



Approved: 10-24-13

**MEETING OF
SEPTEMBER 19, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD SEPTEMBER 19,
2013**

CALL TO ORDER

Vice Chair Schmidt called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Ed Hennessey, Jerry Schmidt, Oral Sutliff and Bud Chipman*

ATTENDANCE

Absent: Rod Cortright*, Jim Kozlowski*, Leon Jarema* Larry Trumble* and Roger Reynolds (arrived at 5:40 pm)

*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

EXCUSED ABSENCES

None

**APPROVAL OF MINUTES
MOTION**

Sutliff moved Hennessey seconded PASSED UNANIMOUSLY to approve the August 29, 2013 minutes as pending corrections.

CORRESPONDENCE

None

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

- **A-14** (with garage) rented as of October 1, 2013.
- **C-19** (with garage) John Ramsey in garage only. Someone is interested in renting this hangar and would like to make some improvements at their expense. The board will review any changes when they are presented after a lease is in place.
- **Leak Repair:** Hangar C17 has some water leaking from the roof. The City Maintenance Supervisor will make repairs. Also identified was a need to repair or replace the seal at the bottom of the hangar door. The Maintenance Supervisor will check into this as well.

Tie Down Fees: After discussion regarding the Tie-Down fees at the airport, **Schmidt moved, Sutliff seconded PASSED UNANIMOUSLY** to recommend to the City Commission the following changes to the Tie-Down fee schedule: 1) Increase the Overnight Airplane parking from current \$3.00/night to \$5.00/night. 2.) To charge a rate of \$30.00/ month for airplane parking on all tie-down surfaces (grass and/or ramp).

Drag Race Revenue: The board reviewed the revenue sheet (received and filed).

NEW BUSINESS

Safety Seminar: Tuesday October 15th at 6:00 pm Airport Terminal. E-mail notification of this event will go out on October 1, 2013 from the FAA.

Recreation Trail Trailhead: A proposal is in progress to establish a Recreational Trail on the old railroad right of way between Boyne City and Boyne Falls. This proposal includes having the trailhead begin at the entrance to the Airport. Reconfiguration of parking, terminal entry to restrooms and terminal security will be required. The Airport Board will review plans as they are presented.

Courtesy Vehicle: A courtesy vehicle is now available for airport use as a crew car and will be at the airport until spring.

GOOD OF THE ORDER

- AV Fuel price \$5.76 per gallon as of August 26, 2013
-

**ANNOUNCEMENTS
NEXT MEETING**

The next regular Airport Advisory Board meeting is scheduled for Thursday, October 24, 2013 at 5:30 in the Airport Terminal.

Richard Bouters has successfully completed the requirements and is now certified as an Assistant Airport Manager for the Boyne City Municipal Airport. (See attached).

ADJOURNMENT

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:30p.m.


Richard L. Bouters