



**BOYNE CITY  
AIRPORT ADVISORY BOARD  
MEETING**

Thursday, September 29, 2016 at 5:30 p.m.  
Terminal Building Lobby  
Boyne City Municipal Airport  
1040 East Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
  - Excused Absences
3. READING AND APPROVAL OF MINUTES
  - Approval of the August 25, 2016 meeting minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
  - A. A-18 Available for Rent
  - B. Other
8. NEW BUSINESS
  - A. Election of Officers/Members – the terms of Bud Chipman, Leon Jarema, Larry Trumble, James Kozlowksi expired 8/24/2016
  - B. Approval of Deckinga sub-lease
  - C. Un-identified purchaser of AV Fuel
  - D. Other
9. GOOD OF THE ORDER
  - A. Fuel Price increased to \$4.20 per gallon as of September 15, 2016
10. ANNOUNCEMENTS
  - The next regular Airport Advisory Board meeting is scheduled for Thursday, October 27, 2016
11. ADJOURNMENT



Approved: \_\_\_\_\_

**MEETING OF  
AUGUST 25, 2016**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY  
AIRPORT ADVISORY BOARD HELD AUGUST 25, 2016**

**CALL TO ORDER**

*Vice Chair Sutliff* called the meeting to order at **4:10 p.m.** followed by the pledge of allegiance.

**ROLL CALL  
ATTENDANCE**

**Present:** Richard Bouters, Brian Harrington, Oral Sutliff Rod Cortright ,\*  
**Absent:**, \*Bud Chipman \* Larry Trumble \*Jim Kozlowski\* Leon Jarema ,Jerry Schmidt

*\*Ex Officio Members*

**Citizens:**

**Staff:** Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES  
MOTION**

Moved by **Harrington** Seconded by **Sutliff** **PASSED UNANIMOUSLY** to excuse Jerry Schmidt.

**APPROVAL OF MINUTES  
MOTION**

Motion by **Sutliff** Seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the minutes from **June 23, 2016** as written.

**CORRESPONDENCE**

NONE

**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

NONE

**COMMITTEES**

NONE

**UNFINISHED BUSINESS**

- A. Airport Pavement Markings:** This project has been completed and the city is awaiting the final billing from MDOT.
- B. Runway Distance Markers:** This project is still in progress to be completed sometime this year.
- C. Airport Property Request:** No new progress at this time.
- D. Vacancy on Board:** The board discussed this topic and the search for a candidate will continue.

**E. Other:** 1. Hangar Windsock – This windsock will be replaced as soon as possible by the city. It provides an important wind indicator for aircraft landing from the West. 2. Airport Inspection Items – 6 items remain to be taken care of by the city which will be completed in a timely manor. 3. Crew Car Donations – A report regarding the amount of donations received for use of the Airport Crew Car will be forthcoming from the City.

## **NEW BUSINESS**

- A. Hangar A-18 (City Operated) available for rent:** This hangar is available and the city will contact waiting list parties, advertise on the City website & Face book. A notice will go on the Airport Face Book page as well.
- B. Hangar Inspection Results:** The board review and discussed the results from the August 18, 2016 Hangar inspections. Letters will be sent by the city to tenants of hangars found to be non-compliant with their lease agreements.
- C. Insurance Renewal:** Moved by **Harrington** Seconded by **Sutliff** **PASSED UNANIMOUSLY** to recommend that the City Commission renew the Airport Insurance Policy with AVsurance Corporation for the \$1657.00 annual premium.
- D. Drag Race – 9/4/2016:** Planning for this event is in progress. Contributions this year from funds raised will include Boyne City EMS and the Boyne City Fire Department.
- E. Other:** 1. Fuel Farm Alarm issues: Due to fuel tank condensation the tank alarm system has been activated a number of times this summer. The City is working with the alarm company to remedy this issue. 2. 2016 Business Expo. The Expo will take place in November at Boyne Mountain. The city has reserved booth space to include an Airport exhibit. Planning for this event will be on the agenda for the September meeting.

## **GOOD OF THE ORDER**

- A.** The Fuel Price at the airport is \$4.04 per gallon as of August 15, 2016.
- B.** The Harbor Springs Chapter 1087 EAA sponsored a Young Eagles event on Saturday, August 20, 2016 at the Boyne City Airport. 30 young people ages 8 to 17 years received a Free airplane ride courtesy of these volunteer pilots. A big thanks to the Chapter and the time they spend introducing young people to general aviation.

## **ANNOUNCEMENTS NEXT MEETING MOTION**

- A.** The next regular Airport Advisory Board meeting is scheduled for **September 22, 2016 at 5:30pm** at the Airport Terminal

## **ADJOURNMENT**

- A.** The meeting was adjourned at **4:57pm** by **Vice Chair Sutliff**.

Richard L. Bouters-Secretary\_\_\_\_\_