



**Meeting of the  
BOYNE CITY  
PARKS AND RECREATION COMMISSION  
Thursday, November 14, 2019  
5:00 p.m. City Hall  
(Training/Mtg. Room - downstairs)**



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[www.cityofboynecity.com](http://www.cityofboynecity.com)  
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commissions for complete  
agenda packets & minutes  
for each board*

1. CALL TO ORDER
2. ROLL CALL
  - A. Excuse absence(s)
3. APPROVAL OF MINUTES
  - A. Approval of the October 10, 2019 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
  - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
  - A. User Groups
8. UNFINISHED BUSINESS
  - A. None
9. NEW BUSINESS
  - A. Recreation Master Plan Work Session
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
  - A. November 19, 2019 @ 6 p.m. there will be a joint work session (Parks & Rec, Planning Commission and City Commission) regarding Non-motorized trail route from West Michigan Ave. into the downtown
  - B. December 5, 2019 Public Input Session regarding the Open Space Development Study from 5:30 – 6:30 and the Avalanche (base of the hill) Development Study from 6:30 to 7:30
  - C. Next regular meeting December 12, 2019 @ 5 p.m.
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance:*

*Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

**2019 ATTENDANCE RECORD**  
(P=Present, A=Absent & E=Excused)

<b>Member</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
Alexander, Lisa	E	P	P	E	E	P		P	P	P		
Bowman, Jo	P	E	P	P	P	A		E	E	E		
Conklin, Hugh	P	P	E	P	P	P		E	P	P		
Litzenburger, Gow	E	E	E	E	P	P		P	E	P		
Sheean, Mike	P	P	P	P	P	P		P	P	P		
Smith, Tom												
Sterling, Diane	P	P	P	P	P	P		P	P	P		
Vadnais, Greg	E	E	P	P	E	P		P	A	P		
Rob Weick	X	X	P	E	P	P		E	E	P		

**ONGOING PROJECTS STATUS**

<b>Project</b>	<b>Percent Complete</b>			
	<b>Feb</b>	<b>May</b>	<b>Aug</b>	<b>Nov</b>
<b>Avalanche RFP</b> (master plan for base)				
<b>Avalanche Trails</b> (marking/signs)				
<b>Boyne/Char Trail</b> (in town connection)				
<b>Boyne Valley Trail</b> (trailhead/downtown connector)				
<b>Marina Renovation</b>				
<b>Open Space</b> (Master Plan)				
<b>Ridge Run Dog Park</b> Enhancements				
<b>Rivermouth Restrooms</b>				
<b>Riverside Park</b> (parking, fence, signs)				
<b>Rotary Park</b> (soccer field parking)				
<b>Rotary Park</b> (tennis courts)				
<b>Veterans Park</b> Pavilion				
<b>Waterworks Park</b> (shade structure)				



Approved:

**Meeting of  
October 10, 2019**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, AUGUST 8, 2019.

**Call to Order**

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

**Roll Call**

Present: Mike Sheean, Diane Sterling, Lisa Alexander, Greg Vadnais, Gow Litzenburger, Hugh Conklin and Rob Weick

**Meeting Attendance**

Absent: Jo Bowman,

City Staff: DPW director Tim Faas and recording secretary Barb Brooks

Public Present: two

**Excused Absences**

**\*\*MOTION**

Alexander moved, Sterling seconded, **PASSED UNANIMOUSLY** to excuse the absence(s) Jo Bowman

**Approval of Minutes**

**\*\*MOTION**

**Conklin moved, Alexander seconded, PASSED UNANIMOUSLY** a motion approving the August 8 and September 12, 2019 meeting minutes as presented

**Citizens Comments  
(on non-agenda items)**

- Elizabeth Looze commented that our soccer fields at Rotary Park could really use some improvement; other cities have much nicer fields than ours.

**Director's Report**

Faas provided a written update in the agenda packet

**Correspondence**

None

**Reports of Officers,  
Boards, and Standing  
Committees**

**Park Inspection Reports –**

- Avalanche is continuing to get a lot of use. The drinking fountain at the top of the hill is still inoperable and the general consensus of the board is to consider moving it to a location that requires less Boyne River Nature Trail – Looks great with the gravel path
- Discussion regarding large geese population in the parks and what if anything can we do to get ahead of it for next year. Peninsula Beach, Sunset and Veterans Parks were awful, including the sidewalks.

**User Groups – None**

**Unfinished Business**

**Bowman Resignation**

**\*\*MOTION**

The board discussed the contributions made by Bowman during her time on the board and expressed their appreciation and gratitude for her service. **Conklin moved, Alexander seconded, PASSED UNANIMOUSLY** a motion to accept the resignation of Jo Bowman.

**Election of Officers**  
**\*\*MOTION**

**Conklin moved, Litzenburger seconded, PASSED UNANIMOUSLY** appoint Mike Sheean to remain the Chair and Diane Sterling to serve as Vice Chair for the remainder of the term (May).

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**New Business**

**Becket & Raeder  
Consulting Services  
Contract**

Three proposals were submitted for consulting services to conduct the study and recommendations for the Open Space property and the base of Avalanche. Director Faas stated that he was very comfortable recommending Becket & Raeder for not only this work but they also submitted a proposal to update our Recreation Master Plan that is due to the State in February. A representative from Becket & Raeder explained the timelines and process of completing all three plans. Litzenburger moved, **Alexander seconded, PASSED UNANIMOUSLY** to recommend awarding the consulting services contract.

**\*\*MOTION**

**Board Member  
Applications**  
**\*\*MOTION**

Two applications were submitted to fill the future vacancy left by Jo Bowman. Both applicants have merit and bring a lot to the table. **Alexander moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend the appointment of Tom Smith to serve on the Parks and Recreation board for the remainder of a term that expires December 31, 2022.

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**Adjournment**

The October 10, 2019 meeting of the Parks and Recreation Board was adjourned at 6:24 p.m.

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Barb Brooks, Recording Secretary

# Boyne City Parks and Recreation Plan

## Goals and Objectives

### **2015 Recreation Plan Goals**

Based on the public input received the recreation goals of the City are as follows:

1. As resources and opportunities allow, implement the recreation objectives of the adopted sub area plans including the Avalanche Master Plan, Old City Park Master Plan, The Waterfront Master Plan, The Trail Town Plan and Veterans Park Pavilion Plan.
2. Continue to improve and develop existing parks.
3. Maintain existing recreational areas and assets.
4. Improve, extend and connect trail system.
5. Plan for and develop unimproved recreational areas.

### **PROPOSED 2020 Recreation Plan Goals and Objectives**

#### ***Goal #1 Infrastructure and Amenities***

Improve and expand the parks infrastructure and amenities for a positive user experience.

- Preserve and protect natural areas.
- Continue to improve and develop the park system.
- Repair or replace facilities and amenities that are outdated or unsafe.
- Plan for and develop unimproved recreational areas.

#### ***Goal #2 Accessibility***

Enhance accessibility features to ensure all people regardless of mobility can access the parks with ease.

- Update recreational features and amenities to allow use by all people.
- Develop and design parks and amenities using the universal accessibility standards.
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#### ***Goal #3 Maintenance and Funding***

Provide regular maintenance to ensure a safe and secure park system.

- Develop an annual maintenance plan for the park system.
- Perform routine preventative maintenance practices.
- Solicit and apply for grants to provide recreation opportunities.

- Reserve funding annually for future infrastructure replacements.

#### ***Goal #4 Connectivity***

Continue to connect parks and recreation facilities and amenities.

- Investigate the need for trail extensions and/or expansions.
- Identify connection routes between parks and nonmotorized trail system.
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#### ***Goal #5 Partnerships and Collaborations***

Continue to build and expand area wide partnerships and collaborations with businesses and organizations.

- Partner with independent user groups to pool resources to provide recreational opportunities.
- Collaborate with area schools to share facilities for recreational uses.
- Develop relationships with surrounding municipalities to share resources to enhance the parks systems.

<b>FACILITY</b>	<b>PROJECT</b>	<b>ESTIMATED COST</b>	<b>REVENUE SOURCES</b>	<b>YEAR</b>
Avalanche Park	Complete tree removal from face	\$15,000	City of Boyne City MDNR	2015
Avalanche Park	Slope stabilization	\$5,000	City of Boyne City MDNR	2015
Sunset Park	Extend break wall to south end of property, install canoe/kayak racks and launch, remove and fill pipe.	\$30,000	City of Boyne City MDNR	2015
BC-Char Trail	Develop multi-use trail connection from City to Young State Park	\$100,000	City of Boyne City MDNR MDOT	2015
Veterans Park	Remodel river mouth bathroom	\$50,000	City of Boyne City MDNR	2015
Rotary Park	Install split rail fence along west parking lot by ball fields and install safety net	\$5,000	City of Boyne City	2015
Riverside Park	Develop canoe/kayak launch area	\$2,000	City of Boyne City	2015
Peninsula Beach	Landscape pump station	\$7,000	City of Boyne City	2015
North Boyne Beach	Extend drain pipe and cover and install rock	\$12,000	City of Boyne City	2015
Dog Park	Construct pavilion	\$20,000	City of Boyne City MDNR	2015
Avalanche Park	Develop ski trails and interpretive nature trails	\$25,000	City of Boyne City MDNR	2016
Boyne City to Boyne Falls Trail	Develop multi-use trail from Boyne City to Boyne Falls	\$750,000	City of Boyne City Boyne Fall Twp MDNR	2016
Riverside Park	Develop picnic site and replant and restore shoreline, apply topsoil and seed	\$5,000	City of Boyne City	2016
Veterans Park	Additional bike racks and trash receptacles	\$5,000	City of Boyne City	2016
Veterans Park	Walkway lighting	\$20,000	City of Boyne City	2016
Tannery Park	Replenish sand on beach, extend drain, install canoe launch	\$4,000	City of Boyne City Tipp of the Mitt	2016
Riverside Park	Install signage	\$5,000	City of Boyne City	2016
Peninsula Beach	Install irrigation around old water dept building and add horse shoe pits	\$15,000	City of Boyne City	2016
Veterans Park	Update and remodel pavilion	\$750,000	City of Boyne City MDNR	2017

Sunset Park	Install furnishings	\$10,000	City of Boyne City	2017
Veterans Park	Bury utilities, paving curbing and drainage improvements	\$100,000	City of Boyne City MDNR	2017
Riverside Park	Develop trails and walks throughout park	\$10,000	City of Boyne City MDNR	2017
Avalanche Park	Pave parking lot	\$80,000	City of Boyne City MDNR	2018
Rotary Park	Resurface tennis courts and pave parking lot and walking trails	\$75,000	City of Boyne City MDNR	2018
Waterfront	Develop expand public beach areas	\$50,000	City of Boyne City MDNR	2018
Veterans Park	Pedestrian walkway along lake, extend waterfront sidewalk from marina to north side of City hall	\$10,000	City of Boyne City MDNR	2019
Avalanche Park	Install mid slope boardwalk	\$50,000	City of Boyne City MDNR	2019
Rotary Park	Develop new ball diamond	\$60,000	City of Boyne City MDNR	2019