Cain, Cindy Grice, Caroline Kennedy, Kevin Spate, Dan Mercer, Patrick Kilkenny, Tim Faas, Jane Halstead, Scott McPherson, Barb Brooks, Mark Fowler, Jessica Puroll and Kelsie King-Duff.

Guests: Joe Verlin (Gabridge & Company), Larry Fox (C2AE), Emily Selph (Charlevoix County Assessor) and Ashley Soltysik (Tip of the Mitt Watershed).

Others: There were two citizens in attendance.

**CONSENT AGENDA  
MOTION**

2020-11-119

Moved by Page

Second by Grunch

Approve November 5, 2020 City Commission special meeting draft minutes as presented.

Approve November 10, 2020 City Commission regular meeting draft minutes as presented.

Reappoint Gerry Kragenbrink to the Historic District Commission for a term ending November 30, 2023, as recommended.

Approve Michigan Coalition to Protect Public Rights of Way (PROTEC) annual membership dues of \$466.88.

Approve Emergency Repairs of Trackless MT5 Tractor, recommended by Bell Equipment of Lake Orion, MI, not to exceed \$13,402.02.

Approve Coastal Zone Management Grant Application Resolution of Support for \$142,500; also approve acceptance, if awarded; and authorize City Manager to execute documents.

Approve recommendation for contract purchase of Ariens Platinum 24 SHO Snow Blower from Lappan's Equipment of Gaylord, MI not to exceed \$1,489, and authorize City Manager to execute documents.

Approve recommendation to contract with Pro Player Supply for batting cages (equipment for SUN Grant Funded Project at Rotary Park), not-to-exceed \$4,000+ shipping, and authorize City Manager to execute documents.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**CITIZENS COMMENTS**


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 None
 

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**CORRESPONDENCE**


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 None
 

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**CITY MANAGERS  
REPORT**

City Manager Cain reported:

- City Hall closed as to walk-in customers to protect the health of employees and customers. Most City Hall employees are usually working remotely and available during regular office hours by phone or internet. Police, Fire and EMS services are in the field with additional precautions. DPW and Water/Wastewater Departments are on reduced schedules but available when necessary. This is similar to operations from March into July and things went well.
- Our new Vactor truck arrived and is in service.
- The new 75' of demonstration erosion-reducing rock mattresses were installed in Veterans Park and will be monitored for effectiveness. Boyne City is one of the first areas in Michigan to try them.
- The artificial turf and fencing for the dog park agility area was installed last week.
- The marina sidewalk replacement project is on hold until spring.
- The marijuana public engagement task force met last week and will meet again in January.
- All fire hydrants have been winterized
- The tower that blew over at the North Boyne water wellfield has been replaced and communications restored.
- The gravel roads and parking lot were bladed before the frost sets in.
- Installation work on the Electric Vehicle charging stations at River Street and the Library was approved by Consumers Energy and should proceed shortly.
- The City's Sign Ordinance allows for political event signs in all zoning districts without a permit on private property, however they must be removed after seven days following the political event to which the sign pertains. If you still have one displayed, please remove it. For questions, please contact the Boyne City Planning Department at 582.0343 or 582.0337.
- The DPW gate relocation is scheduled to take place today.
- Tim Faas is testing an on-line service to sell used City equipment.
- Winter tax bills will be going out in the mail after the holiday and will probably be received over the weekend or shortly thereafter. Copies of the City's latest newsletter are also included in those mailings.
- The Housing Commission search for their next Executive Director continues. Applications are now due November 30.

- We provided an updated 425 proposal to Boyne Valley Township for their consideration November 9. They indicated a response will be forthcoming.

**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES**

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October 2020 Financial Statement—Received and filed.

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**Designated Assessor  
Inter-local Agreement  
MOTION**

Approve state-required designated assessor agreement, as presented, and authorize City Manager to execute document.  
2020-11-120  
Moved by Solomon  
Second by Grunch  
Ayes: 5  
Nays: 0  
Motion carried

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**Presentation of 2020  
Audit Report**

The 2020 Audit Report was presented by Joe Verlin of Gabridge & Company. It was a clean report and city staff was complemented for receiving the 2019 Certificate of Achievement for Excellence in Financial Reporting (CAFR) from the Government Finance Officers Association, and for filing this same application for 2020.

**Presentation by the Tip  
of the Mitt Watershed**

Ashley Soltysik provided an update to the Commission on the Lake Charlevoix Watershed Green Stormwater Infrastructure study and encouraged residents to respond to the survey available on the city website until December 1.

**Bid Results for  
Construction of Storm  
Sewer and Bridge Deck  
Waterproofing Projects  
MOTION**

Consider recommendation of DPW Director/City Manager to award bid to MDC Contracting for Construction of Franklin/Park/Morgan Street and Pine Street Storm Sewer; and Park Street Bridge Deck Waterproofing Projects, not-to-exceed \$408,180.93 per bids submitted October 21, 2020, and authorize City Manager to execute documents.  
2020-11-121  
Moved by Conklin  
Second by Grunch  
Ayes: 5  
Nays: 0  
Motion carried

**Construction  
Engineering Contract on  
Storm Sewer and Bridge  
Deck Waterproofing  
Projects  
MOTION**

Consider recommendation of DPW Director/City Manager to award a construction engineering contract to C2AE Consulting Engineers in an amount not-to-exceed \$36,800 per the proposal dated October 29, 2020, and authorize the City Manager to execute documents.  
2020-11-122  
Moved by Conklin  
Second by Solomon

Ayes: 5  
Nays: 0  
Motion carried

**First Reading:  
Proposed Ordinance  
MOTION**

The Proposed Ordinance would Amend Chapter 38, Article II, "Parks and Recreation Commission," Section 38-19, allowing the addition of a non-voting student member.

Consider the recommendation of the DPW Director/City Manager to publish and place on Second Reading.

2020-11-123

Moved by Conklin

Second by Solomon

Ayes: 5

Nays: 0

Motion carried

**Good of the Order**

Mayor Neidhamer inquired about the status of getting a student representative for the City Commission. City Manager Cain reported that such a position was not included in the recent City Commission approval. After discussion among the Commission there was no consensus to pursue such a representative at this time.

**ADJOURNMENT**

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn at 1:36 p.m.

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Tom Neidhamer  
Mayor

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Cindy Grice  
Clerk / Treasurer