



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION
Thursday, January 10, 2019
5:00 p.m. City Hall
(Training/Mtg. Room - downstairs)**



*Scan QR code or go to
www.cityofboynecity.com
click on boards &
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER
2. ROLL CALL
 - A. Excuse absence(s)
3. APPROVAL OF MINUTES
 - A. Approval of the December 13, 2018 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR’S REPORT
6. CORRESPONDENCE
 - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Reports
 - B. User Groups
8. UNFINISHED BUSINESS
 - A. Avalanche RFP update
 - B. Walloon Lake Conservancy/TOMMBA discussion of property acquisition in Evangeline Township for multi-use trails update
 - C. Goal Setting Update
 - D. Health Dept. of Northwest Michigan Grant Opportunity – Building Healthy Communities Greenspace Improvement Project update
9. NEW BUSINESS
 - A. Avalanche sledding safety
 - B. Charlevoix County Parks Millage Allocation
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next meeting
12. ADJOURNMENT

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contact Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*



Approved:

**Meeting of
December 13, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, DECEMBER 13, 2018.

Call to Order

Meeting was called to order by Vice Chair Jo Bowman at 5:01 p.m.

Roll Call

Present: Jo Bowman, Diane Sterling, Lisa Alexander, Hugh Conklin, Greg Vadnais

Absent: Mike Sheean and Gow Litzenburger

Meeting Attendance

City Staff: city manager Michael Cain, interim public works superintendent Mike Wiesner and recording secretary Barb Brooks

Public Present: two (2)

**Excused Absences
MOTION

Alexander moved, Sterling seconded, PASSED UNANIMOUSLY to excuse the absence of Sheean and Litzenburger

**Approval of Minutes
MOTION

Sterling moved, Conklin seconded, PASSED UNANIMOUSLY a motion approving the November 1, 2018 meeting minutes as presented

**Citizens Comments
(on non-agenda items)**

- City Manager Cain announced that Tim Faas from Canton, Michigan has been hired as the new director of public works which will include parks and recreation operations. Tim will begin his duties with the City on January 2, 2019.

Director's Report

Interim Director Wiesner stated that Avalanche is getting prepped to open once the weather cooperates. There has been discussion amongst staff to investigate fencing options to stop sledders from sledding out into the parking lot at the bottom of the hill. A safety measure will be installed prior to the start of the season.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports -

- Avalanche is still getting use on the hiking and biking trails.

Unfinished Business

Avalanche RFP update

Nothing new to report. Will revisit once the new DPW director is on board.

**Wallon Lake Trust and
Conservancy /
TOMMBA update**

Board member Vadnais attended the kick-off fundraiser for the project. He stated that the City and its role in the project and potential partnership with

TOMMBA to develop additional trails was accurately portrayed during the event. Conklin agreed with Vadnais' comments and added that the event seemed successful and the project appeared to be garnering support.

Goal Setting Update

The board agreed that a list of ongoing and unfinished projects to be included with the agenda would be helpful. Brooks will include a draft list in the January meeting packet

New Business

Health Dept. of Northwest Michigan Grant Opportunity

The annual "Building Healthy Communities Greenspace Improvement Project" grant applications have been released. The maximum grant amount is \$15,000 and the parameters are improvements to a greenspace that will encourage additional activity. A few projects were discussed such as fencing around the soccer fields at Rotary, improvements at Avalanche, improvements around the 1910 Waterworks building and benches along the non-motorized path on Division St. The board recommended that staff investigate further and apply for whatever project makes the most sense.

December Meeting Date

In past years meetings have been on the first Thursday of the month. Due to some meeting conflicts, the board discussed changing the date to the 2nd Thursday of the month. Once Tim Faas is on board, the dates may have to be revisited. Conklin moved, Sterling seconded, **PASSED UNANIMOUSLY** a motion to adopt the 2019 meeting calendar as presented.

Reappointment of Board Members

Brooks requested item 9C be added to the agenda and discussed regarding board member term expirations and reappointments. The terms of Sheean, Sterling, Alexander and Bowman expire December 31, 2018. Sheean, Alexander and Sterling expressed an interest in serving another term. Bowman stated that she was not interested in serving another full term but would be willing to stay on until another volunteer steps forward to fill her seat. **Conklin moved, Vadnais seconded, PASSED UNANIMOUSLY** a motion to recommend the reappointment of Sheean, Sterling, Alexander and Bowman each to four year terms expiring December 31, 2022

****MOTION**

Good of the Order

Conklin brought up discussion the subject of completing the plan for the Boyne City to Charlevoix non-motorized path from where it ends on West Michigan Ave. to downtown and the proposed trailhead at Old City Park. The board reviewed old maps with possible routes laid out and the proposal from c2ae to further investigate the options. This has been discussed for over a year and there hasn't been any progress on moving forward and the board agreed that this is one of the unfinished projects on the list that needs to be tackled. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend the City move forward with

****MOTION**

engaging the services of c2ae based on their previous proposal to further investigate the best route.

Adjournment

The December 13, 2018 meeting of the Parks and Recreation Board was adjourned at 6:48 p.m.

Barb Brooks, Recording Secretary

Draft



January 4, 2019

Health Department of Northwest Michigan
ATTN: Kirstyn Horan
3434 M-119, Suite A
Harbor Springs, MI 49740

Re: Building Healthy Communities Greenspace Improvement Projects to Increase Physical Activity Request for Proposals

Dear Kirstyn Horan:

Attached please find the City of Boyne City's application for funding from the Building Healthy Communities Greenspace Improvement Projects to Increase Physical Activity Request for Proposals. The application outlines a request for trail signage and bike racks to be located at Avalanche Park. Avalanche Park boasts miles of professionally developed, world class mountain biking trails and there is a growing need for easily identifiable trail signage and bicycle storage. The current signage is both temporary and inadequate, and does not allow for trail users to safely and simply identify their location in the event of an emergency or for general usage.

The City is requesting \$9,629 through the program for the infrastructure enhancements, and providing a minimum of \$4,000 of "in kind" funding through assembly, installation and maintenance of the enhancements. Thank you in advance for your consideration of our application and if there are any questions or additional information needed, please don't hesitate to contact me.

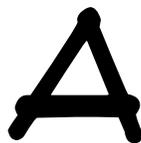
Sincerely,

Michael Cain
City Manager

MAP AND DIRECTORY

36"

44"





AVALANCHE
Trails



The Avalanche Multi-Use Trails were built with funds and oversight from the Top of Michigan Woodlands (TMW) Association
www.tcmwta.org

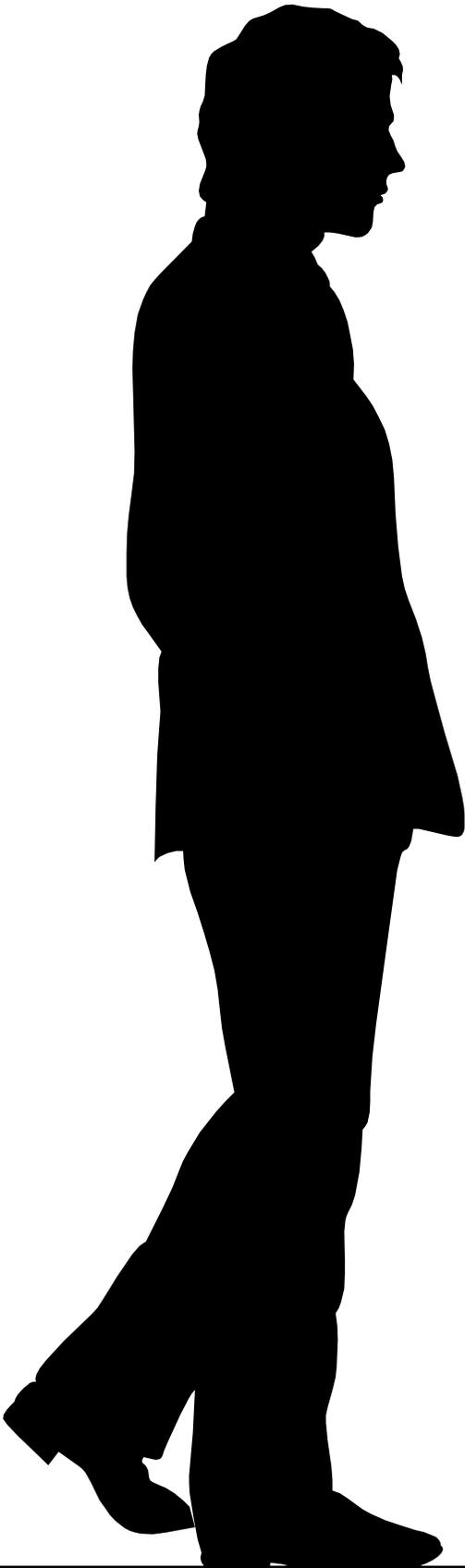
Name	Level	Distance
Roundhouse	Beginners	1.0 miles
Pine Lake	Intermediate	1.6 miles
Rambler Ridge	Advanced	0.5 miles
Morel Dilemma	Beginners	1.4 miles
Sidewinder	Intermediate	2.6 miles

TRAIL RULES & INFORMATION

1. BIKING & FOOT TRAFFIC ONLY
MOTORIZED VEHICLES PROHIBITED
2. STAY ON THE TRAIL
RESPECT WILDLIFE & PLANTS
3. CONTROL YOUR BICYCLE.
ADJUST YOUR SPEED TO TRAIL CONDITIONS
4. ALWAYS WEAR A HELMET.
5. RESPECT OTHER USERS
6. LEAVE NO TRACE
7. NO ALCOHOL OR TOBACCO
8. RIDE AT YOUR OWN RISK

 Easiest
  Intermediate
  Advanced

TRAIL MAP



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12/21/18



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Bruce Janssen

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