

**MARCH 17, 2020  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 17, 2020

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**CALL TO ORDER**

Mayor Pro-Tem Grunch called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin and Dean Solomon

Absent: Mayor Tom Neidhamer and Commissioner Sally Page

Staff: Michael Cain, Cindy Grice, James Manko and Tim Faas

Others: There were no citizens in attendance.

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**MOTION TO EXCUSE  
COMMISSIONERS  
MOTION**

2020-03-031  
Moved by Grunch  
Second by Solomon

To excuse Mayor Neidhamer and Commissioner Page from attending tonight's meeting.

Ayes: 3

Nays: 0

Absent: 2, Mayor Neidhamer and Commissioner Page

Motion carried

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**CONSENT AGENDA  
MOTION**

2020-03-032  
Moved by Conklin  
Second by Solomon

Approval of the March 2, 2020 City Commission Work Session minutes as presented

Approval of the March 3, 2020 City Commission regular meeting minutes as presented

Approval to authorize a preliminary budget review work session on Thursday, March 19 at 4:30 p.m. in the Parkview Room

Approval to contract with Cummins Bridgeway for annual generator maintenance for the Water/Wastewater operations in the amount of \$2,887.09 and authorize the City Manager to execute the documents

Ayes: 3

Nays: 0

Absent: 2, Mayor Neidhamer and Commissioner Page

Motion carried

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**CITIZENS COMMENTS**

None

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**CORRESPONDENCE**

None

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**CITY MANAGERS  
REPORT**

City Manager Cain reported:

- Our street sweeper has been out for the first time

- Our aerial truck is now back and in full service.

**Swearing in of New  
Deputy Treasurer James  
Manko**

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Clerk/Treasurer Cindy Grice swore in James Manko as the new Deputy Treasurer for the City of Boyne City.

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The February, 2020 Financial Statement was received and filed.

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**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES**

Consideration to approve the model resolution supporting an application to the Michigan Department of Natural Resources for a Land and Water Conservation Fund Grant for the Open Space Trail & Pathways Project and authorize the City Manager execute the documents.

**MDNR Land and Water  
Conservation Fund  
Grant Application  
Request for the Open  
Space Trail and  
Pathways**

Director of Public Works Superintendent Tim Faas said since acquiring the Open Space property in 2018, the City has been actively engaged in soliciting public input on the community's preferred use and development of the land. The Public input sessions yielded a number of amenities to be constructed over time including a non-motorized trail and we recently finalized the conceptual designs, prepared estimates and a construction phasing plan.

The first phases recommended for construction would include Phase 1 (a 10' wide paved non-motorized trail \$229,592) and part of Phase 4 (the pedestrian pathways \$147,008). The preliminary opinion of probable cost of these two phases total \$376,600.

The staff has discussed a strategy with Beckett & Raeder regarding various grant applications through the State of Michigan and/or Federal Government. The team feels that making application to the MDNR for a Federal Land and Water Conservation Fund Grant would provide the best chance of success. This grant requires a fifty (50) percent local match. As such, the amount the City of Boyne City would need to pledge towards the project would be \$188,300, likely provided from its General Fund.

A grant application is being prepared for this request. A resolution in the form attached would be necessary committing the future funds by the City of Boyne City should the grant be awarded and agreements executed in April, or May, 2021. The application is due on/or before April 1, 2020 and the funds would not be available until June 2021

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

**MOTION**

2020-03-033  
Moved by Conklin  
Second by Solomon

Ayes: 3  
 Nays: 0  
 Absent: 2, Mayor Neidhamer and Commissioner Page  
 Motion carried

**MDNR Land and Water  
 Conservation Fund  
 Grant Application  
 Request for the  
 Avalanche Base Area  
 Improvements**

Consideration to approve the model resolution attached supporting an application to the Michigan Department of Natural Resources for a Land and Water Conservation Fund Grant for the Avalanche Base Area Project and authorize the City Manager to execute the documents

Director of Public Works Tim Faas stated that we wanted to include a second request as a back up submission in the event the State advises the City to delay for now applying for a grant for the Open Space until the current 2018-2019 Trust Fund Grant is fully closed out. A planning level study was recently completed for the Avalanche base area in tandem with the Open Space study. The public input sessions yielded a number of amenities to be improved over time including reshaping of the sledding hill area, addition of a base area overlook and improved pedestrian pathways around the base area connecting the existing and future amenities. Beckett & Raeder has recently finalized the conceptual designs, prepared estimates and a construction phasing plan.

The first phases recommended for construction and would include Phase I (sledding hill grading, construction of a wooden boardwalk and overlook area and a new 3" wide crushed limestone trail \$231,215) and parts of Phases 2 & 3 (gateway archest to the various trail heads and concrete sidewalks at \$66,760 together with removal and reconstruction of the ice rink at \$55,855). The preliminary opinion of probable costs of these phases total \$353,830.

Staff has discussed a strategy with Beckett & Raeder regarding various grant applications through the State of Michigan and/or Federal Government. The team feels that making application to the MDNR for a Federal Land and water Conservation Fund Grant would provide the best chance of success. This grant requires a 50% local match. The City would need to pledge \$176,915 towards the project, likely provided by the General Fund.

Staff Comments: None

Citizens Comments: None

Board Discussion: After discussion, Commissioners decided to keep our focus on the Open Space at this time.

**Aeration Blower Motor  
 Replacement**

Consideration to approve for the purchase and installation of two new blower motors for the Wastewater Treatment Plant in the amount of \$7,120 from Professional Pump and authorize the City Manager to execute the documents.

City Manager Cain said that after taking the blower motors at the wastewater treatment plant apart, it was determined that the cost to repair them would be almost as much as the cost of a new motor. The current motors are 14 year old and we are recommending that we purchase new motors rather than repairing the old ones.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

**MOTION**

2020-03-034

Moved by Solomon

Second by Conklin

To approve for the purchase and installation of two new blower motors for the Wastewater Treatment Plant in the amount of \$7,120 from Professional Pump and authorize the City Manager to execute the documents.

Ayes: 3

Nays: 0

Absent: 2, Mayor Neidhamer and Commissioner Page

Motion carried

**FYE 2021 Budget  
Presentation**

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Presentation of proposed FYE 2021 City Budget by City Manager Michael Cain

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2020-03-035

Moved by Conklin

Second by Grunch

To change the Budget Work Session Meeting date from Monday, March 23 to Tuesday, March 24 beginning at 8:00 a.m.

Ayes: 3

Nays: 0

Absent: 2, Mayor Neidhamer and Commissioner Page

Motion carried

**Good of The Order**

None

**ADJOURNMENT**

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Motion by Mayor Neidhamer, second by Mayor Pro-tem Grunch to adjourn the Regular City Commission meeting of Tuesday, March 17, 2020 at 7:52 p.m.

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Ron Grunch  
Mayor Pro-Tem

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Cindy Grice  
Clerk / Treasurer

DRAFT