



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712

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BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, January 8, 2019 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.

A. Approval of the December 7, 2018 City Commission special meeting minutes as presented

B. Approval of the December 11, 2018 City Commission regular meeting minutes as presented

C. Approval of the recommendation of the Main Street Board to appoint Jodie Adams for a four-year term expiring 1/18/2023

D. Approval of the recommendation of the Main Street Board to appoint Patti Gabos for a four-year term expiring 1/18/2023

E. Approval of the recommendation of the Main Street Board to appoint Pat O'Brien for a one-year term to fill the remainder of Don Ryde's term, with the term to expire on 1/18/23

F. Approval of the Boyne City Main Street to apply for a special event liquor license for Boyne Thunder for the dates of July 12 and 13, 2019 and the Boyne City Farmers Market Food Truck Rally for the date of July 18, 2019, both events to be held in Veteran's Park and authorize the City Manager to execute the documents

G. Approval to authorize the Michigan Main Street Program Community Requirements and Expectations Agreement-Master Level and authorize staff to execute the documents

H. Approval of the recommendation of the Parks and Recreation Board to reappoint Mike Sheean for a four-year term expiring 12/31/2022

I. Approval of the recommendation of the Parks and Recreation Board to reappoint Diane Sterling for a four-year term expiring 12/31/2022

J. Approval of the recommendation of the Parks and Recreation Board to reappoint Lisa Alexander for a four-year term expiring 12/31/2022

K. Approval of the recommendation of the Parks and Recreation Board to reappoint Jo Bowman for a four-year term expiring 12/31/2022

4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)

5. CORRESPONDENCE

6. CITY MANAGER'S REPORT

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

- A. Draft minutes of the December 6, 2018 Main Street Board Meeting
- B. Draft minutes of the December 13, 2018 Parks & Recreation Commission
- C. Draft minutes of the December 17, 2018 Historical Commission Meeting
- D. Draft minutes of the December 17, 2018 Planning Commission Meeting
- E. November, 2019 Financial Statement

8. OLD BUSINESS

9. NEW BUSINESS

- A. Zoning Ordinance Building Height Amendment
Consideration of a first reading for a proposed amendment to Section 20-10 and 20.20 of the Article XX Schedule of Regulations and Section 10.50(C) of the Article X Central Business District and Section 11.04(C) of Article XI Transitional Commercial District and schedule a second reading for February 12, 2019 or later.
- B. FYE 2020 Budget Schedule
Review and approval of FYE 2019 Budget Schedule as proposed

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, January 22, 2019 at Noon

12. ADJOURNMENT



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**DECEMBER 7, 2018
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON FRIDAY DECEMBER 7, 2018

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 1:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Jeff Gaither, Kelsie King-Duff, John Lamont and Michael Wiesner

Others: There was one citizen in attendance.

**CONSENT AGENDA
MOTION**

2018-12-127
Moved by Solomon
Second by Page

Approved to change the date of the December Board of Review from December 11 to December 12 and authorize the City Clerk / Treasurer to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Confirmation of New
DPW Superintendent**

City Manager Cain introduced Tim Faas. Tim was the Municipal Services Director for Canton Township. His extensive Public Works, engineering, professional and leadership service, along with network affiliations should serve him well as Boyne City's Director of Public Works. His recreational interests and experience should be of assistance as we seek to strengthen our performance in that area. He will build on the foundations that our departments have.

Mr. Faas added that he can bring a skill set to the department that is technical and includes a passion for outdoor recreation. He will engage resources and encourage communications while meeting the overall goals of the city.

2018-12-128
Moved by Conklin
Second by Solomon

To confirm the recommendation of the City Manager to appoint Tim Faas as the DPW Director for the City of Boyne City

Ayes: 5
Nays: 0
Absent: 0
Motion carried

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Special City Commission meeting of Tuesday, December 7, 2018 at 1:29 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

DRAFT

**DECEMBER 11, 2018
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY DECEMBER 11, 2018

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain , Mike Wiesner, Scott McPherson, Mark Fowler, Jeff Gaither, Kevin Spate, Patrick Kilkenny and Kelsie King-Duff

Others: There were seven citizens in attendance.

**Moment of Silence for
Oral Sutliff**

Mayor Neidhamer asked for a moment of silence in memory of Oral Sutliff who passed away recently. Oral was a member of many community service organizations, along with many city boards. He will be greatly missed.

**CONSENT AGENDA
MOTION**

2018-12-129
Moved by Conklin
Second by Grunch

Approved of the November 27, 2018 City Commission regular meeting minutes as presented
Approved the ATT Metro Act Extension request as presented and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- So far seven new customers have hooked into the West Michigan / Woodland Water main.
- Work has been taking place over the last couple of days on what we hope to be the final repairs to water production well #2 on the South side of the City.
- The City is working with the MDEQ and the new owner of the REH Acres building on Boyne Avenue on a \$100,000 grant that will help pay for some environmental protections of the building that will support its remodeling and future uses.
- Staff is also working on a grant application under the Health Department of Northwest Michigan's "Building Healthy

Communities Greenspace Improvement Project to Increase Physical Activity” program. We obtained one of these grants two years ago for program and physical improvements south of the 1910 Building. Unfortunately this grant opportunity was released after our last meeting and is due just after the first of the year, so we have been unable to go thru our normal more formal review processes. Based on their knowledge of the program staff felt two projects were most viable. The first is paying for new 6” x6” posts out at Rotary Park based on what we discussed before for about \$5,000 with the second being a contingency fund for the Boyne Valley Trail project for \$15,000.

- I received an email from the Boyne Valley Supervisor late this morning advising me that they are planning to switch provision of EMS services for their Township from us to the Jordan Valley EMS Authority. Apparently they held a special meeting on this topic on November 26th and voted to have their attorney draft a resolution to make this switch at their Board meeting last night. We had no advance notice of either of these actions. In fact we were waiting to hear back to several invitations we made to their leadership to meet and discuss outstanding matters in this area starting before the November election. Given our years of quality and cost effective services to the Township and their residents over the years, including bailing them out of some real pickles, we are deeply disappointed by the apparent change they are considering. There are lots of outstanding issues related to this and we will keep you posted as they move ahead.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft minutes of the November 1, 2018 LDFA Board Meeting; the November 1, 2018 Parks & Recreation Commission; the November 7, 2018 Historical District Board Meeting; the November 8, 2018 Main Street Board Meeting and the November 19, 2018 Planning Commission Meeting were received and filed.

**Consumers Circuit
Clearing**

Representatives from Consumers Energy provided the Commissioner with an update regarding circuit clearing / tree trimming that will be taking place soon.

**Medical Marijuana
Ordinance Introduction**

Consideration of first reading of an ordinance 34-9 and 34-10 to prohibit marihuana establishments within the City of Boyne City as defined by the Michigan Regulation and Taxation of Marijuana Act and schedule a second reading for January 23, 2019.

Planning Director Scott McPherson discussed the Michigan Regulation and Taxation of Marihuana Act (MRTMA) that was approved by Michigan voters on November 6th and became effective on December 6, 2018. The Act requires municipalities to either “opt-in” to permit and regulate marihuana establishments, or “opt-out” to not permit marihuana establishments within the municipality. If a municipality wishes to “opt-out” it is recommend the action is done by ordinance.

From the effective date of the law the State has one year to assemble the regulatory framework for licensing commercial recreational marihuana establishments. While the State could adopt the regulatory framework in a shorter timeframe, it is not anticipated to be completed anytime in the near future. The City may opt in or out at any time. However given the fact that the nature and requirements of the rules that will be adopted by the State are completely unknown at this time, developing an ordinance to regulate establishments at this time would pose significant challenges. Therefore it would seem prudent to choose to opt out at this time to provide the City the time to further study the issue and fully consider the rules developed by the State once completed.

It should be noted that a municipality is not permanently bound by any actions it takes. If a municipality decides to opt-in after a decision to opt-out has been made, they can do so, and similarly the municipality can opt-out after opting in; however, this may pose challenges on how to treat any establishments that were legally created during the opt in period.

The proposed amendment is being presented to the City Commission at its December 11, 2018 meeting for a first reading. As required by the Boyne City Charter, ordinance amendments cannot be adopted until at least one month after the meeting it is introduced. The next available City Commission meeting that meets this requirement would be January 23, 2019.

Given the fact the regulatory framework for licensing of marihuana establishments has not yet developed and there is a possibility that some of the terms and provisions of the act may be further clarified or defined by future litigation it is recommend that an opt out ordinance be considered at this time.

Staff Comments: Police Chief Gaither agrees with the recommendation. We've clearly heard from the voters. Let's let the State come up with the rules. At least we will know what we are doing. City Manager Cain agrees. We would not be doing anything that can't be undone.

Citizens Comments: None

Board Discussion: Commissioner Page said if we don't opt out now, then we will automatically be opting in when it happens. Commissioner Solomon said this gives us time for the legalities to be sorted out. All Commissioner support the staff recommendation.

MOTION

2018-12-130
 Moved by Conklin
 Second by Page

To approve of the first reading of an ordinance 34-9 and 34-10 to prohibit marihuana establishments within the City of Boyne City as defined by the Michigan Regulation and Taxation of Marijuana Act and schedule a second reading for first evening meeting in February 2019.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

North Lake Street Resurfacing

Consideration to approve: 1) the proposed North Lake Street MDOT contract up to the maximum \$234,461 in State and Federal Funds authorized for this project and 2) C2AE's proposal for professional services associated with this project at an estimated cost of \$28,100 and authorize the City Manager and/or City Clerk/Treasurer to execute the necessary documents contingent upon meeting the project budgets.

City Manager Cain discussed the proposed milling and resurfacing of North Lake Street, between State Street and 200 feet south of Lakeview Drive. The construction of this project is proposed to be paid for using up to \$234,461 of State and Federal Funds. The City's responsibility is to cover the engineering and inspection costs.

North Lake Street was rebuilt in the late 1990's and is showing signs of wear. We have applied for and received funds to resurface the street in two sections. The first section is discussed tonight. The second section picks up at the north end where the first one leave off and continues to West Michigan and will follow one year later in 2020.

Bids for the first phase of the project came into MDOT on Friday, December 7th. The low bid by Payne & Dolan Inc was \$199,195.50 with a second bid very close behind. Both bids were over 17% above the Engineers estimate of \$169,721.50. Even with the higher than expected bids there appears to be sufficient State and Federal funding set aside for this project that would allow it to move forward.

The first item needing the City Commission's consideration is the proposed project agreement with MDOT. Although this project is being done in the City on a City maintained street the funding sources require that it be done under MDOT's jurisdiction. This is similar to how we rebuilt the eastern part of Division Street and the southern part of Pleasant Avenue. Please note that page 8 of the proposed agreement is using figures based upon the Engineer's estimate. I will be confirming with the State that the additional funds budgeted by the local road task force for this project are available as anticipated prior to actually executing the agreement.

The second item needing the City Commission's consideration is an agreement with the City's consulting engineers C2AE to perform the Construction Engineering and required test at an estimated cost of \$28,100. These costs would be covered by the City's Major Street Fund and there will be funds available for this purpose

Staff Comments: None

Citizen's Comments: None

Board Discussion: All are in agreement with the proposal.

MOTION

2018-12-131
 Moved by Solomon
 Second by Page

To approve: 1) the proposed North Lake Street MDOT contract up to the maximum \$234,461 in State and Federal Funds authorized for this project and 2) C2AE's proposal for professional services associated with this project at an estimated cost of \$28,100 and authorize the City Manager and/or City Clerk/Treasurer to execute the necessary documents contingent upon meeting the project budgets.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Financial Forecast

A presentation and review of financial forecasting model work prepared by interim Director of Public Works Michael Wiesner was presented and discussed. Background of how the data was obtained was provided. Work on the forecasting, along with an improved Capital Improvement Plan will continue.

2019 Meeting Calendar

MOTION

2018-12-132
 Moved by Conklin
 Second by Page

To approve the regular meeting schedule for 2019 the 2nd Tuesday of each month at 7:00 p.m. and the 4th Tuesday of each month except December 24 at noon with all meetings to be held at Boyne City Hall, 319 N. Lake Street

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Good Of The Order

None

Closed Session

MOTION

2018-12-133
 Moved by Solomon
 Second by Page

To approve the request of the City Manager to go into closed session to consider a periodic personnel evaluation of a public officer as provided in MCL 15.268 (a) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:01 p.m.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Return to Session

MOTION

2018-12-134
Moved by Neidhamer
Second by Solomon

To return to Open Session at 11:07 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, December 11, 2018 at 11:08 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

DRAFT



To: Michael Cain, City Manager
Boyne City City Commission

Handwritten signature of Michael Cain in black ink.

From: Kelsie King-Duff, Executive Director

Handwritten initials "KKD" in black ink.

Date: January 13, 2019

Subject: Boyne City Main Street Board Appointments

OVERVIEW:

At the January 3rd meeting of the Boyne City Main Street Board, the board unanimously voted to recommend to City Commission approval of Jodie Adams and Patti Gabos for 4 year terms (expiring 1/18/2023) and Pat O'Brien to a 1 year term (expiring 1/18/2020) to the Main Street board. Jodie currently serves on the board, and Patti Gabos has been on the Boyne Thunder committee for many years. Pat O'Brien also currently serves on the board. The one-year term is the remainder of Don Ryde's term, who resigned in December.

RECOMMENDATION:

It is my recommendation the Boyne City City Commission appoint Jodie Adams and Patti Gabos to 4 year terms and Pat O'Brien to a 1 year term.

Options include:

1. Approve as presented
2. Do not approve as presented
3. Postpone for further consideration
4. Other options as determined by commission



To: Michael Cain, City Manager
Boyne City City Commission

Handwritten signature of Michael Cain in black ink.

From: Kelsie King-Duff, Executive Director

Handwritten initials "KKD" in black ink.

Date: January 3, 2019

Subject: 2019 Special Event Liquor Licenses

OVERVIEW:

For many years, Boyne City Main Street (DDA) has been pulling special event liquor licenses for Boyne Thunder and the Farmers Market Food Truck Rally. At the January 3rd meeting of the Boyne City Main Street Board the board unanimously voted to recommend to City Commission approval of liquor licenses for Boyne Thunder on July 12 & 13, 2019 and the Farmers Market Food Truck Rally on July 18, 2019 to be held in Veteran's Park, 319 N. Lake St. Boyne City, MI. 49712.

RECOMMENDATION:

It is my recommendation the Boyne City City Commission grant approval to Boyne City Main Street to apply for a special event liquor license for Boyne Thunder and the Boyne City Farmers Market Food Truck Rally on the dates, and at the location, specified above.

Options include:

1. Approve as presented
2. Do not approve as presented
3. Postpone for further consideration
4. Other options as determined by commission



To: Michael Cain, City Manager 
Boyne City City Commission

From: Kelsie King-Duff, Executive Director 

Date: January 3, 2019

Subject: Michigan Main Street Program Community Requirements and Expectations Agreement – Master Level

OVERVIEW:

At the January 3rd meeting of the Boyne City Main Street Board, the board unanimously approved the Community Requirements and Expectations Agreement – Master Level with Michigan Main Street. The agreement also needs to be approved by City Commission. The agreement would commit us to remaining a Michigan Main Street community until December of 2020. There are no changes from the last agreement of the same nature, which expires this month. A few things to point out in the agreement, which follows this memo: MMS has clarified that we can receive 1 design service per year, not only the remaining services left from select level. Also, if we were to want to leave the MMS program within the time frame of the agreement we could by giving 30 days notice, but we would be responsible for paying back costs for services.

RECOMMENDATION:

It is my recommendation the Boyne City City Commission approve the Michigan Main Street Program Community Requirements and Expectations Agreement – Master Level.

Options include:

1. Approve as presented
2. Do not approve as presented
3. Postpone for further consideration
4. Other options as determined by commission

Michigan Main Street Program Community Requirements and Expectations Agreement

Master Level

THIS AGREEMENT is entered into and executed by the Michigan Economic Development Corporation ("MEDC"), whose address is 300 N. Washington Square, Lansing, MI 48913, and the Community of Boyer City, County of Charlevoix, State of Michigan (the "Community") whose address (City, State, Zip Code) is Boyer City, MI 49712, and its Local Program ("Local Program") whose address (City, State, Zip Code) is Boyer City, MI 49712, each of such parties being a "Party" to this Agreement, for the purpose of implementing the MEDC Michigan Main Street Program ("MEDC/MMS Program") in the community.

WHEREAS, MEDC has entered into a contract with the National Trust for Historic Preservation, National Main Street Center, Chicago (the "NTHP NMSC"), to provide technical expertise, training and services to designated Michigan communities;

WHEREAS, the Community and Local Program have successfully completed all requirements and expectations of the Selected Level (which is the initial level of participation in the MEDC/MMS Program) and have been accredited based on the Ten Standards of Performance by the NTHP NMSC as outlined in Attachment 1;

WHEREAS, this Agreement is for the purpose of setting forth the MEDC/MMS Program requirements and expectations for the Community's Local Program, pursuant to its designation as a Master Michigan Main Street Community and pursuant to contractual arrangements between the NTHP NMSC and MEDC, so as to assist in the revitalization of the designated Local Program area of Boyer City, Michigan;

NOW THEREFORE, in consideration of the foregoing mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION I. The Community and its Local Program agree to these Minimum Participation Standards:

1. Employ a full-time (no less than forty (40) hours per week) program director for Local Program who will be responsible for the day-to-day administration of the Main Street program in the Community, and develop a job description to describe the duties for which the program director is responsible. During transition periods between program directors, Local Program must make all efforts to hire a new director within a reasonable amount of time. Generally, an interim director should be in place two months after a program director leaves and a full-time director should be in place six months after a director leaves.

2. Maintain an active Board of Directors and Committees, following the National Main Street 4-Point Approach, to actively lead Local Program by developing work plans, utilizing volunteers, and successfully completing all stated programmatic activities.
3. Fund Local Program for the term of this Agreement at a level allowing for the full operation of the program. Funding must contain both dedicated funds by public entities and private contributions through fundraising activities.
4. Participate in all scheduled the MEDC/MMS Program services (outlined in Section II of this Agreement). Travel expenses to any required sessions are the sole responsibility of Local Program. If the Community is temporarily without a program director or the program director is unable to attend, then a representative from the Community is required to attend in their place.
 - B. Absenteeism: An unexcused absence by the Local Program director, or a representative from the Community, will result in the suspension of all services. Once services are suspended, a written warning to the chair of the board and the program director will be issued requesting an explanation on why training sessions have not been attended. Services will be reinstated once training issues are resolved.
 - C. Full-time equivalent (FTE): At minimum, one (1) individual from the community must be present for the entirety of the provided service. It is acceptable for two (2) individuals to divide the time between them, as long as the community is represented for the entirety of the provided service.
 - i. The Local Program director is specifically required, at minimum, to participate in Day 1 of the MEDC Quarterly Training.
 - ii. A representative from the Community is specifically required to participate in Day 2 of the MEDC Quarterly Training.
5. Submit complete and accurate monthly reports by the 10th of each month on the form provided by the MEDC/MMS Program.
6. Submit complete and accurate annual reports by the first Friday in f August each year on the form provided by the MEDC/MMS Program. (All such monthly and annual reports being hereinafter referred to as "**Reports.**")
7. Maintain a current membership in the National Main Street Center Network.
8. Continue to meet the Ten Standards of Performance set by the NTHP NMSC for accreditation, as outlined in Attachment 1. The Community must meet these standards at the end of each two-year period or this Agreement will be terminated and the Community will no longer be a MEDC/MMS certified community. All rights associated with the

Community's participation in the MEDC/MMS Program will be revoked including the right to use the MEDC/MMS Program name and logo.

9. Utilize the MEDC/MMS Program name and logo with the MEDC/MMS Program pre-approval. The use of the name and logo can be used for marketing materials, window signs, flags, letterhead, banners, pins, etc. The MEDC/MMS Program name and logo are trademark protected. Any MMS road signs given to the Community by the MEDC/MMS Program are property of the MEDC/MMS Program and shall be returned if the Community is no longer a MEDC Community. See Section III, Number 3, of this Agreement.
10. Maintain Local Program's boundaries and organization structure approved upon the Community's designation as a MEDC/MMS community. Changes to either of these require MEDC/MMS Program approval as it could affect the services provided to the Community.
11. Understand all requirements of this Agreement must be met regardless of changes within the Local Program, such as temporary displacement of program director. If requirements of this Agreement are not met, MEDC/MMS Program services will be suspended, and a written warning to the Chairperson of the Board of Directors and program director will be issued requesting an explanation. Once requirements are met, MEDC/MMS Program services will be reinstated. If requirements continue to not be met, this Agreement will be terminated and Community will no longer be a MEDC/MMS community. All rights associated with the Community's participation in the MEDC/MMS Program will be revoked, including the right to use the MEDC/MMS Program name and logo.
12. Assume full responsibility for all costs and expenses associated with the performance of the Local Program and the performance of its rights and responsibilities under this Agreement. The Community and the Local Program further acknowledge that the MEDC/MMS Program is not responsible to the Community and the Local Program for any costs associated with this Agreement or the services provided under this Agreement, including but not limited to those costs or expenses incurred as a result of anticipated or actual participation in the MEDC/MMS Program, the NTHP NMSC Program or pursuant to the Community's selection or participation as a MEDC/MMS Community.

SECTION II. The MEDC/MMS Program agrees to provide these services:

1. Provide customized program training and technical assistance to each MEDC Community. Training and technical assistance are anticipated as follows, but may be modified by the MEDC/MMS Program, in its sole discretion, to meet programmatic needs:

Program Services provided to Master MEDC/MMS Communities:

- Manager Selection Assistance (C)*
- Board Training (C)*
- Manager Training (C)*
- Work Plan Training (C)*

- Committee Training (C)*
 - Main Street Building Basic (C)*
 - Design Services -- remainder of services to the Community from Selected Level
 - MEDC/MMS Quarterly Trainings
 - Branding Service (C)*
 - Retail Merchandising (C)*
 - Biennial Program Evaluations (C)*
 - Accreditation w/ the National Main Street Center
 - MEDC/MMS Listserv Opportunities
 - Mentoring Opportunities
 - Eligible for seat on MEDC/MMS Advisory Committee
-

* (C) = Services provided within community

2. Conduct MEDC/MMS Quarterly Forums statewide for program directors and Local Program volunteers. Specific forum training topics will vary and be based on the combined needs of all MEDC/MMS Communities.
3. Conduct a Biennial Program Evaluation for each Master Level Local Program. In order to receive this service, the Community and Local Program must be in compliance with the above Minimum Participation Standards (Section II.1 above)
4. Conduct a Check-in Visit for each Master Level Local Program, to occur in alternating years with the above Biennial Program Evaluation (II.3). The year following acceptance of Local Program into the Master Level, the Check-in Visit will be performed in order to informally assess and advise Local Program. The next year, the Biennial Program Evaluation will occur, and the schedule will continue to alternate as such for the term of this Agreement.
5. Provide advice, information, and additional on-site assistance to the Community, Local Program, its staff, and its Board of Directors upon request by Local Program and subject to the MEDC/MMS Program schedule, program constraints, staff availability, and costs associated with the request. MEDC may request the assistance of other State or Federal agencies.
6. Provide one (1) Design 101 Training workshop and the remainder of Design Services not utilized during the Community's participation in the Selected Level. The Design Services may be scheduled according to the Community's needs with a maximum of three (3) services provided per year as long as Local Program is in compliance with this Agreement.
7. Invite all Master MEDC communities to attend training and technical assistance opportunities in the other Selected or Master MEDC Communities.
8. Accredite, on behalf of the NTHP NMSC, all eligible MEDC communities that meet the above Minimum Participation Standards (Section II.1) and the NTHP NMSC Ten Standards of Performance outlined in Attachment 1.

SECTION III. The PARTIES hereto otherwise agree as follows:

1. **TERM OF THE AGREEMENT.** This Agreement, beginning January, 20~~18~~¹⁹ shall remain in effect until the earlier of December 2020 or such time as the "**Termination or Cancellation**" provisions hereof are invoked. All procedures for termination and cancellation are outlined below in Section III.17.
2. **CONFIDENTIAL INFORMATION.** Except for information provided to MEDC at its request or as part of this Agreement, the Community, Local Program, and their employees, agents, and representatives shall not disclose, other than to the extent required by law, including without limitation, the Freedom of Information Act, any information or data, including but not limited to all materials furnished to the Community and/or Local Program by MEDC ("**Confidential Information**") without the written consent of MEDC. Confidential information does not include information that is already in the possession of, or is independently developed by, the Community and/or Local Program; becomes publicly available other than through breach of this Section; or is received by the Community and/or Local Program from a third party with authorization to make such disclosures or is released with MEDC's prior written consent.
3. **LICENSING OF CERTAIN MARKS.** MEDC grants to Local Program a license to utilize the MEDC/MMS Program trade names, trademarks, logo, and/or service marks ("**MEDC Marks**") for the express purpose of publicizing the Community's selection and involvement as a the MEDC/MMS Program Community. Local Program's use of the MEDC Marks shall be approved by MEDC in advance of use.
4. **INTELLECTUAL PROPERTY RIGHTS.** Local Program acknowledges that it is being granted a limited license during the term of this Agreement by MEDC hereunder to use the MEDC Marks in accordance with the terms and conditions of this Agreement, and that no further or greater rights are granted in or to the MEDC Marks. Local Program acknowledges that MEDC owns all rights, title and interest in and to the MEDC Marks and that it will do nothing inconsistent with MEDC's ownership of the Marks.
5. **INDEMNIFICATION AND LIABILITY INSURANCE.** The Community and its Local Program shall indemnify, defend, and hold harmless MEDC and its subsidiaries, agents, employees and contractors from any damages, liability, costs or expenses that it may sustain through the negligence or willful acts of the Community and/or its Local Program pertaining to the performance of this Agreement. The Community and its Local Program shall maintain such insurance as shall be necessary to protect MEDC from claims that may arise out of or as a result of the Community's and/or Local Program's operations pursuant to this Agreement. The Community and/or Local Program will provide and maintain its own property damage insurance (written at not less than full replacement cost), workers compensation insurance (written for not less than any limits of liability required by law), and liability insurance (maintained at not less than \$1 million per occurrence, and \$5 million in the aggregate). MEDC shall be listed as an additional named insured on all such

insurance policies. The Community and Local Program shall provide to MEDC periodic certificates of insurance to evidence the compliance with such insurance requirements, and, in any event, shall deliver such certificates to MEDC within 10 days after request by MEDC.

6. **TOTAL AGREEMENT.** This Agreement contains the entire agreement between the parties superseding any prior or concurrent agreements as to the services being provided, and no oral or written terms or conditions which are not contained in this Agreement shall be binding. This Agreement may not be changed except by mutual agreement of the parties, reduced to writing and signed.
7. **ASSIGNMENT/TRANSFER/SUBCONTRACTING.** Except as contemplated by the Agreement, the Community and its Local Program shall not assign, transfer, convey, subcontract, or otherwise dispose of any duties or rights under this Agreement without the prior specific written consent of MEDC. Any future successors of the Community and/or Local Program will be bound by the provisions of this Agreement unless MEDC otherwise agrees in a specific written consent.
8. **COMPLIANCE WITH LAWS.** The Community and Local Program shall comply with all applicable laws, ordinances, regulations, rules, orders, judgments, decrees or other requirements imposed by any governmental authority (collectively, "laws"). The Community and/or Local Program is not, and will not during the term of this Agreement, be in violation of any laws to which it is subject, and will not fail to obtain any licenses, permits or other governmental authorizations necessary to carry out its duties hereunder.
9. **WAIVER.** A failure or delay in exercising any right with respect to this Agreement will not operate as a waiver unless otherwise stated in this Agreement, and will not excuse subsequent failures or delays, and a single or partial exercise of any right will not be presumed to preclude any subsequent or further exercise of that right, or the exercise of any other right, and will not be construed as an automatic exercise of subsequent rights.
10. **NOTICES.** Any notice, approval, request, authorization, direction or other communication under this Agreement shall be given in writing and shall be deemed to have been delivered and given for all purposes (i) on the delivery date if delivered by electronic mail or by confirmed facsimile; (ii) on the delivery date if delivered personally to the Party to whom the same is directed; (iii) one (1) business day after deposit with a commercial overnight carrier, with written verification of receipt; or (iv) three (3) business days after the mailing date, whether or not actually received, if sent by U.S. mail, return receipt requested, postage and charges prepaid, or any other means of rapid mail delivery for which a receipt is available. The notice address for the Parties shall be the address as set forth in this Agreement, with the other relevant notice information, including the recipient for notice and, as applicable, such recipient's fax number or e-mail address, to be reasonably identified by notifying Party. MEDC, the Community and Local Program may, by notice given hereunder, designate any further or different addresses to which subsequent notices shall be sent.

11. **NON-DISCRIMINATION AND UNFAIR LABOR PRACTICES.** In connection with this Agreement, the Community and its Local Program shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, gender, height, weight, marital status or handicap. In connection with this Agreement, the Community and its Local Program shall not violate 1980 Public Act 278, as amended, MCL 423.321, et seq, by entering into a sub-contract with any individual person, firm or entity who has been found in contempt of court by a Federal Court of Appeals on not less than three (3) occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act. Violations of law after the beginning date of this Agreement may result in its termination.

12. **SEVERABILITY.** The invalidity or unenforceability of a particular provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, provided that the principal intent of this Agreement can be preserved.

13. **GOVERNING LAW AND JURISDICTION.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The parties agree that any legal actions concerning this Agreement shall be brought in the Ingham County Circuit Court in Ingham County, Michigan, USA. The terms of this paragraph shall survive the termination of the cancellation of this Agreement.

14. **NO EMPLOYMENT, PARTNERSHIP OR AGENCY RELATIONSHIP.** The MEDC/MMS is limited to furnishing its technical services to the Community and its Local Program and thus nothing contained herein shall create any employer-employee relationship. Further, this Agreement does not create a partnership relationship.

15. **NO THIRD PARTY BENEFICIARIES.** There are no express or implied third party beneficiaries to this Agreement.

16. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts and by facsimile, each of which shall constitute an original, and all of which together shall constitute one and the same instrument.

17. **TERMINATION OR CANCELLATION.**

A. This Agreement may be terminated by MEDC by providing written notice of default and termination to the Community and its Local Program ("**Notice of Default and Intent to Terminate**") upon the occurrence of any of the following events or conditions ("**Event of Default**"):

(i) any representation or covenant made by the Community and/or its Local Program is determined by MEDC, in its reasonable judgment, to be incorrect at the time that such representation or covenant was made in any material

respect, including, but not limited to, the Reports and compliance with laws as required under this Agreement;

- (ii) the Community's and/or its Local Program's failure to comply with any of the requirements of this Agreement;
- (iii) use of the program training, technical assistance, and resources provided pursuant to this Agreement for purposes other than as set forth in this Agreement.

B. Notwithstanding the foregoing, the Community and its Local Program acknowledges that MEDC's performance of its obligations under this Agreement is dependent upon the continued approval of funding and/or the continued receipt of state funding. In the event that the State Legislature, the State Government or any State official, public body corporate, commission, authority, body or employees, or the federal government (a) takes any legislative or administrative action which fails to provide, terminates or reduces the funding or programmatic support necessary for this Agreement, or (b) takes any legislative or administrative action, which is unrelated to the source of funding or programmatic support for this Agreement, but which affects MEDC's ability to fund and administer the MEDC/MMS Program, then MEDC may cancel this Agreement by providing notice to the Community and its Local Program of cancellation. Cancellation may be made effective immediately, upon delivery of notice to the Community or its Local Program, or with such other time period as MEDC, in its sole discretion, deems reasonable.

C. In addition to the above, either party may terminate its obligations under this Agreement, without cause, by giving the other party a 30-calendar day written notice of such termination.

D. In the event that this Agreement is terminated, neither MEDC nor the Community or its Local Program shall have any further obligation to perform under this Agreement. The Community and/or Local Program shall, unless otherwise directed by MEDC in writing, immediately take all reasonable steps to terminate operations under this Agreement.

E. In the event of termination or cancellation of this Agreement by the Local Program, the Local Program shall be obligated to reimburse MEDC for the cost of all third party services provided by MEDC to the Local Program pursuant to the terms of this Agreement. Such cost shall be determined solely by MEDC. The Local Program and the Community shall be jointly and severally liable for the payment of such reimbursement. Such reimbursement shall be made within thirty (30) days after delivery of an invoice therefor by MEDC.

18. **RESERVATIONS.** MEDC reserves the right to modify services provided to the Community and/or its Local Program as necessary.

19. **AUTHORITY TO EXECUTE THIS AGREEMENT.** The signatories below warrant that they are authorized to enter into this Agreement.

20. **Failure to sign and submit this agreement to MEDC on or before January 2019, will result in the termination of the Community's participation in the MEDC/MMS Program.**

[signatures follow on next page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below.

City of Bayne City ("COMMUNITY")

BY: _____ (Date)
(City Manager or Village President)

Bayne City, Michigan
(City or Village)

Bayne City Main Street ("LOCAL PROGRAM")

BY: [Signature] (Date)
(Local Main Street Board Chairperson) 1/3/19

Bayne City Main Street
(Local Program)

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION ("MEDC")

BY: _____ (Date)
(Vice President of Community Development)

National Trust for Historic Preservation / National Main Street Center

**Ten Standards of Performance
for Accreditation**

1. Has broad-based community support for the commercial district revitalization process, with strong support from both the public and private sectors
2. Has developed vision and mission statements relevant to community conditions and to Local Program's organizational stage
3. Has a comprehensive Main Street work plan with measurable objectives
4. Possesses an historic preservation ethic
5. Has an active board of directors and committees
6. Has an adequate operating budget
7. Has a paid professional program director
8. Conducts a program of on-going training for staff and volunteers
9. Reports key statistics
10. Is a current member of the National Main Street Network



CITY OF BOYNE CITY

MEMO

To: Michael Cain, City Manager 
From: Barb Brooks, Executive Assistant 
Date: January 4, 2019
Subject: Parks and Recreation Board Member Re-Appointments

At the Thursday, December 13, 2018 meeting of the Parks and Recreation Board, it was unanimously voted to recommend the City Commission reappointments of Michael Sheean, Lisa Alexander, Diane Sterling and Jo Bowman each to a four year term expiring December 31, 2022.

Board Discussion: *The terms of Sheean, Sterling, Alexander and Bowman expire December 31, 2018. Sheean, Alexander and Sterling expressed an interest in serving another term. Bowman stated that she was not interested in serving another full term but would be willing to stay on until another volunteer steps forward to fill her seat. Conklin moved, Vadnais seconded, PASSED UNANIMOUSLY a motion to recommend the reappointment of Sheean, Sterling, Alexander and Bowman each to four year terms expiring December 31, 2022*



Approved: _____

Meeting of December 6, 2018 MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, DECEMBER 6, 2018 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Michelle Cortright called the meeting to order at 8:30 a.m.

Roll Call Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Becky Harris, Pat O'Brien, Don Ryde, Rob Swartz

Meeting Attendance Absent: Patrick Little City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny, Main Street Assistant Ingrid Day

Public: Eight

Excused Absences MOTION Bandy moved, Adams seconded, PASSED UNANIMOUSLY to excuse Patrick Little.

Approval of Minutes MOTION Bandy moved, Adams seconded, PASSED UNANIMOUSLY to approve the November 8, 2018 minutes as presented.

Citizens Comments None.

Correspondence None.

Committee Reports Organization A RFP was sent out for snow removal on the sidewalks downtown. Those bids will be reviewed at the next meeting.

Promotion Earlier Than The Bird and the Holiday Open House & Santa Parade were very successful. There were seventeen floats in the parade.

Design The Committee met with the new owner of Robert's Restaurant to share ideas. It is going to be a dental office. The Design Committee continues to work on recycling downtown and will be working on the budget. The Historic Trust Signage will be installed early spring next year.

Farmer's Market

The budget discussion is on-going and they continue to work on the by-laws.

Director's Report

Two applications for the Main Street Board openings have been received thus far.

Unfinished Business

Certificates of Appreciation

Michelle Cortright presented Certificates of Appreciation to Svetlana Ottney, Jeff Stokes and Zach Stokes for their work on the mosaic mural now installed at Peninsula Beach Park. Svetlana addressed the Board and thanked the Community for their support.

New Business

Food Truck Rally Loan Repayment

Food Truck Rally Loan Repayment

Consideration to donate funds from the Food Truck Rally to the pavilion project, voiding repayment of funds raised to Main Street.

Main Street paid for the first door of the pavilion so that it could be used as an example for fundraising purposes. Money from the Food Truck Rally was going to be used to repay the loan. The proceeds from Boyne Thunder were more than budgeted this year and the Organization Committee recommended that the funds raised at the rally be donated to the pavilion fund in lieu of repayment to Main Street.

MOTION

Cain moved, O'Brien seconded, PASSED UNANIMOUSLY to donate funds from the Food Truck Rally to the pavilion project and void the repayment of funds raised to Main Street.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- Michael Cain provided the Board with a copy of the City Of Boyne City Goals for 2018 to 2020.
- The Open Space has been acquired. The next step will be planning for redevelopment.
- The Chamber Of Commerce has a new Executive Director beginning December 17th – Kimberly Akin.
- The Housing Work Session on December 5th was productive.
- There is be a fund raising event at the Walloon Lake Conservancy office on December 12th from 6 to 8 pm to raise monies to purchase land in order to expand the bike trails in Evangeline Township.
- Harbor House Publishers will celebrate their 50th Anniversary in 2019.
- Ingrid Day thanked everyone for the opportunity to be involved in Main Street. She loves it here.

Closed Session

Request of the Executive Director to go into closed session with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976)

MOTION

Cain moved, O'Brien seconded, PASSED UNANIMOUSLY to go into closed session with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:07 a.m.

MOTION

Cain moved, O'Brien seconded, PASSED UNANIMOUSLY to return to open session at 10:04 a.m.

Adjournment

The December 6, 2018 meeting of the Boyne City Main Street Board was adjourned at 10:05 a.m.

Jane Halstead, Recording Secretary



Approved:

**Meeting of
December 13, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, DECEMBER 13, 2018.

Call to Order

Meeting was called to order by Vice Chair Jo Bowman at 5:01 p.m.

Roll Call

Present: Jo Bowman, Diane Sterling, Lisa Alexander, Hugh Conklin, Greg Vadnais

Absent: Mike Sheean and Gow Litzenburger

Meeting Attendance

City Staff: city manager Michael Cain, interim public works superintendent Mike Wiesner and recording secretary Barb Brooks

Public Present: two (2)

Excused Absences

****MOTION**

Alexander moved, Sterling seconded, PASSED UNANIMOUSLY to excuse the absence of Sheean and Litzenburger

Approval of Minutes

****MOTION**

Sterling moved, Conklin seconded, PASSED UNANIMOUSLY a motion approving the November 1, 2018 meeting minutes as presented

Citizens Comments

(on non-agenda items)

- City Manager Cain announced that Tim Faas from Canton, Michigan has been hired as the new director of public works which will include parks and recreation operations. Tim will begin his duties with the City on January 2, 2019.

Director's Report

Interim Director Wiesner stated that Avalanche is getting prepped to open once the weather cooperates. There has been discussion amongst staff to investigate fencing options to stop sledders from sledding out into the parking lot at the bottom of the hill. A safety measure will be installed prior to the start of the season.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports -

- Avalanche is still getting use on the hiking and biking trails.

Unfinished Business

Avalanche RFP update

Nothing new to report. Will revisit once the new DPW director is on board.

**Wallon Lake Trust and
Conservancy /
TOMMBA update**

Board member Vadnais attended the kick-off fundraiser for the project. He stated that the City and its role in the project and potential partnership with

TOMMBA to develop additional trails was accurately portrayed during the event. Conklin agreed with Vadnais' comments and added that the event seemed successful and the project appeared to be garnering support.

Goal Setting Update

The board agreed that a list of ongoing and unfinished projects to be included with the agenda would be helpful. Brooks will include a draft list in the January meeting packet

New Business

Health Dept. of Northwest Michigan Grant Opportunity

The annual "Building Healthy Communities Greenspace Improvement Project" grant applications have been released. The maximum grant amount is \$15,000 and the parameters are improvements to a greenspace that will encourage additional activity. A few projects were discussed such as fencing around the soccer fields at Rotary, improvements at Avalanche, improvements around the 1910 Waterworks building and benches along the non-motorized path on Division St. The board recommended that staff investigate further and apply for whatever project makes the most sense.

December Meeting Date

In past years meetings have been on the first Thursday of the month. Due to some meeting conflicts, the board discussed changing the date to the 2nd Thursday of the month. Once Tim Faas is on board, the dates may have to be revisited. Conklin moved, Sterling seconded, **PASSED UNANIMOUSLY** a motion to adopt the 2019 meeting calendar as presented.

Reappointment of Board Members

Brooks requested item 9C be added to the agenda and discussed regarding board member term expirations and reappointments. The terms of Sheean, Sterling, Alexander and Bowman expire December 31, 2018. Sheean, Alexander and Sterling expressed an interest in serving another term. Bowman stated that she was not interested in serving another full term but would be willing to stay on until another volunteer steps forward to fill her seat. **Conklin moved, Vadnais seconded, PASSED UNANIMOUSLY** a motion to recommend the reappointment of Sheean, Sterling, Alexander and Bowman each to four year terms expiring December 31, 2022

****MOTION**

Good of the Order

Conklin brought up discussion the subject of completing the plan for the Boyne City to Charlevoix non-motorized path from where it ends on West Michigan Ave. to downtown and the proposed trailhead at Old City Park. The board reviewed old maps with possible routes laid out and the proposal from c2ae to further investigate the options. This has been discussed for over a year and there hasn't been any progress on moving forward and the board agreed that this is one of the unfinished projects on the list that needs to be tackled. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend the City move forward with

****MOTION**

engaging the services of c2ae based on their previous proposal to further investigate the best route.

Adjournment

The December 13, 2018 meeting of the Parks and Recreation Board was adjourned at 6:48 p.m.

Barb Brooks, Recording Secretary

Draft

BOYNE CITY HISTORICAL COMMISSION

Minutes of December 17, 2018

7:00 pm
City Hall

CALL TO ORDER: 7:04 PM

PRESENT: Barden, Sansom, Hewitt, Dawson, Alexander.

ABSENT: Raycraft

GUEST: none

APPROVAL OF MINUTES: Minutes of the October 15, 2018 meeting, Alexander motioned to approved, Dawson second, all ayes.

OLD BUSINESS:

A. Photo usage discussion. Hewitt shared the emails from the Michigan Museum Association and the ones from Kecia and Monica regarding the library scanned photos. According to Monica the photos belonging to the city have not been placed on the library site and the number of photos is too large for them to go thru to be sure any of our photos are on the website. It was determined that it would be easier for us to go thru our boxes and pull out any unique photos that we know would not be duplicates and set them aside to compare to Library collection and any photos that are in question we will meet with Monica to discuss. Work session to go thru photos was set for January 26 at 10:00. Deadline to complete this is May 1st. Boyne Heritage Center board will move forward with scans indicating that it is the property of the "City of Boyne City". Hewitt will ask to have further discussion with the city manager on the correct action necessary for moving forward with acknowledgement to the city as owner of museum artifacts if used in any type of social media, reprint or reuse by others. The new data that is being created on digital files, how we protect ourselves from copyright issues.

All photos taken of city artifacts will become city property, this needs to be determined and put in writing. Do we need an attorney to create a contract between the city and the Boyne Heritage Center or any other organization or private individual? Meeting with city manager to include two members from the Boyne Heritage Center board.

Once we have direction from city manager or city attorney we can make a recommendation to city commission is necessary

NEW BUSINESS:

- A. Update from Asuka Barden on the progress of the Boyne Heritage Center Board. 2019 they will kick off with social media posts on Facebook. Officially approved by IRS for the 501C3 status so now they are able to fund raise. They are looking to add additional support members with specific skills. Joe Hines from Project Arts & Ideas provided final design, also provided large boards to be used for fundraising events and provided a final budget cost. We are all encourage to read through the story line to be sure it looks ok and provide any feedback to Asuka. Get Morgan family input on how they see themselves viewed in the museum. .

Joe Hines has completed his Concept Design phase and copies were handed out to board members. Board reviewed his final request for payment motioned by Dawson, second by Alexander to approve final payment of this phase in the amount of \$4,100.00, all ayes.

CITIZENS COMMENTS:

None

COMMUNICATIONS:

Sansom shared the loss of longtime resident Woody Everest. Barden reminded everyone of the CCHPS open house on December 18.

Next Meeting: January 21, 2019 7:00 pm.

Adjourned: 8:33pm

Approved: _____

**Meeting of
December 17, 2018**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday December 17, 2018 at 5:00 pm.

Call to Order

Vice Chair Allen called the meeting to order at 5:03 p.m.

Roll Call

Present: Ken Allen, Jason Biskner, George Ellwanger, Jim Kozlowski, Tom Neidhamer, Aaron Place (arrived 5:06 pm) and Jeff Ross

Absent: Joe St. Dennis

Vacancy: One

Excused Absences

2018-12-17-02

Ellwanger moved, Ross seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of St. Dennis.

****Motion**

Meeting Attendance

City Officials/Staff: Planning and Zoning Administrator Scott McPherson and Recording Secretary Pat Haver

Public Present: One

Consent Agenda

2018-12-17-03

Ross moved, Neidhamer seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda, the Planning Commission minutes from November 19, 2018 as presented.

****Motion**

**Citizen comments on
Non-Agenda Items**

Chair Place arrived at 5:06 pm and Vice Chair Allen turned the meeting over to him

**Reports of Officers,
Boards and Standing
Committees**

None

Unfinished Business

New Business

Planning Director McPherson gave a brief review of the proposed amendment changes. At previous commission meetings, discussion has revolved around the limitation on the number of stories allowed in regards to the maximum building height. The current ordinance limits building height by a maximum number of stories or maximum number of feet. Per ordinance requirement when there are multiple regulations that can be applied the most restrictive controls. While the current height limitation would have limited impact on the building's mass and visual appearance, it does significantly impact the functionality and efficiency of the structure. The change would be consistent with the master plan and the adopted goals of the City by more efficiently using available land. Eliminating the maximum stories limitation will provide the ability to create more usable space per building, which can be used for additional housing, and will more efficiently use existing infrastructure. Therefore it is being proposed that the story limitation be eliminated.

**Public Hearing
proposed Ordinance
Amendment to Article
XX Schedule of
Regulations**

Chair Place opened the public hearing at 5:08 pm

Larry Chute: 414 High St. – Asked general questions about building standards and requirements.

Neidhamer – This is being done to clarify the ordinance therefore allowing much needed additional housing in the area.

By allowing a developer to concentrate on a building height in feet, rather than limit them to various ordinance standards in feet and in stories, it will increase the efficiency for the structure, and potentially increase the number of available housing units. An example would be in the Central Business District the maximum height of the structure is 45 feet or 3.5 stories which can be a limiting factor for the types of buildings that can be constructed. With the proposed amendment it would allow them to build a structure that is 45 feet in height, which would allow 4 stories.

With no additional public comments, the public hearing was closed at 5:19 pm and continued with Board Discussion

****Motion**

The board was in favor of the proposed amendment. Based on their discussion, **motion by Allen, seconded by Ellwanger** to recommend adoption by the City Commission, the proposed amendment changes to Article 20, section 20.10 and 20.20 by eliminating the “In Stories” requirement under Maximum Height of Structure utilizing the amendment criteria in section 2.50(B) specifically 1, 2, and 3.

2018-12-17-7A

Roll Call:

Ayes: Allen, Biskner, Ellwanger, Kozlowski, Neidhamer, Place and Ross

Nays: None

Absent: St. Dennis

Vacancy: One

Motion Carries

Adoption of the 2019 Meeting Calendar

Included in the agenda packet is the 2019 meeting calendar for your review and consideration. **Motion by Kozlowski, seconded by Ross PASSED UNANIMOUSLY** to adopt the 2019 calendar as presented, meetings to be held on the third Monday of each month at 5:00 pm.

Staff Report

- Boyne City Housing Solutions committee continues to meet, believe their next meeting will be January 7th
- Boyne City High School Building Trades is considering a new project model; building 2 smaller houses instead of 1 large one each year. BCPS is looking at available lots to purchase in order to build houses on that the city currently owns
- Kelsie King-Duff, Main Street manager, has conducted an informal survey with the downtown business owners and in total, the owners have approximately 50 full time jobs and around 80 part time/seasonal jobs that could be filled if there were available housing
- Ted Macksey was hoping to be at the meeting tonight to update the board on his project’s progress
- Tim Faas has been hired as the new DPW Director and his first day will be January 2nd
- We have recently received the renewal paperwork for our RRC status, which is a 3 year term. The process is not cumbersome to recertify, however, necessary paperwork has to be filled out and returned. It has been a great program for us with assistance offered.

- The City Commission held the first reading of the Recreational Marijuana Ordinance, and has decided to Opt Out at this time with the rationale that the state is still working on the rules for licensing and no one is quite sure what will happen. Several other surrounding communities have also opted out until they are sure what the state requirements will be.

Good of the Order

- James Kozlowski will be absent from the January, February and March meetings
- Merry Christmas and Happy New Year

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, January 21, 2019 at 5:00 p.m.

Adjournment
****Motion**

2018-12-17-10

Kozlowski moved, Neidhamer seconded, PASSED UNANIMOUSLY a motion to adjourn the December 17, 2018 meeting at 5:34 p.m.

Chair Aaron Place

Recording Secretary Pat Haver

CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Cindy Grice, City Clerk/Treasurer 
Date: January 3, 2019
Subject: November, 2018 Financial Statement



Attached is the November, 2018 Financial Statement. We have completed 58% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – Revenues are tracking as anticipated. The Marina Fund cash remains a deficit while we await the grant fund. I expect those funds to be received in January, 2019.

OVERALL EXPENDITURES: Winter Maintenance costs in Major and Local Streets are lower than expected due to the mild December. Expenditures continue to remain at normal levels for this time period.

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 11/01/2018 TO 11/30/2018

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 11/01/2018	Total Debits	Total Credits	Ending Balance 11/30/2018
101	GENERAL FUND	3,652,248.03	79,580.23	1,257,786.19	2,474,042.07
202	MAJOR STREET FUND	155,128.99	29,251.57	20,291.08	164,089.48
206	FIRE FUND	212,264.40	0.00	45,712.69	166,551.71
209	CEMETERY FUND	0.00	655.00	596.04	58.96
210	AMBULANCE FUND	69,583.39	47,143.87	46,834.30	69,892.96
211	SPECIAL PROJECTS FUND	12,851.23	1,950.00	724.75	14,076.48
213	FARMERS MARKET FUND	43,262.71	3,726.19	3,040.44	43,948.46
242	BOYNE THUNDER FUND	93,690.71	0.00	9.20	93,681.51
248	DOWNTOWN DEVELOPMENT AUTHORITY	519,668.39	0.00	22,796.25	496,872.14
251	LDFA FUND	731,138.98	0.00	480.00	730,658.98
285	MARINA FUND	(139,368.55)	1,475.00	37,965.52	(175,859.07)
295	AIRPORT FUND	82,736.03	11,871.74	1,381.95	93,225.82
370	CITY FACILITIES DEBT FUND	339,446.10	2,802.33	0.00	342,248.43
470	CITY FACILITIES CONSTRUCTION FUND	254,594.29	9,861.12	15,460.00	248,995.41
590	WASTEWATER FUND	3,725,934.82	62,644.25	41,563.72	3,747,015.35
592	WATER FUND	1,125,673.50	78,422.14	115,366.14	1,088,729.50
661	MOTOR POOL FUND	443,174.24	0.00	18,062.02	425,112.22
	TOTAL - ALL FUNDS	11,322,027.26	329,383.44	1,628,070.29	10,023,340.41

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	240,091.00	240,091.00	0.00	0.00	240,091.00	0.00
402.000 PROPERTY TAX COLLECTION	2,632,740.00	2,632,740.00	15,481.02	2,493,608.90	139,131.10	94.72
403.000 DELQ. PERSONAL PROPERTY TAX	2,000.00	2,000.00	2,733.54	4,151.76	(2,151.76)	207.59
404.000 MISC TAXES-PILOT/TRAILER PARK	5,400.00	5,400.00	1,444.00	1,444.00	3,956.00	26.74
408.000 PROPERTY LIENS	19,000.00	19,000.00	0.00	17,903.49	1,096.51	94.23
445.000 PROPERTY TAX PENALTIES	14,000.00	14,000.00	1,185.73	4,800.03	9,199.97	34.29
447.000 PROPERTY TAX ADMIN FEES	80,300.00	80,300.00	356.26	63,213.04	17,086.96	78.72
Total Dept 031 - PROPERTY TAX REVENUES	2,993,531.00	2,993,531.00	21,200.55	2,585,121.22	408,409.78	86.36
Dept 032 - REVENUES						
452.000 LIQUOR LICENSES	7,200.00	7,200.00	0.00	7,890.85	(690.85)	109.60
574.000 REVENUE SHARING	301,558.00	301,558.00	0.00	111,726.00	189,832.00	37.05
574.100 EVIP	58,329.00	58,329.00	0.00	19,276.00	39,053.00	33.05
574.200 LOCAL COMM STABILIZATION SHARING	117,090.00	117,090.00	0.00	128,081.96	(10,991.96)	109.39
578.000 POLICE TRAINING FUNDS	1,300.00	1,300.00	0.00	1,236.47	63.53	95.11
579.000 GRANTS-STATE/FEDERAL	122,500.00	122,500.00	0.00	30,000.00	92,500.00	24.49
Total Dept 032 - REVENUES	607,977.00	607,977.00	0.00	298,211.28	309,765.72	49.05
Dept 033 - ADMIN SVC FEE REVENUES						
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
606.000 DDA ADMIN SVC FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 033 - ADMIN SVC FEE REVENUES	139,500.00	139,500.00	0.00	0.00	139,500.00	0.00
Dept 034 - CHARGES FOR SERVICES						
606.000 DDA MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
624.000 ICE RINK CONCESSION	300.00	300.00	0.00	0.00	300.00	0.00
640.000 CABLE FRANCHISE FEES	74,000.00	74,000.00	19,801.10	57,394.99	16,605.01	77.56
642.000 CHARGES/SERVICES & FEES	7,500.00	7,500.00	300.00	4,540.56	2,959.44	60.54
660.000 POLICE FINES/ORDINANCE FEES	4,000.00	4,000.00	506.62	3,329.97	670.03	83.25
660.200 SEX OFFENDER REGISTRATION FEE	450.00	450.00	50.00	50.00	400.00	11.11
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	1,200.00	0.00	750.00	450.00	62.50
696.000 SIDEWALK REIMBURSEMENTS	0.00	0.00	0.00	10.00	(10.00)	100.00
Total Dept 034 - CHARGES FOR SERVICES	162,450.00	162,450.00	20,657.72	66,075.52	96,374.48	40.67
Dept 035 - INTEREST / RENTALS						
664.000 INTEREST EARNINGS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
667.000 RENT CITY HALL	14,400.00	14,400.00	175.00	10,288.00	4,112.00	71.44
668.000 RENT - FIRE DEPT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
669.000 RENT - EMS	31,200.00	31,200.00	0.00	0.00	31,200.00	0.00
670.000 RENT CITY OWNED PROPERTY	2,500.00	2,500.00	0.00	1,625.00	875.00	65.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 035 - INTEREST / RENTALS	79,100.00	79,100.00	175.00	11,913.00	67,187.00	15.06
Dept 036 - OTHER REVENUES						
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	10,000.00	10,000.00	(10,000.00)	100.00
587.000 MUSEUM CONTRIBUTIONS	0.00	0.00	0.00	224.00	(224.00)	100.00
672.000 POLICE DEPT BICYCLE DONATIONS	100.00	100.00	0.00	177.00	(77.00)	177.00
672.150 POLICE DEPT GENL CONTRIBUTIONS	0.00	0.00	0.00	7,050.00	(7,050.00)	100.00
673.000 LAND & EQUIP SALES	1,000.00	1,000.00	0.00	1,156.00	(156.00)	115.60
675.100 PAVILION DONATIONS	0.00	0.00	590.00	590.00	(590.00)	100.00
678.000 PLANNING/TOWNSHIP REIMB	72,207.00	72,207.00	0.00	55,996.98	16,210.02	77.55
690.000 MISCELLANEOUS INCOME	1,000.00	1,000.00	295.68	5,317.44	(4,317.44)	531.74
Total Dept 036 - OTHER REVENUES	74,307.00	74,307.00	10,885.68	80,511.42	(6,204.42)	108.35
TOTAL REVENUES	4,056,865.00	4,056,865.00	52,918.95	3,041,832.44	1,015,032.56	74.98
Expenditures						
Dept 101 - LEGISLATIVE						
703.000 SALARIES-MAYOR/CITY COMMISSION	14,050.00	14,050.00	6,125.00	9,474.99	4,575.01	67.44
714.000 SOCIAL SECURITY	1,075.00	1,075.00	468.57	724.84	350.16	67.43
732.000 MEMBERSHIP DUES/MML	2,450.00	2,450.00	0.00	4,463.00	(2,013.00)	182.16
870.000 TRAINING AND SCHOOLS	6,000.00	6,000.00	0.00	4,110.29	1,889.71	68.50
Total Dept 101 - LEGISLATIVE	23,575.00	23,575.00	6,593.57	18,773.12	4,801.88	79.63
Dept 151 - PLANNING						
705.000 SALARIES - PLANNING	106,854.00	106,854.00	8,314.64	59,523.58	47,330.42	55.71
712.000 INSURANCE: LIFE/AD&D	500.00	500.00	15.80	290.54	209.46	58.11
713.000 INSURANCE MEDICAL	24,420.00	24,420.00	1,035.42	11,147.12	13,272.88	45.65
714.000 SOCIAL SECURITY	8,940.00	8,940.00	663.07	5,068.76	3,871.24	56.70
715.000 PENSION	33,467.00	33,467.00	2,885.24	19,521.35	13,945.65	58.33
716.000 UNEMPLOYMENT	50.00	50.00	0.00	0.00	50.00	0.00
719.000 SICK/VACATION	10,000.00	10,000.00	674.16	5,195.77	4,804.23	51.96
727.000 SUPPLIES	2,000.00	2,000.00	190.26	564.97	1,435.03	28.25
732.000 MEMBERSHIP DUES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
735.000 MILEAGE/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
740.000 TELEPHONE/UTILITIES	750.00	750.00	95.09	569.82	180.18	75.98
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	2,000.00	0.00	300.00	1,700.00	15.00
870.000 TRAINING	2,000.00	2,000.00	124.72	645.56	1,354.44	32.28
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	922.05	277.95	76.84
970.000 CAPITAL OUTLAY	1,000.00	1,000.00	0.00	736.70	263.30	73.67
Total Dept 151 - PLANNING	196,681.00	196,681.00	13,998.40	104,486.22	92,194.78	53.12
Dept 173 - GENERAL SERVICES						
705.000 ADMINISTRATIVE SALARIES/WAGES	312,277.00	312,277.00	26,740.58	175,688.74	136,588.26	56.26
709.000 ADMIN OVERTIME	3,300.00	3,300.00	133.10	1,602.57	1,697.43	48.56
712.000 INSURANCE LIFE/AD&D	1,500.00	1,500.00	47.40	815.34	684.66	54.36
713.000 INSURANCE - MEDICAL	88,000.00	88,000.00	3,765.16	33,962.49	54,037.51	38.59
714.000 SOCIAL SECURITY	26,590.00	26,590.00	2,125.57	16,934.65	9,655.35	63.69
715.000 PENSION	146,800.00	146,800.00	14,835.61	87,723.89	59,076.11	59.76
716.000 UNEMPLOYMENT COMPENSATION	32.00	32.00	0.00	0.00	32.00	0.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
719.000 VACA/SICK EXPENSE	32,000.00	32,000.00	330.20	17,564.02	14,435.98	54.89
727.000 OFFICE SUPPLIES	9,000.00	9,000.00	604.13	5,755.25	3,244.75	63.95
730.000 OFFICE SUPPLIES	20,000.00	20,000.00	152.06	9,063.27	10,936.73	45.32
731.000 POSTAGE	6,000.00	6,000.00	385.00	2,495.08	3,504.92	41.58
732.000 MEMBERSHIP DUES	2,000.00	2,000.00	0.00	1,328.25	671.75	66.41
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	453.50	5,879.49	120.51	97.99
860.000 MOTOR POOL	200.00	200.00	0.00	0.00	200.00	0.00
861.000 VEHICLE EXPENSE	4,800.00	4,800.00	564.99	3,117.87	1,682.13	64.96
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	4,000.00	67.90	518.62	3,481.38	12.97
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	6,500.00	85.59	3,313.99	3,186.01	50.98
910.000 INSURANCE/LIABILITY & PROP	21,552.00	21,552.00	0.00	31,933.25	(10,381.25)	148.17
911.000 WORKERS COMPENSATION	2,750.00	2,750.00	0.00	2,028.51	721.49	73.76
970.000 CAPITAL OUTLAY/EQUIPMENT	30,000.00	30,000.00	(724.75)	(84.75)	30,084.75	(0.28)
Total Dept 173 - GENERAL SERVICES	723,301.00	723,301.00	49,566.04	399,640.53	323,660.47	55.25
Dept 191 - ELECTIONS						
705.000 SALARIES - ELECTIONS	2,500.00	2,500.00	1,512.00	2,766.00	(266.00)	110.64
728.000 ELECTION COST	250.00	250.00	268.90	497.87	(247.87)	199.15
Total Dept 191 - ELECTIONS	2,750.00	2,750.00	1,780.90	3,263.87	(513.87)	118.69
Dept 208 - ACCOUNTING/AUDIT						
808.000 ACCOUNTING/AUDIT	13,800.00	13,800.00	5,800.00	14,170.00	(370.00)	102.68
Total Dept 208 - ACCOUNTING/AUDIT	13,800.00	13,800.00	5,800.00	14,170.00	(370.00)	102.68
Dept 209 - ASSESSMENT/TAXES						
731.000 TAX POSTAGE	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00
802.000 LEGAL FEES	2,500.00	2,500.00	0.00	300.00	2,200.00	12.00
803.000 BOARD OF REVIEW	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICE	58,000.00	58,000.00	9,193.00	38,767.99	19,232.01	66.84
900.000 TAX MAILING/BILLING FEE	2,950.00	2,950.00	0.00	1,522.14	1,427.86	51.60
Total Dept 209 - ASSESSMENT/TAXES	68,750.00	68,750.00	9,193.00	40,590.13	28,159.87	59.04
Dept 210 - LEGAL						
802.000 OTHER LEGAL/COURT, ETC.	60,000.00	60,000.00	4,515.00	11,235.00	48,765.00	18.73
Total Dept 210 - LEGAL	60,000.00	60,000.00	4,515.00	11,235.00	48,765.00	18.73
Dept 248 - GENERAL/OTHER SERVICES						
810.000 STREETLIGHTING	60,000.00	60,000.00	3,340.41	20,329.38	39,670.62	33.88
812.000 LEAF PICK-UP	20,000.00	20,000.00	0.00	9,747.13	10,252.87	48.74
818.000 ENGINEER/CONTRACTED SERVICE	15,000.00	15,000.00	0.00	569.00	14,431.00	3.79
880.000 COMMUNITY PROMOTION	15,000.00	15,000.00	23.29	8,624.19	6,375.81	57.49
882.000 ZONING ENFORCEMENT EXPENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
971.000 LAND ACQUISITION	0.00	0.00	1,065,645.10	1,071,312.96	(1,071,312.96)	100.00
Total Dept 248 - GENERAL/OTHER SERVICES	120,000.00	120,000.00	1,069,008.80	1,110,582.66	(990,582.66)	925.49

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 250 - HOUSING						
909.000 FRINGES/MED REIMB/PENSION	0.00	0.00	13.28	92.96	(92.96)	100.00
910.000 LIABILITY INSURANCE	0.00	0.00	0.00	496.38	(496.38)	100.00
911.000 WORKERS COMPENSATION	0.00	0.00	0.00	1,844.10	(1,844.10)	100.00
Total Dept 250 - HOUSING	0.00	0.00	13.28	2,433.44	(2,433.44)	100.00
Dept 265 - PUBLIC BUILDINGS						
705.000 SALARIES/BLDG MAINT/OPERATER	31,200.00	31,200.00	3,290.14	22,896.92	8,303.08	73.39
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	1,500.00	109.73	1,078.29	421.71	71.89
711.000 SAFETY EQUIPMENT	5,500.00	5,500.00	26.08	2,174.73	3,325.27	39.54
712.000 INSURANCE: LIFE/AD&D	400.00	400.00	0.00	188.88	211.12	47.22
713.000 INSURANCE MEDICAL	10,000.00	10,000.00	0.00	3,528.10	6,471.90	35.28
714.000 SOCIAL SECURITY	3,000.00	3,000.00	263.35	2,124.38	875.62	70.81
715.000 PENSION	30,000.00	30,000.00	1,849.70	11,658.85	18,341.15	38.86
716.000 UNEMPLOYMENT COMPENSATION	340.00	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	3,700.00	42.66	266.29	3,433.71	7.20
727.000 SUPPLIES	25,000.00	25,000.00	1,104.88	22,881.48	2,118.52	91.53
730.000 MAINTENANCE	12,000.00	12,000.00	1,671.95	10,506.39	1,493.61	87.55
735.000 GAS AND OIL	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	3,260.39	21,348.39	(1,348.39)	106.74
818.000 CONTRACTED SERVICES	55,000.00	55,000.00	4,000.00	23,832.16	31,167.84	43.33
860.000 MOTOR POOL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE/LIABILITY/EQUIP	2,500.00	2,500.00	0.00	3,090.31	(590.31)	123.61
911.000 WORKERS COMPENSATION	3,500.00	3,500.00	0.00	2,581.74	918.26	73.76
975.000 MAJOR EQUIPMENT PURCHASES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 265 - PUBLIC BUILDINGS	212,440.00	212,440.00	15,618.88	128,156.91	84,283.09	60.33
Dept 301 - POLICE DEPARTMENT						
705.000 SALARIES- POLICE CHIEF/ASST	123,000.00	123,000.00	9,711.52	64,845.82	58,154.18	52.72
706.000 SALARIES - DISPATCHERS	38,937.00	38,937.00	3,244.80	19,306.55	19,630.45	49.58
709.000 OVERTIME	27,529.00	27,529.00	640.98	15,403.35	12,125.65	55.95
710.000 SALARY & WAGES OFFICERS	235,703.00	235,703.00	11,824.08	120,495.21	115,207.79	51.12
712.000 INSURANCE: LIFE AD&D	2,500.00	2,500.00	57.45	980.31	1,519.69	39.21
713.000 MEDICAL INSURANCE	80,000.00	80,000.00	1,987.04	26,085.06	53,914.94	32.61
714.000 SOCIAL SECURITY	34,000.00	34,000.00	2,220.50	18,824.03	15,175.97	55.36
715.000 PENSION	89,000.00	89,000.00	2,209.82	15,656.79	73,343.21	17.59
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	2,000.00	0.00	7.18	1,992.82	0.36
719.000 VACA/SICK EXPENSE	41,000.00	41,000.00	3,792.40	19,609.04	21,390.96	47.83
727.000 SUPPLIES	8,500.00	8,500.00	868.02	3,604.70	4,895.30	42.41
727.100 HONOR GUARD EXPENSES	0.00	0.00	0.00	532.59	(532.59)	100.00
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	3,000.00	0.00	105.87	2,894.13	3.53
730.200 SEX OFFENDER REGISTRATION FEES	300.00	300.00	0.00	(120.00)	420.00	(40.00)
731.000 BIKE PATROL	1,000.00	1,000.00	0.00	419.94	580.06	41.99
735.000 GAS AND OIL	15,800.00	15,800.00	955.89	6,034.81	9,765.19	38.20
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	334.79	2,016.00	3,984.00	33.60
745.000 CLEANING/FOOD ALLOWANCE	5,000.00	5,000.00	690.00	2,070.00	2,930.00	41.40
754.000 UNIFORMS	6,000.00	6,000.00	0.00	3,993.88	2,006.12	66.56
818.000 POLICE CONTRACTED SERVICES	4,500.00	4,500.00	0.00	950.00	3,550.00	21.11
850.000 RADIO MAINTENANCE	2,000.00	2,000.00	250.00	385.34	1,614.66	19.27
861.000 VEHICLE EXPENSE	7,000.00	7,000.00	110.09	2,374.77	4,625.23	33.93
870.000 TRAINING/TRAVEL	8,500.00	8,500.00	490.44	4,934.82	3,565.18	58.06

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
871.000 STATE TRAINING FUND	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
910.000 LIABILITY INSURANCE	11,000.00	11,000.00	0.00	19,316.72	(8,316.72)	175.61
911.000 INS/WORKERS COMP	6,500.00	6,500.00	0.00	4,794.66	1,705.34	73.76
970.000 CAPITAL OUTLAY	13,300.00	13,300.00	(7,730.00)	11,239.00	2,061.00	84.50
Total Dept 301 - POLICE DEPARTMENT	773,569.00	773,569.00	31,657.82	363,866.44	409,702.56	47.04
Dept 706 - ENVIRONMENTAL						
809.000 LAB TESTING - LANDFILL	2,035.00	2,035.00	4,800.00	4,800.00	(2,765.00)	235.87
Total Dept 706 - ENVIRONMENTAL	2,035.00	2,035.00	4,800.00	4,800.00	(2,765.00)	235.87
Dept 751 - PARKS & RECREATION						
702.000 ICE RINK, WAGES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
705.000 SALARIES- PARKS GENERAL WAGES	82,000.00	82,000.00	5,996.25	64,422.30	17,577.70	78.56
709.000 PARKS & REC OVERTIME	3,800.00	3,800.00	65.49	2,176.33	1,623.67	57.27
713.000 INSURANCE MEDICAL	20,000.00	20,000.00	81.27	968.39	19,031.61	4.84
714.000 SOCIAL SECURITY	7,000.00	7,000.00	444.84	4,927.36	2,072.64	70.39
715.000 PENSION	6,000.00	6,000.00	429.05	3,802.97	2,197.03	63.38
716.000 UNEMPLOYMENT COMP	400.00	400.00	0.00	0.00	400.00	0.00
719.000 VACA/SICK EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
727.000 SUPPLIES	40,000.00	40,000.00	1,341.46	43,366.54	(3,366.54)	108.42
730.000 MAINTENANCE	14,000.00	14,000.00	301.83	6,325.33	7,674.67	45.18
738.000 CIVIC PROJECTS	4,000.00	4,000.00	0.00	3,000.00	1,000.00	75.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	2,771.84	12,008.62	7,991.38	60.04
808.000 PROFESSIONAL SERVICES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
818.000 CONTRACTED SERVICES	24,000.00	24,000.00	1,140.00	17,136.00	6,864.00	71.40
860.000 MOTOR POOL	70,000.00	70,000.00	0.00	48,441.22	21,558.78	69.20
870.000 TRAINING/TRAVEL	400.00	400.00	0.00	0.00	400.00	0.00
910.000 LIABILITY INSURANCE	2,500.00	2,500.00	0.00	2,060.21	439.79	82.41
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	737.64	462.36	61.47
970.000 CAPITAL OUTLAY	325,000.00	325,000.00	4,497.35	144,751.54	180,248.46	44.54
Total Dept 751 - PARKS & RECREATION	677,300.00	677,300.00	17,069.38	354,124.45	323,175.55	52.28
Dept 804 - MUSEUM						
970.000 MUSEUM - CAPITAL OUTLAY	5,000.00	5,000.00	0.00	5,835.40	(835.40)	116.71
Total Dept 804 - MUSEUM	5,000.00	5,000.00	0.00	5,835.40	(835.40)	116.71
Dept 809 - SIDEWALKS						
705.000 SIDEWALK SALARY & WAGES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
727.000 SIDEWALK SUPPLIES	3,000.00	3,000.00	11.05	2,348.55	651.45	78.29
818.000 SIDEWALK CONTRACED SERV.	10,000.00	10,000.00	0.00	5,110.00	4,890.00	51.10
Total Dept 809 - SIDEWALKS	15,500.00	15,500.00	11.05	7,458.55	8,041.45	48.12
Dept 899 - CONTINGENCY						
714.000 RETIREES STIPEND FICA	465.00	465.00	0.00	0.00	465.00	0.00
801.000 TAX TRIBUNAL REFUND	694.00	694.00	0.00	1,735.22	(1,041.22)	250.03
899.000 425 TOWNSHIP REIMBURSEMENT	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
984.000 POST RETIREMENT HEALTH INS	20,105.00	20,105.00	1,256.82	12,699.96	7,405.04	63.17
986.000 RETIREES STIPEND	8,703.00	8,703.00	0.00	0.00	8,703.00	0.00
Total Dept 899 - CONTINGENCY	37,767.00	37,767.00	1,256.82	14,435.18	23,331.82	38.22
Dept 965 - TRANSFERS OUT						
987.000 TRANSFR TO CEMETERY FUND	50,000.00	50,000.00	0.00	33,423.33	16,576.67	66.85
991.000 TRANSFER TO AMBULANCE	79,500.00	79,500.00	0.00	30,193.67	49,306.33	37.98
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	56,000.00	56,000.00	0.00	62,165.48	(6,165.48)	111.01
998.000 TRANSFERS TO MAJOR STREET	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
999.000 TRANSFERS TO LOCAL STREET	795,071.00	795,071.00	12,134.35	87,053.42	708,017.58	10.95
Total Dept 965 - TRANSFERS OUT	1,124,397.00	1,124,397.00	12,134.35	212,835.90	911,561.10	18.93
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	1,243,017.29	2,796,687.80	1,260,177.20	68.94
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	4,056,865.00	4,056,865.00	52,918.95	3,041,832.44	1,015,032.56	74.98
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	1,243,017.29	2,796,687.80	1,260,177.20	68.94
NET OF REVENUES & EXPENDITURES	0.00	0.00	(1,190,098.34)	245,144.64	(245,144.64)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATED FR CUR YR FD BAL	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
548.000 METRO ACT FUNDS - PA 48	9,200.00	9,200.00	0.00	8,875.90	324.10	96.48
549.000 STATE HIGHWAY RECEIPTS	325,000.00	325,000.00	28,346.27	246,903.85	78,096.15	75.97
581.000 SAW GRANT	148,680.00	148,680.00	0.00	0.00	148,680.00	0.00
691.000 TRANSFER FROM GENERAL FUND	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	905.30	905.30	85,688.70	1.05
Total Dept 030 - REVENUES	770,300.00	770,300.00	29,251.57	256,685.05	513,614.95	33.32
TOTAL REVENUES	770,300.00	770,300.00	29,251.57	256,685.05	513,614.95	33.32
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	2,000.00	2,000.00	129.98	3,672.78	(1,672.78)	183.64
709.000 OVERTIME	250.00	250.00	0.00	0.00	250.00	0.00
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	12.25	297.20	1,702.80	14.86
714.000 SOCIAL SECURITY	500.00	500.00	9.65	274.68	225.32	54.94
715.000 PENSION	10,000.00	10,000.00	381.24	2,180.11	7,819.89	21.80
818.000 ENGINEERING	10,000.00	10,000.00	675.00	13,500.00	(3,500.00)	135.00
860.000 CONSTRUCTION MOTOR POOL	5,000.00	5,000.00	0.00	1,868.63	3,131.37	37.37
981.100 SAW GRANT	165,200.00	165,200.00	1,125.56	41,029.75	124,170.25	24.84
Total Dept 451 - CONSTRUCTION	194,950.00	194,950.00	2,333.68	62,823.15	132,126.85	32.23
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	35,000.00	35,000.00	1,270.87	15,413.74	19,586.26	44.04
706.000 SALARIES - STREET SWEEPING	6,250.00	6,250.00	0.00	0.00	6,250.00	0.00
709.000 OVERTIME	0.00	0.00	520.32	4,670.41	(4,670.41)	100.00
713.000 MEDICAL INSURANCE	18,000.00	18,000.00	157.61	7,408.13	10,591.87	41.16
714.000 SOCIAL SECURITY	4,000.00	4,000.00	180.44	2,208.54	1,791.46	55.21
715.000 PENSION	32,000.00	32,000.00	2,783.02	16,342.73	15,657.27	51.07
716.000 UNEMPLOYMENT COMP	200.00	200.00	0.00	8.27	191.73	4.14
719.000 VACA/SICK EXPENSE	12,500.00	12,500.00	525.30	2,683.87	9,816.13	21.47
727.000 SUPPLIES	10,500.00	10,500.00	164.25	8,132.32	2,367.68	77.45
819.000 TREE REPLACEMENT	20,000.00	20,000.00	0.00	1,875.00	18,125.00	9.38
860.000 MOTOR POOL	29,000.00	29,000.00	0.00	22,605.91	6,394.09	77.95
930.000 REPAIR & MAINTENANCE	150,000.00	150,000.00	0.00	39,087.11	110,912.89	26.06
931.000 BRIDGE INSPECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 463 - ROUTINE MAINTANCE	319,450.00	319,450.00	5,601.81	120,436.03	199,013.97	37.70
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	4,200.00	4,200.00	128.18	1,177.68	3,022.32	28.04
709.000 OVERTIME	1,100.00	1,100.00	196.47	912.66	187.34	82.97
713.000 MEDICAL INSURANCE	1,600.00	1,600.00	28.27	142.73	1,457.27	8.92
714.000 SOCIAL SECURITY	460.00	460.00	24.26	155.57	304.43	33.82
715.000 PENSION	5,000.00	5,000.00	293.63	1,460.87	3,539.13	29.22
727.000 SUPPLIES	3,500.00	3,500.00	0.00	1,217.56	2,282.44	34.79
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	672.78	4,327.22	13.46
930.000 REPAIR & MAINT.	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00

User: Cindy

DB: Boyne City

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE	24,860.00	24,860.00	670.81	5,739.85	19,120.15	23.09
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	29,000.00	29,000.00	649.30	1,033.24	27,966.76	3.56
706.000 SIDEWALK MAINTENANCE	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
709.000 OVERTIME	0.00	0.00	605.72	605.72	(605.72)	100.00
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	77.75	220.67	7,779.33	2.76
714.000 SOCIAL SECURITY	3,200.00	3,200.00	132.11	322.12	2,877.88	10.07
715.000 PENSION	18,000.00	18,000.00	1,569.86	7,875.30	10,124.70	43.75
719.000 VACA/SICK EXPENSE	8,200.00	8,200.00	525.24	2,683.24	5,516.76	32.72
727.000 SUPPLIES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
860.000 MOTOR POOL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
930.000 WINTER REPAIR & MAINT	15,000.00	15,000.00	0.00	300.00	14,700.00	2.00
Total Dept 478 - WINTER MAINTENANCE	145,900.00	145,900.00	3,559.98	13,040.29	132,859.71	8.94
Dept 482 - ADMINISTRATION						
705.000 SALARIES/WAGES-ADMINISTRATIVE	32,000.00	32,000.00	6,596.80	35,172.47	(3,172.47)	109.91
712.000 INSURANCE/LIFE/AD&D	400.00	400.00	23.34	163.38	236.62	40.85
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	0.00	1,142.30	6,857.70	14.28
714.000 SOCIAL SECURITY	2,500.00	2,500.00	504.66	2,668.61	(168.61)	106.74
715.000 PENSION	15,000.00	15,000.00	1,000.00	8,436.74	6,563.26	56.24
716.000 UNEMPLOYMENT COMP	140.00	140.00	0.00	0.00	140.00	0.00
750.000 ADMINISTRATIVE FEE	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
910.000 INSURANCE/LIABILITY	1,100.00	1,100.00	0.00	1,545.15	(445.15)	140.47
911.000 WORKERS COMPENSATION	7,500.00	7,500.00	0.00	6,177.73	1,322.27	82.37
Total Dept 482 - ADMINISTRATION	85,140.00	85,140.00	8,124.80	55,306.38	29,833.62	64.96
TOTAL EXPENDITURES	770,300.00	770,300.00	20,291.08	257,345.70	512,954.30	33.41
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES	770,300.00	770,300.00	29,251.57	256,685.05	513,614.95	33.32
TOTAL EXPENDITURES	770,300.00	770,300.00	20,291.08	257,345.70	512,954.30	33.41
NET OF REVENUES & EXPENDITURES	0.00	0.00	8,960.49	(660.65)	660.65	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	2018-19 AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
548.000 METRO ACT FUNDS	9,000.00	9,000.00	0.00	8,875.90	124.10	98.62
549.000 STATE HIGHWAY RECEIPTS	135,000.00	135,000.00	11,072.68	97,985.97	37,014.03	72.58
581.000 SAW GRANT PROCEEDS	63,720.00	63,720.00	0.00	0.00	63,720.00	0.00
691.000 TRANSFER FROM GENERAL FUND	795,071.00	795,071.00	12,134.35	87,053.42	708,017.58	10.95
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	905.31	905.31	85,688.69	1.05
Total Dept 030 - REVENUES	1,089,385.00	1,089,385.00	24,112.34	194,820.60	894,564.40	17.88
TOTAL REVENUES	1,089,385.00	1,089,385.00	24,112.34	194,820.60	894,564.40	17.88
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	3,000.00	3,000.00	0.00	911.26	2,088.74	30.38
709.000 OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	1,000.00	1,000.00	0.00	4.28	995.72	0.43
714.000 SOCIAL SECURITY	250.00	250.00	0.00	69.09	180.91	27.64
715.000 PENSION	7,000.00	7,000.00	377.83	2,100.36	4,899.64	30.01
818.000 ENGINEERING	10,000.00	10,000.00	9,520.00	16,660.00	(6,660.00)	166.60
860.000 CONSTRUCTION MOTOR POOL	3,000.00	3,000.00	0.00	1,356.34	1,643.66	45.21
981.100 SAW GRANT	70,800.00	70,800.00	0.00	0.00	70,800.00	0.00
987.000 STREET CONSTRUCTION	404,400.00	404,400.00	0.00	0.00	404,400.00	0.00
Total Dept 451 - CONSTRUCTION	499,650.00	499,650.00	9,897.83	21,101.33	478,548.67	4.22
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	55,000.00	55,000.00	4,885.88	36,877.69	18,122.31	67.05
709.000 OVERTIME	1,500.00	1,500.00	0.00	741.67	758.33	49.44
713.000 MEDICAL INSURANCE	20,000.00	20,000.00	455.51	9,210.04	10,789.96	46.05
714.000 SOCIAL SECURITY	4,600.00	4,600.00	404.81	3,469.07	1,130.93	75.41
715.000 PENSION	35,000.00	35,000.00	3,092.07	17,818.15	17,181.85	50.91
716.000 UNEMPLOYMENT COMP	50.00	50.00	0.00	8.28	41.72	16.56
719.000 VACA/SICK EXPENSE	11,000.00	11,000.00	525.42	2,684.20	8,315.80	24.40
727.000 SUPPLIES	11,000.00	11,000.00	212.99	2,828.57	8,171.43	25.71
819.000 TREE REPLACEMENT	25,000.00	25,000.00	0.00	8,500.00	16,500.00	34.00
860.000 MOTOR POOL	59,000.00	59,000.00	0.00	31,306.93	27,693.07	53.06
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	150,000.00	0.00	29,534.81	120,465.19	19.69
Total Dept 463 - ROUTINE MAINTANCE	372,150.00	372,150.00	9,576.68	142,979.41	229,170.59	38.42
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	3,000.00	3,000.00	87.32	411.27	2,588.73	13.71
709.000 OVERTIME	700.00	700.00	63.99	365.16	334.84	52.17
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	19.19	115.23	1,884.77	5.76
714.000 SOCIAL SECURITY	400.00	400.00	11.14	56.71	343.29	14.18
715.000 PENSION	2,100.00	2,100.00	194.03	1,079.35	1,020.65	51.40
727.000 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	114.74	1,385.26	7.65
Total Dept 474 - TRAFFIC SERVICE	14,700.00	14,700.00	375.67	2,142.46	12,557.54	14.57

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	31,000.00	31,000.00	1,102.13	1,537.69	29,462.31	4.96
706.000 SIDEWALK MAINTENANCE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00
709.000 OVERTIME	5,600.00	5,600.00	65.49	130.98	5,469.02	2.34
713.000 MEDICAL INSURANCE	4,500.00	4,500.00	76.82	148.35	4,351.65	3.30
714.000 SOCIAL SECURITY	3,200.00	3,200.00	128.39	329.44	2,870.56	10.30
715.000 PENSION	16,000.00	16,000.00	1,340.76	7,166.35	8,833.65	44.79
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
719.000 VACA/SICK EXPENSE	10,000.00	10,000.00	525.23	2,682.73	7,317.27	26.83
727.000 SUPPLIES	10,000.00	10,000.00	0.00	240.00	9,760.00	2.40
860.000 MOTOR POOL	37,000.00	37,000.00	0.00	457.93	36,542.07	1.24
930.000 WINTER MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE	122,500.00	122,500.00	3,238.82	12,693.47	109,806.53	10.36
Dept 482 - ADMINISTRATION						
705.000 SALARIES - ADMINISTRATION	32,000.00	32,000.00	0.00	14,886.32	17,113.68	46.52
712.000 INSURANCE/LIFE/AD&D	300.00	300.00	23.34	163.38	136.62	54.46
713.000 MEDICAL INSURANCE	6,000.00	6,000.00	0.00	1,142.28	4,857.72	19.04
714.000 SOCIAL SECURITY	2,500.00	2,500.00	0.00	1,116.53	1,383.47	44.66
715.000 PENSION	15,000.00	15,000.00	1,000.00	8,436.73	6,563.27	56.24
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
750.000 ADMINISTRATIVE FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
910.000 LIABILITY INS	1,200.00	1,200.00	0.00	1,545.15	(345.15)	128.76
911.000 INSURANCE/WORKERS COMP	7,285.00	7,285.00	0.00	6,177.73	1,107.27	84.80
Total Dept 482 - ADMINISTRATION	80,385.00	80,385.00	1,023.34	33,468.12	46,916.88	41.63
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	24,112.34	212,384.79	877,000.21	19.50
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES	1,089,385.00	1,089,385.00	24,112.34	194,820.60	894,564.40	17.88
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	24,112.34	212,384.79	877,000.21	19.50
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	(17,564.19)	17,564.19	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	5,048.00	5,048.00	0.00	0.00	5,048.00	0.00
580.000 GRANT PROCEEDS	0.00	0.00	0.00	136,721.00	(136,721.00)	100.00
628.000 FIRE DEPT SERVICE FEES	219,972.00	219,972.00	0.00	223,728.67	(3,756.67)	101.71
690.000 MISCELLANOUS INCOME	0.00	0.00	0.00	600.00	(600.00)	100.00
691.000 TRANSFER IN OTHER FUNDS	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES	288,020.00	288,020.00	0.00	361,049.67	(73,029.67)	125.36
TOTAL REVENUES	288,020.00	288,020.00	0.00	361,049.67	(73,029.67)	125.36
Expenditures						
Dept 040 - EXPENDITURES						
707.000 SALARIES/VOLUNTEERS/OFFICERS	83,000.00	83,000.00	5,649.99	42,169.94	40,830.06	50.81
714.000 SOCIAL SECURITY	6,120.00	6,120.00	432.20	3,226.03	2,893.97	52.71
727.000 SUPPLIES / HOSE	16,000.00	16,000.00	2,015.10	6,168.08	9,831.92	38.55
730.000 EQUIPMENT / MAINTENANCE	29,500.00	29,500.00	3,434.02	42,586.77	(13,086.77)	144.36
735.000 GAS / OIL	3,500.00	3,500.00	402.06	1,824.03	1,675.97	52.12
737.000 FIRE HYDRANT RENTAL	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
750.000 ADMINISTRATIVE FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
850.000 RADIO MAINTENANCE	1,800.00	1,800.00	0.00	535.70	1,264.30	29.76
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
870.000 TRAINING AND SCHOOLS	7,500.00	7,500.00	115.32	574.19	6,925.81	7.66
910.000 INSURANCE/LIABILITY & PROP	10,000.00	10,000.00	0.00	11,075.88	(1,075.88)	110.76
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	0.00	2,212.92	787.08	73.76
940.000 BUILDING RENTAL/MAIN	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
970.000 CAPITAL OUTLAY	17,600.00	17,600.00	33,664.00	177,221.00	(159,621.00)	1,006.94
976.000 FIRE TRUCK REPLACEMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES	288,020.00	288,020.00	45,712.69	287,594.54	425.46	99.85
TOTAL EXPENDITURES	288,020.00	288,020.00	45,712.69	287,594.54	425.46	99.85
Fund 206 - FIRE FUND:						
TOTAL REVENUES	288,020.00	288,020.00	0.00	361,049.67	(73,029.67)	125.36
TOTAL EXPENDITURES	288,020.00	288,020.00	45,712.69	287,594.54	425.46	99.85
NET OF REVENUES & EXPENDITURES	0.00	0.00	(45,712.69)	73,455.13	(73,455.13)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	27,205.00	27,205.00	0.00	0.00	27,205.00	0.00
633.000 CHARGES FOR LOTS/SERVICES	17,000.00	17,000.00	655.00	15,385.00	1,615.00	90.50
691.000 TRANSFERS FROM GENERAL FUND	50,000.00	50,000.00	0.00	33,423.33	16,576.67	66.85
Total Dept 030 - REVENUES	94,205.00	94,205.00	655.00	48,808.33	45,396.67	51.81
TOTAL REVENUES	94,205.00	94,205.00	655.00	48,808.33	45,396.67	51.81
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	9,000.00	9,000.00	194.47	6,137.47	2,862.53	68.19
709.000 OVERTIME	1,500.00	1,500.00	152.09	1,015.40	484.60	67.69
713.000 MEDICAL INSURANCE	0.00	0.00	33.70	674.89	(674.89)	100.00
714.000 SOCIAL SECURITY	805.00	805.00	25.71	531.32	273.68	66.00
715.000 CLEARING A/C RETIREMENT	0.00	0.00	13.76	232.04	(232.04)	100.00
727.000 SUPPLIES	2,000.00	2,000.00	0.00	1,338.47	661.53	66.92
730.000 REPAIRS/MAINTENANCE	15,000.00	15,000.00	94.00	1,348.00	13,652.00	8.99
740.000 TELEPHONE/UTILITIES	500.00	500.00	82.31	573.27	(73.27)	114.65
818.000 CONTRACTED SERVICES	33,000.00	33,000.00	0.00	18,000.00	15,000.00	54.55
860.000 MOTOR POOL	6,000.00	6,000.00	0.00	6,065.99	(65.99)	101.10
910.000 INSURANCE: LIABILITY/PROPERTY	500.00	500.00	0.00	1,030.10	(530.10)	206.02
911.000 INSURANCE: WORKERS COMP	900.00	900.00	0.00	737.64	162.36	81.96
970.000 CAPITAL OUTLAY	25,000.00	25,000.00	0.00	8,800.00	16,200.00	35.20
Total Dept 040 - EXPENDITURES	94,205.00	94,205.00	596.04	46,484.59	47,720.41	49.34
TOTAL EXPENDITURES	94,205.00	94,205.00	596.04	46,484.59	47,720.41	49.34
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES	94,205.00	94,205.00	655.00	48,808.33	45,396.67	51.81
TOTAL EXPENDITURES	94,205.00	94,205.00	596.04	46,484.59	47,720.41	49.34
NET OF REVENUES & EXPENDITURES	0.00	0.00	58.96	2,323.74	(2,323.74)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(8,749.00)	(8,749.00)	0.00	0.00	(8,749.00)	0.00
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	457,628.00	457,628.00	0.00	278,268.88	179,359.12	60.81
628.000 CONTRACT SERVICES	137,400.00	137,400.00	0.00	(63,974.38)	201,374.38	(46.56)
680.000 TOWNSHIP PARTICIPATION	79,180.00	79,180.00	0.00	86,045.48	(6,865.48)	108.67
690.000 DONATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
691.000 TRANSFERS FROM GENERAL FUND	79,500.00	79,500.00	0.00	30,193.67	49,306.33	37.98
Total Dept 030 - REVENUES	745,959.00	745,959.00	0.00	330,533.65	415,425.35	44.31
Dept 032 - REVENUES						
626.000 BOYNE VALLEY CONTRACTUALS	247,000.00	247,000.00	(50.00)	114,704.79	132,295.21	46.44
Total Dept 032 - REVENUES	247,000.00	247,000.00	(50.00)	114,704.79	132,295.21	46.44
TOTAL REVENUES	992,959.00	992,959.00	(50.00)	445,238.44	547,720.56	44.84
Expenditures						
Dept 040 - EXPENDITURES						
707.000 WAGES	425,350.00	425,350.00	38,067.19	273,644.42	151,705.58	64.33
712.000 INSURANCE/LIFE, AD&D	300.00	300.00	5.38	145.06	154.94	48.35
713.000 MEDICAL INSURANCE	7,000.00	7,000.00	0.00	3,528.10	3,471.90	50.40
714.000 SOCIAL SECURITY	35,000.00	35,000.00	2,900.12	21,135.11	13,864.89	60.39
715.000 PENSION	5,244.00	5,244.00	372.36	2,963.23	2,280.77	56.51
719.000 VACATION/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 MEDICAL SUPPLIES	30,000.00	30,000.00	1,002.97	14,722.41	15,277.59	49.07
730.000 REPAIRS & MAINTENANCE	8,500.00	8,500.00	616.83	3,558.13	4,941.87	41.86
735.000 GAS & OIL	5,500.00	5,500.00	896.34	4,928.07	571.93	89.60
740.000 UTILITIES	6,000.00	6,000.00	215.19	1,590.64	4,409.36	26.51
819.000 CONTRACTED SERVICES-BILLING	13,500.00	13,500.00	2,160.53	10,060.27	3,439.73	74.52
850.000 RADIOS	2,500.00	2,500.00	0.00	1,138.50	1,361.50	45.54
854.000 UNIFORMS	5,000.00	5,000.00	0.00	2,667.42	2,332.58	53.35
860.000 MOTOR POOL	4,000.00	4,000.00	92.39	386.68	3,613.32	9.67
870.000 TRAINING	12,000.00	12,000.00	455.00	4,007.24	7,992.76	33.39
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	3,500.00	0.00	4,120.42	(620.42)	117.73
911.000 INSURANCE: WORKERS COMP	4,254.00	4,254.00	0.00	3,688.20	565.80	86.70
940.000 FACILITIES RENT	25,200.00	25,200.00	0.00	0.00	25,200.00	0.00
957.000 BAD DEBT (UNCOLLECTIBLE)	30,000.00	30,000.00	0.00	16,555.98	13,444.02	55.19
957.100 BOYNE VALLEY BAD DEBT	0.00	0.00	0.00	12,696.76	(12,696.76)	100.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	0.00	0.00	0.00	14,329.07	(14,329.07)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
971.000 VEHICLE REPLACEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	150,000.00	150,000.00	0.00	83,620.38	66,379.62	55.75
999.100 BOYNE VALLEY CONTRACTUALS	0.00	0.00	0.00	55,909.06	(55,909.06)	100.00
Total Dept 040 - EXPENDITURES	812,848.00	812,848.00	46,784.30	535,395.15	277,452.85	65.87
Dept 045 - EXPENSES						
957.000 ALLOWANCE - BAD DEBT	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	120,356.00	120,356.00	0.00	0.00	120,356.00	0.00
999.000 AMBULANCE BAD DEBT EXPENSE	41,755.00	41,755.00	0.00	0.00	41,755.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Expenditures						
Total Dept 045 - EXPENSES	180,111.00	180,111.00	0.00	0.00	180,111.00	0.00
TOTAL EXPENDITURES	<u>992,959.00</u>	<u>992,959.00</u>	<u>46,784.30</u>	<u>535,395.15</u>	<u>457,563.85</u>	<u>53.92</u>
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES	992,959.00	992,959.00	(50.00)	445,238.44	547,720.56	44.84
TOTAL EXPENDITURES	<u>992,959.00</u>	<u>992,959.00</u>	<u>46,784.30</u>	<u>535,395.15</u>	<u>457,563.85</u>	<u>53.92</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	(46,834.30)	(90,156.71)	90,156.71	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
630.500 ARCHERY RANGE / DONATIONS	0.00	0.00	0.00	44.00	(44.00)	100.00
670.210 BENCH DONATIONS	0.00	0.00	1,950.00	1,950.00	(1,950.00)	100.00
675.200 DOG PARK CONTRIBUTIONS	0.00	0.00	0.00	9,816.04	(9,816.04)	100.00
Total Dept 030 - REVENUES	0.00	0.00	1,950.00	11,810.04	(11,810.04)	100.00
TOTAL REVENUES	0.00	0.00	1,950.00	11,810.04	(11,810.04)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
727.100 ARCHERY SUPPLIES	0.00	0.00	0.00	260.44	(260.44)	100.00
974.500 DOG PARK EXPENDITURES	0.00	0.00	724.75	724.75	(724.75)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	724.75	985.19	(985.19)	100.00
TOTAL EXPENDITURES	0.00	0.00	724.75	985.19	(985.19)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES	0.00	0.00	1,950.00	11,810.04	(11,810.04)	100.00
TOTAL EXPENDITURES	0.00	0.00	724.75	985.19	(985.19)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	1,225.25	10,824.85	(10,824.85)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(6,197.00)	(6,197.00)	0.00	0.00	(6,197.00)	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	0.00	3,420.00	(3,420.00)	100.00
642.000 MISC INCOME	12,450.00	12,450.00	2,731.49	6,610.33	5,839.67	53.10
642.010 SNAP	400.00	400.00	0.00	0.00	400.00	0.00
642.040 SENIOR PROJECT	0.00	0.00	0.00	3,044.00	(3,044.00)	100.00
642.150 DONATIONS	0.00	0.00	19.00	2,215.86	(2,215.86)	100.00
642.200 FARM MEAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
642.250 FOOD TRUCK RALLY	11,000.00	11,000.00	0.00	11,974.77	(974.77)	108.86
642.450 MEAL TICKET	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
642.500 POINSETTIA SALES	300.00	300.00	62.00	62.00	238.00	20.67
642.600 T-SHIRTS	400.00	400.00	0.00	0.00	400.00	0.00
642.650 MARKET MONEY PURCHASE\	100.00	100.00	0.00	0.00	100.00	0.00
642.700 DAILY VENDOR FEE	500.00	500.00	0.00	225.00	275.00	45.00
642.725 VENDOR FEE SUMMER 10 FT	18,000.00	18,000.00	0.00	16,035.00	1,965.00	89.08
642.750 VENDOR FEE-SUMMER 20 FT	0.00	0.00	0.00	3,125.00	(3,125.00)	100.00
642.775 VENDOR FEE - WINTER	3,570.00	3,570.00	840.00	2,460.00	1,110.00	68.91
Total Dept 030 - REVENUES	47,523.00	47,523.00	3,652.49	49,171.96	(1,648.96)	103.47
TOTAL REVENUES	47,523.00	47,523.00	3,652.49	49,171.96	(1,648.96)	103.47
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES - PLANNING	18,720.00	18,720.00	1,440.00	10,368.01	8,351.99	55.38
714.000 SOCIAL SECURITY	1,423.00	1,423.00	110.16	793.16	629.84	55.74
716.000 UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	3.56	1.44	71.20
727.000 SUPPLIES	500.00	500.00	0.00	189.43	310.57	37.89
731.000 POSTAGE	50.00	50.00	0.00	204.88	(154.88)	409.76
732.000 MEMBERSHIP DUES/MML	400.00	400.00	0.00	0.00	400.00	0.00
750.200 FARM MEAL	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
750.250 FOOD TRUCK RALLY	5,000.00	5,000.00	0.00	6,745.50	(1,745.50)	134.91
750.275 T SHIRTS PRINTING	200.00	200.00	0.00	0.00	200.00	0.00
750.300 MARKET MONEY	100.00	100.00	30.00	340.00	(240.00)	340.00
750.350 OUTDOOR MARKET	200.00	200.00	58.58	350.59	(150.59)	175.30
750.360 OUTDOOR MARKET MUSIC	975.00	975.00	550.00	975.00	0.00	100.00
750.370 SNAP REIMBURSEMENT	3,500.00	3,500.00	202.00	2,077.00	1,423.00	59.34
750.380 DOUBLE UP FOOD BUCKS	2,800.00	2,800.00	138.00	2,066.00	734.00	73.79
750.390 SENIOR PROJECT FRESH	2,800.00	2,800.00	184.00	2,298.00	502.00	82.07
750.400 WIC	3,000.00	3,000.00	224.00	2,059.00	941.00	68.63
770.000 SNAP	350.00	350.00	0.00	0.00	350.00	0.00
870.000 TRAINING AND SCHOOLS	500.00	500.00	0.00	800.00	(300.00)	160.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,000.00	30.00	910.00	90.00	91.00
900.200 PROMOTION PRINTING	100.00	100.00	0.00	0.00	100.00	0.00
900.300 SUMMER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
900.400 WINTER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 040 - EXPENDITURES	47,523.00	47,523.00	2,966.74	30,180.13	17,342.87	63.51
TOTAL EXPENDITURES	47,523.00	47,523.00	2,966.74	30,180.13	17,342.87	63.51

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 213 - FARMERS MARKET FUND						
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES	47,523.00	47,523.00	3,652.49	49,171.96	(1,648.96)	103.47
TOTAL EXPENDITURES	47,523.00	47,523.00	2,966.74	30,180.13	17,342.87	63.51
NET OF REVENUES & EXPENDITURES	0.00	0.00	685.75	18,991.83	(18,991.83)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
675.000 REVENUES	0.00	0.00	0.00	2,752.25	(2,752.25)	100.00
676.200 REGISTRATIONS	50,000.00	50,000.00	0.00	233.83	49,766.17	0.47
676.201 REGISTRATIONS 2018	0.00	0.00	0.00	67,880.16	(67,880.16)	100.00
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	1,000.00	0.00	1,040.00	(40.00)	104.00
676.250 AUCTION PROCEEDS	17,000.00	17,000.00	0.00	71,685.00	(54,685.00)	421.68
676.260 CRUISE / BEACH PARTY PROCEEDS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
676.270 BAR PROCEEDS	22,000.00	22,000.00	0.00	12,842.40	9,157.60	58.37
676.280 DINNER PROCEEDS	7,000.00	7,000.00	0.00	120.00	6,880.00	1.71
676.285 FOOD TRUCK REGISTRATIONS	800.00	800.00	0.00	700.00	100.00	87.50
676.290 MERCHANDISE SALES	20,000.00	20,000.00	0.00	25,819.18	(5,819.18)	129.10
676.295 ROOM RENTAL REVENUES	3,000.00	3,000.00	0.00	4,114.95	(1,114.95)	137.17
676.340 SPONSORSHIP	176,000.00	176,000.00	0.00	0.00	176,000.00	0.00
676.341 SPONSORSHIPS 2018	0.00	0.00	0.00	23,000.00	(23,000.00)	100.00
Total Dept 030 - REVENUES	306,800.00	306,800.00	0.00	210,187.77	96,612.23	68.51
TOTAL REVENUES	306,800.00	306,800.00	0.00	210,187.77	96,612.23	68.51
Expenditures						
Dept 040 - EXPENDITURES						
811.000 BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	2,000.00	(2,000.00)	100.00
811.050 BANK SERVICE CHARGES	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
811.200 MERCHANDISE	25,000.00	25,000.00	0.00	35,561.09	(10,561.09)	142.24
811.210 CAMP QUALITY	60,000.00	60,000.00	0.00	108,429.15	(48,429.15)	180.72
811.215 CHALLENGE MOUNTAIN	11,000.00	11,000.00	0.00	19,713.38	(8,713.38)	179.21
811.220 CONTRACT LABOR	2,000.00	2,000.00	0.00	972.50	1,027.50	48.63
811.230 DJ EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
811.240 INSURANCE	4,700.00	4,700.00	0.00	4,016.48	683.52	85.46
811.250 LICENSES AND PERMITS	300.00	300.00	9.20	9.20	290.80	3.07
811.260 MEALS AND ENTERTAINMENT	70,000.00	70,000.00	0.00	102,717.51	(32,717.51)	146.74
811.261 CHAMPAGNE CRUISE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
811.265 ALCOHOL / LIQUOR EXPENSE	9,000.00	9,000.00	0.00	1,173.61	7,826.39	13.04
811.270 ADVERTISING AND PUBLISHING	10,000.00	10,000.00	0.00	5,028.29	4,971.71	50.28
811.290 SALES TAX	6,300.00	6,300.00	0.00	774.00	5,526.00	12.29
811.300 SUPPLIES	10,000.00	10,000.00	0.00	4,421.17	5,578.83	44.21
811.305 UTILITIES / WEB DESIGN	1,500.00	1,500.00	0.00	393.00	1,107.00	26.20
811.310 TENT & STORAGE RENTAL	8,000.00	8,000.00	0.00	8,150.00	(150.00)	101.88
811.320 UTILITIES	1,100.00	1,100.00	0.00	977.00	123.00	88.82
811.350 PRIZES PAID	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50.00
811.360 DOCKAGE FEES	5,000.00	5,000.00	0.00	5,320.00	(320.00)	106.40
811.370 REFUND	0.00	0.00	0.00	1,275.00	(1,275.00)	100.00
811.380 AUCTION EXPENSES	5,000.00	5,000.00	0.00	7,400.00	(2,400.00)	148.00
811.385 AERIAL FILMING	16,000.00	16,000.00	0.00	9,445.00	6,555.00	59.03
811.390 PAYPAL EXPENSES	3,000.00	3,000.00	0.00	2,080.92	919.08	69.36
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040 - EXPENDITURES	311,800.00	311,800.00	9.20	324,857.30	(13,057.30)	104.19
TOTAL EXPENDITURES	311,800.00	311,800.00	9.20	324,857.30	(13,057.30)	104.19

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 242 - BOYNE THUNDER FUND						
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES	306,800.00	306,800.00	0.00	210,187.77	96,612.23	68.51
TOTAL EXPENDITURES	311,800.00	311,800.00	9.20	324,857.30	(13,057.30)	104.19
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	(9.20)	(114,669.53)	109,669.53	2,293.39

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,325.00	21,325.00	0.00	0.00	21,325.00	0.00
405.000 CURRENT YEAR TAXES	254,328.00	254,328.00	0.00	233,079.93	21,248.07	91.65
670.000 PROMOTIONS COMMITTEE REVENUE	15,000.00	15,000.00	0.00	12,174.69	2,825.31	81.16
670.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
670.300 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	211.00	2,789.00	7.03
676.000 SPECIAL EVENTS - POKER RUN	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 030 - REVENUES	337,653.00	337,653.00	0.00	245,465.62	92,187.38	72.70
TOTAL REVENUES	337,653.00	337,653.00	0.00	245,465.62	92,187.38	72.70
Expenditures						
Dept 731 - EXPENDITURES						
705.000 SALARIES/WAGES	62,420.00	62,420.00	5,971.52	34,545.68	27,874.32	55.34
712.000 INSURANCE: LIFE/AD&D	250.00	250.00	7.90	148.42	101.58	59.37
713.000 MEDICAL INSURANCE	7,056.00	7,056.00	0.00	3,528.10	3,527.90	50.00
714.000 SOCIAL SECURITY	4,744.00	4,744.00	471.68	3,031.42	1,712.58	63.90
715.000 PENSION	4,120.00	4,120.00	310.52	2,517.98	1,602.02	61.12
716.000 UNEMPLOYMENT	10.00	10.00	0.00	1.66	8.34	16.60
719.000 SICK/VACATION	2,971.00	2,971.00	194.08	1,552.64	1,418.36	52.26
727.000 OFFICE SUPPLIES	1,750.00	1,750.00	45.88	458.75	1,291.25	26.21
730.000 REPAIRS/MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,350.00	3,350.00	0.00	3,350.00	0.00	100.00
740.000 UTILITIES/INTERNET SERVICE	732.00	732.00	60.24	370.21	361.79	50.58
750.000 ADMINISTRATIVE FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
760.000 DESIGN COMM EXPENSES	8,950.00	8,950.00	0.00	6,625.00	2,325.00	74.02
762.000 DESIGN CAPITAL IMPROVEMENTS	37,000.00	37,000.00	0.00	10,882.55	26,117.45	29.41
763.000 STREETScape AMENITIES	30,000.00	30,000.00	11,478.00	21,071.92	8,928.08	70.24
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	8,500.00	0.00	68.36	8,431.64	0.80
810.000 COMMITTEE/EVENT EXPENSES	0.00	0.00	0.00	200.00	(200.00)	100.00
812.000 ORGANIZATION COMM EXPENSES	4,000.00	4,000.00	0.00	4,337.73	(337.73)	108.44
870.000 EDUCATION/TRAVEL	4,000.00	4,000.00	1,385.11	2,850.04	1,149.96	71.25
900.000 ADVERTISING/PUBLISHING	15,000.00	15,000.00	505.00	6,298.74	8,701.26	41.99
902.000 PROMOTIONS COMMITTEE EXPENSES	15,000.00	15,000.00	451.62	3,851.62	11,148.38	25.68
910.000 PROMOTIONS COMMITTEE EVENTS	16,100.00	16,100.00	1,564.70	27,074.44	(10,974.44)	168.16
910.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
910.200 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
910.300 STROLL THE STRETS	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
940.000 FACILITIES RENT	4,200.00	4,200.00	350.00	2,450.00	1,750.00	58.33
942.000 SERVICE MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 731 - EXPENDITURES	337,653.00	337,653.00	22,796.25	135,215.26	202,437.74	40.05
TOTAL EXPENDITURES	337,653.00	337,653.00	22,796.25	135,215.26	202,437.74	40.05
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES	337,653.00	337,653.00	0.00	245,465.62	92,187.38	72.70
TOTAL EXPENDITURES	337,653.00	337,653.00	22,796.25	135,215.26	202,437.74	40.05
NET OF REVENUES & EXPENDITURES	0.00	0.00	(22,796.25)	110,250.36	(110,250.36)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 251 - LDFA FUND						
Revenues						
Dept 030 - REVENUES						
402.000 PROPERTY TAX COLLECTIONS	0.00	0.00	0.00	119,915.70	(119,915.70)	100.00
Total Dept 030 - REVENUES	0.00	0.00	0.00	119,915.70	(119,915.70)	100.00
TOTAL REVENUES	0.00	0.00	0.00	119,915.70	(119,915.70)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
802.000 LEGAL SERVICES	0.00	0.00	0.00	375.00	(375.00)	100.00
819.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	1,350.00	(1,350.00)	100.00
900.000 ADVERTISING/PUBLISHING	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
970.000 PROPERTY REPURCHASE	0.00	0.00	480.00	402,674.29	(402,674.29)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	480.00	407,174.29	(407,174.29)	100.00
TOTAL EXPENDITURES	0.00	0.00	480.00	407,174.29	(407,174.29)	100.00
Fund 251 - LDFA FUND:						
TOTAL REVENUES	0.00	0.00	0.00	119,915.70	(119,915.70)	100.00
TOTAL EXPENDITURES	0.00	0.00	480.00	407,174.29	(407,174.29)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(480.00)	(287,258.59)	287,258.59	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	246,500.00	246,500.00	0.00	0.00	246,500.00	0.00
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	700.00	0.00	1,377.03	(677.03)	196.72
628.000 MARINA USER FEES/SEASONAL	55,000.00	55,000.00	0.00	14,426.00	40,574.00	26.23
629.000 MARINA USER FEES	50,000.00	50,000.00	800.00	51,643.54	(1,643.54)	103.29
630.000 LAUNCH RAMP USER FEES	16,000.00	16,000.00	0.00	18,333.06	(2,333.06)	114.58
631.000 WATER STREET MARINA REVENUES	28,000.00	28,000.00	0.00	21,802.06	6,197.94	77.86
631.100 KRUEGER MARINA REVENUES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
631.200 BOB KONUPEK MARINA	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	1,500.00	0.00	1,977.75	(477.75)	131.85
680.000 GRANTS/STATE	248,000.00	248,000.00	0.00	0.00	248,000.00	0.00
Total Dept 030 - REVENUES	653,700.00	653,700.00	800.00	109,559.44	544,140.56	16.76
TOTAL REVENUES	653,700.00	653,700.00	800.00	109,559.44	544,140.56	16.76
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	47,000.00	47,000.00	1,699.30	47,661.51	(661.51)	101.41
705.100 SALARIES - WATER STREET MARINA	6,000.00	6,000.00	0.00	6,474.36	(474.36)	107.91
709.000 OVERTIME	1,200.00	1,200.00	0.00	1,415.54	(215.54)	117.96
713.000 MEDICAL INSURANCE	500.00	500.00	119.76	634.12	(134.12)	126.82
714.000 SOCIAL SECURITY	4,500.00	4,500.00	127.43	4,233.72	266.28	94.08
715.000 PENSION COSTS	200.00	200.00	63.49	346.60	(146.60)	173.30
716.000 UNEMPLOYMENT COMPENSATION	200.00	200.00	0.00	25.01	174.99	12.51
727.000 SUPPLIES	6,000.00	6,000.00	460.03	6,472.48	(472.48)	107.87
727.100 SUPPLIES - WATER ST MARINA	1,000.00	1,000.00	0.00	421.04	578.96	42.10
727.200 WATER STREET MARINA REIMBURSEMENT	11,200.00	11,200.00	0.00	0.00	11,200.00	0.00
727.300 KRUEGER MARINA REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.350 KONUPEK	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
730.000 REPAIRS & MAINTENANCE	6,000.00	6,000.00	485.00	12,484.43	(6,484.43)	208.07
740.000 TELEPHONE/UTILITIES	10,000.00	10,000.00	1,699.60	6,798.37	3,201.63	67.98
754.000 UNIFORMS	600.00	600.00	0.00	174.53	425.47	29.09
818.000 CONTRACTED SERVICES	38,000.00	38,000.00	0.00	23,425.15	14,574.85	61.65
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	3,558.53	(58.53)	101.67
870.000 TRAINING/TRAVEL	1,000.00	1,000.00	27.74	647.82	352.18	64.78
910.000 INSURANCE: LIABILITY/PROPERTY	1,200.00	1,200.00	0.00	1,030.10	169.90	85.84
911.000 INSURANCE: WORKERS COMP	1,100.00	1,100.00	0.00	737.64	362.36	67.06
970.000 CAPITAL OUTLAY/EQUIPMENT	500,000.00	500,000.00	33,283.17	453,338.46	46,661.54	90.67
975.000 BUILDINGS/EQUIPMENT	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 040 - EXPENDITURES	653,700.00	653,700.00	37,965.52	569,879.41	83,820.59	87.18
TOTAL EXPENDITURES	653,700.00	653,700.00	37,965.52	569,879.41	83,820.59	87.18
Fund 285 - MARINA FUND:						
TOTAL REVENUES	653,700.00	653,700.00	800.00	109,559.44	544,140.56	16.76
TOTAL EXPENDITURES	653,700.00	653,700.00	37,965.52	569,879.41	83,820.59	87.18
NET OF REVENUES & EXPENDITURES	0.00	0.00	(37,165.52)	(460,319.97)	460,319.97	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Total Dept 000	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Dept 030 - REVENUES						
625.000 AIRPORT GASOLINE SALES	65,000.00	65,000.00	1,153.41	54,352.45	10,647.55	83.62
630.100 DRAG RACE REGISTRATIONS	10,000.00	10,000.00	0.00	9,340.08	659.92	93.40
670.000 RENT	5,000.00	5,000.00	6,974.67	33,526.43	(28,526.43)	670.53
675.000 RENT - HANGAR	39,000.00	39,000.00	0.00	2,000.00	37,000.00	5.13
675.200 CONTRIBUTIONS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
690.000 CHARGES FOR SERVICES/FEES	250.00	250.00	0.00	97.00	153.00	38.80
Total Dept 030 - REVENUES	122,250.00	122,250.00	8,128.08	99,315.96	22,934.04	81.24
TOTAL REVENUES	120,300.00	120,300.00	8,128.08	99,315.96	20,984.04	82.56
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	6,250.00	6,250.00	43.66	1,931.15	4,318.85	30.90
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	0.00	92.11	1,407.89	6.14
714.000 SOCIAL SECURITY	500.00	500.00	3.21	144.53	355.47	28.91
715.000 CLEARING A/C RETIREMENT	200.00	200.00	1.75	84.64	115.36	42.32
716.000 UNEMPLOYMENT COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	3,500.00	3,500.00	203.51	1,900.67	1,599.33	54.30
730.000 REPAIRS/MAINTENANCE	2,500.00	2,500.00	0.00	1,814.45	685.55	72.58
736.000 AVIATION FUEL (FOR SALE)	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	623.57	3,007.01	2,992.99	50.12
817.000 DRAG RACE EXPENSES	5,000.00	5,000.00	0.00	1,000.00	4,000.00	20.00
818.000 ENGINEERING	0.00	0.00	506.25	1,237.25	(1,237.25)	100.00
819.000 ENVIRONMENTAL	250.00	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	8,000.00	0.00	2,320.40	5,679.60	29.01
870.000 TRAINING	750.00	750.00	0.00	0.00	750.00	0.00
880.000 EVENTS	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE: LIABILITY/EQUIPMENT	4,000.00	4,000.00	0.00	4,647.21	(647.21)	116.18
911.000 INSURANCE: WORKERS COMP	250.00	250.00	0.00	184.42	65.58	73.77
970.000 CAPITAL OUTLAY/EQUIPMENT	1,000.00	1,000.00	0.00	50.00	950.00	5.00
975.000 AIRPORT IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 040 - EXPENDITURES	120,300.00	120,300.00	1,381.95	18,413.84	101,886.16	15.31
TOTAL EXPENDITURES	120,300.00	120,300.00	1,381.95	18,413.84	101,886.16	15.31
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES	120,300.00	120,300.00	8,128.08	99,315.96	20,984.04	82.56
TOTAL EXPENDITURES	120,300.00	120,300.00	1,381.95	18,413.84	101,886.16	15.31
NET OF REVENUES & EXPENDITURES	0.00	0.00	6,746.13	80,902.12	(80,902.12)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(23,356.00)	(23,356.00)	0.00	0.00	(23,356.00)	0.00
402.000 PROPERTY TAX COLLECTION	444,493.00	444,493.00	2,802.33	410,953.87	33,539.13	92.45
Total Dept 030 - REVENUES	421,137.00	421,137.00	2,802.33	410,953.87	10,183.13	97.58
TOTAL REVENUES	421,137.00	421,137.00	2,802.33	410,953.87	10,183.13	97.58
Expenditures						
Dept 040 - EXPENDITURES						
970.000 INTEREST EXPENSE	181,137.00	181,137.00	0.00	90,568.75	90,568.25	50.00
990.000 PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00
Total Dept 040 - EXPENDITURES	421,137.00	421,137.00	0.00	90,568.75	330,568.25	21.51
TOTAL EXPENDITURES	421,137.00	421,137.00	0.00	90,568.75	330,568.25	21.51
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES	421,137.00	421,137.00	2,802.33	410,953.87	10,183.13	97.58
TOTAL EXPENDITURES	421,137.00	421,137.00	0.00	90,568.75	330,568.25	21.51
NET OF REVENUES & EXPENDITURES	0.00	0.00	2,802.33	320,385.12	(320,385.12)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
664.000 INTEREST EARNINGS	0.00	0.00	2,131.12	12,001.75	(12,001.75)	100.00
Total Dept 030 - REVENUES	219,688.00	219,688.00	2,131.12	12,001.75	207,686.25	5.46
TOTAL REVENUES	219,688.00	219,688.00	2,131.12	12,001.75	207,686.25	5.46
Expenditures						
Dept 040 - EXPENDITURES						
818.000 ENGINEERING SERVICES	79,500.00	79,500.00	0.00	0.00	79,500.00	0.00
970.000 CONSTRUCTION CITY FACILITIES	140,188.00	140,188.00	7,730.00	4,337.98	135,850.02	3.09
Total Dept 040 - EXPENDITURES	219,688.00	219,688.00	7,730.00	4,337.98	215,350.02	1.97
TOTAL EXPENDITURES	219,688.00	219,688.00	7,730.00	4,337.98	215,350.02	1.97
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES	219,688.00	219,688.00	2,131.12	12,001.75	207,686.25	5.46
TOTAL EXPENDITURES	219,688.00	219,688.00	7,730.00	4,337.98	215,350.02	1.97
NET OF REVENUES & EXPENDITURES	0.00	0.00	(5,598.88)	7,663.77	(7,663.77)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATIONS FROM CUR YR FD BAL	231,309.00	231,309.00	0.00	0.00	231,309.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	3,000.00	0.00	1,061.62	1,938.38	35.39
581.000 GRANTS - CDBG	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
581.100 SAW GRANT REVENUES	257,418.00	257,418.00	0.00	84,732.31	172,685.69	32.92
640.000 SOMMERSET RESERVE	0.00	0.00	0.00	(12,513.27)	12,513.27	100.00
641.000 WASTEWATER REVENUES	981,332.00	981,332.00	129,865.79	572,358.02	408,973.98	58.32
642.000 WASTEWATER CHGS/SVCS & FEES	2,000.00	2,000.00	0.00	556.45	1,443.55	27.82
643.000 WATER BILL PENALTIES	8,000.00	8,000.00	1,035.47	5,129.48	2,870.52	64.12
648.000 TAP IN FEES - WATER	10,000.00	10,000.00	0.00	20,793.00	(10,793.00)	207.93
691.000 SRF LOAN PAYMENT - BOYNE MTN	226,139.00	226,139.00	0.00	17,369.43	208,769.57	7.68
Total Dept 030 - REVENUES	2,213,198.00	2,213,198.00	130,901.26	689,487.04	1,523,710.96	31.15
TOTAL REVENUES	2,213,198.00	2,213,198.00	130,901.26	689,487.04	1,523,710.96	31.15
Expenditures						
Dept 590 - EXPENDITURES						
705.000 SALARIES- WASTEWATER	104,786.00	104,786.00	7,479.35	51,407.87	53,378.13	49.06
709.000 OVERTIME- WASTEWATER	9,000.00	9,000.00	672.48	5,404.68	3,595.32	60.05
711.000 SAFETY EQUIPMENT	750.00	750.00	0.00	78.86	671.14	10.51
712.000 INSURANCE COST	200.00	200.00	15.44	165.08	34.92	82.54
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	1,199.65	10,345.62	16,533.38	38.49
714.000 SOCIAL SECURITY	8,246.00	8,246.00	642.53	5,008.83	3,237.17	60.74
715.000 PENSION	30,000.00	30,000.00	2,278.46	17,858.86	12,141.14	59.53
716.000 UNEMPLOYMENT INS	10.00	10.00	0.00	1.26	8.74	12.60
719.000 ACC/VACA SICK/WW	10,000.00	10,000.00	650.00	9,478.98	521.02	94.79
726.000 LAB SUPPLIES	5,000.00	5,000.00	1,669.03	4,012.44	987.56	80.25
727.000 SUPPLIES	7,500.00	7,500.00	459.17	2,073.29	5,426.71	27.64
730.000 EQUIPMENT/MAINTENANCE	60,000.00	60,000.00	3,900.26	36,794.76	23,205.24	61.32
731.000 POSTAGE	1,600.00	1,600.00	130.00	910.55	689.45	56.91
735.000 GAS/OIL	4,000.00	4,000.00	320.55	1,421.14	2,578.86	35.53
740.000 TELEPHONE/UTILITIES	130,000.00	130,000.00	8,263.24	58,558.31	71,441.69	45.04
745.000 CHEMICALS	30,000.00	30,000.00	0.00	26,844.92	3,155.08	89.48
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
808.000 ACCOUNTING/AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	10,000.00	10,000.00	1,732.00	4,225.00	5,775.00	42.25
818.000 ENGINEERING	40,000.00	40,000.00	0.00	1,040.00	38,960.00	2.60
819.000 SRF	500.00	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	5,000.00	5,000.00	8,915.93	9,159.93	(4,159.93)	183.20
861.000 VEHICLE EXPENSE	2,500.00	2,500.00	(5,922.11)	470.81	2,029.19	18.83
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	0.00	1,098.00	1,902.00	36.60
900.000 PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	9,000.00	0.00	7,985.57	1,014.43	88.73
911.000 WORKERS COMPENSATION	2,700.00	2,700.00	0.00	2,212.92	487.08	81.96
968.000 DEPRECIATION EXPENSE	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
971.000 SAW GRANT	257,418.00	257,418.00	5,084.61	77,470.19	179,947.81	30.10
981.000 SEWER LINE CONSTRUCTION	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
990.000 SRF PRINCIPLE EXPENSE	440,000.00	440,000.00	0.00	0.00	440,000.00	0.00
991.000 SRF INTEREST EXPENSE	78,859.00	78,859.00	0.00	39,929.72	38,929.28	50.63
Total Dept 590 - EXPENDITURES	2,213,198.00	2,213,198.00	37,490.59	373,957.59	1,839,240.41	16.90

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND Expenditures						
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	37,490.59	373,957.59	1,839,240.41	16.90
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES	2,213,198.00	2,213,198.00	130,901.26	689,487.04	1,523,710.96	31.15
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	37,490.59	373,957.59	1,839,240.41	16.90
NET OF REVENUES & EXPENDITURES	0.00	0.00	93,410.67	315,529.45	(315,529.45)	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,377.00	21,377.00	0.00	0.00	21,377.00	0.00
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,000.00	0.00	1,061.63	938.37	53.08
641.000 WATER USER FEES	636,095.00	636,095.00	163,531.22	387,874.12	248,220.88	60.98
642.000 WATER CHGS SERVICES & FEES	2,000.00	2,000.00	0.00	2,577.00	(577.00)	128.85
643.000 PENALTIES/LATE FEES	7,500.00	7,500.00	774.64	3,994.81	3,505.19	53.26
645.000 FIRE HYDRANT FEES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
648.000 WATER TAP-IN FEES	15,000.00	15,000.00	9,162.00	13,985.00	1,015.00	93.23
664.000 INTEREST EARNINGS	500.00	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	311,000.00	311,000.00	0.00	0.00	311,000.00	0.00
Total Dept 032 - REVENUES	1,022,972.00	1,022,972.00	173,467.86	409,492.56	613,479.44	40.03
TOTAL REVENUES	1,022,972.00	1,022,972.00	173,467.86	409,492.56	613,479.44	40.03
Expenditures						
Dept 592 - EXPENDITURES						
705.000 SALARIES- WATER DEPT	104,786.00	104,786.00	7,509.80	53,153.12	51,632.88	50.73
709.000 OVERTIME	16,000.00	16,000.00	757.16	8,682.47	7,317.53	54.27
711.000 SAFETY EQUIPMENT	1,000.00	1,000.00	0.00	308.77	691.23	30.88
712.000 INSURANCE COSTS - LIABILITY	400.00	400.00	15.44	165.08	234.92	41.27
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	1,214.99	10,393.94	16,485.06	38.67
714.000 SOCIAL SECURITY	8,246.00	8,246.00	650.81	5,142.83	3,103.17	62.37
715.000 PENSION	30,000.00	30,000.00	2,287.61	17,999.12	12,000.88	60.00
716.000 UNEMPLOYMENT	11.00	11.00	0.00	1.27	9.73	11.55
719.000 ACC VACA/SICK	10,000.00	10,000.00	649.76	6,185.92	3,814.08	61.86
727.000 SUPPLIES/MATERIALS	20,000.00	20,000.00	1,409.28	12,359.30	7,640.70	61.80
728.000 METERS/MATERIALS	25,000.00	25,000.00	458.12	15,587.49	9,412.51	62.35
730.000 REPAIRS/MAINTENANCE	55,000.00	55,000.00	27,880.00	46,601.92	8,398.08	84.73
731.000 POSTAGE	1,600.00	1,600.00	130.00	885.00	715.00	55.31
735.000 GAS/OIL PURCHASES	7,000.00	7,000.00	476.86	3,758.01	3,241.99	53.69
740.000 TELEPHONE/UTILITIES	45,000.00	45,000.00	3,203.04	25,655.72	19,344.28	57.01
745.000 CHEMICALS	12,000.00	12,000.00	0.00	4,453.50	7,546.50	37.11
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
808.000 ACCOUNTING AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	8,500.00	8,500.00	1,558.05	3,308.05	5,191.95	38.92
818.000 ENGINEERING	15,000.00	15,000.00	0.00	3,080.00	11,920.00	20.53
860.000 MOTOR POOL	2,500.00	2,500.00	0.00	116.25	2,383.75	4.65
861.000 VEHICLE EXPENSE	3,000.00	3,000.00	55.74	1,585.33	1,414.67	52.84
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	55.75	1,675.75	1,324.25	55.86
900.000 PUBLISHING	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,400.00	3,400.00	0.00	2,835.04	564.96	83.38
911.000 WORKERS COMPENSATION	2,500.00	2,500.00	0.00	1,844.10	655.90	73.76
970.000 WATER SYSTEM CAPITAL OUTLAY	165,000.00	165,000.00	0.00	6,934.71	158,065.29	4.20
981.000 WATER LINE CONSTRUCTION	311,000.00	311,000.00	65,118.46	177,769.27	133,230.73	57.16
990.000 DWRF PRINCIPAL	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
991.000 DWRF INTEREST	13,250.00	13,250.00	0.00	6,625.00	6,625.00	50.00
Total Dept 592 - EXPENDITURES	1,022,972.00	1,022,972.00	113,430.87	417,106.96	605,865.04	40.77
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	113,430.87	417,106.96	605,865.04	40.77

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REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Fund 592 - WATER FUND:						
TOTAL REVENUES	1,022,972.00	1,022,972.00	173,467.86	409,492.56	613,479.44	40.03
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	113,430.87	417,106.96	605,865.04	40.77
NET OF REVENUES & EXPENDITURES	0.00	0.00	60,036.99	(7,614.40)	7,614.40	100.00

PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/18 INCR (DECR)	YTD BALANCE 11/30/2018 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Total Dept 000	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Dept 030 - REVENUES						
608.000 BILLINGS WATER/WW FUND	5,000.00	5,000.00	0.00	116.25	4,883.75	2.33
609.000 BILLINGS MAJOR STREET	76,000.00	76,000.00	0.00	25,147.32	50,852.68	33.09
610.000 BILLINGS LOCAL STREET	100,500.00	100,500.00	0.00	33,235.94	67,264.06	33.07
611.000 BILLINGS GENERAL FUND	60,000.00	60,000.00	0.00	58,188.35	1,811.65	96.98
612.000 BILLINGS AIRPORT FUND	8,000.00	8,000.00	0.00	2,320.40	5,679.60	29.01
614.000 BILLINGS TO MARINA FUND	3,500.00	3,500.00	0.00	3,558.53	(58.53)	101.67
615.000 BILLINGS TO CEMETERY FUND	6,000.00	6,000.00	0.00	6,065.99	(65.99)	101.10
673.000 EQUIPMENT SALES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
690.000 MISCELLANEOUS INCOME	100.00	100.00	0.00	5,161.78	(5,061.78)	5,161.78
Total Dept 030 - REVENUES	269,100.00	269,100.00	0.00	133,794.56	135,305.44	49.72
TOTAL REVENUES	268,450.00	268,450.00	0.00	133,794.56	134,655.44	49.84
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES- MOTOR POOL	1,500.00	1,500.00	324.95	919.68	580.32	61.31
706.000 SALARIES- COMPOST	5,000.00	5,000.00	1,164.82	8,362.48	(3,362.48)	167.25
709.000 OVERTIME- MOTOR POOL	150.00	150.00	0.00	65.49	84.51	43.66
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	178.19	359.04	1,140.96	23.94
714.000 SOCIAL SECURITY	800.00	800.00	110.26	704.84	95.16	88.11
715.000 PENSION	1,000.00	1,000.00	1,634.11	8,247.64	(7,247.64)	824.76
727.000 SUPPLIES	25,000.00	25,000.00	2,804.12	13,435.44	11,564.56	53.74
730.000 EQUIPMENT MAINTENANCE	2,000.00	2,000.00	7,929.41	15,128.81	(13,128.81)	756.44
735.000 GAS AND OIL	40,000.00	40,000.00	2,065.89	16,075.98	23,924.02	40.19
740.000 TELEPHONE/UTILITIES	16,000.00	16,000.00	1,344.02	6,556.58	9,443.42	40.98
750.000 ADMINISTRATIVE FEE	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
818.000 CONTRACTED SERVICES	60,000.00	60,000.00	506.25	15,091.00	44,909.00	25.15
910.000 INSURANCE	10,000.00	10,000.00	0.00	11,075.88	(1,075.88)	110.76
911.000 INSURANCE/WORKERS COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
968.000 DEPRECIATION	62,000.00	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	37,000.00	37,000.00	0.00	25,291.94	11,708.06	68.36
Total Dept 040 - EXPENDITURES	268,450.00	268,450.00	18,062.02	121,314.80	147,135.20	45.19
TOTAL EXPENDITURES	268,450.00	268,450.00	18,062.02	121,314.80	147,135.20	45.19
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES	268,450.00	268,450.00	0.00	133,794.56	134,655.44	49.84
TOTAL EXPENDITURES	268,450.00	268,450.00	18,062.02	121,314.80	147,135.20	45.19
NET OF REVENUES & EXPENDITURES	0.00	0.00	(18,062.02)	12,479.76	(12,479.76)	100.00

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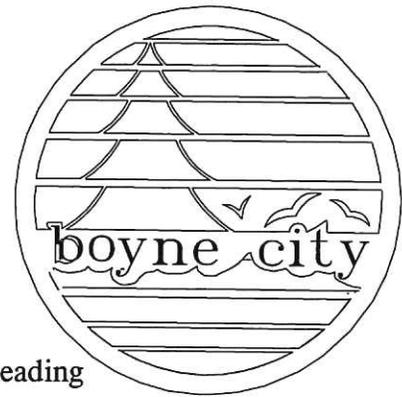
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PERIOD ENDING 11/30/2018

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/18 INCR (DECR)	11/30/2018 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
Dept 000						
791.000 GENERAL FUND TRAILER PARK FEES	0.00	0.00	2,731.87	2,731.87	(2,731.87)	100.00
792.000 TRAILER PARK FEES DUE COUNTY	0.00	0.00	0.00	(152.00)	152.00	100.00
793.000 TRAILER PARK FEES DUE SCH/COUNTY	0.00	0.00	(456.00)	(3,040.00)	3,040.00	100.00
Total Dept 000	0.00	0.00	2,275.87	(460.13)	460.13	100.00
TOTAL EXPENDITURES	0.00	0.00	2,275.87	(460.13)	460.13	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	2,275.87	(460.13)	460.13	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(2,275.87)	460.13	(460.13)	100.00
TOTAL REVENUES - ALL FUNDS	12,959,155.00	12,959,155.00	430,721.00	6,911,756.28	6,047,398.72	53.33
TOTAL EXPENDITURES - ALL FUNDS	12,964,155.00	12,964,155.00	1,625,827.50	6,691,589.42	6,272,565.58	51.62
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	(1,195,106.50)	220,166.86	(225,166.86)	4,403.34

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
 From: Scott McPherson Planning Director *SM*
 Date: January 8, 2019
 Subject: Article XX Building Height Amendment First Reading



Background

After review and discussion with the Planning Commission staff has developed a draft amendment to address the issue of the stories limitation in regards to maximum building height. Currently the ordinance limits building height by a maximum number of stories or maximum number of feet in the Schedule of Regulation Sections 20.10 and 20.20, and in the Central Business District and Transitional Commercial District Development Requirements Sections 10.50(C) and 11.04(C) respectively. Per ordinance requirements when there are multiple regulations that can be applied the most restrictive controls.

Discussion

The inclusion of the maximum number of stories in addition to the maximum number of feet for a building height has shown to be limiting factor for the types of buildings that can be constructed. As an example in the Central Business District a 3½ story building that is 45 feet in height is permissible by ordinance, but a 4 story building that is 45 feet in height is not. For your reference the ordinance definitions and associated graphics for building height and story have been provided.

Building Height: *The vertical distance measured from the established grade prior to any excavation or construction, to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs. Where a building is located on sloping terrain, the height shall be measured from the lowest exposed point of a building to the highest point of the roof surface for flat roofs; to the deck line of mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs.*

For roofs which are not symmetrical the mean height between the eaves and ridge will apply to the highest midpoint of all roof surfaces. When more than one type of roof is present in a building design, each type shall be considered separately, and no roof element shall exceed the height allowed for that particular roof type.

Story: *A portion of a building, other than a mezzanine, included between the surface of a floor and the upper surface of the floor next above, or if there is no floor above, then the space between the floor and the top of the ceiling joists or, where there is not a ceiling, to the top of the roof rafters.*

Story, Half: *A part of a building between a pitched roof and the uppermost full story, such part having a floor area which does not exceed one-half (2) of the floor area of such full story,*

provided the area contains at least two-hundred (200) square feet, with a clear height of at least seven (7) feet six (6) inches.

While the current height limitation would have no impact on the currently allowed building's mass or visual appearance, it could significantly impact the functionality and efficiency of the structure. The change would be consistent with the master plan and the adopted goals of the City by more efficiently using available land and infrastructure and by providing the ability to create more usable space per building which could be used for more commercial space and/or additional housing units. Therefore it is being proposed that the story limitation be eliminated in Section 20.10 and 20.20 of the Article XX Schedule of Regulations and Section 10.50(C) of the Article X Central Business District and Section 11.04(C) of Article XI Transitional Commercial District as follows:

10.50 C.

~~Building Height. Maximum height of all buildings shall be three (3.5) stories and forty five (45) feet. All stories shall contain habitable commercial, office, or residential spaces. First floor height of all buildings shall be a minimum of twelve (12) feet. New buildings must contain at least two (2) stories if the building is proposed for a corner lot or is adjacent to a multiple story building, unless the Planning Commission determines requiring a second story will not significantly enhance the character and appearance of the downtown.~~

11.04 C

~~Building Height. Maximum height of all buildings shall be two (2) stories and thirty (30) feet. All stories shall contain habitable commercial, office, or residential spaces. First floor height of all buildings shall be a minimum of twelve (12) feet.~~

Process

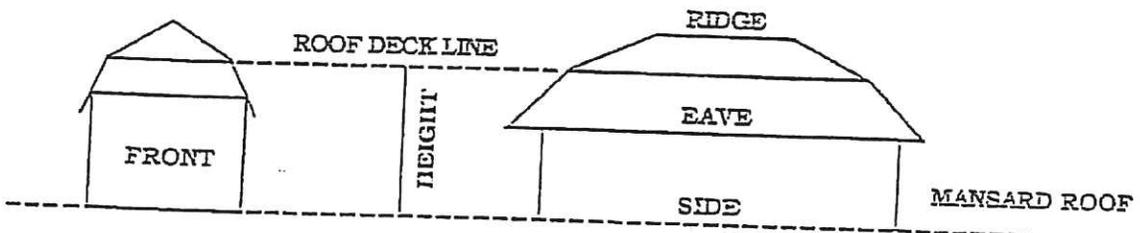
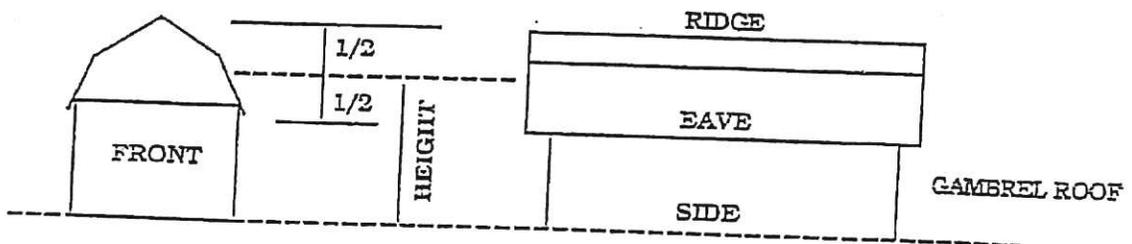
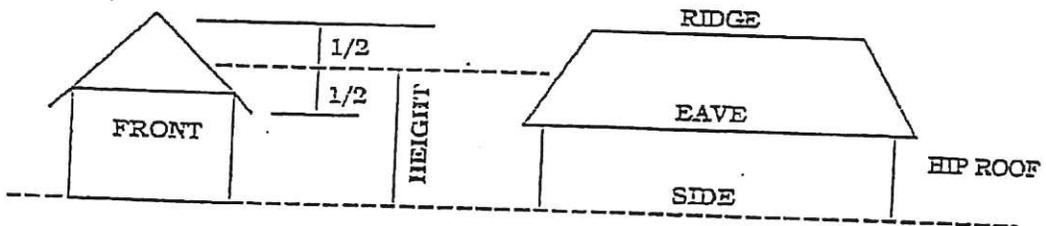
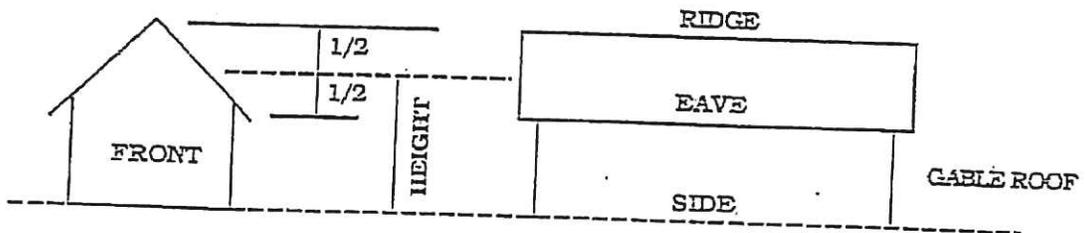
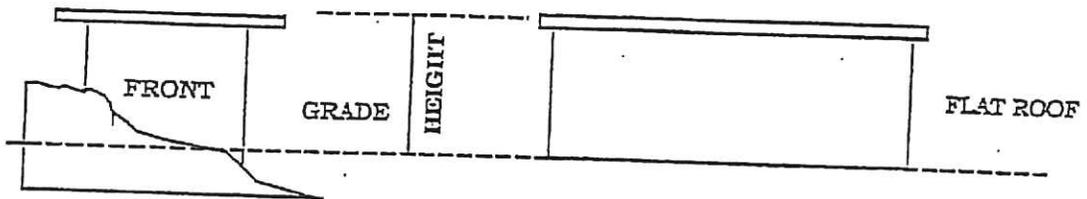
In accordance with the Michigan Zoning Enabling Act and the Boyne City Zoning Ordinance Section 2.40 Amendment Procedures, a public hearing was held by the Planning Commission on December 17, 2018 and after reviewing the Amendment Criteria as required by the Boyne City Zoning Ordinance Section 2.50(B), the Planning Commission recommended approval of the proposed conditional zoning ordinance amendment. The proposed amendment is now being presented to the City Commission for a first reading. As required by the Boyne City Charter, ordinances cannot be adopted until at least one month after the meeting it is introduced. The next available City Commission meeting that meets this requirement would be February 12, 2019. The City Commission has the following options:

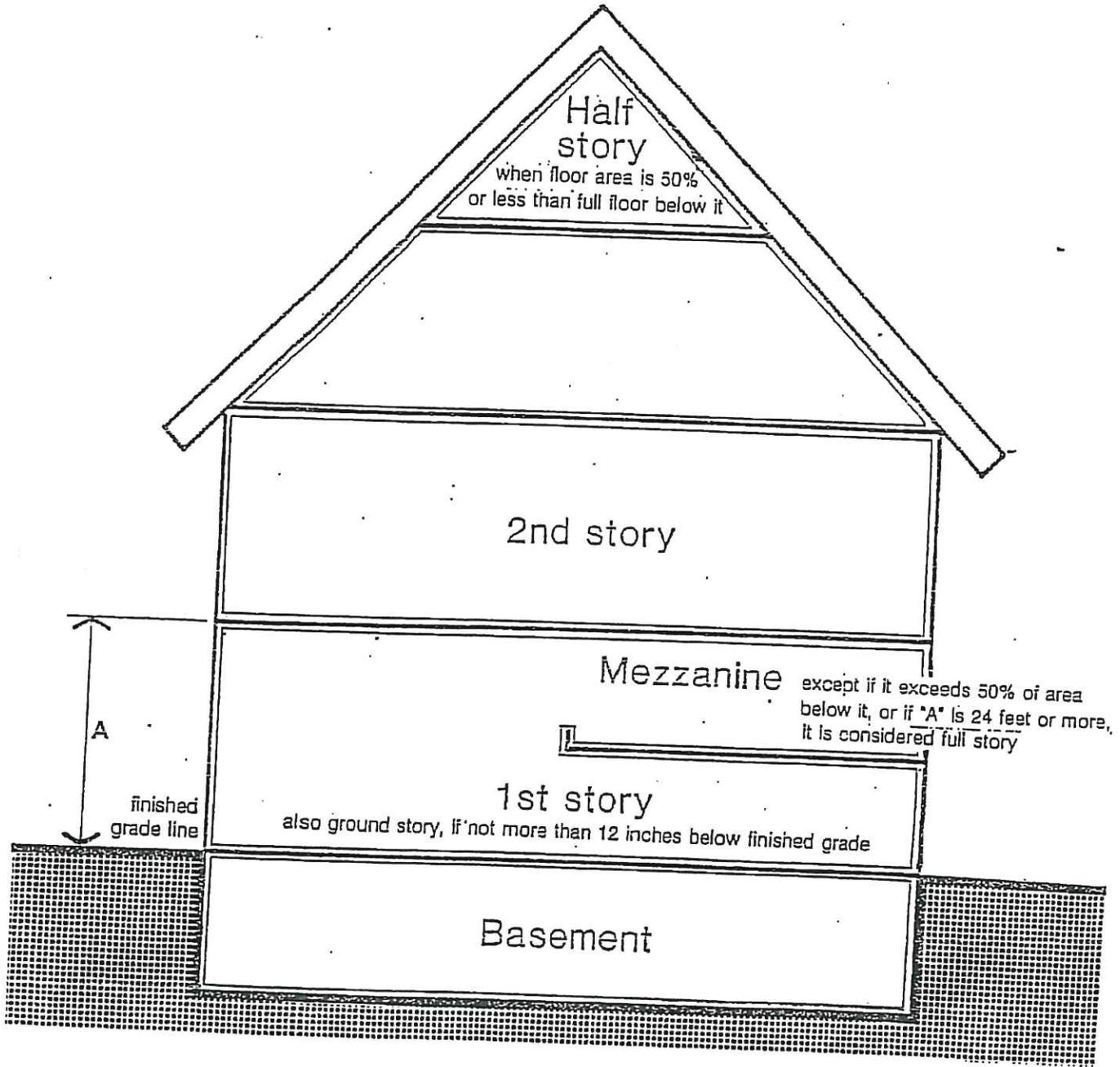
1. Schedule a second reading for February 12, 2019 or later.
2. Send the proposed ordinance back to the Planning Commission for further consideration.
3. Take no action.

Recommendation

Review proposed ordinances and schedule a second reading for February 12, 2019.

GUIDE TO HEIGHT DEFINITIONS





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ARTICLE XX SCHEDULE OF REGULATIONS

Section 20.10 Residential Districts.

Zoning District	Minimum Lot Per Unit		Maximum Height of Structure		Minimum Yard Setback (Per Lot In Feet)					Maximum Percentage of Lot Area Covered by All Buildings ^h
	Area in Square Feet	Width In Feet	In-Stories	In Feet	Front	Sides ^k		Rear	Minimum Floor Area Per Unit (Square Feet) ⁱ	
						At Least One	Total of Two			
Rural Estate District (RED) ^o	10,890	100	2-5	30	30 ^c	10 ^k	30 ^k	30 ^l	800 first floor 1,200 if more than one story	30%
Traditional Residential District (TRD) ^o	5,445	50	2-5	30	10 ^c	5 ^k	15 ^k	15 ^l	672 first floor 1,000 if more than one story	40%
Waterfront Residential District (WRD) ^{e, m, n, o}	5,445	66	2-5	30	35	5 ^k	15 ^k	15	672 first floor 1,000 if more than one story	30%
Multiple Family Residential District (MFRD) ^{e, m, n, o}	^g	100	2-5	35	40 ^d	25 ^d	50 ^d	50 ^d	500	30%
Manufactured Housing Park District (MHPD)	See Article VII Manufactured Housing Park District									

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Section 20.20 Mixed Use and Non-Residential Districts.

Zoning District	Minimum Lot Per Unit		Maximum Height of Structure		Minimum Yard Setback (Per Lot In Feet)				Minimum Floor Area Per Unit (Square Feet)	Maximum Percentage of Lot Area Covered by All Buildings ⁱ
	Area in Square Feet	Width In Feet	In-Stories	In Feet	Front ^j	Sides ^{c, l}		Rear ^l		
						At Least One	Total of Two			
Professional Office District (POD)	5,445	50	2-5	35	10	5	15	15	672	60%
Waterfront Marina District (WMD) e, m, n, o	5,445	50	2-5	35	10	5	15	15	672	60%
Central Business District (CBD)	-	-	3-5	45	-	-	-	-	-	100%
Transitional Commercial District (TCD)	5,445	50	2-5	35	10	5	15	15	672	60%
General Commercial District (GCD)	10,890	75	2-5	35	10	5 a	15	15 b	-	60%
Regional Commercial/Industrial District (RC/ID)	21,780	100	2-5	35	20	10 a	25	25 b	-	60%
Planned Industrial District (PID)	21,780	100	2-5	35	50	25 a	50	25 b	-	40%
Community Service District (CSD) f, o	5,445	50	2-5	35	10	5	15	15	672	40%
Flood Hazard District (FHD)	All structures shall be set back a minimum of fifteen (15) feet from the 100 year floodplain. See Article XVI Flood Hazard District for the remaining regulations.									

CITY OF BOYNE CITY
TENTATIVE BUDGET SCHEDULE
Fiscal year 2019/2020

Friday, January 4, 2019

Budget documents are distributed to Department Heads

Friday, January 4, 2019 through Monday, February 4, 2019

Department Heads prepare budgets during this time period. Information is available through the City Manager, City Clerk/Treasurer. Review estimates prepared.

Monday, February 4, 2019

FINAL DAY FOR DEPARTMENT HEADS TO SUBMIT COMPLETED REQUESTED BUDGET FIGURES TO CITY MANAGER.

Monday, February 11 through Monday, February 25, 2019

City Manager reviews budgets with the Department Heads and determines tentative departmental amounts.

Monday, February 18, 2019

Planning Commission Meeting to review Capital Improvement Plan.

Tuesday, March 12, 2019

City Manager submits 2019/2020 Budget to City Commission - Budget Overview

Thursday, March 21, 2019

Budget Review session with City Commission.

Friday, March 22, 2019

Reserved for continued budget review sessions if necessary.

Tuesday, April 9, 2019

Public Hearing and consideration of adoption of 2019/2020 Budget and Annual Appropriations Ordinance. Adopt proposed millage rate, and Fee Schedule.

Tuesday, April 23, 2019

City Commission consideration of final amendment approval for 2019/2020 Budget.

Wednesday, May 1, 2019

FYE 2020 BUDGET GOES INTO EFFECT

January 2019

January 2019						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 30	31	Jan 1, 19 City Offices Closed New Years Day	2	3 8:30am Main Street Board mtg. 6:00pm Parks & Rec	4	5
6	7	8 7:00pm City Commission	9	10	11	12
13	14 12:00pm EDC/LDFA	15	16	17	18	19
20	21 Martin Luther King Day (United States) 5:00pm Planning Commission	22 12:00pm City Commission	23	24 5:30pm Airport Advisory Board	25	26
27	28	29	30	31	Feb 1	2

February 2019

February 2019							March 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 27	28	29	30	31	Feb 1	2
3	4	5 5:00pm ZBA	6	7 8:30am Main Street Board mtg. 6:00pm Parks & Rec	8	9
10	11	12 7:00pm City Commission	13	14 Valentine's Day (United States) Winter Tax Due Date	15	16
17	18 President's Day (United States) 5:00pm Planning Commission	19	20	21 5:00pm Historic District	22	23
24	25	26 12:00pm City Commission	27	28 5:30pm Airport Advisory Board	Mar 1	2