



Approved: 6/27/2013

**MEETING OF  
MAY 23, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD MAY 23, 2013**

**CALL TO ORDER**

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

**ROLL CALL**

Present: Richard Bouters, Bud Chipman\* , Rod Cortright\* , Ed Hennessey, Leon Jarema\* , Jim Kozlowski\* Roger Reynolds, Jerry Schmidt and Oral Sutliff

**ATTENDENCE**

Absent: Larry Trumble\*  
\*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain  
Michael Borta of OoE Consulting

**APPROVAL OF MINUTES  
MOTION**

**Sutliff moved Schmidt seconded PASSED UNANIMOUSLY** to approve the March 28, 2013 minutes as presented.

**CORRESPONDENCE**

None

**CITIZENS COMMENTS:**

None

**UNFINISHED BUSINESS**

- **Hangar Inquires/Leasing:** Airport Manager Cain reported that hangar C-19 will be released back to the city by the current tenant.
- **Open House:** Bouters reported on the progress of the Open House planning. Flyers will be finished soon by Harbor House Publishing and go out for distribution.
- **Crack Sealing:** Cain reported that the City is talking with MDOT regarding cost sharing for Crack Sealing at the Airport and expect work to be complete in July.

**NEW BUSINESS**

- **ACIP-CIP:** Michael Borta of OoE (Engineering Consultants) gave a presentation regarding working with the board to develop a 5 year Airport Capital Improvement Plan (received and filed). He indicated that an updated plan is a requirement to qualify for Airport improvement funding from the State of Michigan as well as the FAA. The board asked questions and offered comment and will research this proposal and meet again with Mr. Borta at a future meeting. No action was taken.
- **Operator Repairs:** An automatic door opener on one of the city owned hangar's is in need of repair and prices are being reviewed.

- **Boat and Trailer Storage:** Barb Brooks, Harbor Master, presented a proposal to have boat and/or boat trailer storage on Airport property. Harbor Master Brooks handed out a memo (received and filed) that outlined proposed fees as well as actions by the marina staff regarding storage. This proposal includes a distribution of fees collected with 60% to the marina and 40% to the Airport. Board discussion included concerns regarding location of the storage area, as the board would like input on the location. It was also expressed that the storage not disrupt the normal operations of the Airport. Brooks indicated that the final plan for storage would be at the approval of the Airport Board. **Bouters moved Schmidt seconded, PASSED UNANIMOUSLY** that Harbor Master Brooks proceed with the plan to include boat and/or trailer storage on Airport property.

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**GOOD OF THE ORDER**

- AV Fuel price as of 5/6/2013
- The 2013 Michigan VFR Sectional map has been posted in the terminal.
- The City is considering options regarding trees along the North boundary of the Airport.

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**NEXT MEETING**

Airport closed at noon on Saturday, May 25<sup>th</sup> for the Memorial Drag Race. The next Airport Advisory Board will be held Thursday, June 27, 2013 at 5:30 p.m.

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**ADJOURNMENT**

Chair Reynolds adjourned the Airport Advisory Board meeting at 7:00 p.m.

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Richard L. Bouters