



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.cityofboynecity.com

Phone 231-582-6597
Fax 231-582-6506

BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, October 24, 2017 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the October 10, 2017 City Commission regular meeting minutes as presented
 - B. Approval of the October 17, 2017 City Commission special meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. September, 2017 Financial Statement
8. OLD BUSINESS
9. NEW BUSINESS
 - A. 204 S. East Street Structure Removal
Consideration to approve a bid in the amount not to exceed \$16,000 to Tri-County Excavating to remove the dangerous structure at 204 S. East Street, on parcel number 15-051-341-143-00, owned by David and Daniel Chapp and authorize the City Manager to execute the documents

- B. C2AE Engineering Proposal
Consideration to approve the proposal for professional services associated with the West Michigan/Woodland water main extension project at a cost of \$18,900 for the design and bidding phase and an additional \$19,200 for the construction phase (\$38,100 for both phases) contingent upon the City moving forward with the required next steps of the special assessment process and authorize staff to execute the agreement and move forward with each phase if and when appropriate
- C. Deer Population Concerns Update
Update from the Police Chief on deer population concerns
- D. Body Worn Camera Purchase
Consideration to approve to purchase 8 Axon Body 2 cameras in the amount of \$3,192 and authorize the City Manager to execute the documents
- E. Tree Planting Bids
Further information to be provided prior to the meeting to consider the purchase and installation of trees as part of the City of Boyne City's annual tree planting project
- F. Compensation Commission Recommendation
Consideration of the recommendation of the Compensation Commission to increase the Mayor's compensation from \$3,000 to \$3,250 annually and the Commissioner's compensation from \$2,500 to \$2,700 annually and authorize Staff to make the appropriate adjustments
- G. City Manager Compensation
Consideration the recommendation from City Manager Compensation committee to increase the City Manager's annual compensation by 2.5% resulting in a new annual salary of \$107,625 effective retroactively to May 1, 2017 and authorize staff to make the appropriate adjustments

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The Special City Commission meeting is scheduled for Monday, October 30, 2017 at 7:00 p.m.
- Trick or Treat hours are from 5:00 p.m. to 8:00 p.m. on Tuesday, October 31, 2017.
- City Offices will be open on Saturday, November 4, 2017 from 9:00 a.m. until 2:00 p.m. to issue and accept absentee ballots for the November 7, 2017 General Election.
- The General Election will be held on Tuesday, November 7, 2017 in the City Hall Auditorium. Polls are open from 7:00 a.m. until 8:00 p.m.
- The next regular City Commission meeting is scheduled for Tuesday, November 14, 2017 at 7:00 p.m.

12. ADJOURNMENT



Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

Scan QR code or go to www.cityofboyne.com
click on Boards & Commissions for complete agenda packets & minutes for each board

**OCTOBER 10, 2017
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY OCTOBER 10, 2017

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne and Commissioners Laura Sansom, Hugh Conklin and Ron Grunch

Absent: None

Staff: John Lamont, Kevin Spate, Mark Fowler, Scott McPherson, Barb Brooks, Cindy Grice, Michael Cain

Others: There were 11 citizens in attendance including a representative from the Petoskey News Review.

**CONSENT AGENDA
MOTION**

2017-10-088

Moved by Towne

Second by Sansom

Approval of the September 26, 2017 City Commission regular meeting minutes as presented

Approval of the recommendation of the Airport Advisory Board to appoint Richard Wright as an Ex-Officio member with a term expiring August 24, 2020.

Approval to re-appoint Cindy Banner to the Compensation Commission for a five-year term expiring 10/1/2022

Approval to appoint Rob Swartz to the Compensation Commission for a four-year term expiring 10/1/2021

Approval of the recommendation to appoint Gow Litzenburger to the Parks and Recreation Board effective November 1, 2017 to serve the remainder of Mike Doumanian's term, which expires 12/31/2018

Approval of the recommendation to appoint Diane Sterling to the Parks and Recreation Board to serve the remainder of Patrick Patoka's term which expires 12/31/2020

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- The pavilion project is progressing. We are now checking on the carrying capacities of soils around the building.
- The museum consultant gave his presentation of the first phase of the museum plan
- 17 applications for the DPW Maintenance position have been received
- Absentee ballots are now available.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft Minutes of the September 5, 2017 Zoning Board of Appeals Meeting; the September 7, 2017 Main Street Board Meeting; the September 18, 2017 Planning Commission Meeting; the September 18, 2017 Historical Commission Meeting and the September 28, 2017 Airport Board Meeting were received and filed.

**West Michigan Water
Extension Special
Assessment Public
Hearing Change
Request**

Consideration to schedule a special meeting for the purpose of conducting the public hearing and taking other necessary steps to consider and possibly act on the proposed West Michigan / Woodland special assessment district

City Manager Cain discussed the request to change the public hearing date for the West Michigan Water Extension Special Assessment request. The notice was not able to be published in time to meet the required 10 day notice for the October 10th originally scheduled meeting.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in support.

MOTION

2017-10-089

Moved by Grunch
Second by Towne

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Avalanche Trail
Grooming Proposal**

Consideration to accept the grooming machine and the proposal from Michael Cortright for trail grooming at Avalanche Park including allowing the winter storage of the equipment at the garage at Avalanche Park and assisting with the cost of fuel for grooming operations

Barb Brooks said at the recent Parks & Recreation Commission meeting, a presentation was made by Michael Cortright to provide winter trail grooming at Avalanche Park. His proposal included grooming of the new biking trails installed at the park and also the hiking trails to provide a packed surface for walkers. The machine he plans to use will be purchased with funds granted to by the Charlevoix County Community Foundation. He is not asking the City to provide funds to purchase the machine. Mr. Cortright did ask for permission from the City to store the machine in garage at Avalanche and for help with the cost of fuel.

Staff Comments: None

Citizens Comments: Mike Sheean said he is very grateful for the volunteers that obtained the funds and for the grooming of the trails.

Board Discussion: Commissioner Conklin asked if the grooming machine is hard to maintain and Michael Cortright said there are no parts unique to this machine. Commissioner Grunch asked if there are any modifications or out of

pocket expenses to the City for the machine and was informed no. All other Commissioners are in support of the recommendation.

MOTION

2017-10-090
 Moved by Conklin
 Second by Sansom

To accept the grooming machine and the proposal from Michael Cortright for trail grooming at Avalanche Park including allowing the winter storage of the equipment at the garage at Avalanche Park and assisting with the cost of fuel for grooming operations

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Grant Request to Great Lakes Energy People Fund

Consideration to approve to allow City staff to apply for a grant through Great Lakes Energy People Fund for an amount of approximately \$3,000 to purchase exercise equipment for the City Hall fitness room and allow staff to carry out implementation of the grant if successful.

Assistant Police Chief Kevin Spate discussed the request to apply for a grant from the Great Lakes Energy People Fund to purchase exercise equipment for the new fitness room. The Fire and Police Departments already have purchased four pieces of used commercial exercise equipment and that is a good start to what is needed, but in order to have enough of a variety available, additional equipment will need to be purchased. The Committee working on this will also pursue other grant opportunities as well as employee donations to help reach our goal.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Conklin said he is not familiar with the fitness room history. Is that already a done deal? City Manager Cain said it was the long standing plan. No immediate need for that space. If something changes, we have the option to use the room for something else. Commissioner Conklin also asked if we would be competing against other non-profits for grant fund needs? Kevin also provided costs for memberships in other local gyms, costs would run from \$36,000 to \$98,000 annually to provide memberships to staff. Commissioner Grunch said he is okay with the proposal. It is great to have a team together that is passionate to see this happen. All other Commissioners are in agreement with the recommendation.

MOTION

2017-10-091
 Moved by Towne
 Second by Sansom

To approve to allow City staff to apply for a grant through Great Lakes Energy People Fund for an amount of approximately \$3,000 to purchase exercise equipment for the City Hall fitness room and allow staff to carry out implementation of the grant if successful

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Consumers Energy
 Streetlight Removal
 Proposal**

Consideration to accept the proposal from Consumers Energy for the removal of 18 unneeded street lights throughout the City at a cost of \$9,733 and authorize City Staff to complete the necessary paperwork.

City Manager Cain discussed the proposal from Consumers Energy to remove 18 street lights at various locations around the City. Many of these streetlights are now duplicated by the installation of the City's own streetlights. In total, their proposal provides for the removal of 18 streetlights at a total cost of \$9,733. Those lights cost approximately \$171.60 per light annually to operate.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2017-10-092
 Moved by Sansom
 Second by Towne

To accept the proposal from Consumers Energy for the removal of 18 unneeded street lights throughout the City at a cost of \$9,733 and authorize City Staff to complete the necessary paperwork

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Boyne Mountain
 Sanitary Sewer Force
 Main Extension**

Consideration of the additional information to be received and consider accepting the recommendation regarding hiring a contractor to complete the installation of a new 10" force main between Moll Drive and Topolinski Road.

Water/Wastewater Superintendent Mark Fowler discussed the bids received for the completion of the installation of a new 10" force main between Moll Drive and Topolinski Road for the Boyne Mountain sewer line. There are basically no expenses for the City. Boyne Mountain is covering all local expenses. Working in conjunction with the Northern Lakes Economic Alliance, Boyne Valley Township, a grant was secured from the MEDC in the amount of \$323,000 to help Boyne Mountain pay for this project. A bid opening was held this afternoon for the project. Three bids were received. The lowest was from R. Roese Contracting Co, Inc. in the amount of \$559,976.96. Jim Tiffany, Boyne Mountain's engineer on the project reviewed the bids, is familiar with all firms that bid and has no reservation working with any of them. He recommended awarding the project to R. Roese Contracting Co. This is the same contractor that constructed the sewer line from Sommerset Point to Boyne City so we are also familiar and comfortable with the contractor and their work.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2017-10-093
Moved by Conklin
Second by Towne

To approve the bid from R. Roese Contracting Co. Inc in the amount of \$559,976.96 to construct the new 10" force main between Moll Drive and Topolinski Road

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Good of the Order

Mayor Neidhamer said there will be close to 50 people here tomorrow attending the Harbormaster Annual Conference. It is another example of a great use of our new facility.

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Commissioner Sansom to adjourn the Regular City Commission meeting of Tuesday, October 10, 2017 at 7:53 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer

**OCTOBER 17, 2017
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY OCTOBER 17, 2017

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne and Commissioners Laura Sansom, Hugh Conklin and Ron Grunch

Absent: None

Staff: Michael Cain, Mark Fowler, Jane Halstead

Others: There were 22 citizens in attendance including a representative from the Petoskey News Review.

CONSENT AGENDA

None

CITIZENS COMMENTS

Frank Minier of 514 West Michigan Ave inquired about the requirements/regulations for posting public hearing notices.

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

None

**West Michigan Water
Extension Special
Assessment Public
Hearing**

The West Michigan Water Extension Special Assessment Public Hearing was called to consider the creation of a special assessment district for the development of the proposed West Michigan and Woodland Street Water System Extension. The City received the consideration request from citizens in that neighborhood via a petition. City Manager Michael Cain explained that because not all property owners in the affected area received a notice of the meeting ten days prior, which is required by State Law, this meeting would be used instead to receive public input and review the entire process. A new date for the Special Assessment Public Hearing will need to be determined.

City Manager Cain explained the process. The engineering firm of C2AE has submitted preliminary cost estimate figures for the project. It is expected to cost approximately \$300,000 which will be divided among 27 parcels. This includes a 30% contingency fee for engineering design work and unexpected costs. If a 20 year repayment schedule is selected at a 4% interest rate the cost per parcel would be roughly \$11,111 per parcel. The project would go out for bid this winter with a construction start in spring or early summer 2018. Different payment schedules can be selected and the bids may come in lower or higher than anticipated. A special assessment is required because the water system operates as an enterprise fund which means it must pay for

itself. Funds are used for operation and maintenance of system. There are no funds for expansion. No grants are available at this time to fund this project.

The meeting was opened up to public comment:

Danyell Minier of 514 Michigan Ave asked if property owners will be required to hook into the new water main. It has never been the practice of the City to require a property owner to hook into the system. The property owner will still be assessed for the service.

Stephanie Carter asked what the additional cost will be to run the service to the house. Mark Fowler answered that it is approximately \$1500 for tap in fees. The home owner is also responsible for the cost to run the service from the street to the house.

George Shiotellis of 635 West Michigan questioned whether there would be boring under the road. Larry Fox of CAE2 stated that the water main would be on the North and West side of the road and to access properties on the opposite side of the road they would bore under the road. Water mains will be placed 6 feet deep and water service lines can be bored.

Frank Minier is opposed to the assessment as they recently installed a new well. Their water quality is better now and they do not wish to incur any more costs. Danyell Minier is concerned about damage to their trees and dirt getting on their property. There would be a pre-construction meeting to work details out on specific circumstances. Frank Minier also asked how the number of lots assessed was determined. Cain said the City Assessor determined which parcels would be included. The parcels to be assessed will be reviewed and confirmed with Assessor before the project goes forward.

Tom Miller of 643 West Michigan questioned if the City usually provides for new water services. Cain answered that in new neighborhoods the developer provides the infrastructure. The City does not pay for extensions but does maintain the system once established.

Dorne Davis of 615 Boyne City-Charlevoix Road questioned the map provided and does not think it is accurate. He also thinks the assessment should be proportionate to the SEV of the property. His sister Cristine Obrien owns three of the lots and the assessment would be greater than the value of the property. Davis submitted a letter from his sister Cristine Obrien in opposition of the assessment.

George Ellwanger of 627 W Michigan is in favor of project. He is disappointed there are no grants available and is concerned about the affordability for all property owners.

Walt Coyle of 631 West Michigan had questions on the 4% tax rate. This rate came from a bid from a local bank bid and not through a bonding process.

Dan Wollschlager of 625 West Michigan is in favor of assessment. Water quality is marginal and fire safety is a concern for him as well. He also has questions on the number of lots being assessed. Anything the City can do to help assessed owners defray costs should be pursued. Wollschlager also

submitted a letter from neighbor Tom Stockbridge of 639 Woodland Drive in support of the project.

Megan Coleman of 512 West Michigan Ave asked how the construction would affect those living in the area. Cain stated that before construction starts, there would be a meeting with the residents and contractor to determine construction and scheduling specifics.

Kerry Ruggeri of 629 West Michigan is in favor of project. The water is bad and he and his wife don't even give it to the dogs. It ruins clothing and fixtures. He submitted a photograph of rust-stained bedding.

Frank Minier asked how the number of lots assessed was determined. Cain said the City Assessor determined which parcels would be included. Because there are several questions on which parcels are included, Mayor Neidhamer stated that this will be reviewed and confirmed with the City Assessor before the project goes forward.

Dan Wollschlager questioned if the City has resources for future maintenance costs. Michael Cain said the City's current water system is in good shape and he does not foresee any large unexpected expenses.

Larry Fox answered questions on the construction process. Properties will be restored to "Like" condition that the property in was prior to construction and property owners will be given prior notification if access to their driveway will be affected.

Letters and photographs from Tom Stockbridge, Cristine O'Brien, Dorne Davis, and Kerry Ruggeri were received and filed.

Board Discussion: The Commissioners discussed the dates available on which to reschedule the hearing. All were in agreement that October 30th, 2017 would work.

Commissioner Conklin asked how the petition signatures were obtained and Dan Wollschlager said he did not get to every homeowner. Conklin also the audience if anyone had any other ideas on an assessment formula. No ideas were immediately given.

MOTION

2017-10-093
 Moved by Neidhamer
 Second by Grunch

To schedule a special meeting of the Boyne City City Commission October 30th at 7:00 p.m. for the purpose of conducting a public hearing to consider creation a special assessment district for the development of the proposed West Michigan and Woodland Street Water System Extension.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Closed Session
MOTION

2017-10-094
 Moved by Neidhamer
 Second by Grunch

To approve the request of the City Manager to go into closed session to consider a periodic personnel evaluation of a public officer as provided in MCL 15.268 (a) of the Michigan Open Meetings Act (PA 267 of 1976) and to consider the purchase of real property as provided in MCL 15.268 (d) of the act at 8:21 p.m.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Return to Open Session
MOTION

2017-10-095
 Moved by Neidhamer
 Second by Towne

To return to Open Session at 10:49 p.m.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

GOOD OF THE ORDER

Mayor Neidhamer appointed himself and Commissioner Sansom to the Compensation Review Committee. They will come up with a recommendation for the October 24, 2017 City Commission meeting.

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Commissioner Sansom to adjourn the Special City Commission meeting of Tuesday, October 17, 2017 at 10:50 p.m.

 Tom Neidhamer
 Mayor

 Jane Halstead
 Recording Secretary

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 09/01/2017 TO 09/30/2017

FUND: 101 202 203 206 209 210 211 213 226 242 244 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 09/01/2017	Total Debits	Total Credits	Ending Balance 09/30/2017
101	GENERAL FUND	1,720,943.67	1,738,565.44	289,762.99	3,169,746.12
202	MAJOR STREET FUND	27,933.58	34,294.42	62,228.00	0.00
203	LOCAL STREET FUND	(20,748.71)	62,211.59	41,462.88	0.00
206	FIRE FUND	299,247.75	51.00	191,108.54	108,190.21
209	CEMETERY FUND	5,158.51	3,070.00	4,072.43	4,156.08
210	AMBULANCE FUND	45,471.93	38,916.06	64,222.25	20,165.74
211	SPECIAL PROJECTS FUND	15,799.15	330.00	0.00	16,129.15
213	FARMERS MARKET FUND	38,346.28	1,506.00	3,381.58	36,470.70
242	BOYNE THUNDER FUND	173,410.70	0.00	14.47	173,396.23
248	DOWNTOWN DEVELOPMENT AUTHORITY	262,596.92	302,171.56	11,830.46	552,938.02
251	LDFA FUND	883,554.73	140,884.60	1,848.00	1,022,591.33
285	MARINA FUND	268,217.68	3,490.32	10,061.50	261,646.50
295	AIRPORT FUND	15,801.20	25,551.27	15,996.11	25,356.36
370	CITY FACILITIES DEBT FUND	93,558.40	300,875.39	0.00	394,433.79
470	CITY FACILITIES CONSTRUCTION FUND	638,246.82	0.00	50,875.30	587,371.52
590	WASTEWATER FUND	3,105,352.74	166,275.92	42,126.69	3,229,501.97
592	WATER FUND	994,589.26	73,813.37	24,344.24	1,044,058.39
661	MOTOR POOL FUND	347,724.79	10,369.27	2,071.94	356,022.12
	TOTAL - ALL FUNDS	8,915,205.40	2,902,376.21	815,407.38	11,002,174.23

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMA	AVAILABLE BALANCE (ABNORMAL) RMA	% BGDGT USED
Fund 101 - GENERAL FUND					
Revenues					
Dept 031-PROPERTY TAX REVENUES					
400.000 ALLOCATION FROM CUR YR FD BAL	1,533,490.00	0.00	0.00	1,533,490.00	0.00
402.000 PROPERTY TAX COLLECTION	2,551,000.00	1,685,178.32	2,264,481.12	286,518.88	88.77
403.000 DELQ. PERSONAL PROPERTY TAX	4,000.00	0.00	929.20	3,070.80	23.23
404.000 MISC TAXES-PILOT/TRAILER PARK	5,400.00	0.00	0.00	5,400.00	0.00
445.000 PROPERTY TAX PENALTIES	14,000.00	2,519.15	2,519.15	11,480.85	17.99
447.000 PROPERTY TAX ADMIN FEES	79,000.00	46,479.38	59,706.53	19,293.47	75.58
Total Dept 031-PROPERTY TAX REVENUES	4,186,890.00	1,734,176.85	2,327,636.00	1,859,254.00	55.59
Dept 032-REVENUES					
452.000 LIQUOR LICENSES	7,200.00	0.00	0.00	7,200.00	0.00
574.000 REVENUE SHARING	290,887.00	0.00	109,584.00	181,303.00	37.67
574.100 EVIP	56,309.00	0.00	18,773.00	37,536.00	33.34
574.200 LOCAL COMM STABILIZATION SHARING	78,207.00	0.00	0.00	78,207.00	0.00
578.000 POLICE TRAINING FUNDS	1,500.00	0.00	591.85	908.15	39.46
579.000 GRANTS-STATE/FEDERAL	2,536,067.00	0.00	0.00	2,536,067.00	0.00
Total Dept 032-REVENUES	2,970,170.00	0.00	128,948.85	2,841,221.15	4.34
Dept 033-ADMIN SVC FEE REVENUES					
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	0.00	0.00	5,000.00	0.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	0.00	0.00	30,000.00	0.00
606.000 DDA ADMIN SVC FEE	7,500.00	0.00	0.00	7,500.00	0.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	0.00	0.00	5,500.00	0.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	0.00	0.00	60,000.00	0.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	0.00	0.00	17,000.00	0.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 033-ADMIN SVC FEE REVENUES	139,500.00	0.00	0.00	139,500.00	0.00
Dept 034-CHARGES FOR SERVICES					
606.000 DDA MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
640.000 CABLE FRANCHISE FEES	76,000.00	0.00	18,659.97	57,340.03	24.55
642.000 CHARGES/SERVICES & FEES	7,500.00	849.00	4,071.85	3,428.15	54.29
660.000 POLICE FINES/ORDINANCE FEES	6,000.00	0.00	1,199.91	4,800.09	20.00
660.100 POLICE FEES / DRUG SEIZURE FUNDS	500.00	0.00	0.00	500.00	0.00
660.200 SEX OFFENDER REGISTRATION FEE	450.00	0.00	50.00	400.00	11.11
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	0.00	650.00	550.00	54.17
696.000 SIDEWALK REIMBURSEMENTS	0.00	0.00	10.00	(10.00)	100.00
Total Dept 034-CHARGES FOR SERVICES	166,650.00	849.00	24,641.73	142,008.27	14.79
Dept 035-INTEREST / RENTALS					
664.000 INTEREST EARNINGS	1,000.00	0.00	0.00	1,000.00	0.00
667.000 RENT CITY HALL	50,000.00	25.00	2,187.50	47,812.50	4.38
670.000 RENT CITY OWNED PROPERTY	500.00	150.00	750.00	(250.00)	150.00
Total Dept 035-INTEREST / RENTALS	51,500.00	175.00	2,937.50	48,562.50	5.70
Dept 036-OTHER REVENUES					
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	35,625.00	(35,625.00)	100.00
587.000 MUSEUM CONTRIBUTIONS	0.00	10.00	947.00	(947.00)	100.00
672.000 POLICE DEPT BICYCLE DONATIONS	6,000.00	100.00	100.00	5,900.00	1.67
673.000 LAND & EQUIP SALES	5,000.00	0.00	105.00	4,895.00	2.10
675.000 CONTRIBUTIONS	10,500.00	0.00	118.83	10,381.17	1.13
678.000 PLANNING/TOWNSHIP REIMB	70,588.00	0.00	119,934.79	(49,346.79)	169.91
690.000 MISCELLANEOUS INCOME	0.00	1,450.00	18,186.23	(18,186.23)	100.00
Total Dept 036-OTHER REVENUES	92,088.00	1,560.00	175,016.85	(82,928.85)	190.05
TOTAL REVENUES	7,606,798.00	1,736,760.85	2,659,180.93	4,947,617.07	34.96

Expenditures

Dept 101-LEGISLATIVE

703.000 SALARIES-MAYOR/CITY COMMISSION	13,000.00	0.00	6,500.00	6,500.00	50.00
714.000 SOCIAL SECURITY	995.00	0.00	401.64	593.36	40.37
732.000 MEMBERSHIP DUES/MML	2,450.00	0.00	2,441.00	9.00	99.63
870.000 TRAINING AND SCHOOLS	3,500.00	0.00	0.00	3,500.00	0.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMAL	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND Expenditures					
Total Dept 101-LEGISLATIVE	19,945.00	0.00	9,342.64	10,602.36	46.84
Dept 151-PLANNING					
705.000 SALARIES - PLANNING	103,422.00	8,052.40	40,303.40	63,118.60	38.97
712.000 INSURANCE: LIFE/AD&D	500.00	45.79	228.95	271.05	45.79
713.000 INSURANCE MEDICAL	24,420.00	3,032.55	9,624.60	14,795.40	39.41
714.000 SOCIAL SECURITY	8,677.00	783.07	3,658.65	5,018.35	42.16
715.000 PENSION	33,480.00	2,756.56	13,467.26	20,012.74	40.22
716.000 UNEMPLOYMENT	114.00	0.00	0.00	114.00	0.00
719.000 SICK/VACATION	10,000.00	675.60	5,518.60	4,481.40	55.19
727.000 SUPPLIES	2,000.00	148.28	1,099.89	900.11	54.99
732.000 MEMBERSHIP DUES	1,500.00	0.00	0.00	1,500.00	0.00
735.000 MILEAGE/TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
740.000 TELEPHONE/UTILITIES	750.00	94.99	379.88	370.12	50.65
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	75.00	675.00	1,325.00	33.75
870.000 TRAINING	2,000.00	160.00	395.00	1,605.00	19.75
911.000 WORKERS COMPENSATION	1,100.00	0.00	1,156.42	(56.42)	105.13
970.000 CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 151-PLANNING	191,963.00	15,824.24	76,507.65	115,455.35	39.86
Dept 173-GENERAL SERVICES					
705.000 ADMINISTRATIVE SALARIES/WAGES	302,932.00	24,848.32	122,473.71	180,458.29	40.43
709.000 ADMIN OVERTIME	4,000.00	102.04	2,622.04	1,377.96	65.55
712.000 INSURANCE LIFE/AD&D	1,500.00	127.99	639.95	860.05	42.66
713.000 INSURANCE - MEDICAL	88,000.00	8,111.53	29,889.37	58,110.63	33.97
714.000 SOCIAL SECURITY	25,928.00	2,311.05	11,321.79	14,606.21	43.67
715.000 PENSION	135,750.00	12,228.42	58,427.60	77,322.40	43.04
716.000 UNEMPLOYMENT COMPENSATION	340.00	0.00	0.07	339.93	0.02
719.000 VACA/SICK EXPENSE	32,000.00	1,225.76	12,843.96	19,156.04	40.14
727.000 OFFICE SUPPLIES	8,000.00	663.80	3,453.01	4,546.99	43.16
730.000 OFFICE SUPPLIES	20,000.00	172.81	3,507.31	16,492.69	17.54
731.000 POSTAGE	7,000.00	(10.80)	1,302.87	5,697.13	18.61
732.000 MEMBERSHIP DUES	2,000.00	0.00	1,195.80	804.20	59.79
740.000 TELEPHONE/UTILITIES	6,500.00	548.63	3,019.35	3,480.65	46.45
860.000 MOTOR POOL	500.00	0.00	0.00	500.00	0.00
861.000 VEHICLE EXPENSE	4,800.00	400.00	2,010.51	2,789.49	41.89
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	0.00	552.73	3,447.27	13.82
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	695.76	695.76	5,804.24	10.70
910.000 INSURANCE/LIABILITY & PROP	20,600.00	634.00	403.76	20,196.24	1.96
911.000 WORKERS COMPENSATION	2,400.00	0.00	2,544.13	(144.13)	106.01
970.000 CAPITAL OUTLAY/EQUIPMENT	50,000.00	0.00	990.00	49,010.00	1.98
Total Dept 173-GENERAL SERVICES	722,750.00	52,059.31	257,893.72	464,856.28	35.68
Dept 191-ELECTIONS					
705.000 SALARIES - ELECTIONS	1,500.00	0.00	0.00	1,500.00	0.00
728.000 ELECTION COST	250.00	38.44	38.44	211.56	15.38
Total Dept 191-ELECTIONS	1,750.00	38.44	38.44	1,711.56	2.20
Dept 208-ACCOUNTING/AUDIT					
808.000 ACCOUNTING/AUDIT	13,400.00	0.00	8,000.00	5,400.00	59.70
Total Dept 208-ACCOUNTING/AUDIT	13,400.00	0.00	8,000.00	5,400.00	59.70
Dept 209-ASSESSMENT/TAXES					
731.000 TAX POSTAGE	4,800.00	0.00	0.00	4,800.00	0.00
802.000 LEGAL FEES	5,000.00	0.00	0.00	5,000.00	0.00
803.000 BOARD OF REVIEW	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICE	58,000.00	4,513.33	23,580.65	34,419.35	40.66
900.000 TAX MAILING/BILLING FEE	0.00	0.00	1,474.06	(1,474.06)	100.00
Total Dept 209-ASSESSMENT/TAXES	68,300.00	4,513.33	25,054.71	43,245.29	36.68
Dept 210-LEGAL					
802.000 OTHER LEGAL/COURT, ETC.	60,000.00	1,935.00	12,726.20	47,273.80	21.21
Total Dept 210-LEGAL	60,000.00	1,935.00	12,726.20	47,273.80	21.21

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% BGDGT USED
	EASE	(DECREASE)	RMAL (ABNORMAL)	RMAL (ABNORMAL)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 248-GENERAL/OTHER SERVICES					
810.000 STREETLIGHTING	55,000.00	2,127.17	22,092.26	32,907.74	40.17
812.000 LEAF PICK-UP	20,000.00	0.00	720.68	19,279.32	3.60
818.000 ENGINEER/CONTRACTED SERVICE	0.00	0.00	10,250.00	(10,250.00)	100.00
880.000 COMMUNITY PROMOTION	12,500.00	250.00	4,346.46	8,153.54	34.77
971.000 LAND ACQUISITION	3,200,000.00	2,519.33	2,519.33	3,197,480.67	0.08
Total Dept 248-GENERAL/OTHER SERVICES	3,287,500.00	4,896.50	39,928.73	3,247,571.27	1.21
Dept 250-HOUSING					
909.000 FRINGES/MED REIMB/PENSION	0.00	15.80	79.00	(79.00)	100.00
911.000 WORKERS COMPENSATION	0.00	0.00	2,312.85	(2,312.85)	100.00
Total Dept 250-HOUSING	0.00	15.80	2,391.85	(2,391.85)	100.00
Dept 265-PUBLIC BUILDINGS					
705.000 SALARIES/BLDG MAINT/OPERATER	30,000.00	2,795.85	12,281.03	17,718.97	40.94
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	62.13	341.72	1,158.28	22.78
711.000 SAFETY EQUIPMENT	5,500.00	1,050.00	3,479.19	2,020.81	63.26
712.000 INSURANCE: LIFE/AD&D	400.00	28.96	147.32	252.68	36.83
713.000 INSURANCE MEDICAL	8,000.00	1,764.05	3,528.10	4,471.90	44.10
714.000 SOCIAL SECURITY	2,800.00	353.60	1,235.54	1,564.46	44.13
715.000 PENSION	17,000.00	1,612.90	10,117.46	6,882.54	59.51
716.000 UNEMPLOYMENT COMPENSATION	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	0.00	0.00	3,700.00	0.00
727.000 SUPPLIES	20,000.00	1,241.67	13,312.92	6,687.08	66.56
730.000 MAINTENANCE	3,500.00	270.00	7,800.59	(4,300.59)	222.87
735.000 GAS AND OIL	1,300.00	78.47	245.05	1,054.95	18.85
740.000 TELEPHONE/UTILITIES	16,000.00	3,362.50	15,078.06	921.94	94.24
818.000 CONTRACTED SERVICES	40,000.00	4,409.25	16,458.75	23,541.25	41.15
860.000 MOTOR POOL	1,000.00	261.50	1,119.22	(119.22)	111.92
861.000 VEHICLE EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	200.00	0.00	0.00	200.00	0.00
910.000 INSURANCE/LIABILITY/EQUIP	3,259.00	0.00	(230.24)	3,489.24	(7.06)
911.000 WORKERS COMPENSATION	3,000.00	0.00	3,237.99	(237.99)	107.93
940.000 BUILDING RENTAL/MAIN	0.00	0.00	8,516.79	(8,516.79)	100.00
975.000 MAJOR EQUIPMENT PURCHASES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 265-PUBLIC BUILDINGS	164,499.00	17,290.88	96,669.49	67,829.51	58.77
Dept 301-POLICE DEPARTMENT					
705.000 SALARIES- POLICE CHIEF/ASST	119,000.00	7,985.28	45,349.60	73,650.40	38.11
706.000 SALARIES - DISPATCHERS	38,000.00	3,150.40	15,909.52	22,090.48	41.87
709.000 OVERTIME	20,749.00	1,088.09	8,749.99	11,999.01	42.17
710.000 SALARY & WAGES OFFICERS	232,250.00	19,912.94	98,752.49	133,497.51	42.52
712.000 INSURANCE: LIFE AD&D	2,700.00	166.30	847.83	1,852.17	31.40
713.000 MEDICAL INSURANCE	80,000.00	7,582.13	25,238.53	54,761.47	31.55
714.000 SOCIAL SECURITY	34,000.00	2,904.65	14,296.83	19,703.17	42.05
715.000 PENSION	55,539.00	3,569.90	19,196.44	36,342.56	34.56
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	0.00	6.29	1,993.71	0.31
719.000 VACA/SICK EXPENSE	34,000.00	1,990.52	13,462.03	20,537.97	39.59
727.000 SUPPLIES	8,500.00	423.20	4,224.03	4,275.97	49.69
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
730.200 SEX OFFENDER REGISTRATION FEES	300.00	0.00	60.00	240.00	20.00
731.000 BIKE PATROL	275.00	0.00	33.00	242.00	12.00
735.000 GAS AND OIL	15,800.00	0.00	3,237.14	12,562.86	20.49
740.000 TELEPHONE/UTILITIES	6,000.00	300.50	1,683.05	4,316.95	28.05
745.000 CLEANING/FOOD ALLOWANCE	5,520.00	0.00	0.00	5,520.00	0.00
754.000 UNIFORMS	6,000.00	51.88	1,117.26	4,882.74	18.62
818.000 POLICE CONTRACTED SERVICES	7,500.00	900.00	4,550.00	2,950.00	60.67
850.000 RADIO MAINTENANCE	2,000.00	0.00	335.00	1,665.00	16.75
861.000 VEHICLE EXPENSE	7,000.00	463.21	1,147.91	5,852.09	16.40
870.000 TRAINING/TRAVEL	8,500.00	229.70	3,165.43	5,334.57	37.24
871.000 STATE TRAINING FUND	1,500.00	0.00	0.00	1,500.00	0.00
910.000 LIABILITY INSURANCE	15,000.00	0.00	(230.24)	15,230.24	(1.53)
911.000 INS/WORKERS COMP	6,000.00	0.00	6,013.41	(13.41)	100.22
970.000 CAPITAL OUTLAY	44,000.00	600.00	4,270.19	39,729.81	9.70
Total Dept 301-POLICE DEPARTMENT	755,133.00	51,318.70	271,415.73	483,717.27	35.94
Dept 751-PARKS & RECREATION					
702.000 ICE RINK, WAGES	8,000.00	0.00	0.00	8,000.00	0.00
705.000 SALARIES-PARKS GENERAL WAGES	64,000.00	8,425.19	56,668.81	7,331.19	88.55

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BGDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
709.000 PARKS & REC OVERTIME	3,000.00	225.48	2,014.69	985.31	67.16
713.000 INSURANCE MEDICAL	20,000.00	129.46	1,254.16	18,745.84	6.27
714.000 SOCIAL SECURITY	6,000.00	638.19	4,353.31	1,646.69	72.56
715.000 PENSION	2,600.00	539.30	2,834.00	(234.00)	109.00
716.000 UNEMPLOYMENT COMP	400.00	0.00	0.00	400.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	0.00	0.00	3,700.00	0.00
727.000 SUPPLIES	40,000.00	2,693.22	29,335.10	10,664.90	73.34
730.000 MAINTENANCE	12,000.00	270.00	5,949.89	6,050.11	49.58
738.000 CIVIC PROJECTS	4,000.00	0.00	0.00	4,000.00	0.00
740.000 TELEPHONE/UTILITIES	20,000.00	4,511.10	8,746.15	11,253.85	43.73
808.000 PROFESSIONAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
818.000 CONTRACTED SERVICES	24,000.00	1,393.25	10,125.25	13,874.75	42.19
860.000 MOTOR POOL	55,000.00	3,354.11	51,479.01	3,520.99	93.60
870.000 TRAINING/TRAVEL	400.00	0.00	0.00	400.00	0.00
910.000 LIABILITY INSURANCE	2,500.00	0.00	(230.24)	2,730.24	(9.21)
911.000 WORKERS COMPENSATION	1,200.00	0.00	925.14	274.86	77.10
970.000 CAPITAL OUTLAY	1,137,717.00	36,750.00	117,115.16	1,020,601.84	10.29
974.000 PENINSULA BEACH	0.00	0.00	8,985.86	(8,985.86)	100.00
975.000 AVALANCHE	5,000.00	0.00	1,080.00	3,920.00	21.60
977.000 RIVERSIDE PARK	0.00	0.00	2,258.03	(2,258.03)	100.00
Total Dept 751-PARKS & RECREATION	1,419,517.00	58,929.30	302,894.32	1,116,622.68	21.34
Dept 804-MUSEUM					
705.000 MUSEUM SALARIES	500.00	0.00	0.00	500.00	0.00
714.000 SOCIAL SECURITY	50.00	0.00	0.00	50.00	0.00
970.000 MUSEUM - CAPITAL OUTLAY	40,000.00	55.05	778.25	39,221.75	1.95
Total Dept 804-MUSEUM	40,550.00	55.05	778.25	39,771.75	1.92
Dept 809-SIDEWALKS					
705.000 SIDEWALK SALARY & WAGES	2,500.00	0.00	0.00	2,500.00	0.00
727.000 SIDEWALK SUPPLIES	3,000.00	0.00	2,062.13	937.87	68.74
818.000 SIDEWALK CONTRACED SERV.	8,000.00	0.00	392.93	7,607.07	4.91
819.100 ENGINEERING SRTS	0.00	0.00	1,632.51	(1,632.51)	100.00
Total Dept 809-SIDEWALKS	13,500.00	0.00	4,087.57	9,412.43	30.28
Dept 899-CONTINGENCY					
714.000 RETIREES STIPEND FICA	658.00	0.00	0.00	658.00	0.00
801.000 TAX TRIBUNAL REFUND	1,000.00	0.00	10.53	989.47	1.05
899.000 425 TOWNSHIP REIMBURSEMENT	7,800.00	0.00	0.00	7,800.00	0.00
984.000 POST RETIREMENT HEALTH INS	23,318.00	1,058.16	9,225.96	14,092.04	39.57
986.000 RETIREES STIPEND	8,603.00	0.00	0.00	8,603.00	0.00
Total Dept 899-CONTINGENCY	41,379.00	1,058.16	9,236.49	32,142.51	22.32
Dept 965-TRANSFERS OUT					
987.000 TRNSFR TO CEMETERY FUND	47,041.00	0.00	0.00	47,041.00	0.00
991.000 TRANSFER TO AMBULANCE	79,500.00	0.00	27,500.00	52,000.00	34.59
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	50,000.00	22,308.78	49,938.78	61.22	99.88
998.000 TRANSFERS TO MAJOR STREET	152,600.00	5,525.31	68,740.08	83,859.92	45.05
999.000 TRANSFERS TO LOCAL STREET	414,471.00	50,994.92	510,492.44	(96,021.44)	123.17
Total Dept 965-TRANSFERS OUT	806,612.00	78,829.01	656,671.30	149,940.70	81.41
TOTAL EXPENDITURES	7,606,798.00	286,763.72	1,773,637.09	5,833,160.91	23.32
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	7,606,798.00	1,736,760.85	2,659,180.93	4,947,617.07	34.96
TOTAL EXPENDITURES	7,606,798.00	286,763.72	1,773,637.09	5,833,160.91	23.32
NET OF REVENUES & EXPENDITURES	0.00	1,449,997.13	885,543.84	(885,543.84)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	MONTH 09/30/2017 (DECREASE)	09/30/2017 (ABNORMAL) RMAL	BALANCE (ABNORMAL)	
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 030-REVENUES					
548.000 METRO ACT FUNDS - PA 48	9,200.00	0.00	8,809.31	390.69	95.75
549.000 STATE HIGHWAY RECEIPTS	337,990.00	28,769.11	119,783.98	218,206.02	35.44
581.000 SAW GRANT	56,756.00	0.00	0.00	56,756.00	0.00
691.000 TRANSFER FROM GENERAL FUND	152,600.00	5,525.31	68,740.08	83,859.92	45.05
692.000 ROAD MILLAGE FUNDS	85,000.00	0.00	0.00	85,000.00	0.00
Total Dept 030-REVENUES	641,546.00	34,294.42	197,333.37	444,212.63	30.76
TOTAL REVENUES	641,546.00	34,294.42	197,333.37	444,212.63	30.76
Expenditures					
Dept 451-CONSTRUCTION					
705.000 CONSTRUCTION SALARIES/WAGES	2,000.00	360.57	2,764.51	(764.51)	138.23
709.000 OVERTIME	200.00	0.00	77.66	122.34	38.83
713.000 MEDICAL INSURANCE	2,000.00	3.93	38.30	1,961.70	1.92
714.000 SOCIAL SECURITY	500.00	27.59	214.96	285.04	42.99
715.000 PENSION	3,000.00	387.09	1,946.71	1,053.29	64.89
860.000 CONSTRUCTION MOTOR POOL	5,000.00	651.44	2,565.85	2,434.15	51.32
981.100 SAW GRANT	53,006.00	0.00	6,646.67	46,359.33	12.54
Total Dept 451-CONSTRUCTION	65,706.00	1,430.62	14,254.66	51,451.34	21.69
Dept 463-ROUTINE MAINTANCE					
705.000 SALARIES- MAINTENANCE	34,000.00	2,625.16	10,467.41	23,532.59	30.79
709.000 OVERTIME	6,000.00	438.21	4,132.48	1,867.52	68.87
713.000 MEDICAL INSURANCE	17,000.00	2,361.91	5,143.88	11,856.12	30.26
714.000 SOCIAL SECURITY	3,800.00	454.79	1,837.09	1,962.91	48.34
715.000 PENSION	24,000.00	2,900.69	14,303.36	9,696.64	59.60
716.000 UNEMPLOYMENT COMP	200.00	0.00	2.26	197.74	1.13
719.000 VACA/SICK EXPENSE	12,000.00	762.30	5,073.99	6,926.01	42.28
727.000 SUPPLIES	10,000.00	276.19	6,205.56	3,794.44	62.06
819.000 TREE REPLACEMENT	20,000.00	18,075.00	20,125.00	(125.00)	100.63
860.000 MOTOR POOL	29,000.00	2,035.50	12,484.95	16,515.05	43.05
930.000 REPAIR & MAINTENANCE	180,000.00	23,435.59	184,225.29	(4,225.29)	102.35
931.000 BRIDGE INSPECTIONS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 463-ROUTINE MAINTANCE	338,000.00	53,365.34	264,001.27	73,998.73	78.11
Dept 474-TRAFFIC SERVICE					
705.000 SALARIES- TRAFFIC SERV	4,000.00	232.81	3,576.62	423.38	89.42
709.000 OVERTIME	1,200.00	125.76	561.57	638.43	46.80
713.000 MEDICAL INSURANCE	1,400.00	30.00	463.03	936.97	33.07
714.000 SOCIAL SECURITY	400.00	26.84	301.99	98.01	75.50
715.000 PENSION	4,000.00	296.95	1,659.90	2,340.10	41.50
727.000 SUPPLIES	3,500.00	423.45	602.56	2,897.44	17.22
860.000 MOTOR POOL	2,500.00	90.51	3,505.57	(1,005.57)	140.22
930.000 REPAIR & MAINT.	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 474-TRAFFIC SERVICE	21,000.00	1,226.32	10,671.24	10,328.76	50.82
Dept 478-WINTER MAINTENANCE					
705.000 SALARIES- WINTER MAINT	28,000.00	0.00	291.34	27,708.66	1.04
709.000 OVERTIME	13,000.00	0.00	62.43	12,937.57	0.48
713.000 MEDICAL INSURANCE	8,000.00	2.47	12.33	7,987.67	0.15
714.000 SOCIAL SECURITY	3,000.00	58.70	399.71	2,600.29	13.32
715.000 PENSION	14,500.00	1,539.10	7,492.84	7,007.16	51.67
719.000 VACA/SICK EXPENSE	7,000.00	762.02	4,775.34	2,224.66	68.22
727.000 SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
860.000 MOTOR POOL	40,000.00	0.00	0.00	40,000.00	0.00
930.000 WINTER REPAIR & MAINT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 478-WINTER MAINTENANCE	138,500.00	2,362.29	13,033.99	125,466.01	9.41
Dept 482-ADMINISTRATION					
705.000 SALARIES/WAGES-ADMINISTRATIVE	30,000.00	2,240.85	11,764.44	18,235.56	39.21
712.000 INSURANCE/LIFE/AD&D	400.00	22.98	114.91	285.09	28.73
713.000 MEDICAL INSURANCE	8,000.00	211.62	1,058.11	6,941.89	13.23
714.000 SOCIAL SECURITY	2,600.00	166.57	875.72	1,724.28	33.68
715.000 PENSION	10,000.00	1,201.41	6,964.03	3,035.97	69.64
716.000 UNEMPLOYMENT COMP	140.00	0.00	0.00	140.00	0.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMAL	AVAILABLE BALANCE (ABNORMAL) RMAL	% BDT USED
Fund 202 - MAJOR STREET FUND					
Expenditures					
750.000 ADMINISTRATIVE FEE	17,000.00	0.00	0.00	17,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
910.000 INSURANCE/LIABILITY	1,700.00	0.00	(230.24)	1,930.24	(13.54)
911.000 WORKERS COMPENSATION	7,000.00	0.00	7,285.48	(285.48)	104.08
Total Dept 482-ADMINISTRATION	78,340.00	3,843.43	27,832.45	50,507.55	35.53
TOTAL EXPENDITURES	641,546.00	62,228.00	329,793.61	311,752.39	51.41
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES	641,546.00	34,294.42	197,333.37	444,212.63	30.76
TOTAL EXPENDITURES	641,546.00	62,228.00	329,793.61	311,752.39	51.41
NET OF REVENUES & EXPENDITURES	0.00	(27,933.58)	(132,460.24)	132,460.24	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMAL	AVAILABLE BALANCE (ABNORMAL) RMAL	% BGDGT USED
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 030-REVENUES					
548.000 METRO ACT FUNDS	8,000.00	0.00	8,809.32	(809.32)	110.12
549.000 STATE HIGHWAY RECEIPTS	131,644.00	11,216.67	46,694.75	84,949.25	35.47
581.000 SAW GRANT PROCEEDS	18,919.00	0.00	0.00	18,919.00	0.00
691.000 TRANSFER FROM GENERAL FUND	414,471.00	50,994.92	510,492.44	(96,021.44)	123.17
692.000 ROAD MILLAGE FUNDS	89,000.00	0.00	0.00	89,000.00	0.00
Total Dept 030-REVENUES	662,034.00	62,211.59	565,996.51	96,037.49	85.49
TOTAL REVENUES	662,034.00	62,211.59	565,996.51	96,037.49	85.49
Expenditures					
Dept 451-CONSTRUCTION					
705.000 CONSTRUCTION SALARIES/WAGES	3,500.00	166.48	363.22	3,136.78	10.38
709.000 OVERTIME	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	900.00	0.00	0.00	900.00	0.00
714.000 SOCIAL SECURITY	265.00	12.27	26.63	238.37	10.05
715.000 PENSION	4,200.00	400.41	1,928.97	2,271.03	45.93
818.000 ENGINEERING	10,000.00	0.00	0.00	10,000.00	0.00
860.000 CONSTRUCTION MOTOR POOL	3,000.00	516.66	1,028.71	1,971.29	34.29
981.100 SAW GRANT	17,669.00	0.00	0.00	17,669.00	0.00
987.000 STREET CONSTRUCTION	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 451-CONSTRUCTION	89,734.00	1,095.82	3,347.53	86,386.47	3.73
Dept 463-ROUTINE MAINTANCE					
705.000 SALARIES- MAINTENANCE	55,000.00	4,237.93	29,725.65	25,274.35	54.05
709.000 OVERTIME	1,500.00	124.26	497.04	1,002.96	33.14
713.000 MEDICAL INSURANCE	20,000.00	2,588.82	6,625.27	13,374.73	33.13
714.000 SOCIAL SECURITY	4,600.00	541.94	2,938.48	1,661.52	63.88
715.000 PENSION	28,000.00	3,215.42	16,575.12	11,424.88	59.20
716.000 UNEMPLOYMENT COMP	600.00	0.00	2.26	597.74	0.38
719.000 VACA/SICK EXPENSE	11,000.00	762.41	4,776.57	6,223.43	43.42
727.000 SUPPLIES	10,000.00	1,342.15	8,696.94	1,303.06	86.97
819.000 TREE REPLACEMENT	25,000.00	18,075.00	24,225.00	775.00	96.90
860.000 MOTOR POOL	59,000.00	3,273.69	35,897.55	23,102.45	60.84
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	0.00	170,550.00	(20,550.00)	113.70
Total Dept 463-ROUTINE MAINTANCE	364,700.00	34,161.62	300,509.88	64,190.12	82.40
Dept 474-TRAFFIC SERVICE					
705.000 SALARIES- TRAFFIC SERV	5,000.00	0.00	0.00	5,000.00	0.00
709.000 OVERTIME	200.00	0.00	284.38	(84.38)	142.19
713.000 MEDICAL INSURANCE	2,000.00	0.00	1.25	1,998.75	0.06
714.000 SOCIAL SECURITY	400.00	0.00	21.61	378.39	5.40
715.000 PENSION	1,800.00	193.54	952.01	847.99	52.89
727.000 SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
860.000 MOTOR POOL	1,500.00	0.00	419.34	1,080.66	27.96
Total Dept 474-TRAFFIC SERVICE	15,900.00	193.54	1,678.59	14,221.41	10.56
Dept 478-WINTER MAINTENANCE					
705.000 SALARIES- WINTER MAINT	30,000.00	0.00	0.00	30,000.00	0.00
706.000 SIDEWALK MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
709.000 OVERTIME	5,500.00	0.00	0.00	5,500.00	0.00
713.000 MEDICAL INSURANCE	4,500.00	2.47	12.35	4,487.65	0.27
714.000 SOCIAL SECURITY	3,000.00	58.68	372.47	2,627.53	12.42
715.000 PENSION	11,000.00	1,345.52	5,935.67	5,064.33	53.96
716.000 UNEMPLOYMENT COMP	100.00	0.00	0.00	100.00	0.00
719.000 VACA/SICK EXPENSE	10,000.00	761.92	4,774.85	5,225.15	47.75
727.000 SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
860.000 MOTOR POOL	37,000.00	0.00	0.00	37,000.00	0.00
930.000 WINTER MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478-WINTER MAINTENANCE	116,100.00	2,168.59	11,095.34	105,004.66	9.56
Dept 482-ADMINISTRATION					
705.000 SALARIES - ADMINISTRATION	30,000.00	2,240.75	11,763.96	18,236.04	39.21
712.000 INSURANCE/LIFE/AD&D	300.00	22.98	114.90	185.10	38.30
713.000 MEDICAL INSURANCE	8,000.00	211.62	1,058.09	6,941.91	13.23
714.000 SOCIAL SECURITY	2,800.00	166.54	875.55	1,924.45	31.27

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% BDGT USED
	EASE	(DECREASE)	RMAL (ABNORMAL) RMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET FUND					
Expenditures					
715.000 PENSION	10,500.00	1,201.42	6,964.00	3,536.00	66.32
716.000 UNEMPLOYMENT COMP	100.00	0.00	0.00	100.00	0.00
750.000 ADMINISTRATIVE FEE	14,500.00	0.00	0.00	14,500.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	200.00	0.00	0.00	200.00	0.00
910.000 LIABILITY INS	1,700.00	0.00	(230.24)	1,930.24	(13.54)
911.000 INSURANCE/WORKERS COMP	7,000.00	0.00	7,285.49	(285.49)	104.08
Total Dept 482-ADMINISTRATION	75,600.00	3,843.31	27,831.75	47,768.25	36.81
TOTAL EXPENDITURES	662,034.00	41,462.88	344,463.09	317,570.91	52.03
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES	662,034.00	62,211.59	565,996.51	96,037.49	85.49
TOTAL EXPENDITURES	662,034.00	41,462.88	344,463.09	317,570.91	52.03
NET OF REVENUES & EXPENDITURES	0.00	20,748.71	221,533.42	(221,533.42)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% BGD T USED
	EASE	(DECREASE)	RMAL (ABNORMAL)	RMAL (ABNORMAL)	
Fund 206 - FIRE FUND					
Revenues					
Dept 030-REVENUES					
400.000 ALLOCATION FROM CUR YR FD BAL	224,545.00	0.00	0.00	224,545.00	0.00
628.000 FIRE DEPT SERVICE FEES	216,145.00	51.00	165,667.48	50,477.52	76.65
690.000 MISCELLANEOUS INCOME	0.00	0.00	600.00	(600.00)	100.00
691.000 TRANSFER IN OTHER FUNDS	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030-REVENUES	503,690.00	51.00	166,267.48	337,422.52	33.01
TOTAL REVENUES	503,690.00	51.00	166,267.48	337,422.52	33.01
Expenditures					
Dept 040-EXPENDITURES					
707.000 SALARIES/VOLUNTEERS/OFFICERS	80,000.00	8,169.99	41,659.95	38,340.05	52.07
714.000 SOCIAL SECURITY	6,120.00	625.01	3,187.01	2,932.99	52.08
727.000 SUPPLIES / HOSE	18,036.00	1,804.43	3,494.18	14,541.82	19.37
730.000 EQUIPMENT / MAINTENANCE	27,000.00	2,795.43	7,462.11	19,537.89	27.64
735.000 GAS / OIL	3,500.00	42.56	602.05	2,897.95	17.20
737.000 FIRE HYDRANT RENTAL	27,500.00	0.00	2,083.33	25,416.67	7.58
750.000 ADMINISTRATIVE FEE	5,000.00	0.00	0.00	5,000.00	0.00
850.000 RADIO MAINTENANCE	1,750.00	263.00	263.00	1,487.00	15.03
860.000 MOTOR POOL	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	0.00	165.90	834.10	16.59
870.000 TRAINING AND SCHOOLS	7,000.00	63.12	631.82	6,368.18	9.03
910.000 INSURANCE/LIABILITY & PROP	12,360.00	0.00	(230.24)	12,590.24	(1.86)
911.000 WORKERS COMPENSATION	3,000.00	0.00	2,775.42	224.58	92.51
940.000 BUILDING RENTAL/MAIN	25,000.00	0.00	1,791.66	23,208.34	7.17
970.000 CAPITAL OUTLAY	239,924.00	177,345.00	197,050.00	42,874.00	82.13
976.000 FIRE TRUCK REPLACEMENT	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040-EXPENDITURES	503,690.00	191,108.54	260,936.19	242,753.81	51.80
TOTAL EXPENDITURES	503,690.00	191,108.54	260,936.19	242,753.81	51.80
Fund 206 - FIRE FUND:					
TOTAL REVENUES	503,690.00	51.00	166,267.48	337,422.52	33.01
TOTAL EXPENDITURES	503,690.00	191,108.54	260,936.19	242,753.81	51.80
NET OF REVENUES & EXPENDITURES	0.00	(191,057.54)	(94,668.71)	94,668.71	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND					
Revenues					
Dept 030-REVENUES					
400.000 ALLOCATION FROM CUR YR FD BAL	5,435.00	0.00	0.00	5,435.00	0.00
633.000 CHARGES FOR LOTS/SERVICES	15,000.00	3,070.00	21,890.00	(6,890.00)	145.93
691.000 TRANSFERS FROM GENERAL FUND	47,041.00	0.00	0.00	47,041.00	0.00
Total Dept 030-REVENUES	67,476.00	3,070.00	21,890.00	45,586.00	32.44
TOTAL REVENUES	67,476.00	3,070.00	21,890.00	45,586.00	32.44
Expenditures					
Dept 040-EXPENDITURES					
705.000 SALARIES/WAGES	8,000.00	765.76	4,682.21	3,317.79	58.53
709.000 OVERTIME	1,500.00	0.00	546.72	953.28	36.45
713.000 MEDICAL INSURANCE	700.00	66.66	270.87	429.13	38.70
714.000 SOCIAL SECURITY	726.00	57.00	393.25	332.75	54.17
715.000 CLEARING A/C RETIREMENT	0.00	19.90	98.59	(98.59)	100.00
727.000 SUPPLIES	2,000.00	10.99	695.18	1,304.82	34.76
730.000 REPAIRS/MAINTENANCE	10,000.00	55.00	3,117.98	6,882.02	31.18
740.000 TELEPHONE/UTILITIES	500.00	36.78	139.04	360.96	27.81
818.000 CONTRACTED SERVICES	29,000.00	3,000.00	15,000.00	14,000.00	51.72
860.000 MOTOR POOL	5,000.00	60.34	4,407.38	592.62	88.15
910.000 INSURANCE: LIABILITY/PROPERTY	1,150.00	0.00	(230.24)	1,380.24	(20.02)
911.000 INSURANCE: WORKERS COMP	900.00	0.00	925.14	(25.14)	102.79
970.000 CAPITAL OUTLAY	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 040-EXPENDITURES	67,476.00	4,072.43	30,046.12	37,429.88	44.53
TOTAL EXPENDITURES	67,476.00	4,072.43	30,046.12	37,429.88	44.53
Fund 209 - CEMETERY FUND:					
TOTAL REVENUES	67,476.00	3,070.00	21,890.00	45,586.00	32.44
TOTAL EXPENDITURES	67,476.00	4,072.43	30,046.12	37,429.88	44.53
NET OF REVENUES & EXPENDITURES	0.00	(1,002.43)	(8,156.12)	8,156.12	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
	ORIGINAL BUDGET	ACTIVITY FOR 09/30/2017 (DECREASE)			
Fund 210 - AMBULANCE FUND					
Revenues					
Dept 030-REVENUES					
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	474,829.00	9,758.50	142,479.82	332,349.18	30.01
628.000 CONTRACT SERVICES	157,976.00	0.00	0.00	157,976.00	0.00
680.000 TOWNSHIP PARTICIPATION	79,180.00	0.00	64,304.99	14,875.01	81.21
690.000 DONATIONS	2,000.00	292.00	248.40	1,751.60	12.42
691.000 TRANSFERS FROM GENERAL FUND	79,500.00	0.00	27,500.00	52,000.00	34.59
Total Dept 030-REVENUES	793,485.00	10,050.50	234,533.21	558,951.79	29.56
Dept 032-REVENUES					
626.000 BOYNE VALLEY CONTRACTUALS	189,000.00	9,000.50	103,607.49	85,392.51	54.82
Total Dept 032-REVENUES	189,000.00	9,000.50	103,607.49	85,392.51	54.82
TOTAL REVENUES	982,485.00	19,051.00	338,140.70	644,344.30	34.42
Expenditures					
Dept 040-EXPENDITURES					
707.000 WAGES	368,593.00	36,351.20	178,613.54	189,979.46	48.46
712.000 INSURANCE/LIFE, AD&D	300.00	23.70	118.50	181.50	39.50
713.000 MEDICAL INSURANCE	6,000.00	1,764.05	3,528.10	2,471.90	58.80
714.000 SOCIAL SECURITY	25,304.00	2,996.20	14,145.02	11,158.98	55.90
715.000 PENSION	5,000.00	502.60	2,270.38	2,729.62	45.41
716.000 UNEMPLOYMENT INSURANCE	57.00	0.00	0.00	57.00	0.00
719.000 VACATION/SICK EXPENSE	2,000.00	1,129.60	3,388.80	(1,388.80)	169.44
727.000 MEDICAL SUPPLIES	25,500.00	4,256.95	14,386.94	11,113.06	56.42
730.000 REPAIRS & MAINTENANCE	8,000.00	1,219.55	2,900.84	5,099.16	36.26
735.000 GAS & OIL	5,600.00	551.61	1,960.15	3,639.85	35.00
740.000 UTILITIES	6,000.00	190.85	1,642.09	4,357.91	27.37
819.000 CONTRACTED SERVICES-BILLING	13,520.00	1,348.00	4,348.00	9,172.00	32.16
850.000 RADIOS	1,500.00	0.00	657.00	843.00	43.80
854.000 UNIFORMS	3,500.00	572.65	3,844.58	(344.58)	109.85
860.000 MOTOR POOL	3,500.00	500.20	1,093.74	2,406.26	31.25
870.000 TRAINING	10,000.00	1,500.00	3,277.10	6,722.90	32.77
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	0.00	(230.24)	3,730.24	(6.58)
911.000 INSURANCE: WORKERS COMP	4,500.00	0.00	4,625.70	(125.70)	102.79
940.000 FACILITIES RENT	25,200.00	0.00	4,800.00	20,400.00	19.05
957.000 BAD DEBT (UNCOLLECTIBLE)	20,000.00	803.00	15,972.30	4,027.70	79.86
957.100 BOYNE VALLEY BAD DEBT	0.00	191.88	5,692.11	(5,692.11)	100.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	0.00	10,827.53	54,473.27	(54,473.27)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	35,000.00	487.56	1,617.54	33,382.46	4.62
971.000 VEHICLE REPLACEMENT	40,000.00	0.00	0.00	40,000.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	145,000.00	14,320.31	57,424.53	87,575.47	39.60
999.100 BOYNE VALLEY CONTRACTUALS	0.00	6,919.16	28,222.22	(28,222.22)	100.00
Total Dept 040-EXPENDITURES	757,574.00	86,456.60	408,772.21	348,801.79	53.96
Dept 045-EXPENSES					
957.000 ALLOWANCE - BAD DEBT	15,000.00	0.00	0.00	15,000.00	0.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	110,000.00	0.00	0.00	110,000.00	0.00
999.000 AMBULANCE BAD DEBT EXPENSE	94,300.00	0.00	0.00	94,300.00	0.00
Total Dept 045-EXPENSES	219,300.00	0.00	0.00	219,300.00	0.00
TOTAL EXPENDITURES	976,874.00	86,456.60	408,772.21	568,101.79	41.84
Fund 210 - AMBULANCE FUND:					
TOTAL REVENUES	982,485.00	19,051.00	338,140.70	644,344.30	34.42
TOTAL EXPENDITURES	976,874.00	86,456.60	408,772.21	568,101.79	41.84
NET OF REVENUES & EXPENDITURES	5,611.00	(67,405.60)	(70,631.51)	76,242.51	1,258.80

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 EASE (DECREASE)	YTD BALANCE 09/30/2017 RMAL (ABNORMAL) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND					
Revenues					
Dept 030-REVENUES					
630.500 ARCHERY RANGE / DONATIONS	0.00	0.00	70.00	(70.00)	100.00
670.210 BENCH DONATIONS	0.00	50.00	50.00	(50.00)	100.00
675.200 DOG PARK CONTRIBUTIONS	0.00	280.00	1,422.56	(1,422.56)	100.00
Total Dept 030-REVENUES	0.00	330.00	1,542.56	(1,542.56)	100.00
TOTAL REVENUES	0.00	330.00	1,542.56	(1,542.56)	100.00
Fund 211 - SPECIAL PROJECTS FUND:					
TOTAL REVENUES	0.00	330.00	1,542.56	(1,542.56)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	330.00	1,542.56	(1,542.56)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	ONTH 09/30/2017 (DECREASE)	09/30/2017 (ABNORMAL)	BALANCE (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND					
Revenues					
Dept 030-REVENUES					
400.000 ALLOCATION FROM CUR YR FD BAL	32,138.00	0.00	0.00	32,138.00	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	795.00	(795.00)	100.00
642.000 MISC INCOME	10,000.00	778.00	2,918.70	7,081.30	29.19
642.100 BAG SALES	375.00	30.00	260.00	115.00	69.33
642.150 DONATIONS	0.00	20.00	230.00	(230.00)	100.00
642.200 FARM MEAL	7,500.00	0.00	2,790.00	4,710.00	37.20
642.250 FOOD TRUCK RALLY	12,000.00	0.00	10,438.53	1,561.47	86.99
642.450 MEAL TICKET	0.00	0.00	1,725.00	(1,725.00)	100.00
642.500 POINSETTIA SALES	250.00	0.00	0.00	250.00	0.00
642.600 T-SHIRTS	375.00	0.00	105.00	270.00	28.00
642.650 MARKET MONEY PURCHASE\	100.00	0.00	400.00	(300.00)	400.00
642.700 DAILY VENDOR FEE	0.00	100.00	510.00	(510.00)	100.00
642.725 VENDOR FEE SUMMER 10 FT	15,000.00	0.00	7,790.00	7,210.00	51.93
642.750 VENDOR FEE-SUMMER 20 FT	0.00	0.00	2,625.00	(2,625.00)	100.00
642.775 VENDOR FEE - WINTER	3,000.00	0.00	190.00	2,810.00	6.33
Total Dept 030-REVENUES	80,738.00	928.00	30,777.23	49,960.77	38.12
TOTAL REVENUES	80,738.00	928.00	30,777.23	49,960.77	38.12
Expenditures					
Dept 040-EXPENDITURES					
705.000 SALARIES - PLANNING	13,500.00	0.00	2,499.00	11,001.00	18.51
714.000 SOCIAL SECURITY	950.00	0.00	150.47	799.53	15.84
716.000 UNEMPLOYMENT INSURANCE	18.00	0.00	1.76	16.24	9.78
727.000 SUPPLIES	350.00	64.33	71.20	278.80	20.34
731.000 POSTAGE	80.00	0.00	0.00	80.00	0.00
732.000 MEMBERSHIP DUES/MML	400.00	0.00	140.00	260.00	35.00
740.000 BARN EXPENSES	440.00	0.00	0.00	440.00	0.00
750.200 FARM MEAL	4,200.00	0.00	4,446.50	(246.50)	105.87
750.250 FOOD TRUCK RALLY	6,000.00	0.00	4,318.12	1,681.88	71.97
750.260 POINSETTIA FUNDRAISER	150.00	0.00	0.00	150.00	0.00
750.275 T SHIRTS PRINTING	200.00	0.00	0.00	200.00	0.00
750.300 MARKET MONEY	100.00	100.00	320.00	(220.00)	320.00
750.350 OUTDOOR MARKET	200.00	0.00	99.41	100.59	49.71
750.360 OUTDOOR MARKET MUSIC	900.00	0.00	975.00	(75.00)	108.33
750.370 SNAP REIMBURSEMENT	3,500.00	675.00	1,484.00	2,016.00	42.40
750.380 DOUBLE UP FOOD BUCKS	2,500.00	658.00	1,644.00	856.00	65.76
750.390 SENIOR PROJECT FRESH	2,500.00	490.00	1,444.00	1,056.00	57.76
750.400 WIC	2,300.00	695.00	1,630.00	670.00	70.87
770.000 SNAP	150.00	24.71	320.45	(170.45)	213.63
870.000 TRAINING AND SCHOOLS	100.00	0.00	0.00	100.00	0.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	0.00	107.37	892.63	10.74
900.200 PROMOTION PRINTING	100.00	0.00	0.00	100.00	0.00
900.300 SUMMER PROMOTION	700.00	0.00	0.00	700.00	0.00
900.400 WINTER PROMOTION	400.00	96.54	96.54	303.46	24.14
900.500 PAVILION	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040-EXPENDITURES	80,738.00	2,803.58	19,747.82	60,990.18	24.46
TOTAL EXPENDITURES	80,738.00	2,803.58	19,747.82	60,990.18	24.46
Fund 213 - FARMERS MARKET FUND:					
TOTAL REVENUES	80,738.00	928.00	30,777.23	49,960.77	38.12
TOTAL EXPENDITURES	80,738.00	2,803.58	19,747.82	60,990.18	24.46
NET OF REVENUES & EXPENDITURES	0.00	(1,875.58)	11,029.41	(11,029.41)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% B DGT USED
		EASE (DECREASE)	RMAL (ABNORMAL) RMAL	(ABNORMAL)	
Fund 226 - RUBBISH COLLECTION FUND					
Revenues					
Dept 030-REVENUES					
691.000 TRANSFER IN FROM GENERAL FUND	50,000.00	22,308.78	49,938.78	61.22	99.88
Total Dept 030-REVENUES	50,000.00	22,308.78	49,938.78	61.22	99.88
TOTAL REVENUES	50,000.00	22,308.78	49,938.78	61.22	99.88
Expenditures					
Dept 040-EXPENDITURES					
818.000 CONTRACTED SERVICES	50,000.00	22,308.78	49,938.78	61.22	99.88
Total Dept 040-EXPENDITURES	50,000.00	22,308.78	49,938.78	61.22	99.88
TOTAL EXPENDITURES	50,000.00	22,308.78	49,938.78	61.22	99.88
Fund 226 - RUBBISH COLLECTION FUND:					
TOTAL REVENUES	50,000.00	22,308.78	49,938.78	61.22	99.88
TOTAL EXPENDITURES	50,000.00	22,308.78	49,938.78	61.22	99.88
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% BGDGT USED
	EASE	(DECREASE)	RMAL (ABNORMAL)	RMAL (ABNORMAL)	
Fund 242 - BOYNE THUNDER FUND					
Revenues					
Dept 000					
400.000 ALLOCATION FROM CUR YR FD BAL	14,850.00	0.00	0.00	14,850.00	0.00
Total Dept 000	14,850.00	0.00	0.00	14,850.00	0.00
Dept 030-REVENUES					
675.000 REVENUES	0.00	0.00	2,000.00	(2,000.00)	100.00
676.200 REGISTRATIONS	95,000.00	0.00	45,997.45	49,002.55	48.42
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	0.00	1,560.00	(560.00)	156.00
676.250 AUCTION PROCEEDS	17,000.00	0.00	12,392.70	4,607.30	72.90
676.270 BAR PROCEEDS	13,000.00	0.00	24,798.30	(11,798.30)	190.76
676.280 DINNER PROCEEDS	2,000.00	0.00	9,617.25	(7,617.25)	480.86
676.285 FOOD TRUCK REGISTRATIONS	0.00	0.00	800.00	(800.00)	100.00
676.290 MERCHANDISE SALES	20,000.00	0.00	21,061.44	(1,061.44)	105.31
676.295 ROOM RENTAL REVENUES	5,000.00	0.00	0.00	5,000.00	0.00
676.340 SPONSORSHIP	150,000.00	0.00	10,794.67	139,205.33	7.20
Total Dept 030-REVENUES	303,000.00	0.00	129,021.81	173,978.19	42.58
TOTAL REVENUES	317,850.00	0.00	129,021.81	188,828.19	40.59
Expenditures					
Dept 040-EXPENDITURES					
811.000 BOYNE THUNDER EXPENDITURES	34,000.00	0.00	37,000.00	(3,000.00)	108.82
811.050 BANK SERVICE CHARGES	5,700.00	0.00	0.00	5,700.00	0.00
811.200 MERCHANDISE	30,000.00	0.00	21,662.18	8,337.82	72.21
811.210 CAMP QUALITY	60,000.00	0.00	0.00	60,000.00	0.00
811.215 CHALLENGE MOUNTAIN	11,000.00	0.00	0.00	11,000.00	0.00
811.220 CONTRACT LABOR	2,000.00	0.00	1,530.00	470.00	76.50
811.230 DJ EXPENSE	1,200.00	0.00	1,000.00	200.00	83.33
811.240 INSURANCE	4,750.00	0.00	4,015.22	734.78	84.53
811.250 LICENSES AND PERMITS	300.00	0.00	100.00	200.00	33.33
811.260 MEALS AND ENTERTAINMENT	65,000.00	0.00	67,643.40	(2,643.40)	104.07
811.265 ALCOHOL / LIQUOR EXPENSE	9,000.00	0.00	6,968.10	2,031.90	77.42
811.270 ADVERTISING AND PUBLISHING	5,000.00	14.47	4,480.81	519.19	89.62
811.290 SALES TAX	6,300.00	0.00	0.00	6,300.00	0.00
811.300 SUPPLIES	1,000.00	0.00	827.95	172.05	82.80
811.305 UTILITIES / WEB DESIGN	1,500.00	0.00	0.00	1,500.00	0.00
811.310 TENT & STORAGE RENTAL	7,000.00	0.00	7,000.00	0.00	100.00
811.320 UTILITIES	1,100.00	0.00	1,814.00	(714.00)	164.91
811.350 PRIZES PAID	6,000.00	0.00	4,000.00	2,000.00	66.67
811.360 DOCKAGE FEES	3,000.00	0.00	5,079.50	(2,079.50)	169.32
811.380 AUCTION EXPENSES	5,000.00	0.00	484.39	4,515.61	9.69
811.385 AERIAL FILMING	16,000.00	0.00	10,700.00	5,300.00	66.88
811.390 PAYPAL EXPENSES	3,000.00	0.00	1,390.89	1,609.11	46.36
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040-EXPENDITURES	317,850.00	14.47	175,696.44	142,153.56	55.28
TOTAL EXPENDITURES	317,850.00	14.47	175,696.44	142,153.56	55.28
Fund 242 - BOYNE THUNDER FUND:					
TOTAL REVENUES	317,850.00	0.00	129,021.81	188,828.19	40.59
TOTAL EXPENDITURES	317,850.00	14.47	175,696.44	142,153.56	55.28
NET OF REVENUES & EXPENDITURES	0.00	(14.47)	(46,674.63)	46,674.63	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMAL	AVAILABLE BALANCE (ABNORMAL) RMAL	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
Dept 000					
400.000 ALLOCATION FROM CUR YR FD BAL	16,994.00	0.00	0.00	16,994.00	0.00
Total Dept 000	16,994.00	0.00	0.00	16,994.00	0.00
Dept 030-REVENUES					
405.000 CURRENT YEAR TAXES	278,491.00	301,571.56	301,571.56	(23,080.56)	108.29
670.000 PROMOTIONS COMMITTEE REVENUE	21,000.00	500.00	9,050.00	11,950.00	43.10
670.300 WALKABOUT SCULPTURE SHOW	6,000.00	0.00	2,800.00	3,200.00	46.67
675.000 CONTRIBUTIONS	0.00	100.00	150.00	(150.00)	100.00
676.000 SPECIAL EVENTS - POKER RUN	36,417.00	0.00	0.00	36,417.00	0.00
Total Dept 030-REVENUES	341,908.00	302,171.56	313,571.56	28,336.44	91.71
TOTAL REVENUES	358,902.00	302,171.56	313,571.56	45,330.44	87.37
Expenditures					
Dept 731-EXPENDITURES					
705.000 SALARIES/WAGES	60,700.00	4,555.62	21,552.85	39,147.15	35.51
712.000 INSURANCE: LIFE/AD&D	250.00	15.52	124.16	125.84	49.66
713.000 MEDICAL INSURANCE	16,127.00	1,764.05	3,622.81	12,504.19	22.46
714.000 SOCIAL SECURITY	4,614.00	483.45	1,950.30	2,663.70	42.27
715.000 PENSION	3,920.00	442.64	1,799.48	2,120.52	45.91
716.000 UNEMPLOYMENT	57.00	0.00	0.88	56.12	1.54
719.000 SICK/VACATION	2,827.00	0.00	942.28	1,884.72	33.33
727.000 OFFICE SUPPLIES	750.00	0.00	488.12	261.88	65.08
730.000 REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,500.00	350.00	3,350.00	150.00	95.71
740.000 UTILITIES/INTERNET SERVICE	492.00	57.04	185.04	306.96	37.61
750.000 ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
760.000 DESIGN COMM EXPENSES	2,250.00	0.00	1,979.96	270.04	88.00
762.000 DESIGN CAPITAL IMPROVEMENTS	64,000.00	480.00	5,323.00	58,677.00	8.32
763.000 STREETScape AMENITIES	25,000.00	1,050.00	6,368.00	18,632.00	25.47
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	0.00	0.00	8,500.00	0.00
810.000 COMMITTEE/EVENT EXPENSES	0.00	0.00	458.92	(458.92)	100.00
812.000 ORGANIZATION COMM EXPENSES	4,000.00	0.00	681.49	3,318.51	17.04
870.000 EDUCATION/TRAVEL	4,000.00	307.14	2,856.54	1,143.46	71.41
900.000 ADVERTISING/PUBLISHING	14,815.00	0.00	6,847.53	7,967.47	46.22
902.000 PROMOTIONS COMMITTEE EXPENSES	15,000.00	400.00	4,700.00	10,300.00	31.33
910.000 PROMOTIONS COMMITTEE EVENTS	32,100.00	1,575.00	21,348.98	10,751.02	66.51
940.000 FACILITIES RENT	4,200.00	350.00	1,750.00	2,450.00	41.67
942.000 SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
990.000 LOAN REPAYMENT	7,074.00	0.00	0.00	7,074.00	0.00
991.000 INTEREST	226.00	0.00	0.00	226.00	0.00
Total Dept 731-EXPENDITURES	358,902.00	11,830.46	86,330.34	272,571.66	24.05
TOTAL EXPENDITURES	358,902.00	11,830.46	86,330.34	272,571.66	24.05
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES	358,902.00	302,171.56	313,571.56	45,330.44	87.37
TOTAL EXPENDITURES	358,902.00	11,830.46	86,330.34	272,571.66	24.05
NET OF REVENUES & EXPENDITURES	0.00	290,341.10	227,241.22	(227,241.22)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMAL	AVAILABLE BALANCE (ABNORMAL) RMAL	% BDGT USED
Fund 251 - LDFA FUND					
Revenues					
Dept 030-REVENUES					
400.000 ALLOCATION FROM CUR YR FD BAL	61,265.00	0.00	0.00	61,265.00	0.00
402.000 PROPERTY TAX COLLECTIONS	139,735.00	140,884.60	140,884.60	(1,149.60)	100.82
Total Dept 030-REVENUES	201,000.00	140,884.60	140,884.60	60,115.40	70.09
TOTAL REVENUES	201,000.00	140,884.60	140,884.60	60,115.40	70.09
Expenditures					
Dept 040-EXPENDITURES					
726.000 ADMINISTRATIVE	500.00	0.00	0.00	500.00	0.00
750.000 ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
802.000 LEGAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
808.000 COMMUNITY PROMOTION	7,500.00	0.00	1,500.00	6,000.00	20.00
818.000 ENGINEERING	15,000.00	0.00	5,399.36	9,600.64	36.00
819.000 PROFESSIONAL SERVICES	2,500.00	0.00	171.00	2,329.00	6.84
870.000 TRAINING/TRAVEL	500.00	0.00	0.00	500.00	0.00
871.000 WORKFORCE TRAINING PROGRAM	10,000.00	0.00	0.00	10,000.00	0.00
900.000 ADVERTISING/PUBLISHING	3,000.00	0.00	0.00	3,000.00	0.00
968.000 DEPRECIATION	55,000.00	0.00	0.00	55,000.00	0.00
970.000 PROPERTY REPURCHASE	0.00	0.00	2,852.82	(2,852.82)	100.00
971.000 CAPITAL OUTLAY-ENTRANCE SIGN	75,000.00	1,848.00	1,848.00	73,152.00	2.46
Total Dept 040-EXPENDITURES	201,000.00	1,848.00	11,771.18	189,228.82	5.86
TOTAL EXPENDITURES	201,000.00	1,848.00	11,771.18	189,228.82	5.86
Fund 251 - LDFA FUND:					
TOTAL REVENUES	201,000.00	140,884.60	140,884.60	60,115.40	70.09
TOTAL EXPENDITURES	201,000.00	1,848.00	11,771.18	189,228.82	5.86
NET OF REVENUES & EXPENDITURES	0.00	139,036.60	129,113.42	(129,113.42)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	ONTH 09/30/2017 (DECREASE)	09/30/2017 (ABNORMAL) RMAL	BALANCE (ABNORMAL)	
Fund 285 - MARINA FUND					
Revenues					
Dept 000					
400.000 ALLOCATION FROM CUR YR FD BAL	216,242.00	0.00	0.00	216,242.00	0.00
Total Dept 000	216,242.00	0.00	0.00	216,242.00	0.00
Dept 030-REVENUES					
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	10.00	1,005.00	(305.00)	143.57
628.000 MARINA USER FEES/SEASONAL	52,000.00	400.00	49,037.11	2,962.89	94.30
629.000 MARINA USER FEES	59,000.00	907.00	29,768.54	29,231.46	50.46
630.000 LAUNCH RAMP USER FEES	16,000.00	2,008.82	15,262.20	737.80	95.39
631.000 WATER STREET MARINA REVENUES	28,000.00	32.00	24,630.64	3,369.36	87.97
631.100 KRUEGER MARINA REVENUES	3,000.00	0.00	4,074.00	(1,074.00)	135.80
631.200 BOB KONUPEK MARINA	2,000.00	0.00	70.00	1,930.00	3.50
668.000 SPONSORSHIP	43,000.00	0.00	0.00	43,000.00	0.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	82.50	1,656.00	(156.00)	110.40
680.000 GRANTS/STATE	260,000.00	0.00	0.00	260,000.00	0.00
Total Dept 030-REVENUES	465,200.00	3,440.32	125,503.49	339,696.51	26.98
TOTAL REVENUES	681,442.00	3,440.32	125,503.49	555,938.51	18.42
Expenditures					
Dept 040-EXPENDITURES					
705.000 SALARIES/WAGES	45,000.00	4,390.13	38,648.34	6,351.66	85.89
705.100 SALARIES - WATER STREET MARINA	6,000.00	616.50	5,429.58	570.42	90.49
709.000 OVERTIME	1,000.00	121.51	1,947.67	(947.67)	194.77
713.000 MEDICAL INSURANCE	500.00	0.00	48.56	451.44	9.71
714.000 SOCIAL SECURITY	4,000.00	392.29	3,519.75	480.25	87.99
715.000 PENSION COSTS	200.00	0.00	17.97	182.03	8.99
716.000 UNEMPLOYMENT COMPENSATION	500.00	0.00	7.42	492.58	1.48
727.000 SUPPLIES	9,000.00	545.94	3,571.90	5,428.10	39.69
727.100 SUPPLIES - WATER ST MARINA	1,000.00	16.93	1,738.93	(738.93)	173.89
727.200 WATER STREET MARINA REIMBURSEMENT	13,000.00	0.00	0.00	13,000.00	0.00
727.300 KRUEGER MARINA REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00	0.00
727.350 KONUPEK	1,000.00	0.00	0.00	1,000.00	0.00
730.000 REPAIRS & MAINTENANCE	8,000.00	268.50	4,462.12	3,537.88	55.78
740.000 TELEPHONE/UTILITIES	10,000.00	1,950.97	4,241.11	5,758.89	42.41
754.000 UNIFORMS	600.00	0.00	456.00	144.00	76.00
818.000 CONTRACTED SERVICES	50,000.00	1,531.25	2,016.25	47,983.75	4.03
860.000 MOTOR POOL	3,500.00	41.84	759.12	2,740.88	21.69
870.000 TRAINING/TRAVEL	1,000.00	0.00	623.68	376.32	62.37
910.000 INSURANCE: LIABILITY/PROPERTY	1,000.00	0.00	(230.24)	1,230.24	(23.02)
911.000 INSURANCE: WORKERS COMP	1,000.00	0.00	925.14	74.86	92.51
970.000 CAPITAL OUTLAY/EQUIPMENT	521,142.00	0.00	0.00	521,142.00	0.00
975.000 BUILDINGS/EQUIPMENT	3,000.00	0.00	1,996.43	1,003.57	66.55
Total Dept 040-EXPENDITURES	681,442.00	9,875.86	70,179.73	611,262.27	10.30
TOTAL EXPENDITURES	681,442.00	9,875.86	70,179.73	611,262.27	10.30
Fund 285 - MARINA FUND:					
TOTAL REVENUES	681,442.00	3,440.32	125,503.49	555,938.51	18.42
TOTAL EXPENDITURES	681,442.00	9,875.86	70,179.73	611,262.27	10.30
NET OF REVENUES & EXPENDITURES	0.00	(6,435.54)	55,323.76	(55,323.76)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE (ABNORMAL)	% BGDY USED
	EASE	(DECREASE)	RMAL (ABNORMAL) RMAL	(ABNORMAL)	
Fund 295 - AIRPORT FUND					
Revenues					
Dept 000					
400.000 ALLOCATION FROM CUR YR FD BAL	10,350.00	0.00	0.00	10,350.00	0.00
Total Dept 000	10,350.00	0.00	0.00	10,350.00	0.00
Dept 030-REVENUES					
625.000 AIRPORT GASOLINE SALES	65,000.00	5,735.13	49,375.86	15,624.14	75.96
630.100 DRAG RACE REGISTRATIONS	10,000.00	13,610.78	13,610.78	(3,610.78)	136.11
670.000 RENT	5,000.00	4,854.46	11,672.30	(6,672.30)	233.45
675.000 RENT - HANGAR	17,000.00	0.00	0.00	17,000.00	0.00
690.000 CHARGES FOR SERVICES/FEES	500.00	0.00	142.00	358.00	28.40
Total Dept 030-REVENUES	97,500.00	24,200.37	74,800.94	22,699.06	76.72
TOTAL REVENUES	107,850.00	24,200.37	74,800.94	33,049.06	69.36
Expenditures					
Dept 040-EXPENDITURES					
705.000 SALARIES/WAGES	6,250.00	835.20	2,206.06	4,043.94	35.30
713.000 MEDICAL INSURANCE	1,500.00	1.51	1.51	1,498.49	0.10
714.000 SOCIAL SECURITY	500.00	62.60	166.68	333.32	33.34
715.000 CLEARING A/C RETIREMENT	0.00	36.63	68.10	(68.10)	100.00
716.000 UNEMPLOYMENT COMPENSATION	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	3,500.00	147.55	270.45	3,229.55	7.73
730.000 REPAIRS/MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
736.000 AVIATION FUEL (FOR SALE)	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	6,000.00	298.88	1,108.66	4,891.34	18.48
817.000 DRAG RACE EXPENSES	7,000.00	5,450.00	5,450.00	1,550.00	77.86
819.000 ENVIRONMENTAL	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	83.68	3,387.16	4,612.84	42.34
870.000 TRAINING	500.00	0.00	0.00	500.00	0.00
880.000 EVENTS	250.00	0.00	583.40	(333.40)	233.36
910.000 INSURANCE: LIABILITY/EQUIPMENT	5,000.00	1,657.00	1,426.76	3,573.24	28.54
911.000 INSURANCE: WORKERS COMP	250.00	0.00	231.28	18.72	92.51
970.000 CAPITAL OUTLAY/EQUIPMENT	250.00	0.00	0.00	250.00	0.00
975.000 AIRPORT IMPROVEMENTS	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 040-EXPENDITURES	107,850.00	8,573.05	14,900.06	92,949.94	13.82
TOTAL EXPENDITURES	107,850.00	8,573.05	14,900.06	92,949.94	13.82
Fund 295 - AIRPORT FUND:					
TOTAL REVENUES	107,850.00	24,200.37	74,800.94	33,049.06	69.36
TOTAL EXPENDITURES	107,850.00	8,573.05	14,900.06	92,949.94	13.82
NET OF REVENUES & EXPENDITURES	0.00	15,627.32	59,900.88	(59,900.88)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR ONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMA	AVAILABLE BALANCE (ABNORMAL) RMA	% BDGT USED
Fund 370 - CITY FACILITIES DEBT FUND					
Revenues					
Dept 030-REVENUES					
402.000 PROPERTY TAX COLLECTION	424,100.00	300,875.39	386,778.76	37,321.24	91.20
Total Dept 030-REVENUES	424,100.00	300,875.39	386,778.76	37,321.24	91.20
TOTAL REVENUES	424,100.00	300,875.39	386,778.76	37,321.24	91.20
Expenditures					
Dept 040-EXPENDITURES					
970.000 INTEREST EXPENSE	200,000.00	0.00	0.00	200,000.00	0.00
990.000 PRINCIPAL	185,538.00	0.00	0.00	185,538.00	0.00
Total Dept 040-EXPENDITURES	385,538.00	0.00	0.00	385,538.00	0.00
TOTAL EXPENDITURES	385,538.00	0.00	0.00	385,538.00	0.00
Fund 370 - CITY FACILITIES DEBT FUND:					
TOTAL REVENUES	424,100.00	300,875.39	386,778.76	37,321.24	91.20
TOTAL EXPENDITURES	385,538.00	0.00	0.00	385,538.00	0.00
NET OF REVENUES & EXPENDITURES	38,562.00	300,875.39	386,778.76	(348,216.76)	1,003.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR ONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND					
Revenues					
Dept 030-REVENUES					
400.000 ALLOCATION FROM CUR YR FD BAL	2,745,633.00	0.00	0.00	2,745,633.00	0.00
664.000 INTEREST EARNINGS	0.00	0.00	7,279.56	(7,279.56)	100.00
Total Dept 030-REVENUES	2,745,633.00	0.00	7,279.56	2,738,353.44	0.27
TOTAL REVENUES	2,745,633.00	0.00	7,279.56	2,738,353.44	0.27
Expenditures					
Dept 040-EXPENDITURES					
818.000 ENGINEERING SERVICES	40,000.00	0.00	0.00	40,000.00	0.00
970.000 CONSTRUCTION CITY FACILITIES	2,705,633.00	50,875.30	2,307,430.86	398,202.14	85.28
Total Dept 040-EXPENDITURES	2,745,633.00	50,875.30	2,307,430.86	438,202.14	84.04
TOTAL EXPENDITURES	2,745,633.00	50,875.30	2,307,430.86	438,202.14	84.04
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:					
TOTAL REVENUES	2,745,633.00	0.00	7,279.56	2,738,353.44	0.27
TOTAL EXPENDITURES	2,745,633.00	50,875.30	2,307,430.86	438,202.14	84.04
NET OF REVENUES & EXPENDITURES	0.00	(50,875.30)	(2,300,151.30)	2,300,151.30	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	MONTH 09/30/2017 (DECREASE)	09/30/2017 (ABNORMAL)	BALANCE (ABNORMAL)	
Fund 590 - WASTEWATER FUND					
Revenues					
Dept 030-REVENUES					
400.000 ALLOCATIONS FROM CUR YR FD BAL	318,077.00	0.00	0.00	318,077.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	1,531.84	2,033.10	966.90	67.77
581.000 GRANTS - CDBG	368,500.00	0.00	0.00	368,500.00	0.00
581.100 SAW GRANT REVENUES	129,465.00	0.00	13,951.24	115,513.76	10.78
641.000 WASTEWATER REVENUES	952,750.00	49,158.05	296,357.21	656,392.79	31.11
642.000 WASTEWATER CHGS/SVCS & FEES	1,500.00	0.00	418.21	1,081.79	27.88
643.000 WATER BILL PENALTIES	8,000.00	897.49	3,646.02	4,353.98	45.58
644.000 SEWER-CHARGES/SERVICES & FEES	0.00	660.00	660.00	(660.00)	100.00
648.000 TAP IN FEES - WATER	4,000.00	13,054.00	14,281.00	(10,281.00)	357.03
691.000 SRF LOAN PAYMENT - BOYNE MTN	225,764.00	19,356.83	19,356.83	206,407.17	8.57
Total Dept 030-REVENUES	2,011,056.00	84,658.21	350,703.61	1,660,352.39	17.44
TOTAL REVENUES	2,011,056.00	84,658.21	350,703.61	1,660,352.39	17.44
Expenditures					
Dept 590-EXPENDITURES					
705.000 SALARIES- WASTEWATER	100,661.00	6,393.64	32,152.34	68,508.66	31.94
709.000 OVERTIME- WASTEWATER	9,000.00	560.57	3,432.67	5,567.33	38.14
711.000 SAFETY EQUIPMENT	750.00	0.00	675.79	74.21	90.11
712.000 INSURANCE COST	300.00	21.70	97.04	202.96	32.35
713.000 MEDICAL INSURANCE	26,879.00	2,324.61	9,037.57	17,841.43	33.62
714.000 SOCIAL SECURITY	8,824.00	721.74	3,186.19	5,637.81	36.11
715.000 PENSION	20,000.00	3,434.62	11,322.66	8,677.34	56.61
716.000 UNEMPLOYMENT INS	250.00	0.00	1.95	248.05	0.78
719.000 ACC/VACA SICK/WW	15,000.00	1,926.42	5,920.07	9,079.93	39.47
726.000 LAB SUPPLIES	5,000.00	0.00	941.57	4,058.43	18.83
727.000 SUPPLIES	7,500.00	1,590.04	4,738.12	2,761.88	63.17
730.000 EQUIPMENT/MAINTENANCE	60,000.00	10,861.11	41,363.97	18,636.03	68.94
731.000 POSTAGE	1,600.00	117.09	634.90	965.10	39.68
735.000 GAS/OIL	2,000.00	0.00	685.45	1,314.55	34.27
740.000 TELEPHONE/UTILITIES	130,000.00	9,370.40	37,652.12	92,347.88	28.96
745.000 CHEMICALS	30,000.00	0.00	6,490.44	23,509.56	21.63
750.000 ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
802.000 LEGAL FEES	1,000.00	0.00	(1,575.00)	2,575.00	(157.50)
808.000 ACCOUNTING/AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	10,000.00	0.00	1,890.00	8,110.00	18.90
818.000 ENGINEERING	55,000.00	200.00	1,050.00	53,950.00	1.91
819.000 SRF	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	5,000.00	553.00	929.89	4,070.11	18.60
861.000 VEHICLE EXPENSE	2,000.00	62.20	2,373.94	(373.94)	118.70
870.000 TRAINING/TRAVEL	5,000.00	450.00	1,474.30	3,525.70	29.49
900.000 PUBLISHING	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	0.00	(230.24)	9,230.24	(2.56)
911.000 WORKERS COMPENSATION	2,100.00	0.00	2,775.42	(675.42)	132.16
968.000 DEPRECIATION EXPENSE	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	142,500.00	0.00	0.00	142,500.00	0.00
971.000 SAW GRANT	124,465.00	0.00	12,933.14	111,531.86	10.39
981.000 SEWER LINE CONSTRUCTION	368,500.00	0.00	2,000.00	366,500.00	0.54
990.000 SRF PRINCIPLE EXPENSE	430,000.00	0.00	44,498.47	385,501.53	10.35
991.000 SRF INTEREST EXPENSE	96,977.00	0.00	7,875.00	89,102.00	8.12
Total Dept 590-EXPENDITURES	2,011,056.00	38,587.14	234,327.77	1,776,728.23	11.65
TOTAL EXPENDITURES	2,011,056.00	38,587.14	234,327.77	1,776,728.23	11.65
Fund 590 - WASTEWATER FUND:					
TOTAL REVENUES	2,011,056.00	84,658.21	350,703.61	1,660,352.39	17.44
TOTAL EXPENDITURES	2,011,056.00	38,587.14	234,327.77	1,776,728.23	11.65
NET OF REVENUES & EXPENDITURES	0.00	46,071.07	116,375.84	(116,375.84)	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR ONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL) RMAL	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 592 - WATER FUND					
Revenues					
Dept 030-REVENUES					
403.000 DELQ. PERSONAL PROPERTY TAX	0.00	0.00	251.73	(251.73)	100.00
Total Dept 030-REVENUES	0.00	0.00	251.73	(251.73)	100.00
Dept 032-REVENUES					
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	1,021.22	1,021.22	978.78	51.06
641.000 WATER USER FEES	618,000.00	43,231.21	164,957.29	453,042.71	26.69
642.000 WATER CHGS SERVICES & FEES	2,000.00	0.00	551.25	1,448.75	27.56
643.000 PENALTIES/LATE FEES	7,500.00	693.21	3,062.21	4,437.79	40.83
645.000 FIRE HYDRANT FEES	27,500.00	0.00	2,083.33	25,416.67	7.58
648.000 WATER TAP-IN FEES	5,000.00	0.00	1,711.00	3,289.00	34.22
664.000 INTEREST EARNINGS	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	233,190.00	0.00	0.00	233,190.00	0.00
Total Dept 032-REVENUES	895,690.00	44,945.64	173,386.30	722,303.70	19.36
TOTAL REVENUES	895,690.00	44,945.64	173,638.03	722,051.97	19.39
Expenditures					
Dept 592-EXPENDITURES					
705.000 SALARIES- WATER DEPT	100,661.00	6,393.64	29,727.24	70,933.76	29.53
709.000 OVERTIME	16,000.00	1,503.16	5,896.57	10,103.43	36.85
711.000 SAFETY EQUIPMENT	1,000.00	0.00	134.20	865.80	13.42
712.000 INSURANCE COSTS - LIABILITY	400.00	21.71	97.04	302.96	24.26
713.000 MEDICAL INSURANCE	26,879.00	2,176.49	8,760.18	18,118.82	32.59
714.000 SOCIAL SECURITY	8,282.00	700.36	2,962.35	5,319.65	35.77
715.000 PENSION	16,000.00	3,381.51	11,216.73	4,783.27	70.10
716.000 UNEMPLOYMENT	114.00	0.00	1.96	112.04	1.72
719.000 ACC VACA/SICK	12,000.00	677.90	2,922.30	9,077.70	24.35
727.000 SUPPLIES/MATERIALS	20,000.00	1,471.91	3,965.53	16,034.47	19.83
728.000 METERS/MATERIALS	25,000.00	0.00	1,021.31	23,978.69	4.09
730.000 REPAIRS/MAINTENANCE	45,000.00	190.00	15,765.39	29,234.61	35.03
731.000 POSTAGE	1,600.00	110.00	613.65	986.35	38.35
735.000 GAS/OIL PURCHASES	9,000.00	0.00	488.32	8,511.68	5.43
740.000 TELEPHONE/UTILITIES	45,000.00	3,953.85	15,821.30	29,178.70	35.16
745.000 CHEMICALS	12,000.00	0.00	9,380.23	2,619.77	78.17
750.000 ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
808.000 ACCOUNTING AUDIT	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	7,500.00	0.00	500.00	7,000.00	6.67
818.000 ENGINEERING	15,000.00	2,014.00	2,014.00	12,986.00	13.43
860.000 MOTOR POOL	2,500.00	0.00	1,365.68	1,134.32	54.63
861.000 VEHICLE EXPENSE	2,000.00	923.90	923.90	1,076.10	46.20
870.000 TRAINING/TRAVEL	3,000.00	227.93	2,311.93	688.07	77.06
900.000 PUBLISHING	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,400.00	0.00	(230.24)	3,630.24	(6.77)
911.000 WORKERS COMPENSATION	2,250.00	0.00	2,312.85	(62.85)	102.79
970.000 WATER SYSTEM CAPITAL OUTLAY	283,190.00	0.00	0.00	283,190.00	0.00
990.000 DWRF PRINCIPAL	95,000.00	0.00	0.00	95,000.00	0.00
991.000 DWRF INTEREST	15,750.00	0.00	0.00	15,750.00	0.00
Total Dept 592-EXPENDITURES	801,426.00	23,746.36	117,972.42	683,453.58	14.72
TOTAL EXPENDITURES	801,426.00	23,746.36	117,972.42	683,453.58	14.72
Fund 592 - WATER FUND:					
TOTAL REVENUES	895,690.00	44,945.64	173,638.03	722,051.97	19.39
TOTAL EXPENDITURES	801,426.00	23,746.36	117,972.42	683,453.58	14.72
NET OF REVENUES & EXPENDITURES	94,264.00	21,199.28	55,665.61	38,598.39	59.05

PERIOD ENDING 09/30/2017

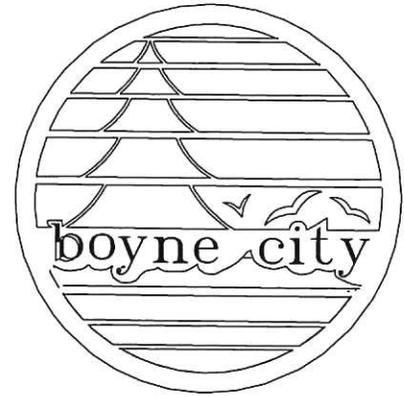
ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR ONTH 09/30/2017 (DECREASE)	YTD BALANCE 09/30/2017 (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL FUND					
Revenues					
Dept 000					
400.000 ALLOCATION FROM CUR YR FD BAL	153,600.00	0.00	0.00	153,600.00	0.00
Total Dept 000	153,600.00	0.00	0.00	153,600.00	0.00
Dept 030-REVENUES					
608.000 BILLINGS WATER/WW FUND	0.00	0.00	1,626.85	(1,626.85)	100.00
609.000 BILLINGS MAJOR STREET	76,500.00	2,777.45	18,556.37	57,943.63	24.26
610.000 BILLINGS LOCAL STREET	100,500.00	3,790.35	37,345.60	63,154.40	37.16
611.000 BILLINGS GENERAL FUND	56,000.00	3,615.61	52,718.91	3,281.09	94.14
612.000 BILLINGS AIRPORT FUND	8,000.00	83.68	3,387.16	4,612.84	42.34
614.000 BILLINGS TO MARINA FUND	3,500.00	41.84	759.12	2,740.88	21.69
615.000 BILLINGS TO CEMETERY FUND	5,000.00	60.34	4,407.38	592.62	88.15
664.000 INTEREST INCOME	250.00	0.00	0.00	250.00	0.00
667.000 BUILDING RENT FIRE DEPT	0.00	0.00	1,791.66	(1,791.66)	100.00
673.000 EQUIPMENT SALES	10,000.00	0.00	0.00	10,000.00	0.00
690.000 MISCELLANOUS INCOME	100.00	0.00	4,500.00	(4,400.00)	4,500.00
Total Dept 030-REVENUES	259,850.00	10,369.27	125,093.05	134,756.95	48.14
TOTAL REVENUES	413,450.00	10,369.27	125,093.05	288,356.95	30.26
Expenditures					
Dept 040-EXPENDITURES					
705.000 SALARIES- MOTOR POOL	1,500.00	0.00	147.47	1,352.53	9.83
706.000 SALARIES- COMPOST	12,000.00	0.00	455.92	11,544.08	3.80
709.000 OVERTIME- MOTOR POOL	150.00	0.00	0.00	150.00	0.00
713.000 MEDICAL INSURANCE	1,500.00	0.00	44.40	1,455.60	2.96
714.000 SOCIAL SECURITY	850.00	0.00	44.19	805.81	5.20
715.000 PENSION	100.00	0.00	38.11	61.89	38.11
727.000 SUPPLIES	25,000.00	1,476.58	8,883.21	16,116.79	35.53
730.000 EQUIPMENT MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
735.000 GAS AND OIL	40,000.00	129.68	5,478.11	34,521.89	13.70
740.000 TELEPHONE/UTILITIES	12,000.00	234.49	2,306.92	9,693.08	19.22
750.000 ADMINISTRATIVE FEE	5,500.00	0.00	0.00	5,500.00	0.00
818.000 CONTRACTED SERVICES	60,000.00	231.19	6,489.52	53,510.48	10.82
910.000 INSURANCE	12,000.00	0.00	(230.24)	12,230.24	(1.92)
911.000 INSURANCE/WORKERS COMPENSATION	850.00	0.00	925.14	(75.14)	108.84
968.000 DEPRECIATION	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	178,000.00	0.00	169,971.83	8,028.17	95.49
Total Dept 040-EXPENDITURES	413,450.00	2,071.94	194,554.58	218,895.42	47.06
TOTAL EXPENDITURES	413,450.00	2,071.94	194,554.58	218,895.42	47.06
Fund 661 - MOTOR POOL FUND:					
TOTAL REVENUES	413,450.00	10,369.27	125,093.05	288,356.95	30.26
TOTAL EXPENDITURES	413,450.00	2,071.94	194,554.58	218,895.42	47.06
NET OF REVENUES & EXPENDITURES	0.00	8,297.33	(69,461.53)	69,461.53	100.00

PERIOD ENDING 09/30/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	ACTIVITY FOR MONTH 09/30/2017	YTD BALANCE 09/30/2017	AVAILABLE BALANCE	% B DGT USED
		EASE (DECREASE)	RMAL (ABNORMAL) RMAL	(ABNORMAL)	
Fund 701 - TRUST & AGENCY FUND					
Expenditures					
Dept 000					
791.000 GENERAL FUND TRAILER PARK FEES	0.00	0.00	(988.00)	988.00	100.00
792.000 TRAILER PARK FEES DUE COUNTY	0.00	0.00	(76.00)	76.00	100.00
793.000 TRAILER PARK FEES DUE SCH/COUNTY	0.00	(456.00)	(1,216.00)	1,216.00	100.00
Total Dept 000	0.00	(456.00)	(2,280.00)	2,280.00	100.00
TOTAL EXPENDITURES	0.00	(456.00)	(2,280.00)	2,280.00	100.00
Fund 701 - TRUST & AGENCY FUND:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	(456.00)	(2,280.00)	2,280.00	100.00
NET OF REVENUES & EXPENDITURES	0.00	456.00	2,280.00	(2,280.00)	100.00
TOTAL REVENUES - ALL FUNDS	18,751,740.00	2,790,551.00	5,858,342.97	12,893,397.03	31.24
TOTAL EXPENDITURES - ALL FUNDS	18,613,303.00	844,171.11	6,428,218.29	12,185,084.71	34.54
NET OF REVENUES & EXPENDITURES	138,437.00	1,946,379.89	(569,875.32)	708,312.32	411.65

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Scott McPherson, Planning Director *PK*
Date: October 24, 2017
Subject: Bid Award to Remove
Dangerous Building at 204 S East St.



BACKGROUND

The structure located on the property located at 204 S East Tax ID 15-051-341-143-00 is single family dwelling of unknown age located in the Central Business District. The structure is currently vacant and has been vacant for many years. The owners of record listed for the property are Daniel A Chapp and David W Chapp. Due to the removal/disconnection of utilities, age, dilapidation and neglect the structure is uninhabitable and not safe for occupancy. It was deemed by the City that the structure did meet the definition of a Dangerous Structure as per section 14-19 of the City of Boyne City Dangerous Buildings and Structure Ordinance and as per the Ordinance a dangerous structure hearing was scheduled for April 28, 2016.

At the April 28, 2016 hearing, based on visual inspection of the exterior, pictures and video obtained from the inspection, and testimony, the hearing officer found overwhelming evidence that the structure was a dangerous structure and ordered that the structure be demolished and site cleaned up by June 30, 2016. The property owner did not comply with the Hearing Officers Decision and Order and a request for enforcement hearing at the City Commission was scheduled for July 5, 2016.

At the July 5th hearing the City Commission confirmed the hearing officer's demolition order for the building and directed staff to take all necessary actions to enforce the order. As the structure had been substantially destroyed by deterioration and neglect and the cost or repair of the structure was greater than the State Equalized Value, the property owner had 21 days after the City Commission hearing to comply with the order.

Per the appeal processes prescribed by Section 14-26 of the Dangerous Buildings and Structure Ordinance a petition for writ of superintending control was submitted to the Charlevoix County 33rd Circuit Court on August 16, 2016. On May 17, 2017 the Honorable Judge Hayes denied the petition as it was not timely filed.

On June 14, 2017 the City communicated with the property owner that they had until July 5, 2017 to demolish the building. The property owners decided not to take advantage of this additional opportunity to voluntarily comply with the order.

DISCUSSION

As the property owner has exhausted all legal avenues and has chosen not to comply with the order of demolition the City has moved forward with the necessary steps to enforce the order of demolition. As the building is located in a commercially zoned district and testimony from the property owner indicated that the building was used for purposes other than a single family dwelling it was necessary to complete an asbestos survey for the structure prior to demolition. As the property owners declined to voluntarily allow entry to the property for the survey the City obtained and executed an administrative search warrant to conduct the asbestos survey on September 7, 2017. The results of the asbestos survey from Sagasser & Associates was received on September 29, 2017. After the results of the asbestos survey were obtained the City prepared and advertised a request for bids to demolish the dangerous structure at 204 S East Street. The following bid(s) were received:

<u>Contractor</u>	<u>Bid Amount</u>
Tri County Excavating	Not to Exceed \$16,000*

**Site security to be provided by City of Boyne City; gas and electric disconnect also required.*

As per Section 14-23(g) of the Dangerous Buildings and Structures ordinance the City may bring action against the owner for the full cost of demolition. The cost of demolition includes, but is not limited to, fees paid to hearing officers, costs of title searches or commitments used to determine the parties of interest, recording fees for notices and liens filed with the register of deeds, demolition and dumping charges, court reported fees and costs of the collection of the of the charges authorized by the ordinance.

RECOMMENDATION

Through this entire process, the property owners were not prevented in any way to voluntarily demolish the structure on their own accord. It has become overwhelmingly obvious that the property owners have no desire to comply with the demolition order to remove the dangerous structure. Therefore, as it is incumbent upon the city to remove the structure to protect the health safety and welfare of the Citizens of Boyne City it is recommended that the City accept the bid from Tri County Excavating for a not to exceed cost of \$16,000 to demolish the dangerous structure located a 204 S E Street on Parcel 15-051-341-143-00 owned by David and Daniel Chapp.

OPTIONS

1. Reject the bid.
2. Postpone action pending further information.
3. Other action as determined by the Commission.

BID PROPOSAL
204 SOUTH EAST STREET STRUCTURE DEMOLITION

TO: Boyne City Commission
City Hall
319 North Lake Street
Boyne City, Michigan 49712

DATE:

SUBJECT: Removal of Structure

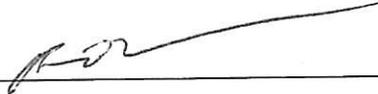
The bidder should insert the bid in the space below.

We, the undersigned, having carefully examined the bid specifications and complied with the bid instructions, propose to furnish the services described in this request for bids for the lump sum, not-to-exceed price and in accordance with the terms and conditions indicated:

Total, not-to-exceed price: \$ 16,000

Total, not-to-exceed price (in words): sixteen thousand dollars

BID AUTHORIZATION - SIGNATURES

Authorized Signature: 

Print Person's Name: Phillip Vanhook

Company Name: Tot Co., Remedy

Address: 704 West County Rd.
Hudson Spots, MI 49770

Telephone Number: 261-247-5152

ESTIMATED NUMBER OF CALENDAR DAYS REQUIRED TO COMPLETE PROJECT:

7 Days plus notification period for State (10 days)

ESTIMATED STARTING DATE OF WORK:

11-1-17

note: Site Security to be provided by Boyne City -
Gas disconnect by others. Electric Disconnect by others.

**City of Boyne City****MEMO**

Date: October 20, 2017

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: West Michigan/Woodland Water Main Extension Engineering Services

Attached for the City Commission's review and consideration is a proposal for engineering services for the proposed West Michigan/Woodland water main extension. These services will be required should the City Commission choose to move forward with the project. The proposal is set up in phases which are contingent on the project moving forward and how far it actually does.

Approving the proposal in this manner does not commit the City to anything unless the project moves forward, it does however allow our consulting engineer C2AE to more firmly anticipate this project and avoids us having to consider this matter at either a special meeting or in mid-November when some of the design work elements would be more challenging if winter weather has arrived by then.

If this proposal is approved and the project moves forward after the public hearing for the project is held on October 30th then the design and bid phases outlined on attached pages 1 and 2, including soil borings, would move forward at a cost of \$18,900 as shown on page 4. With that information in hand the 2nd public hearing would be held and if the project moves forward into the construction phase the services listed on page 3 would be undertaken for an additional \$19,200 as also reflected on page 4.

The costs of this work would become associated with any resulting special assessment district.

C2AE has done excellent work for the City over the years and their familiarity with our conditions and requirements has resulted in many excellent and cost saving projects.

RECOMMENDATION: That the City Commission approve the proposal for Professional Services associated with the West Michigan/Woodland water main extension project at a cost of \$18,900 for the design and bidding phase and an additional \$19,200 for the construction phase (\$38,100 for both phases) contingent upon the City moving forward with the required next steps of the special assessment process and authorize staff to execute the agreement and move forward with each phase if and when appropriate.

Options:

- 1) Postpone the matter for further information or consideration.
- 2) Modify the request.
- 3) Deny the request.
- 4) Other options as determined by the City Commission.



123 W. Main St. Suite 200
Gaylord, MI 49735
O: 989.732.8131
www.c2ae.com

October 18, 2017

Mr. Michael Cain, City Manager
City of Boyne City
364 N. Lake Street
Boyne City, MI 49712

Re: Proposal for Professional Services: Michigan Avenue Water Main Extension Project

Dear Mike,

As requested, attached is our proposal for design and construction engineering services for the Michigan Avenue Water Main Extension project. The project limits are along Michigan Avenue and Woodland Drive from the Boyne City-Charlevoix Road to Glenwood Beach Road, and also a short extension on Bay Street. The project is being funded through a special assessment district.

PROJECT UNDERSTANDING

The City of Boyne City has requested a proposal from C2AE for design and construction engineering services for the Michigan Avenue Water Main Extension Project. This project will include approximately 2,300 feet of all new water main and services along the north side of Michigan and west side of Woodland to avoid conflict with the sewer.

The project will specifically include the following:

- 8" water main, full length.
- Estimated 19 water services (developed parcels only). Services under pavement to be bored.
- Water main is to be located outside the roadway surface, only road crossing and drive crossings will have pavement disturbance and replacement.
- No new sidewalk or curb and gutter is anticipated.
- Connect to the existing water main on the Boyne City-Charlevoix Road and the west end of Bay Street.
- Replace all drive approaches with like materials

A project location map and preliminary opinion of probable construction cost are attached.

SCOPE

C2AE proposes to provide design, bidding and construction phase services for the Boyne City Michigan Avenue Water Main Extension project as follows:

Design Phase Services

1. Topographic Survey: Prepare a topographic survey of the project area. The topographic survey will be completed with ground crews utilizing "total station" or GPS electronic data collection for direct input into computer software. Legal survey is not included.
2. Soil Borings: C2AE will utilize a subconsultant, Soil and Structures, to perform soil borings along this route for use in design. This route is suspected of marginal soils and high groundwater table. Eight each 10 foot deep borings are anticipated.

3. Plan Drawings: Prepare plan drawings at a scale of 1" = 40' which will show the placement and grade of all improvements as well as construction notes.
4. Profile and Cross-Section Drawings: Prepare profile and cross-section drawings at a scale of 1" = 40' for placement of improvements as required for further definition from the plan drawings.
5. Detail Drawings: Prepare detail drawings and cross sections of individual items of construction or installation.
6. Technical Specifications: Prepare technical specifications to establish quality of all materials, equipment, installation and construction.
7. Interim Meetings: Meet with the City as required throughout the project to review preliminary drawings, costs and review progress. Provide written progress reports.
8. Bid Documents: Prepare contract documents for competitive bidding by contractors.
9. Cost Estimate: Prepare quantities and engineers detailed itemized cost opinion for the project.
10. City Review: Provide near-final plans and specifications for review and comment.
11. Permit Applications: Complete applications to the Michigan Department of Environmental Quality for execution by the City, as required for the project.
12. Final Revisions: Make final revisions based on the above review and comment.

Bidding Phase Services

1. Distribution of Plans and Specifications on-line and via hard copy: Issue plans and specifications to requesting contractors and maintain bidders' list.
2. Contractor Communications: Respond to contractor questions and issue addenda as necessary.
3. Attend Bidding/Bid Tabulation: Assist the City with the bid opening and tabulate the bid results.
4. Recommendation of Contract Award: Review the bid prices and review qualifications of the low bidder. Make recommendation to the City for award of the project.
5. Execution of Contract Documents: Prepare Contract Documents for execution by the City and the selected contractor.

Construction Phase Services

1. Construction Administration:

- a. Preconstruction Conference: Attend and conduct a preconstruction conference to review the project with the City, the contractor, sub-contractor(s), utility companies, and other interested parties. Review project schedule. Record meeting minutes and distribute.
- b. Consult with the City during construction.
- c. Prepare modifications and supplementary sketches required to resolve actual field conditions encountered.
- d. Review product and material certifications. Maintain status of tested materials information.
- e. Issue instructions from the City to the contractor; issue necessary interpretations and clarifications of contract documents; and prepare required change orders.
- f. Prepare monthly engineers certificate for payment.
- g. Attend at monthly (or more frequent) progress meetings.
- h. Attend final project inspection with the City and contractor representatives. Prepare final punch list for project completion.
- i. Prepare Record Drawings.
- j. Update the City's AutoCAD and GIS base maps.

2. Construction Observation and Testing:

- a. Provide on-site observation services based upon the type of construction work in progress; provide appropriate reports to the City (to monitor compliance with plans, specifications and all other contract documents).
- b. Provide survey layout of lines and grades as required to complete construction.
- c. Provide field material density testing services for backfill, subgrade, base course and bituminous courses.
- d. Coordinate laboratory testing services for aggregate and concrete cylinders.

SCHEDULE

Topographic survey will need to be completed in October/November prior to significant snowfall. Design phase services will be completed over the winter and the project will be ready for bidding in the late winter/spring. Construction may take place any time during the spring/summer/fall of 2018 that best works for the City.

FEE

Design, Bidding and Construction Phase Services

C2AE proposes to provide design and bidding phase engineering services for this project, as follows:

Phase I – Design and Bidding Phase Services (to be completed after Public Hearing #1 and prior to Public Hearing #2).

Design Services	\$14,200 Lump Sum
Bidding Phase Services	\$1,800 Lump Sum
Soil Boring (Subconsultant)	<u>\$2,900 Lump Sum</u>
Total – Phase I	\$18,900 Lump Sum

Phase II – Construction Phase Services (to be completed after Public Hearing #2, if the project continues past this stage).

Construction Phase Services \$19,200 Time and Material Basis, Estimated Total Amount.

We have structured our proposal to include a statement of understanding, a scope of services and corresponding engineering fees & schedule. If the terms stated in this proposal are acceptable, please execute two copies in the space provided and return one copy to our office as the authorization to proceed.

We truly value our relationship with the City of Boyne City and greatly appreciate your continued confidence in C2AE. We would be pleased to address any questions or comments that you or the City Commission may have.

We have provided this proposal such that it can be approved in phases in coordination with the special assessment process.

Sincerely,

C2AE



Larry M. Fox P.E.
Principal Owner | Project Manager

Phase I Design and Bidding

Accepted by:

Client

Date

Phase II Construction

Accepted by:

Client

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and the City of Boyne City, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. Limit of Scope: The services provided by the A/E CONSULTANT shall be limited to those described in the Scope of Services.
- B. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A/E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A/E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A/E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A/E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. Standard of Care: In providing services under this Agreement, the A/E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
- E. Code Compliance: The A/E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A/E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- F. Permits and Approvals: The A/E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A/E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A/E CONSULTANT and included in the scope of Basic Services of this Agreement.
- G. Opinions of Probable Construction Cost: In providing opinions of probable construction cost, the OWNER understands that the A/E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A/E CONSULTANT's opinions of probable construction costs are made on the basis of the A/E CONSULTANT's professional judgment and experience. The A/E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A/E CONSULTANT's opinion of probable construction cost.
- H. Schedule for Rendering Services: The A/E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A/E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A/E CONSULTANT's reasonable control.
- I. Ownership of Reports, Drawings and Other Materials: The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A/E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A/E CONSULTANT, and shall remain in

the possession of the A/E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A/E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)

- J. Alteration and Reuse of CAD Information: Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A/E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A/E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A/E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A/E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A/E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the unauthorized modification of these materials.
- K. Record Documents: Upon completion of the work, the A/E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents. The A/E CONSULTANT shall also provide electronic information utilizing the appropriate elevation datum and State Plane coordinate system for insertion of the record information into the City's GIS base draw. These Record Documents will show significant changes made during construction.
- L. Payment Terms: Invoices will be submitted by the A/E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- M. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A/E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A/E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- N. Abandonment of Work: If any work is abandoned or suspended, the A/E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- O. Betterment: If, due to the A/E CONSULTANT's negligence, a required item or component of the project is omitted from the A/E CONSULTANT's construction documents, the A/E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A/E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.
- P. Indemnification: The A/E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A/E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A/E CONSULTANT is legally liable.

- Q. **Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A/E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A/E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- The parties do not intend to confer any benefits on any person, firm, or corporation other than A/E CONSULTANT and OWNER. There are no third party beneficiaries. In no event shall either party, or their agents, servants, representatives or employees be liable for indirect, special or consequential damages to third parties. Both OWNER and the A/E CONSULTANT shall require waivers of consequential damages protecting all the entities or persons herein and all contracts and subcontracts with others involved in this project.
- R. **Full-Time Construction Observation:** The A/E CONSULTANT will provide full-time project representation in order to observe the progress and quality of the work completed by the Contractor. Such observation is not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather is to allow the A/E CONSULTANT, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.
- The A/E CONSULTANT shall keep the OWNER informed about the progress of the work and shall endeavor to guard the OWNER against deficiencies in the work.
- The A/E CONSULTANT shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.
- The A/E CONSULTANT shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the work, or any agents or employees of any of them. The A/E CONSULTANT does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.
- S. **Jobsite Safety:** Neither the professional activities of the A/E CONSULTANT, nor the presence of the A/E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A/E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A/E CONSULTANT and the A/E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- T. **Hazardous Materials:** As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A/E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A/E CONSULTANT or any other party encounters any

hazardous or toxic materials, or should it become known to the A/E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A/E CONSULTANT's services, the A/E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, without waiving defenses of governmental immunity, and notwithstanding any other provision of this agreement but only to the extent permitted by law, to indemnify and hold harmless the A/E CONSULTANT, its officers, partners, employees and consultants (collectively, A/E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the negligence or misconduct of the A/E CONSULTANT.

- U. Change Orders/Stop Work Orders: The A/E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.
- V. Dispute Resolution: The OWNER agrees, without waiving defenses of governmental immunity, and notwithstanding any other provision of this agreement but only to the extent permitted by law, that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing for arbitration as set forth below and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto. Any time expended in mediation shall not be included in calculating the time for filing arbitration.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to arbitration with the American Arbitration Association under the Construction Industry rules, unless the parties agree otherwise or unless a plaintiff not a party hereto institutes litigation in a court of competent jurisdiction and said court takes personal jurisdiction over one of the parties hereto regarding the same subject matter as in dispute between the parties hereto.

No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder, or in any other manner, any additional person not a party to this Agreement except by written consent of the parties and such consent to arbitration involving an additional person(s) shall not constitute consent to arbitration of any dispute not described therein. This Agreement to arbitrate and any agreement to arbitrate with an additional person(s) shall be specifically enforceable under the prevailing arbitration law.

The decision rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. In the event either party makes a claim or brings action against the other party for any act arising out of the performance of the services hereunder, and the claimant fails to prove such claim or action, then the claimant shall pay all legal and other costs (including attorneys' fees) incurred by the other party in defense of such claim or action.

Glenwood Beach

Write a description for your map.

Legend

-  Boyne City Ambulance
-  Glenwood Beach Rd

Connect to Existing Water Mains on BC-Charlevoix Rd and Bay Street

Proposed Water Main Located on North and West Side of Roads to Avoid Conflict with Sewer

Proposed 8" Water Main

Glenwood Beach Rd

C-56



b



123 West Main Street
 Suite 200
 Gaylord, MI 49735
 P: 989.732.8131
 F: 989.732.2714
 info@c2ae.com
 www.c2ae.com

CITY OF BOYNE CITY
Michigan/Woodland Water Main Extension
Preliminary Opinion of Probable Construction Costs
6/6/2017

Project Area - Woodland Drive, Michigan Ave. to Charlevoix Road and a portion of Bay Street

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
1	Mobilization	1	LSUM	\$10,000.00	\$10,000.00
2	Remove Concrete Driveways	150	SYD	\$4.00	\$600.00
3	Irrigation Systems, Protect	1	LSUM	\$800.00	\$800.00
4	Tree Removal and Clearing	1	LSUM	\$5,000.00	\$5,000.00
5	Water Main, 8" PVC DR 18	2,320	LFT	\$40.00	\$92,800.00
6	Water Valve, 8"	6	EACH	\$1,000.00	\$6,000.00
7	Fire Hydrant Assembly	3	EACH	\$4,000.00	\$12,000.00
8	1" Dia. Tapping Saddle and Corporation Stop	19	EACH	\$250.00	\$4,750.00
9	Water Service, 1" Type K Copper	1,140	LFT	\$25.00	\$28,500.00
10	Curb Stop & Box, 1 inch	19	EACH	\$250.00	\$4,750.00
11	Connect To Existing Water Main	2	EACH	\$3,500.00	\$7,000.00
12	6" Aggregate Drive	150	SYD	\$5.50	\$825.00
13	6" 22A Aggregate Base	300	SYD	\$5.00	\$1,500.00
14	HMA Pavement (330#/syd) Drives and Crossings	50	TON	\$120.00	\$6,000.00
15	6" Concrete Drive Approach	1,350	SFT	\$5.00	\$6,750.00
16	Traffic Control and Signage	1	LSUM	\$2,500.00	\$2,500.00
17	Erosion Control Measures	1	LSUM	\$1,500.00	\$1,500.00
18	Restoration: 3" Topsoil and Class A Seed	3,500	SYD	\$3.00	\$10,500.00
SUBTOTAL=					\$201,775.00
30% CONTINGENCY & ENGINEERING =					\$60,530.00
TOTAL=					\$262,310.00

Basis for Cost Opinion:

- 8" Water Main, Full Length of Woodland, Michigan to Charlevoix and portion of Bay Street
- Estimated 19 Services Along Route (Developed Parcels Only)
- Water Main Located on North and West Sides of Roadway to avoid conflict with Sewer
- Services under pavement to be bored
- Service costs to property line only, does not include any City fees or connection to homes
- Water Main is to be located outside the roadway surface, only road crossings and drive crossings are included
- Replace all drive approaches with like materials
- No new sidewalk or curb and gutter included
- Bedding and Backfill with existing trench materials
- Restoration cost is based on seed, not sod
- Minor trench dewatering included in water main cost



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax: (231) 582-3670

To: Michael Cain, City Manager *MC*
From: Jeff Gaither, Police Chief *JG*
Date: October 3, 2017
RE: Deer Population Concerns

A Boyne City resident recently attended a City Commission meeting and shared his concerns about the deer population in town and how it has negatively affected him.

I would encourage you to read the memo prepared by Dan Swallow, City Manager for the City of Tecumseh Michigan. Mr. Swallow has compiled a large amount of information and the City of Tecumseh can be viewed in similar fashion as Boyne City with regards to deer. The memo was a compilation of information received from the MDNR and other sources on the subject of municipalities with deer problems and the possible remedies to alleviate the problems.

I have also been in contact with Brian Mastenbrook, District Wildlife Biologist at the Gaylord MDNR Service Center. Brian clearly stated that the DNR is committed to assisting cities with deer problems. This does not however, mean that they will directly take care of any deer problems. They are available in an advisory role to assist with answering questions at public meetings, share statistics, and recommend control methods.

Brian shared that the program of sterilization in Ann Arbor is not being considered a success. This costly program delayed the estrogen cycle of the female deer. They are now finding that the deer start that cycle again at a later date and the money and efforts are mostly wasted.

I will reiterate what the memo says about this being a very emotional on contentious topic. There are many people that feel deer are a part of the Northern Michigan living experience and enjoy seeing them around. There are others that are concerned about deer being a nuisance and eating their flowers and plants. Still other have concerns about car-deer accidents and diseases associated with deer. There are many people that are non-hunters, or anti-hunting and there are many that are hunters or hunting supporters.

Hunting is the typical management tool for reducing deer numbers. Boyne City has an ordinance that prohibits the discharge of a firearm in the city. This is an effective ordinance and should not be taken lightly. The close proximity of residences in Boyne City make the use of firearms extremely dangerous. Bow hunting (archery) is certainly an option and is much safer in some instances, because the arrows do not travel as far as bullets. I have and will continue to advise archers that want to hunt within the city to exercise caution, but it is legal. One of the concerns with archery hunting is that deer typically run for a distance after being shot with an arrow. This could lead to confrontations with residents that disagree with hunting methods or with hunting in general. Property owners do not have to allow hunters access

Jeff Gaither, Chief of Police

to property in order to retrieve a downed deer. This may also lead to negative relationships with neighbors.

Although deer may be observed at any time during the day, they are more likely to be visible in unwanted areas during low light conditions. This would also make any shooting opportunities less optimal.

Parks are mentioned as a possible location for culling deer. The pros of this are that it could be done with little disruption to residents. The downside is that Boyne City only has 1 park that is large enough to hunt in with a rifle and that is Avalanche. This high use park would have to be closed for the safety of all. The park could be surveyed for deer numbers but I don't believe that a sufficient number of deer could be removed to affect the overall population in the city.

If it is determined that a deer population problem does exist, known available options at this time include:

- Encouraging archery hunting within the city
- Requesting that the MDNR increase antlerless permits in areas adjacent to the city
- Educating the public on how to keep deer out of their garden and flowers (fencing, repellants, plant selection)
- We could request a meeting with the MDNR Biologist, Brian Mastenbrook for additional information.

I have included an attachment with the Car vs Deer crash numbers within the city. The numbers, going back to 2003 are similar and do not show any real increase or decrease trends.

Car Deer Crashes
In Boyne City by Year

2003	28
2004	33
2005	34
2006	44
2007	27
2008	30
2009	34
2010	31
2011	27
2012	29
2013	18
2014	41
2015	29
2016	34
2017	18 YTD

Suburban Deer Issues in Tecumseh

Summary of Issue

The City of Tecumseh periodically receives complaints regarding the impact of the deer population in and surrounding the City. The primary complaint is the aesthetic impact the deer have on landscaping plants, and the related cost of protecting or replacing the landscaping plants. Secondary complaints include concerns about the pests that deer harbor such as ticks that have been linked to transmission of disease. Finally, there are concerns about property damage that can occur in deer-vehicle accidents when deer cross the roadways. Below is a review of what agency has responsibility to manage the deer population in Michigan and some approaches that other municipalities have taken to address similar issues and concerns.

Authority to Manage Wild Deer Populations

The Michigan Department of Natural Resources (MDNR) has the responsibility for the management of all wildlife species and populations. Primary legal authority for wildlife management and regulation comes from the Natural Resources and Environmental Protection Act, Public Act 451 of 1994. Part 401 of Public Act 451 gives authority to the Natural Resources Commission (NRC) and the DNR Director to issue orders specific to wildlife management and hunting.

In 1996, Michigan voters supported a ballot initiative requiring that the NRC “*to the greatest extent practicable, utilize principles of sound scientific management*” in making decisions concerning the taking of wildlife. This legislation gave exclusive authority to the NRC over the method and manner of take for game species. Following passage of the initiative, it was codified as Section 40113a of Public Act 451 of the Public Acts of 1994, MCL 324.40113a. In 2014, an initiation of legislation to enact the Scientific Fish and Wildlife Conservation Act was passed that would ensure that decisions affecting the taking of fish and wildlife are made using principles of sound scientific fish and wildlife management. Following passage of the initiative, it was codified as Section 40113a of Public Act 451 of the Public Acts of 1994, MCL 324.40110. The regulations established by the NRC pursuant to Public Act 451 for the taking of game in the state of Michigan are found in the Wildlife Conservation Order (WCO).

MDNR Plans to Manage Suburban Deer Problems

Michigan Deer Management Plan (2016)

Goal 4. Reduce conflict between humans and deer.

While white-tailed deer are highly valued by Michigan residents, conflicts between deer and humans occur at various levels of intensity across the State. Damage to agricultural and horticultural crops, suppressed forest regeneration, high rates of deer-vehicle collisions, and **destruction of landscaping and other property by deer in urban/suburban areas can be significant**. People engaged in these conflicts frequently request assistance from the MDNR and these conflicts must be considered when deer management decisions and policies are developed. While the MDNR attempts to minimize deer-human conflicts by managing deer at appropriate levels through hunting, development and implementation of new strategies will be necessary to successfully manage deer in areas where hunting has not been effective.

Suburban Deer Issues in Tecumseh

The MDNR attempts to minimize deer damage to crops and ornamental plants through a variety of tools. Non-lethal methods that are frequently recommended to landowners by MDNR staff include the use of fencing, repellents, habitat alterations, and dogs. These methods have shown some short-term effectiveness, but can be expensive and labor-intensive. Regulated shooting of deer in conjunction with non-lethal methods has generally been the most effective strategy. The MDNR issues Deer Damage Control Permits (DDCPs) to farmers experiencing excessive crop damage during the growing season, and provides opportunities for appropriate harvest of antlerless deer during the hunting seasons by making sufficient antlerless licenses available. Where necessary, the MDNR issues the authority to purchase additional antlerless deer licenses called Deer Management Assistance Permits (DMAPs) to eligible land owners for use during the hunting seasons. In some areas, these tools have not been effective at reducing crop damage and alternative methods are needed.

Perhaps the most challenging aspect in all of white-tailed deer management is the issue of how to best manage deer in these urban/suburban areas where use of lethal control as a management tool is frequently unavailable and community members often have highly polarized views and values regarding deer management. Successful resolution of urban/suburban deer issues requires that community leaders and MDNR staff work together with stakeholders to gain acceptance of proven methods and utilize them to successfully reduce human-deer conflicts. Currently, the MDNR advises community leaders, assists in the development of deer management plans, participates on local task forces, speaks at public meetings, conducts disease testing, and provides permits for lethal harvest, but lacks a defined process that can be implemented consistently across the State.

The MDNR encourages additional harvest of antlerless deer, especially on private lands, in order to lower deer population levels in some areas. Discounted prices on antlerless licenses, additional antlerless seasons, and educational efforts aimed at increasing antlerless harvest have failed to encourage hunters to harvest enough antlerless deer to keep deer at reasonable levels in some areas of the state. Some landowners are unwilling to require their hunters to harvest antlerless deer and guest hunters often choose to focus harvest efforts on antlered bucks. MDNR efforts to engage organizations such as Michigan State University Extension, Farm Bureau, and MUCC to connect farmers seeking reductions in deer with hunters seeking hunting opportunities may be productive. In addition, the effectiveness of deer management tools must be evaluated thoroughly. Current programs may be too voluntary in nature, lacking adequate incentives to change behaviors and to increase the harvest of antlerless deer. **It is foreseeable that recreational hunting may no longer be adequate to manage the deer herd in some places in southern Michigan.**

4.3 Increase effectiveness at managing deer impacts in urban and suburban areas, airports, etc.

Action 1: Develop a current urban/suburban deer policy and develop an urban/suburban deer management plan that provides specific, consistent guidelines and recommendations for communities dealing with urban/suburban deer issues.

Action 2: Pursue policies that allow and encourage the use of hunting, including archery hunting in urban/suburban areas, to address urban/suburban deer issues.

Suburban Deer Issues in Tecumseh

Action 3: Provide educational materials with technical advice and tools for dealing with urban and suburban deer.

Management Approaches that can be Implemented by Municipalities

Public Education: It is important for residents to be aware of steps they can take to minimize the impacts of deer on their property. First and foremost, people should be educated on the types of plants and landscaping that are deer resistant, and will minimize the impact of deer browsing. Additionally, there are commercially available deer repellents and home remedies that can be utilized by residents help protect their landscaping.

Note: The City of Tecumseh has started a webpage on the City website to direct residents to resources on selecting deer resistant plants and recommended repellents that have been shown to be effective. <http://www.mytecumseh.org/images/Protecting%20plants%20from%20deer.pdf>

Additionally, it is important for people to understand that it is detrimental to feed deer, as it will encourage the deer to visit residential neighborhoods as a food source.

Coordination with the MDNR: As noted above, the MDNR has the authority and responsibility in the State of Michigan to manage the wild deer population. The most recent deer management plans from the MDNR recognize the negative impacts of the suburban deer populations, and the agency is developing policies to help address this issue. The MDNR also has the technical knowledge, including staff wildlife biologists, to develop recommendations and management plans. It is the intent of the City of Tecumseh administration to formally pursue assistance from the MDNR in developing policies that can help reduce the negative impacts of the suburban deer population.

Note: The City of Tecumseh has contacted the MDNR on multiple occasions to seek that agency's advice and assistance in dealing with the issues that the wild deer population is causing within the City.

Deer Cull – Lethal Management: A few communities, most notably the City of Ann Arbor, have developed programs for deer culls by hiring a vendor with sharpshooters to cull the deer population on public lands. It is important to note that the City of Tecumseh does not have the authority to conduct a deer cull independently- this type of program is only allowed under a permit from the MDNR. There are several challenges with this approach including 1) public safety to ensure residents and properties are protected 2) availability of large plots of public land 3) inconvenience of closing public lands 4) effectiveness on a community wide basis (*localized impact, deer migration*) 5) duration of the effective population reduction (*short-lived*) 6) cost- the City does not have a budget for this type of activity (*City of Ann Arbor 2017 budget is \$161,795 with the goal of culling 100 deer -\$1,600+/deer- only 63 were killed last year*) 7) evaluating the effectiveness to determine whether or not to continue the program (*Ann Arbor expects it will take three to five years of collecting data before long-term objectives can be determined*) 8) controversial- many residents oppose lethal management methods due to concerns about animal cruelty (*Example: City of Ann Arbor Survey: 45.3% indicated they are opposed and a larger majority -61.4%- supported implementing nonlethal methods*).

Suburban Deer Issues in Tecumseh

Deer Sterilization – Non-Lethal Management: The City of Ann Arbor has experimented with hiring a vendor to capture and sterilize deer to reduce the deer population. The effectiveness of this new program is unknown at this time. This program is also expensive on a per-animal basis (*City of Ann Arbor 2017 budget for non-lethal program is \$96,750 with the goal of sterilizing 40-60 deer: \$1,600 - \$2,400/deer*).

Current Recommendations

1. Submit a formal, written request to the MDNR to evaluate the suburban deer population in the Tecumseh area and provide specific recommendations that the City of Tecumseh could implement to reduce the negative impacts of the deer population in the City.
2. Encourage the MDNR to issue additional landowner permits and antlerless deer licenses in Lenawee County to help reduce the overall deer population in the area.
3. Expand the public information efforts to inform residents on landscaping practices and repellents that are available to minimize damage to their property, as well as discourage people from feeding the deer.

Winter 2017 Deer Management Proposal

	2017		Memo:
	<u>Budget</u>	<u>Combined Request</u>	<u>Lethal Only Request</u>
<u>Data Collection</u>			
Aerial Deer Survey	\$ -	\$ 3,000	\$ 3,000
Wildlife Monitoring (Vendor costs for tracking/processing data)		10,330	10,330
Citizen Survey		20,000	20,000
Vegetation Impact Study - Oak Seedlings		17,250	17,250
Vegetation Impact Study - Wildflowers		15,750	15,750
Subtotal Data Collection		\$ 66,330	\$ 66,330
Site Visit, Planning, Permitting (incl. travel)		10,840	10,840
<u>Lethal</u>			
Vendor Cost (Prep, sharpshooting, travel, processing)		55,720	55,720
City staff time charged - baiting/monitoring		28,000	28,000
Materials & Supplies:			
Bait		550	550
Signs		75	75
Pickup food donation for local Food Bank		280	280
Subtotal Lethal	110,000	84,625	84,625
<u>Non-Lethal</u>			
Vendor - Non-lethal (capture, sterilization, supplies, travel)		77,050	-
City staff time charged - baiting/monitoring		14,000	
City - Police staff riding with non-lethal		5,700	-
Subtotal Non-Lethal	35,000	96,750	-
Total	\$ 145,000	\$ 258,545	\$ 161,795
Number of Deer Removed		100	100
Number of Deer Sterilized		40-60	-



BOYNE CITY POLICE

319 North Lake St. Boyne City, MI 49712 • police@boynecity.com • Phone: (231) 582-6611 • Fax: (231) 582-3670

To: Michael Cain, City Manager

From: Jeff Gaither, Police Chief

Date: October 20, 2017

RE: Body Worn Camera purchase

The Boyne City Police department has been a leader in the body worn camera field, as we've using them for over 10 years. This is certainly well before the call and demand across the country for the Police Worn Body Cameras. We have always viewed this as a tool for transparency, as well as protection for the officers and citizens.

The cameras that we are currently using were obtained by emergency management on a grant. They are now over 3 years old and are failing on a frequent basis. We have attempted to replace the unreplaceable batteries but it didn't work. These cameras are used all day, every shift, by every officer. We are in need of new cameras. We have the funds in the Capital Outlay line to cover this expense.

Our officers have evaluated several cameras over the last few years. We have compared cameras and I have talked to many vendors at the Chief's conferences.. The Axon Body2 and the ProVision Bodycam were the cameras that I focused on after much research. Both have reliable recording capabilities and have similar features, such as pre-record, high definition recording and good mounting systems.

The ProVision cameras have some features that make it less user friendly and may, in some high stress incidents be more difficult to operate. In order to initiate the recording, the user must press one of 5 buttons, sometimes in the dark or in high stress situations. The ProVision camera also has operating lights that will illuminate an officer's body or face when it is in use. This can be dangerous for the officer during night use. This camera is priced at \$345 each with mounting brackets.

The Axon camera has one large button on the front to activate recording. This camera also has operating lights and sounds, but is fully customizable by the user so that unwanted lights and sounds can be eliminated. The Axon Company operates a cloud based storage, as well as very good redaction software that could be accessed if we choose to commit to a monthly fee. It is not something that we are considering at this time but if in-house data storage and redaction software becomes too costly it would be an option. The Axon camera is priced at \$399 per unit and includes several mounts.

The other desirable camera is a Digital Ally brand. It includes a buttonhole camera and separate power unit worn on the belt. This camera is priced at \$595 per unit.

Viewu cameras are very good as well but at \$900 per unit, its cost prohibitive. Viewu makes the customer purchase proprietary software (which is included in the \$900).

Jeff Gaither, Chief of Police

There are many Body Worn Camera companies that are taking advantage of the urgent need by police agencies across the country and around the world. Cameras are available at prices ranging from \$100 to \$1200 each. It's a sellers' market right now, but with diligent research, I believe that we have found a very useful camera in the reasonable price range. That camera is the Axon Body 2.

Commission Recommendation

That the City Commission approve the bid of \$3192 for the purchase of 8- Axon Body 2 cameras to be utilized by the Police Department.

Other options

Purchase another brand of camera

Discontinue the Police Department's body worn camera program

Other options as determined by the Commission

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER



FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT



DATE: 10/23/17

RE: TREE PLANTING BIDS

Bids were advertised for our annual tree planting project with a bid due date of October 20, 2017. Bid specifications were also emailed directly to three local vendors; Robinsons Landscaping and Nursery, Boyne Valley Landscaping and Nursery and C Williams Landscaping and Nursery. One bid was received from Robinson’s Landscape and Nursery.

This year we have allotted for 25 trees to be planted in City right of way based on the list of requests from residents maintained by the front office. Following is a breakdown of the bid:

Tree Type	Quantity	Size	Installed Price Each	Total Price
Red Sunset Maple	11	2.5 – 3 inch caliper	\$ 320.00	\$3,520.00
Green Mountain Sugar Maple	2	2.5 – 3 inch caliper	\$ 315.00	\$600.30
Northern Red Oak	1	2.5 – 3 inch caliper	\$ 395.00	\$395.00
Crimson King Maple	4	2.5 – 3 inch caliper	\$ 320.00	\$1,280.00
Juneberry	5	4-5 feet	\$ 295.00	\$1,475.00
Nannyberry	2	8-10 feet	\$ 70.00	\$140.00
Mountain Maple	0	8-10feet	\$ 00.00	\$0.00
TOTAL	58			\$7,410.00

Note that the tree species in bold print are the varieties we specified for planting in areas where overhead lines are present. These were chosen from a list provided by Consumers

Energy of proper trees for these locations. A copy of their quotation is attached for your review.

RECOMENDATION:

It is my recommendation that the City Commission approve this contract with Robinson's Landscape and Nursery of Boyne City in the amount not to exceed \$7,410.00, and authorize the City Manager to sign the necessary documents. Robinson's Landscape and Nursery has been the low bidder for this project for the last 8 years. Funds for this project are available in the Street Department budget.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

BID SUBMITTED PURSUANT TO THE CITY OF BOYNE CITY TREE PLANTING SERVICES SPECIFICATIONS

City of Boyne City
319 North Lake Street
Boyne City, MI 49712-2109

Mayor Neidhamer and the Boyne City, City Commission:

The undersigned, as Successful Bidder, hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he/she has carefully read and examined the Contract Documents, including the Invitation to Bid, General Requirements, and Program Guidelines for the designated work and understands all of the same; that he/she, or his/her representative, has made such personal investigation at the site as is necessary to determine the character and difficulties attending the execution of the proposed work. Bidder proposes and agrees that if this Proposal is accepted, bidder will contract with the City, provide necessary machinery, tools, apparatus and transportation services necessary to do all the work specified or referred to in the Contract Documents in the manner and time therein prescribed, and according to the requirements of the owner as therein set forth, to furnish the insurance required of the Contractor by the Contract Documents, and that he/she will take in full payment, the unit prices set forth in the following proposal.

All bidders understand that the City reserves the right to accept or reject any and/or all bids, to waive any irregularities and/or informalities in the bids, negotiate with any bidder, or to select the bid(s), or portions thereof, most advantageous to the City.

The successful bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written Notice of Award of the Bid, the successful bidder shall execute the formal Contract Agreement within ten (10) days. In the event that the Contract is not executed within the time set forth above, the Bid Proposal shall become the property of the City as liquidated damage for the delay and additional expense to the City caused thereby.

Pursuant to your request for Tree Planting Services, I submit my bid, with the understanding that if my bid proposal, or section thereof, is accepted, I will execute a written contract with the City of Boyne City, which will embody the terms as outlined in the bid proposal.

I will meet all of the requirements and provide all of the services for the amounts listed on the attached bid sheet for the items listed in this document.

The undersigned, by execution of this contract, certifies that he/she is the president of the firm named as Robinson's Landscaping + Nursery, Inc. that he/she signs the bid on behalf of the firm and that he/she is authorized to execute the same on behalf of said firm.

Company: Robinson's Landscaping + Nursey Inc

Address: 5406 West Rd, Boyre City

Phone: 231-582-9484

Authorized Agent: Charles Robinson

Signature: Charles Robinson

Title: president

Date: Oct 19, 2017

ALL UNIT PRICES TO INCLUDE INSTALLATION

TREE PLANTING SERVICES		
ITEM	Unit	Unit Price
Sugar Maple (Acer saccharum)	Each	315 ⁰⁰
Red Maple (Acer rubrum)	Each	320 ⁰⁰
Crimson King (Acer platanoides)	Each	320 ⁰⁰
Red oak (Fagaceae quercus rubra)	Each	395 ⁰⁰
Juneberry (Amelanchier Leavis Wieg)	Each	295 ⁰⁰
Nannyberry (Viburnum lentago L)	Each	70 ⁰⁰
Mountain Maple (Acer spicatum Lam)	Each	300 ⁰⁰

See ATTACHED SHEET w/ ALTERNATE ALSO.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*

From: Cindy Grice, City Clerk/Treasurer *cg*

Date: October 11, 2017

Subject: Compensation Commission



BACKGROUND

As allowed by Boyne City Ordinance No. A-78, the Boyne City Compensation Commission may meet in odd numbered years in order to review City Commissioner compensation. The Compensation Commission met on October 11, 2017 on this matter.

DISCUSSION

At this meeting, the Compensation Commission reached a decision regarding recommended compensation for the Boyne City Mayor and Commissioners. A motion was approved to recommend that the Commissioner's compensation be increased. The recommendation is for the Mayor's compensation to be increased from the current \$3,000 annually to \$3,250 annually and the Commissioner pay be increased from \$2,500 annually to \$2,700 annually. This decision was based upon the many positive achievements of the Commission during the past several years. Also discussed was the tremendous amount of time spent and the hard work that the City Commissioners do, and although they are doing this job in the spirit of community, they should be fairly compensated. The last pay increase was in 2013. Attached are minutes of the meeting.

City Ordinance states the Compensation Commission's recommendations shall be forwarded to the City Commission which shall consider them at a regularly scheduled meeting, which is why this matter is before you today. The options noted for the City Commission in the ordinance are: 1) Approve the recommendation (simple majority needed; 2) Reject the recommendation (2/3 vote of entire Commission required).

RECOMMENDATION

That the City Commission approve the Compensation Commission's recommendation to increase the Mayor's pay to \$3,250 annually and the Commissioner pay to \$2,700 annually as provided by City Ordinance A-78.

RECORD OF THE PROCEEDINGS OF THE MEETING OF BOYNE CITY COMPENSATION COMMISSION MEETING DULY CALLED AND HELD IN THE COMMISSION CHAMBERS OF CITY HALL ON WEDNESDAY, OCTOBER 11, 2017 AT 10:07 A.M.

CALL TO ORDER:

City Clerk/Treasurer Cindy Grice called the meeting to order at 10:07 AM

ROLL CALL:

Present: Bob Carlile, Rob Swartz and Pat Kujawski
Absent: Cindy Banner and Jim Baumann
Staff Present: Cindy Grice

Clerk/Treasurer Grice administered Oath of Office to Rob Swartz

Motion by Swartz, second by Kujawski to recommend Bob Carlile to be appointed as Chair of the Compensation Commission with a term of one year.

ROLL CALL:

Aye: Carlile, Swartz and Kujawski
Nay: None
Abstain: None
Absent: Baumann and Banner
Motion Carried

Motion by Carlile, second by Swartz to approve the 2015 Compensation Commission minutes as corrected.

ROLL CALL:

Aye: Carlile, Swartz and Kujawski
Nay: None
Abstain: None
Absent: Baumann and Banner
Motion Carried

Grice had previously provided to the Commission members the City of Boyne City Compensation Commission Ordinance No. A-78. The board was provided the current comparable community comparison information from Clerk/Treasurer Grice.

Carlile suggested a one – time bonus for each Commissioner in consideration of the previous few year's accomplishments while keeping the annual compensation the same. Swartz suggested a two percent increase per year for the past four years since the previous increase in 2013. This would take the Mayor's pay from \$3,000 annually to \$3,250 annually and the Commissioner compensation from \$2,500 annually to \$2,700 annually. Swartz stated his appreciation for the hard work and dedication by the Commission. Kujawski stated she wanted the compensation to remain the same with no increase.



City of Boyne City

MEMO

Date: October 20, 2017

To: The Boyne City City Commission

From: Mayor Neidhamer and Commissioner Sansom

Subject: City Manager Compensation

All full time City employees except the City Manager received wage increases earlier this year either on April 1 or May 1st consistent with labor agreements and the City's approved budget. The City Manager's compensation is considered annually generally after an evaluation by the full City Commission. That evaluation process was completed recently with the City Manager receiving a 4.33 overall score out of a possible 5.0 highest rating. This score rates the City Manager between Above Average (4) and Outstanding (5).

We met with the City Manager to discuss an acceptable salary increase. Among the factors included were increases provided to other City employees, compensation paid to City Managers throughout our region, and salaries provided to those in similar fields.

The City Manager's current salary is \$105,000.

RECOMMENDATION: Based on all the factors considered we are recommending that the City Manager's compensation be increased 2.5% and effective retroactively to May 1, 2017. This results in a new annual salary of \$107,625.

Options:

- 1) Postpone the matter for further information or consideration.
- 2) Modify the request.
- 3) Deny the request.
- 4) Other options as determined by the City Commission.

October 2017

October 2017							November 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	1	2	3	4
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 1	2	3 8:30am Main Street Board mtg.	4	5 6:00pm Parks & Rec	6	7
8	9	10 7:00pm City Commission	11	12 5:00pm Special ZBA	13	14
15 Marina Closes	16 5:00pm Planning Commission	17	18	19	20	21
22	23	24 12:00pm City Commission	25	26 5:30pm Airport Advisory Board	27	28
29	30 7:00pm Special Assessment W. Michigan Ave/Woodland Ave.	31 5:00pm Trick or Treat 5:00pm Spook House	Nov 1	2	3	4

November 2017

November 2017							December 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 29	30	31	Nov 1	2 6:00pm Parks & Rec	3	4
5	6	7 Election 8:30am Main Street Board mtg. 5:00pm ZBA	8	9	10	11 11:00am Veterans Day Ceremony
12	13 12:00pm EDC/LDFA	14 7:00pm City Commission	15	16 5:00pm Historic District	17	18
19	20 5:00pm Planning Commission	21	22	23 City Offices Closed Thanksgiving 2:30pm Thanksgiving Dinner (Eagles Hall)	24 City Offices Closed 5:00pm Holiday Open House 6:00pm Santa Parade	25
26	27	28 12:00pm City Commission	29	30	Dec 1	2

December 2017

December 2017							January 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 26	27	28	29	30	Dec 1	2
3	4	5 5:00pm ZBA	6	7 8:30am Main Street Board mtg. 6:00pm Parks & Rec	8	9
10	11	12 7:00pm City Commission	13	14	15	16
17	18 5:00pm Planning Commission 7:00pm Historical Commission	19	20	21	22	23
24 Christmas Eve (United States) City Offices closed	25 Christmas City Offices Closed 11:00am Christmas Dinner (Presbyterian)	26 12:00pm City Commission	27	28 5:30pm Airport Advisory Board	29	30
31 City Offices closed New Year's Eve (United States)	Jan 1, 18	2	3	4	5	6