



Approved: _____

**MEETING OF
APRIL 20, 2012**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON FRIDAY, APRIL
20, 2012**

CALL TO ORDER

Chair Gillette called the meeting to order at 11:00 a.m.

ROLL CALL

Present: Pat Anzell, Kelly Ballant, Michael Cain, Richard Copeland, Michelle Cortright, Pete Friedrich Ralph Gillett and Josette Lory

Absent: None

**MEETING
ATTENDANCE**

Staff: Planning/Zoning Administrator Scott McPherson, Main Street
Director Hugh Conklin and Recording Secretary Karen Seeley

Public: None

**APPROVAL OF
MINUTES
MOTION**

Cortright moved, Lory seconded, PASSED UNANIMOUSLY to approve the March 19, 2012 minutes as presented.

**NEW BUSINESS
Review the
Kirtland Committee
Recommendation**

Planning/Zoning Director and Committee member Scott McPherson reported that the Committee reviewed all the submitted RFP's and interviewed representatives from RSG (Resource Systems Group), GLSV (Great Lakes Sound and Vibration) ESA (Environmental Sound and Vibration), Sentinel Systems and the Kodiak Group and the Committee is recommending RSG be hired to identify the problem noise and make recommendations on solutions for mitigation of the noise. The fee quoted for this work is \$14,800. Initially the RFP covered both the noise and air emissions aspects of the Kirtland operation, but after receiving limited responses to the RFP and having discussions with the DEQ, it was determined that it was best to separate the noise and emission issues in the RFP and focus on the noise issues first. At a later date, when Kirtland conducts the stack testing as required by DEQ, it is recommended that an expert in air emissions be hired to conduct independent peer review of the testing and to recommend any additional testing or mitigation measures that should be implemented. RSG has indicated that if selected they would be able to begin work on May 1st and anticipate the work would be done by June 15th plus or minus one week. Their RFP lists their qualifications and experience and work on similar projects. The board received a copy of the proposal for their review (received and filed).

Board discussion:

- If this identifies the issues, is Kirkland willing to rectify? Hopefully it is within their means to do so.

- When will the DEQ testing of the emissions be done? They received an extension into June. They need to be running at full capacity to have the test run.
- After the DEQ submits their testing results, the public would like an independent review.
- If we have the study done, and they have recommendations and Kirtland is unwilling or unable to comply what happens next? It would go back to the Planning Commission. We would have the study done which would make the business more saleable, as there would be parameters in place for “expected results”.
- They would have to meet city standards.

Cortright moved Anzell seconded PASSED UNANIMOUSLY to approve the contract with RSG to complete a sound study for a cost not to exceed \$14,800, contingent upon approval of the City Commission.

MOTION

Cortright out at 11:37 am
Lory out at 11:37 am

**UNFINISHED
BUSINESS
Training Program
update**

City Manager Cain gave the board an update on the proposed training program through the schools. This program would target high school students who wish to train for specific jobs and help support potential growth in the area. There will be a “Local Industrial Meeting” Tuesday, May 15, 5:00 pm at IMI. This should be a good networking event.

GOOD OF THE ORDER None.

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for Monday, May 14, 2012 at Boyne City, City Hall.

ADJOURNMENT

The April 20, 2012 Local Development Finance Authority meeting was adjourned at 11:46 am.

Pete Friedrich, LDFA Secretary

Karen Seeley, Recording Secretary