



Approved:

**Meeting of
February 13, 2020**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, MARCH 12, 2020.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Tom Smith, Heather Huffstutler, Greg Vadnais, Diane Sterling, and Hugh Conklin

Meeting Attendance

Absent: Alexander and Weick

City Staff: DPW director Tim Faas and recording secretary Barb Brooks

Public Present: two (2)

**Excused Absences
MOTION

Conklin moved, Vadnais seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Alexander and Weick

**Approval of Minutes
MOTION

Conklin moved, Smith seconded, PASSED UNANIMOUSLY a motion approving the February 13, 2020 minutes as presented.

**Citizens Comments
(on non-agenda items)**

Michelle Cortright gave an update regarding the proposed non-motorized, multi-use trails on properties in Evangeline Township. The township received a planning grant to engage consulting firm Beckett & Raeder to develop a trails master plan that will incorporate the school property, City owned property, Conservancy property and adjacent State land. The City and Township applied for funds from the Charlevoix County Parks Millage to construct a parking lot, trailhead and connector trail.

Director's Report

Faas provided a written report.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – Discussion on re-assigning parks to members at the next meeting to ensure coverage and include new members.

User Groups – None

Unfinished Business

**Avalanche (base o hill)
and Open Space Master
Plan**

Consultant Tim Knutsen from Becket & Raeder went over the final plans that will be presented to the City Commission at their next meeting for their consideration and adoption. He reiterated that the plans were detailed enough to use to apply for grants but vague enough that we have not limited

our future options.

Budget Update

Under capital improvements, additional funds were added for the Boyne Valley Trail project and shoreline protection and restoration.

New Business

Sun Funds Grant Application for Rotary Park Project **MOTION

The baseball/softball work group suggested that the City apply for grant funds to help complete the project at Rotary Park. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend the City applies for up to a \$1,000 "Sun Funds" grant through the Charlevoix County Community Foundation to assist with the completion of the batting cages and bullpen at Rotary Park.

Proposal to submit a MDNR Land and Water Grant Application

Staff proposed that the City submit a grant application for the DNR's Land and Water grant program to assist in funding a park improvement project. Faas stated that the Open Space pathways is the top priority; however, due to an open Trust Fund grant, we are unsure if this will affect our ability to apply for another Open Space project so staff is suggesting a backup plan of applying for an Avalanche project if the Open Space application is not viable. **Smith moved, Sterling seconded, PASSED UNANIMOUSLY** to apply for a MDNR Land and Water grant with the first priority being the Open Space Pathways and second option Avalanche grading face of hill.

****MOTION**

Parks / Park Buildings Fee Schedule

Staff requested that the board look at the current fee schedule to see if they had any changes they would like to recommend for consideration as the proposed budget is being reviewed. Especially in light of the improvements being made in the pavilion. There was a lot of discussion regarding for profit groups only paying the same as someone having a small family gathering. They asked Faas to research this and come up with a recommendation. The board was comfortable with the fee schedule that was proposed and would like to have further discussions regarding the pavilion in April or May and the fee schedule could be amended if needed.

Adjournment

The March 12, 2020 regular meeting of the Parks and Recreation Board was adjourned at 6:47 p.m.

Barb Brooks, Recording Secretary