



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boynecity.com

Phone 231-582-6597
Fax 231-582-6506

**BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, August 13, 2013 at 7:00 pm**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the July 23, 2013 City Regular City Commission meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from the US Department of the Interior, Fish and Wildlife Service regarding permission to treat the Boyne River system for sea lamprey
 - B. Correspondence from The Michigan Township Participating Plan regarding receipt of grant funds in the amount of \$4,700 from the Risk Reduction Grant Program
 - C. Correspondence from the Michigan Municipal League regarding their September 17 – 20, 2013 Annual Meeting in Detroit
 - D. Correspondence from Brenda Reber regarding Water / Wastewater Department staff
 - E. Correspondence from the State of Michigan, Department of Licensing & Regulatory Affairs regarding transfer of escrowed Resort B-Hotel & SDM Liquor license to WD Cellars, LLC at 300 Water Street
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Draft Minutes of the July 8, 2013 Local Development Finance Authority Meeting
 - B. Draft Minutes of the July 8, 2013 Economic Development Authority meeting
 - C. Draft Minutes of the July 15, 2013 Planning Commission Meeting
 - D. Draft Minutes of the July 18, 2013 Parks & Recreation Commission Meeting
 - E. Draft Minutes of the July 25, 2013 Airport Advisory Board Meeting
8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. Classic Instruments Industrial Facilities Exemption Certificate
Public Hearing and consideration to approve the recommendation from the Economic Development Corporation Board to approve a ten year Industrial Facilities Exemption request (IFEC) from Classic Instruments and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested
- B. Precision Edge Surgical Products Co, LLC Industrial Facilities Exemption Certificate
Public Hearing and consideration to approve the recommendation from the Economic Development Corporation Board to approve a twelve year Industrial Facilities Exemption request (IFEC) from Precision Edge Surgical Products Co, LLC and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested
- C. Consumers Energy Tree Planting Grant
Consideration to authorize staff to submit a grant application to Consumers Energy for the Tree Planting Grant Program for a total project cost of \$2,450 and possible grant award of \$1,000 and authorize the City Manager to execute the documents
- D. Marina Dredging Grant
Consideration to adopt the resolutions accepting the terms of the addendum for the Waterways Emergency Dredging Grant as presented by the MDNR, Parks and Recreation Division, as presented
- E. Request of the City Manager to go into closed session to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- Deadline to receive petitions from City Commissioner candidates is Tuesday, August 13, 2013 at 4:00 p.m.
- The next regular City Commission meeting is scheduled for Tuesday, August 27, 2013 at noon.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to www.cityofboyne.com
click on Boards & Commissions for complete

**JULY 23, 2013
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JULY 23, 2013 AT NOON

CALL TO ORDER

Mayor Grunch called the meeting to order at noon, followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Staff: Cindy Grice, Michael Cain, Dan Meads, John Lamont, Dennis Amesbury, Scott McPherson, Hugh Conklin, Jeff Gaither and Andy Kovolski

Others: There were 4 citizens in attendance, including a representative from the Charlevoix County News.

**CONSENT AGENDA
MOTION**

2013-07-103
Moved by Towne
Second by Gaylord

To approve the July 9, 2013 City Regular City Commission meeting minutes as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Correspondence from the Boyne Area 4H Swim Board; the City of Manistee's Mayor; and Consumers Energy regarding 2013 Community Tree Planting Grant Program were received and filed.

CITY MANAGERS REPORT

City Manager Cain reported:

- The Douglas Street project is now underway.
- Interviews took place for the Assistant Planner position this past week
- Dust Control applications were made this week.
- Many exciting things happening downtown - the Dilworth Building has been sold, the Grain Train has announced that it will be moving into Boyne City and the Parkside Grill has been sold and re-opened.

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

The June, 2013 Financial Statement was received and filed.

**Boyne Mountain Grant
Community Development
Plan**

Consideration to approve the Boyne City CDBG Community Development Plan as part of the Boyne Mountain Expansion Project

Jan Kellogg discussed the proposed Community Development Plan which is part of the Boyne Mountain Expansion Project CDBG application. It is a very abbreviated plan, which is required to be submitted along with the grant application request to fund the sewer line replacement. This plan shows the MEDC that the community has considered the project for

which they are requesting funds, especially the housing and other needs of low to moderate income people. They also want to be sure the project will help to fulfill a need that is found in your community development plan. This plan does not become Boyne City's official community plan, it is only for this grant request.

Citizens Comments: None

Staff Comments: None

Board Deliberation: Mayor Pro-Tem Towne is in support. Commissioner Gaylord asked if the grant is for Boyne Mountain, how does it benefit the citizens of Boyne City? Jan Kellogg responded that Boyne Mountain pledges 45 new jobs of which 51% need to go to low/moderate income. Commissioner Neidhamer said he is also in support and appreciates how government entities can work together. Mayor Grunch and Commissioner Sansom are also in support.

2013-07-104

Moved by Gaylord

Second by Sansom

MOTION

To approve the Boyne City CDBG Community Development Plan as part of the Boyne Mountain Expansion Project

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to apply for a Placemaking Micro-Grant from the Northwest Michigan Council of Governments for improvements to Old City Park as outlined and to authorize staff to move forward with an appropriate application.

**Placemaking Mirco Grant
Opportunity**

City Manager Cain discussed the Northwest Michigan Council of Governments's Placemaking Micro Grant application opportunity. Staff is recommending that we submit a project requesting the \$5,000 maximum for improvements to Old City Park which involve new park identification signage off of North East Street, developing free Wi-Fi access for the site and additional park furnishings (picnic tables, and or benches).

Citizens Comments: Jim Baumann said Old City Park is a great place and we should do anything we can to enhance it. It's a beautiful park, more picnic tables would be great.

Staff Comments: None

Board Deliberation: Commissioner Gaylord inquired if we already approved picnic tables in the budget and was informed that we have, but not all have been ordered and installed yet. Also, who is going to pay for the monthly bill if we install WiFi? City Manager Cain said that would ultimately be our expense. Commissioner Sansom said she thinks the wifi would be used and asked if that could be paid by Main Street and was informed we could look at that. Commissioner Neidhamer said he is in favor and appreciates staff's ability to write grants to get 50 cents on the dollar. Mayor Pro-Tem Towne said he is in support of any improvements

we can make to any parks. Mayor Grunch said he is also in support and asked if any of the funds can be used to improve the Gazebo itself.

MOTION

2013-07-105
 Moved by Towne
 Second by Neidhamer

To approve to apply for a Placemaking Micro-Grant from the Northwest Michigan Council of Governments for improvements to Old City Park as outlined and to authorize staff to move forward with an appropriate application.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Well #4 Replacement

Consideration to authorize Peerless Midwest to make needed repairs to Well #4 in the amount of \$27,000 and authorize the City Manager to execute the required documents.

Water/Wastewater Superintendent Dan Meads discussed the pump that needs to be replaced at the North Boyne Well #4 site. The well was installed in 1992 and after drilling, it was discovered the well shaft was crooked. This causes more wear on the pump than normal. The pump shaft is at the point of near failure and in need of repair. The MDEQ and Peerless Midwest both feel the repairs to the existing pump will not extend its life and the only other option was to look into a submersible pump as a replacement. The current budget includes \$26,000 for this purchase.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Neidhamer said what Dan does well is maintenance. This is a maintenance issue and if we don't do it, it will cost more in the future. Mayor Pro-Tem Towne agrees with the recommendation. Commissioner Gaylord inquired of costs to redrill a straight well and was informed around \$200,000. Mayor Grunch and Commissioner Sansom support the recommendation.

MOTION

2013-07-106
 Moved by Sansom
 Second by Gaylord

To approve to authorize Peerless Midwest to make needed repairs to Well #4 in the amount of \$27,000 and authorize the City Manager to execute the required documents.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration of Fire Department request to solicit bids to purchase a new fire pumper with the addition of a compressed air foam system to bid specifications. **Fire Truck Bid**

Fire Chief Dennis Amesbury discussed the request to go out for bids on a new pumper fire truck with the addition of a compressed air foam system (CAFS) to bid specifications. The Fire Department has spent many hours investigating the pros and cons of the CAFS and have found the positive aspects of this technology to be such that it is a worthy and advisable investment. The addition of a CAFS system to the new, first-run pumper will equip Boyne City with the best firefighting technology of today. However, we would need to increase the budget request by approximately \$30,000. This cost may be offset by the 1999 GMC fire truck that we are replacing. The Fire Department also investigated the possibility of purchasing a used fire truck. They were unable to locate a truck that meets our firefighting specifications. While keeping in mind this truck will serve Boyne City for 20 plus years, the department is not in favor of purchasing a used piece emergency response equipment, particularly a first run fire engine.

Citizens Comments: None

Staff Comments: None

Board Deliberation: Commissioner Sansom said it sounds like a good way to go. Commissioner Gaylord inquired if this is for class A fires and was informed it is for all fires. Commissioner Gaylord inquired of the areas the department looked at for used equipment. Chief Amesbury said in trade magazines. Most of the equipment is 6 to 7 years old or very large demo equipment. This truck will be the number 1 front truck that you want to set up to meet your community's needs for 20 to 25 years. Commissioner Gaylord said there is a tremendous savings in that topic. Can't you find another used truck that meets our requirements? Fire Chief Amesbury said yes, if it is a back up truck. The cost to retro fit a truck with the CAF system is approximately \$40,000. Commissioner Gaylord added that we want to tell the citizens we've done due diligence when buying that type of equipment. Mayor Pro-Tem Towne said he believes it's our duty and obligation to supply our fire department with the equipment. Commissioner Neidhamer agrees. Mayor Grunch said our Fire Department is a first class organization.

MOTION

2013-07-107

Moved by Towne

Second by Gaylord

To approve of the Fire Department request to solicit bids to purchase a new fire pumper with the addition of a compressed air foam system to bid specifications.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Commissioner Gaylord discussed the debris he pulled from the

beach at Peninsula Beach. Our sand and beach quality needs to be improved. It is an area we can put more focus and attention to. He also discussed an article regarding property rights in the recent Summer Tax newsletter and wants to make sure we are not coming across too heavy handed with our residents. Commissioner Sansom discussed the previous Marvin Loding awards and should we resurrect that. Commissioner Neidhamer said he doesn't see any heavy handedness in the newsletter article. There are obligations as a property owner that you do have.

GOOD OF THE ORDER

2013-07-108

Moved by Grunch
Second by Neidhamer

MOTION

To appoint Mayor Pro-Tem Towne and Commissioner Neidhamer as the City Manager's compensation committee

Ayes: 5
Nays: 0
Absent: 0
Motion carried

2013-07-109

Moved by Grunch
Second by Gaylord

**CLOSED SESSION
MOTION**

To approve the request of the City Manager to go into closed session to consider a periodic personnel evaluation of a public officer as provided in MCL 15.268 (a) of the Michigan Open Meetings Act (PA 267 of 1976) at 1:50 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

2013-07-110

Moved by Grunch
Second by Gaylord

RETURN TO OPEN SESSION

MOTION

To return to open session at 2:57 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

City Manager and City Commissioners discussed a meeting to be set up for Wednesday to meet with representatives of the Devlon Properties as proposed by Mr. Hevey. Also attending with the City Manager, will be City Planning Director Scott McPherson, Planning Commission Chair Jane MacKenzie, Mac Maccllelland from Otwell Mawby, Hugh Conklin and Barb Brooks.

Moved by Mayor Grunch, seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of July 23, 2013 at 3:15 p.m.

ADJOURNMENT

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

ADJOURN



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Ludington Biological Station
229 South Jebavy Drive
Ludington, MI 49431
(231) 845-6205



July 30, 2013

Mr. Michael Cain
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Dear Mr. Cain:

The U.S. Fish and Wildlife Service is responsible for controlling sea lamprey populations in the Great Lakes. As a part of our persistent efforts to control this parasitic fish, we must periodically apply lampricides to streams that harbor sea lamprey larvae. Recently, staff from our office detected a larval population of lamprey in Boyne River that are at a stage where they must be destroyed. If this infestation is left unchecked, it will have a detrimental effect upon fish populations that inhabit the Great Lakes.

Cooperation with landowners is integral to ensuring that a safe and effective stream treatment is completed. Our records show that you are a land owner adjacent to the Boyne River system. We will be in the area to treat this stream from 8/27/13 through 9/5/13. Our treatment personnel may ask your permission to access your property in order for us to conduct our work.

I ask that you take a brief moment to respond to the postage paid card included with this letter. Your response, prior to our arrival in the area, will assist us in planning this work should we find it necessary to access your property. We appreciate your effort to help us achieve our mission of controlling sea lampreys in the Great Lakes region.

Sincerely,

Rebecca Neeley
Fish Biologist

Enclosures



MICHIGAN TOWNSHIP

PARTICIPATING PLAN

July 31, 2013

City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Re: Grant Application

Dear City Manager Cain,

I am writing to inform you that your grant request has been approved for funding. The Board of Directors of the Par Plan has approved a grant in the amount of **\$4,700.00** from the Risk Reduction Grant Program (see item 3 on attached agreement).

Kindly return a signed grant agreement to this office as soon as possible. An additional copy has been enclosed for your files. Once the project is completed, the grantee will be reimbursed upon receipt of bills, invoices, or other appropriate evidence of expenditures for the specific grant purpose and verification from a Par Plan risk control field representative. Invoices for expenditures must be dated after the date of the grant agreement.

Please note the following information about the time within which a grant is to be used. The grant's purpose must be completed and the written request for reimbursement must be filed within six (6) months from the date of the grant agreement. If you are unable to use the award before that date, you must contact our office in writing, before the deadline, to request an extension.

Please provide us your feedback and photos which will help us improve the grant process as well as feature grantees in our newsletters, annual reports, and website.

With best regards,

Don R. Hilton Sr., Chairman
MICHIGAN TOWNSHIP PARTICIPATING PLAN

Enclosure: RRGF Grant Agreement

Michigan Township Participating Plan Risk Reduction Grant Program
Agreement

Date Agreement entered into: July 31st, 2013

Upon application by **City of Boyne City** (hereinafter "Grantee") to the Michigan Township Participating Plan Risk Reduction Grant Program (hereinafter "Grantor"), Grantor agrees to make the following Grant, and Grantee agrees to accept such Grant, in accordance with the terms below and subject to the additional conditions set forth in the grant application attached hereto and made a part hereof:

1. GRANT AMOUNT: **\$4700.00**
2. GRANT TERMS: To be paid upon receipt of bills, invoices or other appropriate evidence of expenditures for the specific grant purpose and verification from a Par Plan risk control field representative. Invoices for expenditures must be dated after the date of this agreement.
3. SPECIFIC PURPOSES OF THE GRANT: The Grant shall be used solely for the purposes as outlined.

Towards purchase of a media storage system for the police department

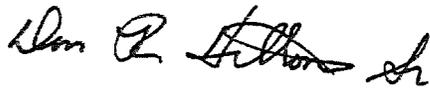
4. TIME WITHIN WHICH GRANT IS TO BE USED: The grants purpose must be completed and the written request for reimbursement must be filed within six (6) months from the date of the grant agreement. If unable to complete the project before this date, Grantee may contact the Grantor in writing and before the deadline date, for an extension.
5. PHOTO/MEDIA PERMISSION: The grantee authorizes grantor to use photographs or videos either taken by grantor or provided by grantee of the project or program and its participants for promotion and/or advertising related to grantor activities.

Executed by or on behalf of Grantor and Grantee as follows:

GRANTOR:
Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, Michigan 48326

GRANTEE:
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Print Name: _____


By: _____
Authorized Signor

By: _____
Authorized Signor

Dated: July 31st, 2013

Dated: _____



August 1, 2013

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Annual Convention of the Michigan Municipal League will be held in Detroit, September 17-20, 2013. The "Annual Meeting" is scheduled for 4:00 pm on Wednesday, September 18 in the Richard Room at the Detroit Marriott at the Renaissance Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**
In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Susan Vasher at the League at 800-653-2483.

B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 16, 2013.**
3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the annual meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> **no later than September 6, 2013.**

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the League to receive resolutions is **August 16, 2013**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, "Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the annual meeting.

The Board of Trustees will meet on Wednesday, September 18 at the Detroit Marriott at the Renaissance Center for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



David Lossing
President
Mayor of Linden



Daniel P. Gilmartin
Executive Director & CEO

Enc.

August 5, 2013

Agenda Item 5D

Michael Cain, City Manager
319 N Lake St
Boyne City, MI 49712

Dear Mr. Cain,

I recently had the great misfortune to have a water line connection break on my property at 807 N Lake St during the one week of 90-100 degree temperatures we had this July.

I share a water service line with my neighbor from the road shut off to an area between our homes where there were two shut offs: one for each home. All services are located on my property. Because the break was at the connection of my neighbors' shut off, I was without water for four days.

When two properties share a utility and something breaks who is responsible? This creates all kinds of problems. For me, the cost of fixing the pipe could have waited until I had money to repair it; for my neighbor it had to be done a.s.a.p.! Because it was broken at her connection and not mine, would she have to pay for it? Who contacts the contractors to fix it? What about damage to my property? Why should one property owner have to suffer the consequences of a water line break to a connection that does not service their home?

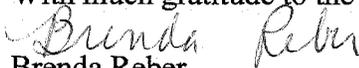
This could have been a complicated, contentious and possibly litigious situation had it not been for Dan Meads. My neighbor was not working with me on this problem; in fact she was threatening to take me to court to have me pay to have a water service line constructed on her property. She was communicating with me through lawyers. I did not believe that I was responsible for her water connection in any financial way.

Dan intervened with his prodigious negotiating skills and got us to compromise: I would pay to tie off her connection and repair the break. She would pay to have a new service line put into her house. Dan helped procure all of the contractors to make this happen. This was nothing short of miraculous because one contractor I had called could not even make it over to my house for two weeks for just an evaluation; everyone was so busy.

The Boyne City Water Department was also very busy that week. Dan went over and above trying to help us remedy this situation. I am still shaking my head that he got my neighbor to agree to a compromise. The work was completed in a timely manner at virtually no residual damage to either property.

I am impressed with the professionalism of the BC Water Dept. All of the workers, Gary, John and Eric were polite, respectful and knowledgeable. They worked hard and wasted no time fixing this problem. As for Dan Meads, that man has considerable skill as a mediator. He is an intelligent, courageous and dedicated leader. He has a quiet integrity and calm manner and the City of Boyne City is lucky to have him. You'll have some huge shoes to fill when this man retires.

With much gratitude to the Boyne City Water Department,


Brenda Reber
807 N Lake St



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRMAN

STEVE ARWOOD
DIRECTOR

August 2, 2013

Boyne City Commission
Attn: Clerk
319 N Lake Street
Boyne City, MI 49712-1101

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

Request ID#: 709927

Transfer ownership of escrowed 2013 Resort B-Hotel & SDM licensed business

Name of applicant(s): WD Cellars, LLC

Business address and phone: 300 Water, Boyne City, MI 49712, Charlevoix County

Home address and phone number of partner(s)/subordinates:

Robert C. Grove, 3050 Tall Pines, Boyne City, MI 49712, B(213) 547-2600, Cell (231) 758-4158

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

dl

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011



Approved: _____

**MEETING OF
JULY 8, 2013**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON MONDAY, JULY 8, 2013**

CALL TO ORDER

Chair Gillette called the meeting to order at 1:10 p.m.

ROLL CALL

Present: Pat Anzell, Kelly Bellant, Michael Cain, Richard Copeland, Michelle Cortright, Pete Friedrich and Ralph Gillett
Absent: Josette Lory

MEETING ATTENDANCE

Staff: DPW Superintendent Andy Kovolski and Recording Secretary Karen Seeley
Public: Nine

EXCUSED ABSENCES

Anzell moved Friedrich seconded PASSED UNANIMOUSLY to excuse Josette Lory.

MOTION

**APPROVAL OF
MINUTES**

Anzell moved, Copeland seconded, PASSED UNANIMOUSLY to approve the April 15, 2013 minutes as presented.

MOTION

UNFINISHED BUSINESS

None.

NEW BUSINESS

Drainage Plan proposal: Andy Kovolski reviewed a proposal for study services for the Business Park Drainage Study Update from C2AE. This study will include east of the "imaginary" line thru the existing Lexamar driveways onto Airview & Lexamar Drives. The study will use the City of Boyne City base map which includes existing 2' contours along with the topographic survey C2AE has previously completed for Lexamar and Moll Drive for a total of \$3700. **Cortright moved Friedrich seconded PASSED**

MOTION

UNANIMOUSLY to engage in the proposal from C2AE for study services for the Business Park Drainage Study update in the amount of \$3700.

Pure Boyne Placemaking Video: The board discussed various questions they had regarding the promotional video Randy Calcaterra was proposing. Will this be produced on school time? No Randy would be a private contractor. Any affiliation with the school? The school would be a partner. What about Liability Insurance? Randy mention that every ad doesn't necessary run on every partner, is there exclusivity? The board is very supportive of the concept and willing to invest, however they need more details, and suggested a representative from the LDFA be on the steering committee. **Anzell moved Friedrich seconded PASSED UNANIMOUSLY** to recommend Mike Cain be appointed to the steering committee and to invest an amount not to exceed \$3000 to become a partner in the Pure Boyne Placemaking Video.

MOTION

GOOD OF THE ORDER

We are still waiting to see a design for the trail. Kovolski stated that there are water issues along the trail also. He has been working with the Friends of the Boyne Rive toward a solution.

Milt Kness announced that his last day at Precision Edge will be Friday. He introduced Todd Ferwins, the new General Manager. **Anzell moved Cortright seconded PASSED UNANIMOUSLY** to thank Milt officially.

The board requested a review of all IFEC's be added to the September agenda.

NEXT MEETING

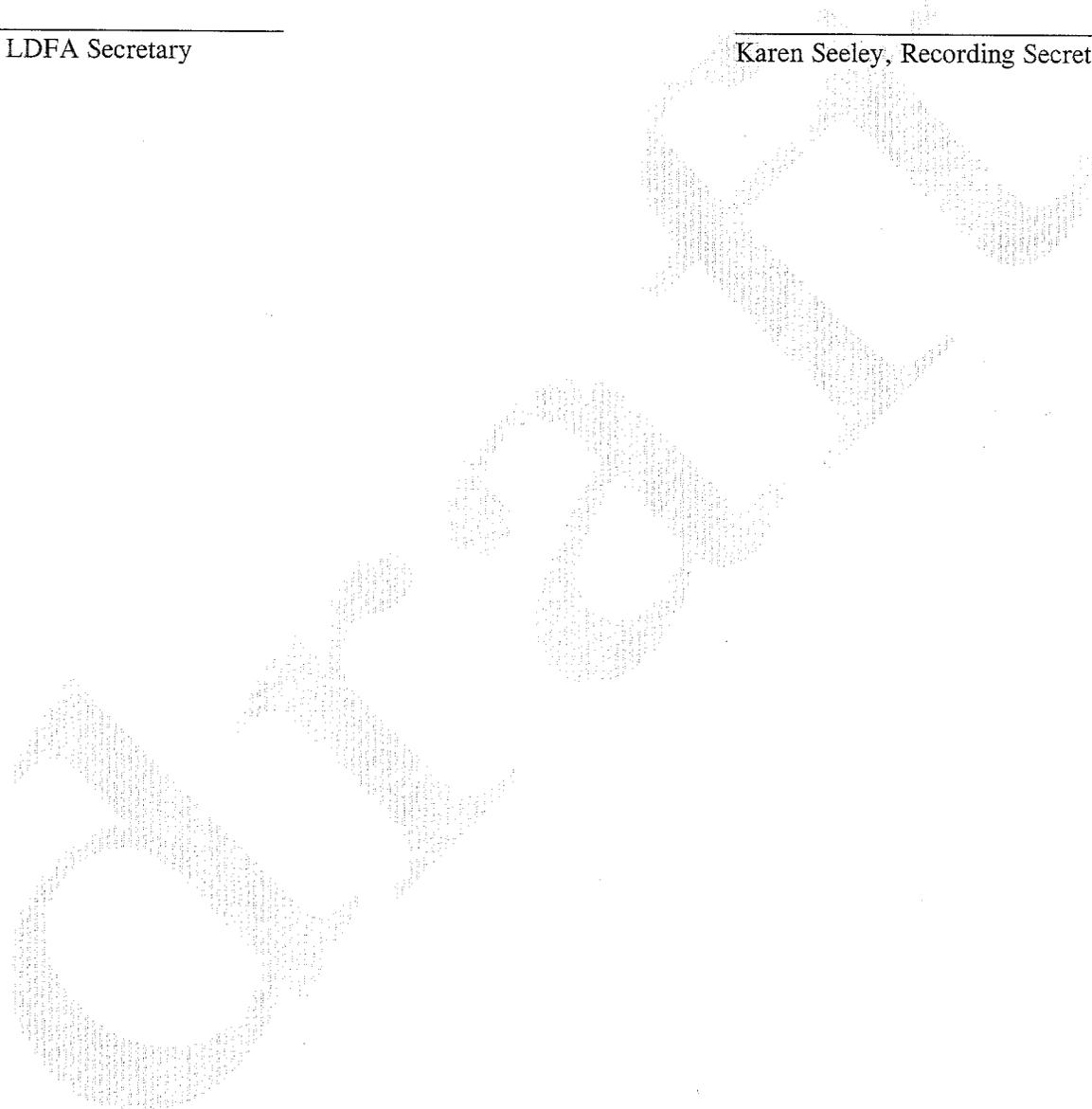
The next meeting of the Local Development Finance Authority is scheduled for Monday, September 9 2013

ADJOURNMENT

The July 8, 2013 Local Development Finance Authority meeting was adjourned at 1:58 p.m.

Pete Friedrich, LDFA Secretary

Karen Seeley, Recording Secretary





Approved _____

**MEETING OF
July 8, 2013**

MINUTES OF THE BOYNE CITY ECONOMIC DEVELOPMENT CORPORATION MEETING DULY CALLED AND HELD ON MONDAY, July 8, 2013, AT 12:00 NOON.

CALL TO ORDER

Chair Gillette called the meeting to order at 12:00 p.m.

ROLL CALL

Present: Pat Anzell, Kelly Bellant, Michael Cain, Michelle Cortright, Pete Friedrich, Ralph Gillett and Marilea Grom
 Absent: Richard Copeland (Arrived 12:04p.m.)
 Staff: City Clerk/Treasurer Cindy Grice, Street Superintendent Andy Kovolski and Recording Secretary Karen Seeley
 Public: Nine

**MINUTE APPROVAL
MOTION**

Cain moved Cortright seconded PASSED UNANIMOUSLY to approve the minutes of April 15, 2013 as presented.

**HEARING CITIZENS
COMMENTS**

None

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

None

**UNFINISHED
BUSINESS
MOTION**

Park Business update: City Manager Cain informed the board that the issues with Kirtland Products are still in litigation. Written briefs have been submitted to the court by both parties. It will be the judge's discretion to hear oral arguments or not. When word is received from the court, Cain will update the board.

LexaMar Site Storage: On June 13, John Avery of the MEDA, Scott McPherson and City Manager Cain met with folks from LexaMar to try to work through their outdoor storage issues. At this point the City is waiting to hear back from MEDA on the park's re-certification.

Internet Options: Cain spoke of the different internet options available within the Industrial Park. Precision Edge is looking into Peninsula Fiber, which is more business dedicated than Charter. There is the new fiber line along I-75. There are more options/alternatives available now than in the past.

NEW BUSINESS

MOTION

Classic Instruments IFEC request: Josette Lory asked to abstain from this item due to financial gain. **Cain moved Friedrich seconded PASSED UNANIMOUSLY** to allow Lory to abstain from this item due to a conflict of interest. John McLeod and Ron Hannah were present to answer any questions the board may have. City Manager Cain informed the board that depending on what happens at the state level, the property taxes could disappear. The board discussed the IFEC that was transferred to Classic from Points North expiring in 2014. The new one is for an addition with additional jobs. After review of the application, the board scored the criteria section, with a total of 86 points, for a ten year abatement. State law allows the business to come back for the remaining years upon the expiration date. **Cain moved Grom seconded motion carried** to approve a recommendation to the City Commission that a 10 year IFEC be approved for Classic Instruments.

MOTION

Precision Edge IFEC: Milt Kness, (Outgoing General Manager), Todd Fewins, (Incoming General Manager) and Katie Pepin, Controller were present to answer any questions the board may have. The board discussed the IFEC that is currently in place for Precision Edge. The new IFEC is for similar equipment which will be phased in over two years. After review of the application, they scored the criteria section, with a total of 102 points, for a twelve year abatement.

MOTION

Friedrich moved Cortright seconded PASSED UNANIMOUSLY to approve a recommendation to the City Commission that a 12 year IFEC be approved for Precision Edge.

Pure Boyne Placemaking Video: Randy Calcaterra and Andrew DeNeau spoke to the board about a "Pure Boyne" Placemaking Video Marketing campaign. Randy and a visual imaging intern(s) will develop/edit/package a local content-promotional video that will "tell the story visually" about unique things about Boyne City. This would be a "partnership" of all clients participating. Each client owns their specific content. The content would constantly be refreshed. Production work would be completed over the June through August time frame. All deliverables would be completed on or earlier than August 31st. Board in agreement this would be perfect for the LDFA to do.

GOOD OF THE ORDER

Cain reported that he had just received word that Judge Pajtas has set a date this month to hear oral arguments in the Kirtland Products case.

Lory out at 1:08 p.m.

ADJOURNMENT MOTION

The July 8, 2013 Economic Development Corporation meeting was adjourned at 1:10 p.m.

Karen Seeley, Recording Secretary

Approved: _____

**Meeting of
July 15, 2013**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, July 15, 2013 at 5:00 pm.

Call to Order

Chair MacKenzie called the meeting to order at 5:03 p.m.

Roll Call

Present: Gretchen Crum, George Ellwanger, Chris Frasz, Jim Kozlowski, Jane MacKenzie, Lori Meeder, Tom Neidhamer, Aaron Place, and Joe St. Dennis
Absent: None

Meeting Attendance

City Officials/Staff: Planning Director Scott McPherson, and Recording Secretary Pat Haver
Public Present: One

Consent Agenda

2013-07-15-3
Crum moved, Neidhamer seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda. Approval of the May 20, 2013 Planning Commission minutes as presented.

**Comments on
Non-Agenda Items**

None

**Reports of Officers, Boards and
Standing Committees**

None

Unfinished Business

None

**New Business
Review of SOBO
re-development plan**

Planning Director McPherson began the discussion with a review of the purpose of the project. Utilizing grant opportunities from the MEDC, several students from the University of Michigan Urban Land Institute, under the guidance of Peter Allen approached the city with an outside prospective of where the city could be enhanced. They were given several options to look at, such as Lake Front Square, public parking on Ray Street, the theatre, Fotchman Parking lot and Dilworth Hotel. They spent time in the city, and came up with several potential proposals along with an economic analysis that was presented to the City Commission. They focused on the SOBO District, and came up with options of lower level retail/restaurants/offices/ kiosk shops with rental or permanent housing on the upper levels. The proposed plan also called for a public parking structure on a current parking lot on Ray St, along with a boutique hotel, additional retail, and pedestrian bridge over the river on the Fotchman parking lot. The students were able to spend some time talking to some of the adjacent property owners in the area, who were excited about the prospects. As a part of the re-development ready program, you have to be able to identify a re-development plan, and this could probably be incorporated as a part of that plan, or will be that aspect of the plan. If we obtain certification, the MEDC will help market (3) different sites, and these could be picked. The planning commission liked the submitted presentation, and is excited about some of the listed ideas. For now, the plan has been received and will be filed for later consideration.

Presentation by Lake Charlevoix Association

Paul Witting shared a 15 minute presentation highlighting who the LCA is, what they do, why they exist, and how associations, businesses, and individual home owners can become Lake Guardians. The newly formed Lake Guardian program goal is to educate citizens in an effort to improve water quality entering the local watershed and Lake Charlevoix.

Staff Report

- Redevelopment Ready Community Program - Initial plans have been submitted for review and comments. We will have a period of time to accomplish the goals. Immediately, the Master Plan and Capital Improvement Plans need to be updated. In these plans, place making component/focus would be beneficial. There are possible grant opportunities,
- Interviews for the Assist Planner Position will be held on Monday, July 22nd. They will be interviewing 5 out of the 16 applicants,
- Invitations were distributed to residents to attend a meeting regarding the removal of the fence around the property on N. Lake St. City staff did attend the meeting, and they were requested by the meeting host and developer, not to respond to any questions, which they complied with. The purpose of the meeting called by the developer was to have citizens put pressure on the city government to re-instate their zoning permits.
- Dilworth Hotel was purchased on July 12th. The new owners' intent, immediately, is to rehab the outside façade in accordance with the easement agreement the city holds, and to keep any further deterioration from occurring. They are very interested in restoring the hotel to historically accurate conditions.
- Northern Homes is pursuing the purchase of the William H. White house through the County Land Bank. This house has been vacant for several years, and is in the gateway to the city. Northern Homes has applied for grant funding to assist in the restoration of the house.
- Planning grants through MSHDA are available for use on updating plans, the original amount available has been decreased, so match grants are limited, so not sure if the effort is worth pursuing the limited amounts.
- Would like to do community input meetings for updates to the Master Plans.

Good of the Order

The board thanked Tom for his support of their decision regarding Outdoor Cafes' and alcohol service on the sidewalks. Although it was defeated by the City Commission at this time, perhaps at a later date, the proposal could be considered again in the future.

Adjournment

The next meeting of the Boyne City Planning Commission is scheduled for August 19, 2013 at 5:00 pm in the Auditorium.

****MOTION**

2013-07-15-10

Meeder moved, St. Dennis seconded, PASSED UNANIMOUSLY a motion to adjourn the July 15, 2013 meeting at 5:58 p.m.

Jane MacKenzie, Chair

Pat Haver, Recording Secretary

Approved: _____

**MEETING OF
JULY 18, 2013**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING** HELD AT
6:00 P.M. AT VETERANS PARK ON THURSDAY, JULY 18, 2013.

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:02 p.m.

ROLL CALL

Present: Jo Bowman, Bill Kuhn, Heath Meeder, Darryl Parish, Mike Sheean, Marie Sheets and Gail Van Horn

Absent: Jerry Swift

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Pat Haver

Public Present: Two

**EXCUSED ABSENCES
MOTION**

Parish moved, VanHorn seconded MOTION CARRIED, to excuse Swift from the July 18, 2013 meeting.

**APPROVAL OF
MINUTES
MOTION**

Sheets moved, Bowman seconded, PASSED UNANIMOUSLY, a motion to approve the June 6, 2013 meeting minutes as corrected, noting that Bill Kuhn was absent and excused from the meeting.

CITIZENS COMMENTS

Disc Golf

Forest Omland gave an update on the disk golf course condition and activity over the past month. The rating of the course has moved up from #99 to #62, thanks to the conditions and upgrades that are made. He had a list he went over with the board of items that have been addressed either by their club (as volunteers), staff or a combination of. They will continue to work with staff on issues, concerns and suggestions but feels things are improving and are excited about the amount of interest and activity they are seeing there, they continue to have league night on Wednesday nights, and have added 5 new members. Tonight they were asking for permission to move the #10 tee box 30 feet to the right of the current location. It is the tee box in the worst shape, and out in the open, which could cause hazards. With the move and additional mowing, they feel that it is a better location all

around. Kovolski authorized the move and upgrade to the tee box. They have requested to be placed on the agenda for next month for updates.

DIRECTOR'S REPORT

The parks are all holding up well in spite of the heavy use these past few weeks. The city has had a lot of positive comments about their conditions. Staff was hoping to get back to everyday maintenance now that the big events & July holidays were over.

The city has received a request from a local film maker to utilize the fountain in Old City Park. They are proposing to blur out the background and concentrate on the fountain with dancing ballerinas around the fountain with a singer in the fountain. They are shooting a 30 second spot, which may take an hour or two to complete. Staff has been in contact with them, and will continue to discuss the project at the direction of the board. The board would like to see a names of references who have worked with the individual, a story board, and to have the city listed, and proof shown, on their liability insurance policy.

CORRESPONDENCE

A letter was received from Leisure Planning and Solutions, LLC, that was included in the agenda packets. LPS is proposing assisting in the update of the Parks and Recreation Master Plan. There is not a line item in the budget this year to accomplish this task, which has been done in house in the past. At the boards' direction, staff will make contact with LPS about possible one day training sessions, and will report back to the board next month.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Park Inspections - Old City Park - Some sprucing up is needed at the launch with the rocks, and there is a railing off one section of the fence. Concern was brought up about the amount of trash that is left in the gazebo and thrown in the hosta plants at the base. This is due in part by the "Concert in the Park" series and general use. Maybe additional trash cans. The city staff cleans and picks up on Monday, Wednesdays and Fridays, along with the weekend days. Staff will place a public notice in the Gazette and Petoskey News Review asking for community help in keeping the parks trash free. **Riverside Park** - the launch and turn around areas are in need of mowing, and the trash barrels are missing.

Avalanche Signage update - Still waiting for a proof from the Wood Shop to review and submit to the City Commission for Consideration.

UNFINISHED BUSINESS

Tree removals at Avalanche - face of the hill - The contractor for this job has been told that they need to start by Wednesday, July 24th, or it will go back out to bid.

Tree removals at Avalanche - trail maintenance - Now that the holidays and large festivals have come and gone, will be getting back on track for maintenance

Dog park - No updates. Staff has not had the time to get fence pricing. He should have the pricing soon, and will share with the board at the next meeting.

Archery Targets - In the agenda packet Kuhn presented the board with proposed cost of targets. At one time it was thought that targets could be acquired through the manufacture after state and national shoots at a very good price with little use. That option is no longer available, as the targets are being re-used at consecutive archery events. Mark Fruge' also spoke about the upkeep and maintenance of the loop trail system. Several years ago, a group of volunteers cleared the trail and set the targets at various stages. The archery group would like to see the trail loop utilized once again. After board discussion, **motion by Kuhn, seconded by Parish, PASSED UNANIMOUSLY**, to have staff make direct contact with Rhinehart Target Manufacturing to see if it is possible to get better target pricing, or possible sponsorship.

****MOTION**

NEW BUSINESS

**Park Hours Ordinance
Draft Revisions**

Kovolski stated this item was pulled for further revisions.

**Placemaking Micro-
grant opportunities**

Added to the agenda was the opportunity for Placemaking micro-grants. The maximum amount allowed is \$5,000 and this would be used specifically for projects in Old City Park which could include new two sided park identification signage off of North East Street, developing free Wi-Fi access for the site, possibly in cooperation with a local business, and additional park furnishings, such as picnic tables and benches. As this is a local match grant, the proposed match would be \$5,000 for a total budget of \$10,000. The application deadline is August 2nd. The board felt that this is a great opportunity to enhance the park, so after board discussion, **motion by Meeder, seconded by Kuhn, PASSED UNANIMOUSLY**, to recommend to the City Commission, their consideration of Michael Cain and staff to move forward with the appropriate application for the proposed micro grant through Northwest Michigan Council of Governments for the maximum amount of \$5,000.

****MOTION**

Good of the Order

Kuhn stated he was up at Avalanche on Monday and there were approximately 20 mountain bike riders coming out of the trail system. He wondered if there was an organized race, or just recreational riders. Boyne Thunder - What an awesome event to raise money for local charities. A lot of work goes into pulling off this event, however, a lot of people attend, spend money and have a great time. Boyne Valley Equine have not used the proposed horse trails as of yet.

There is still some clean up that needs to be done. They have however, begun the weekly carriage rides, and they seem to be going well. Sheets brought up the Nature Area in the Industrial Park. They have held (3) very successful children's programs so far. They had given staff proposed sign and rules language. Because this is not officially a city park, this board may not have jurisdiction over signage. Staff will bring the proposed language to the meeting next month for further discussion.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board summer meetings are scheduled for Thursday August 8, 2013 at 6 pm at Old City Park, and Thursday, September 5, 2013 at 6 pm at Riverside Park.

**ADJOURNMENT
MOTION

The July 18, 2013 meeting of the Parks and Recreation board was adjourned at 6:52 p.m. Moved by Sheean, seconded by Sheets, PASSED UNANIMOUSLY.

Pat Haver, Recording Secretary



Approved: _____

**MEETING OF
JULY 25, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JULY 25, 2013**

CALL TO ORDER

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Roger Reynolds, Jerry Schmidt and Oral Sutliff

Absent: Ed Hennessey, Bud Chipman*, Rod Cortright*, Leon Jarema*, Jim Kozlowski* and Larry Trumble*

ATTENDANCE

*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

EXCUSED ABSENCES

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to excuse Ed Hennessey.

**APPROVAL OF MINUTES
MOTION**

Bouters moved Reynolds seconded PASSED UNANIMOUSLY to approve the June 27, 2013 minutes as presented.

CORRESPONDENCE

Information from Municipal Underwriters of Michigan regarding coverage rate for next year was reviewed by the board noting a \$20.00 increase from the previous year. No action was taken.

CITIZENS COMMENTS:

None

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

- No new lease inquires to report.
- The Airport Manager is dealing with the lessee in hangar C17 parking cars in front of neighboring hangars and blocking access to those hangars. The Airport Manager will draft and send a letter indicating city responses to future infractions including towing of vehicle and consideration of eviction from the hangar.
- Hangar A20 continues to be available for lease.
- **Open House:** The Aviation Event held on July 13, 2013 was considered to be a success and well received by those attending. Thank You goes out to the Harbor Springs EAA Young Eagles Charter who flew 37 new Eagles, 16 repeat Eagles and 27 Adults. A summary report was given by Richard Bouters with a more detailed report of the activity to follow at a later date. Certificate's of Appreciation will be sent to all those who made the Airport

Aviation Event a success. Richard Bouters will work on that project.

- **Crack Sealing:** Ongoing planning by the City.

NEW BUSINESS

Discussion regarding access to the terminal building:

- The board reviewed comments received by the city regarding gaining access to the airport terminal,. The combination code to enter the terminal is published in the Michigan Airport Directory and available to all pilots. **Moved by Schmidt seconded by Bouters PASSED UNANIMOUSLY** to include the combination to the airport terminal in the AOPA (Airplane Owners and Pilots Association) and AirNav websites.

The board reviewed and discussed the current Tie-down/Airplane parking fee schedule for the airport. The board will ask the Deputy Clerk to compile information regarding fee income and numbers of tie-down days over the past year. The board will discuss this topic at the next meeting.

GOOD OF THE ORDER

-
- AV Fuel price \$5.59 as of 7/1/2013
 - Fall safety seminar: The board is waiting for word from MDOT regarding scheduling the annual Safety Seminar.
 - Summer Picnic: **Moved by Sutliff seconded by Bouters PASSED UNANIMOUSLY** to not have the annual summer picnic in 2013.
 - GPS approaches at the Boyne City Airport: Jerry Schmidt is doing research as to why a portion of the published approach has been eliminated from the software used in aircraft GPS radios. He has been in contact with the FAA, MDOT, Garmin (the equipment provider) & Jeppesen the software provider. More information will follow.

MOTION

NEXT MEETING

The next Airport Advisory Board will be held Thursday, August 22, 2013 at 5:30 p.m.

ADJOURNMENT

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:37 p.m.

Richard L. Bouters



City of Boyne City

MEMO

Agenda Item 9A

Date: July 16, 2013
To: City Manager Michael Cain *MC*
From: Cindy Grice, Clerk / Treasurer *CG*
Subject: Classic Instruments IFEC

At its regular meeting held Monday, July 8, 2013, the City's Economic Development Corporation (EDC) considered a tax abatement application of Classic Instruments for new machinery, equipment and building improvements. Enclosed for the City Commission's review and consideration are the application and supporting materials provided by Classic Instruments for that meeting.

Based upon their review of the criteria related to the request the EDC Board approved a motion recommending a ten (10) year abatement, out of a maximum abatement period allowable of 12 years. Factors considered were the number of jobs proposed, the average wages, stability of the jobs, the amount of the investment in new machinery and equipment (\$549,386), type of industry, whether new utilities are required (they are not), building appearance and an overall catch-all category.

The project is to be reevaluated every two years to help insure that the project continues to meet the required criteria.

Notices for the upcoming Public Hearing have been sent to the other affected taxing jurisdictions to allow them to comment on this request. As of the time this memo was prepared we have no comments from other jurisdictions.

RECOMMENDATION: The Economic Development Corporation recommends that the City Commission approve the tax abatement request of the Classic Instruments for a period of ten (10) years, approve the authorizing resolution and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested.

CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX
Resolution 2013-08-13B

**APPROVING APPLICATION OF CLASSIC INSTRUMENTS FOR
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
BUILDING IMPROVEMENTS AND NEW EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, M.CL 207.551 et seq., after a duly noticed public hearing held on July 23, 1985, the Boyne City Commission by resolution established Boyne City Industrial Development District No. 2, and

WHEREAS, Classic Instruments has filed an application for an Industrial Facilities Exemption Certificate with respect to building improvements, new machinery and equipment to be acquired and installed within the Industrial Development No. 2; and

WHEREAS, before acting on August 13, 2013, Boyne City Hall, 319 North Lake Street, Boyne City, Michigan at 7:00 pm. at which hearing the applicant, the Assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, installation of building improvements, new machinery and equipment had not begun earlier than six (6) months before February 7, 2013, the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the proposed equipment installation is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Boyne City; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Boyne City, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Commission of the City of Boyne City that:

1. The Boyne City Commission finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City of Boyne City, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Boyne City.
2. The application of Classic Instruments for an Industrial Facilities Exemption Certificate with respect to building improvements, new equipment and machinery to be acquired and installed on the following described parcel of real property situated within the Boyne City Industrial Development District No. 2, to wit:

Refer to attached legal description
Exhibit A

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force and effect for a period of 10 years after completion.

ROLL CALL

Aye: 5
Nay: 0
Abstain: 0
Absent: 0

RESOLUTION DECLARED CARRIED

Cindy Grice, Boyne City Clerk/Treasurer

I, Cindy Grice, City Clerk/Treasurer of the City of Boyne City, County of Charlevoix and State of Michigan, hereby certify that the above is a true and complete copy of a resolution adopted by the City of Boyne City at its regular meeting held Tuesday, August 13, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act 267 of the Public Acts of Michigan of 1976, and the minutes of said meeting were kept and will be or have been made available as required by said Act.

Cindy Grice, Boyne City Clerk/Treasurer

Date

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Office of Local Government Unit	
Signature of Clerk <i>Cindy Grace</i>	Date received by Local Unit <i>6-7-13</i>
STC SECTION	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <i>CLASSIC INSTRUMENTS</i>		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <i>3345</i>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <i>826 MOLL DRIVE, BOYNE CITY, MI 48712</i>		1d. City/Township/Village (indicate which) <i>BOYNE CITY</i>	1e. County <i>CHARLENOIX</i>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located <i>BOYNE CITY</i>	3b. School Code <i>15030</i>
		4. Amount of years requested for exemption (1-12 Years) <i>12</i>	
5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed). <i>CLASSIC INSTRUMENTS WAS PREVIOUSLY LEASING SPACE AT 1299 M-75 SOUTH AND WAS NOTIFIED OF TERMINATION OF LEASE ON AUG 31, 2013. ORIGINAL BUILDING AT 826 MOLL DRIVE WAS PURCHASED, BUT ADDITIONAL SPACE REQUIRED ONCE LEASE WAS UP AT 1299 M-75 S. EXPANSION IS 80' X 100' STEEL CONSTRUCTION, MOLL DRIVE SIDE WITH MATCHING SIDING AND FRAMES TO EXISTING BUILDING. COVERED PORCH WEST SIDE. PERMEABLE CONCRETE PARKING LOT, ASPHALT APPROACH, EXCAVATING AND ENGINEERING TO CORRECT DRAINAGE ISSUES. PERSONAL PROPERTY - PALLET RACKING</i>			
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun		547,886 Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation plus total costs		1500 Personal Property Costs	
6c. Total Project Costs * Round Costs to Nearest Dollar		549,386 Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
		Begin Date (M/D/Y)	End Date (M/D/Y)
Real Property Improvements		<i>6/01/13</i>	<i>10/1/13</i> <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
Personal Property Improvements		<i>5/01/13</i>	<i>10/1/13</i> <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9. No. of existing jobs at this facility that will be retained as a result of this project <i>21</i>		10. No. of new jobs at this facility expected to create within 2 years of completion. <i>5</i>	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district and obsolescence statement for property. The SEV data below must be as of December 31 of the year prior to the rehabilitation.			
a. SEV of Real Property (excluding land)		_____	
b. SEV of Personal Property (excluding inventory)		_____	
c. Total SEV		_____	
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
12b. Date district was established by local government unit (contact local unit)		12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <i>RON HANNA</i>	13b. Telephone Number <i>(231) 582-0461</i>	13c. Fax Number <i>(231) 582-3114</i>	13d. E-mail Address <i>RON@CLASSICINSTRUMENTS.COM</i>
14a. Name of Contact Person <i>Ron Hanna</i>	14b. Telephone Number <i>(231) 582-0461</i>	14c. Fax Number <i>(231) 582-3114</i>	14d. E-mail Address <i>RON@CLASSICINSTRUMENTS.COM</i>
15a. Name of Company Officer (No Authorized Agents) <i>JOHN D. McLEOD III</i>			
15b. Signature of Company Officer (No Authorized Agents) <i>[Signature]</i>		15c. Fax Number <i>231 582 3114</i>	15d. Date <i>6/7/13</i>
15e. Mailing Address (Street, City, State, ZIP Code) <i>P.O. Box 911 Boyne City MI 49712</i>		15f. Telephone Number <i>231 582 0461</i>	15g. E-mail Address <i>JOHN@CLASSICINSTRUMENTS.COM</i>

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

<p>16. Action taken by local government unit</p> <p><input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Denied (Include Resolution Denying)</p>	<p>16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:</p> <p>Check or Indicate N/A if Not Applicable</p> <p><input type="checkbox"/> 1. Original Application plus attachments, and one complete copy</p> <p><input type="checkbox"/> 2. Resolution establishing district</p> <p><input type="checkbox"/> 3. Resolution approving/denying application.</p> <p><input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant)</p> <p><input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant)</p> <p><input type="checkbox"/> 6. Building Permit for real improvements if project has already begun</p> <p><input type="checkbox"/> 7. Equipment List with dates of beginning of installation</p> <p><input type="checkbox"/> 8. Form 3222 (if applicable)</p> <p><input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)</p>
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable	
<p><input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district.</p> <p><input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing.</p> <p><input type="checkbox"/> 3. List of taxing authorities notified for district and application action.</p> <p><input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.</p>	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

CITY OF BOYNE CITY

Criteria for IFEC Application

Public Act 198-Tax Abatement Policy

Abatement Criteria Formula based on a 100 points maximum scale. (Revised 03-04)

1) JOBS retained and/or created within 2 years of certification			
A) Number of jobs: 1 point per 1 job (30 points maximum)		<u>28</u>	<i>3 new. Retain 25</i>
B) Wages: # of jobs time's average wages. (20 points maximum)		<u>20</u>	
Example: 35 x \$12.95 = 453.25	50 to 100	10	
	101 to 250	15	
	251 & up	20	
C) Stability: 10 points if jobs are non-seasonal and non-cyclical		<u>10</u>	
2) INVESTMENT within 2 years of certificate. (20 points maximum)		<u>5-6</u>	
Total investment: 1 point for every \$100,000 investment in new or rehabilitated plant and/or equipment.			
3) INDUSTRY (10 points maximum)		<u>10</u>	
Does it fit community's desires and/or diversification?			
4) BUILDING exterior appearance (10 points maximum)		<u>10</u>	
Above and beyond what is required by City ordinance.			
5) OTHER (5 points maximum)		<u>5</u>	
Additional points may be awarded for specific community consideration to supplement above numbers 1-4.			
	TOTAL POINTS	<u>84</u>	

Tax abatement will be granted on the following scale:

<u>Points</u>	<u>Year of Abatement</u>
90-100	12
80-89	10
70-79	8
60-69	6
50-59	4

Each abatement project will be reviewed every two years to determine if abatement criteria are being maintained. Abatement may be terminated or reduced if project commitments are not maintained.

Note: Michigan Department of Treasurer Form T-1044 "Fiscal statement for tax abatement requests" must also be completed.

5/24/13

Classic Instruments

Application for Tax Abatement on Building Expansion – Supporting document for Abatement Criteria Formula

1. Jobs Created or Retained (Retained: 21, expected in 2 years: 4-5)
 - a. Number of Jobs - Score 26
 - i. Classic Instruments was close to moving from Boyne City to Gaylord until Moll Drive property was purchased
 - ii. Moll Drive building is not large enough to contain all of Classic Instruments operations
 - iii. Lease at 1299 M-75 South is expired as of August 31, 2013
 - iv. As a result, Classic Instruments would be forced to another location without this expansion
 - b. Wages - Score 20
 - i. 25 jobs x \$14.00/hr = \$325
 - c. Stability – Score 10
 - i. Classic Instruments employment is very stable and employees like to work here
 1. Low unemployment tax rate
 2. Minimal turnover, most from relocations
 3. Even during slow economic times, all employees retained
 4. Employees have relocated to Boyne City for positions at Classic Instruments
2. Investment – Score 5
 - a. Expansion project as budgeted is \$549,000 (see attached spreadsheet)
3. Industry – Score 10
 - a. Classic Instruments is a draw for people visiting the area
 - i. Annual Car Show and appreciation day
 - ii. Many visitors stop at the plant and the building
 - iii. Some customers come up for help with installation and/or troubleshooting
 - b. Stable market segment of hobbyists
 - c. Classic Instruments sales have increased, even in poor economic times
4. Building Exterior Appearance – Score 10
 - a. Moll Drive side of building will be finished with matching siding and trim to the existing building
 - b. Balance of building steel exterior, closest available match
 - c. Additional expenses incurred by Classic Instruments to add peaks over the doors to satisfy LDFA/EDC board suggestion. These are strictly aesthetic and serve no purpose for our building

- d. Tip of the Mitt Watershed is working on our landscape plan
- e. Extension of covered lean to on the west side of building adds significant expense
- f. Use of west side lawn for car shows and events, extensive landscaping
- g. Classic Instruments will incur significant expenses in correcting drainage and landscape issues left from previous owner
- h. The first permeable concrete parking surface in northern Michigan

5. Other – Score 5

- a. Raised money for Boyne City Police Bike Patrol
- b. Participate in Boyne Thunder car show
- c. Assist neighboring businesses when within our capabilities
- d. Assisted in startup of manufacturing and machining classes
- e. Hosted our Appreciation Day that is increasing in attendance and bringing people to the area
- f. Significant donations to Women's Resource Center
- g. Classic Instruments does many projects for Charity, including gauge sets or trophies or displays to be auctioned for veterans groups, cancer fund raisers, and many others
- h. Assisted Boyne High School Robotics team in their design competition

**INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE APPLICATION
AFFIDAVIT OF FEES**

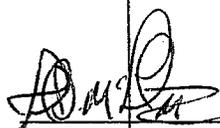
In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit of Government and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application.

Such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

Local Unit of Government:

Signed: _____
Print name: _____
Title: _____
Date: _____

Applicant Company:

Signed:  _____
Print Name: JOHN D. McLEOD III _____
Title: COO _____
Date: 6/6/13 _____

Building Project

Item	Status	Cost	Responsibility	Due Date
Initial Contractor Meeting	Complete 4/1/13			5/22/2013
Gather Subcontractor Bids			Brock	4/19/2013
Preliminary Zoning/Planning Meeting	Complete 4/15/13		Ron/John	4/8/2013
Renderings/Building Elevation Drawings	Complete 4/15/13		Brock/Classic	4/11/2013
Zoning/Planning Approval Meeting	Complete 4/15/13		Ron	4/15/2013
Project Status/Budget Meeting			Team	4/11/2013
Determine Heating Cooling Plan	Forced Air, Radiant. Complete 4/15/13		Classic	4/19/2013
Site Engineering/Drainage			Brock	
Drainage Plan				
Survey/Topo	Complete 4/15		CI/NDG	FED is paying
Soil Boring/Geotech	Complete 4/15		CI/NDG	4/19/2013
Final Construction Drawings				
Parking Lot Engineering			CI/NDG	
Front Pond Enlarge/Lower Pipe			R&B Excavating	Included in Excavating
All Engineering		10,000	Brock	Includes \$3600
Contact Charlevoix County Soil Erosion	Ron emailed M Seelye for requirements 4/19			
Finalize Parking Lot Design			R&B Excavating	Yes, included, up to 8"
Finish Excavating and Stone		32,000	Bayko Concrete	
Permeable Concrete Lot				
Building Construction			Brock	
Prints	Included	-	Brock	
Foundation	Included	-	Brock	
Choose Color	Finalize vendor of building	-	CI	
Steel		119,597		
Electrical - Internal and Disconnect/Panel		35,000	Ed	Ed's expected end price
Interior Walls		-	Brock	Included
Layout		-	Devin	5/6/2013
Mechanical		-	Brock	
Excavating		-	FED-R&B	
Permits		-	Brock	
Door Location		-	Devin	
Exit Lights	Incl in electrical	-	Ed	
Choose Garage Doors		-	Ed	
Approach Concrete Pad	Checking with Brock		FED- Bayko	
Decorative Fascia	TBD - not likely			
Bathrooms	Add bathroom in main building	10,643	Cliff	Includes fixtures.
Mechanical Room Location				
Lighting	Incl in electrical	-	Ed/Classic	
Phone/Internet Cabling	Incl in electrical	19,200	H&D	FED to include
Asphalt (Drive, Existing drive, truck pit)	Ron's estimate	21,000	R&B	Included in FED Quote
Excavating		55,000	Bayko	Need to work this price down
Concrete - Foundation, Approach, Piers, Under Awning		3,800	FED	Included in FED quote, do we need it?
Decorative Peak Awning		7,500	FED	Is this a good number?
Reinforce Existing Roof for Snow		42,275	FED/Kawkalin	Any opportunity?
Roofing		3,800	FED	Add windows
Doors and Windows	Need to clarify	11,975	FED	
Garage Doors and Fire Doors	Fire door included	6,500	FED	
Firewall	3 hour barrier	18,400	FED	
Interior Finishing	100 x 20, 20 x 47, 20 x 13 office	17,000	FED	
Awning West Side		500	FED	Is this a good number?
Anchor Bolts		1,000	FED	
Material Testing		5,000	FED	Topic for discussion
Site Supervision		5,000	FED	
Architect		9,000	FED	Might come down how much?
Permits		2,800	FED/R&B Excavating	
Gravel Base for Asphalt				
Transformer Move	Consumers	8,112	Classic/Consumers	FED to include in draw
Temporary Disconnect	Included in Electrical Quote	-	Ed	
Enclose Front	Construction		Cliff	\$24k, not doing now
	Electrical, Heater		CI/Ed	\$3000, not doing now
Landscaping	TOMWC providing estimate 4/19	3,200		Budget included in FED Quote
Passage to New building ?	Additional excavating	500	R&B	
Move				
Machine Shop				
Customs				

Production Line Inventory Racks/Mezzanine Computers/IT Offices Bathrooms	Moving Mezzanine included?	1,000	Included in price
Finish Racks Paint Floor Sealer Internal walls	Do we finance racks? Included FED	1,500	Classic
Plumbing	Need prints:	18,950	
Additional Sewer Tap	4"	3,600	Not included, M Cain working on it
HVAC	2 forced air, 2 tube. Includes AC.	35,000	Included in FED quote.
FED Overhead and Profit contingency		40,534	
TOTAL:		549,386	



City of Boyne City

MEMO

Agenda Item 9B

Date: July 16, 2013
To: City Manager Michael Cain *Mc*
From: Cindy Grice, Clerk / Treasurer *CG*
Subject: Precision Edge Surgical Products Co, LLC

At its regular meeting held Monday, July 8, 2013, the City's Economic Development Corporation (EDC) considered a tax abatement application of Precision Edge Surgical Products Co, LLC for new machinery and equipment. Enclosed for the City Commission's review and consideration are the application and supporting materials provided by Precision Edge Surgical Products Co, LLC for that meeting.

Based upon their review of the criteria related to the request the EDC Board approved a motion recommending a twelve (12) year abatement, the maximum abatement period allowable. Factors considered were the number of jobs proposed, the average wages, stability of the jobs, the amount of the investment in new machinery and equipment (\$2,459,872), type of industry, whether new utilities are required (they are not), building appearance and an overall catch-all category.

The project is to be reevaluated every two years to help insure that the project continues to meet the required criteria.

Notices for the upcoming Public Hearing have been sent to the other affected taxing jurisdictions to allow them to comment on this request. As of the time this memo was prepared we have no comments from other jurisdictions.

RECOMMENDATION: The Economic Development Corporation recommends that the City Commission approve the tax abatement request of the Precision Edge Surgical Products Co, LLC for a period of twelve (12) years, approve the authorizing resolution and authorize the City Manager and City Clerk/Treasurer to sign and submit the documents necessary to execute the abatement as requested.

CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX
Resolution 2013-08-13

**APPROVING APPLICATION OF PRECISION EDGE SURGICAL PRODUCTS LLC FOR
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR
NEW EQUIPMENT**

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on July 23, 1985, the Boyne City Commission by resolution established Boyne City Industrial Development District No. 2, and

WHEREAS, Precision Edge Surgical Products Co, LLC has filed an application for an Industrial Facilities Exemption Certificate with respect to new machinery and equipment to be acquired and installed within the Industrial Development No. 2; and

WHEREAS, before acting on August 13, 2013, Boyne City Hall, 319 North Lake Street, Boyne City, Michigan at 7:00 pm. at which hearing the applicant, the Assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, installation of new machinery and equipment had not begun earlier than six (6) months before February 13, 2013, the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the proposed equipment installation is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Boyne City; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Boyne City, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Commission of the City of Boyne City that:

1. The Boyne City Commission finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City of Boyne City, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Boyne City.
2. The application of Precision Edge Surgical Products Co., LLC for an Industrial Facilities Exemption Certificate with respect to new equipment and machinery to be acquired and installed on the following described parcel of real property situated within the Boyne City Industrial Development District No. 2, to wit:

Refer to attached legal description
Exhibit A

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force and effect for a period of 12 years after completion.

ROLL CALL

Aye: 5
Nay: 0
Abstain: 0
Absent: 0

RESOLUTION DECLARED CARRIED

Cindy Grice, Boyne City Clerk/Treasurer

I, Cindy Grice, City Clerk/Treasurer of the City of Boyne City, County of Charlevoix and State of Michigan, hereby certify that the above is a true and complete copy of a resolution adopted by the City of Boyne City at its regular meeting held Tuesday, August 13, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act 267 of the Public Acts of Michigan of 1976, and the minutes of said meeting were kept and will be or have been made available as required by said Act.

Cindy Grice, Boyne City Clerk/Treasurer

Date

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-2408.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit 6-25-13
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Precision Edge Surgical Products Co. LLC	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3841	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1448 Lexamar Dr. Boyne City, MI 49712	1d. City/Township/Village (indicate which) Boyne City	1e. County Charlevoix
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	3a. School District where facility is located Boyne Falls	3b. School Code 15030
4. Amount of years requested for exemption (1-12 Years) 12		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

New Investment in additional Machinery & Equipment to continue the growth of the manufacturing operations at the Boyne City facility for Precision Edge Surgical Products Co. LLC. This company is a supplier of cutting tools to the medical industry.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs \$2,459,872.00
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs \$2,459,872.00
6c. Total Project Costs * Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	1/1/13	12/31/14	<input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	1/1/13	12/31/14	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project, 39	10. No. of new jobs at this facility expected to create within 2 years of completion, 30
---	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	

12a. Check the type of District the facility is located in:

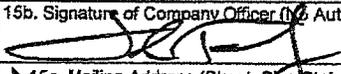
Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 7/23/85	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Katie Pepin	13b. Telephone Number (906) 632-5626	13c. Fax Number (906) 632-5619	13d. E-mail Address katie.pepin@precisionedge.co
14a. Name of Contact Person Katie Pepin	14b. Telephone Number (906) 632-5626	14c. Fax Number (906) 632-5619	14d. E-mail Address katie.pepin@precisionedge.co
▶ 15a. Name of Company Officer (No Authorized Agents) John Truckey			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (906) 632-5619	15d. Date 6-25-13
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 415 W. 12th Ave. Sault Ste. Marie, MI 49783		15f. Telephone Number (906) 632-4800	15g. E-mail Address john.truckey@precisionedge.c

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
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16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Precision Edge Surgical
Status update on 1st Industrial Facility Tax Exemption Request as of May 31, 2013

	As of Date of Exemption Certificate (Aug 11)	As of Date Certificate Awarded Jan 2012	As of May 31, 2013
# Employees	2	12	39
Net Increase		10	27
			37
Investment in Land, Bldg & Improvements	Estimate on Application 2,605,834	Actual 1,760,692	Actual 2,730,730
Investment in Machinery, Equipment, Furniture & Fixtures	2,959,210	332,776	2,193,962 * & %
Investment in Machinery & Equipment not on 1st Abatement			2,068,933 * & #
Total Investment	5,565,044	2,093,468	6,993,625

* Includes equipment transferred to Boyne City Plant from Sault - Gross amount of \$1,539,045 & Net amount of \$574,232
 Total transfers related to 1st Exemption Certificate were \$343,598 Gross thus remainder make up much of Equip line below.

% Thus still open on 1st Exemption Certificate is approximately \$835,000 in Equipment - this is different equipment from what is listed on the application for 2nd Exemption Certificate

Of the investments not on the 1st Exemption Certificate \$359,600 are assets purchased recently and thus are part of the 6 month look back and included in 2nd Exemption Certificate request. The remainder was reported on Parcel 051-900-092-00 as fully taxable personal property.

CITY OF BOYNE CITY

Criteria for IFEC Application

Public Act 198-Tax Abatement Policy

Abatement Criteria Formula based on a 100 points maximum scale. (Revised 03-04)

1) JOBS retained and/or created within 2 years of certification		
A) Number of jobs: 1 point per 1 job	(30 points maximum)	<u>30</u>
B) Wages: # of jobs time's average wages.	(20 points maximum)	<u>20</u>
Example: 35 x \$12.95 = 453.25	50 to 100 10	
	101 to 250 15	
	251 & up 20	
C) Stability: 10 points if jobs are non-seasonal and non-cyclical		<u>10</u>
2) INVESTMENT within 2 years of certificate. (20 points maximum)		<u>17</u>
Total investment: 1 point for every \$100,000 investment in new or rehabilitated plant and/or equipment.		
3) INDUSTRY	(10 points maximum)	<u>10</u>
Does it fit community's desires and/or diversification?		
4) BUILDING exterior appearance	(10 points maximum)	<u>10</u>
Above and beyond what is required by City ordinance.		
5) OTHER	(5 points maximum)	<u>5</u>
Additional points may be awarded for specific community consideration to supplement above numbers 1-4.		
	TOTAL POINTS	<u>102</u>

Tax abatement will be granted on the following scale:

<u>Points</u>	<u>Year of Abatement</u>
90-100	12
80-89	10
70-79	8
60-69	6
50-59	4

Each abatement project will be reviewed every two years to determine if abatement criteria are being maintained. Abatement may be terminated or reduced if project commitments are not maintained.

Note: Michigan Department of Treasurer Form T-1044 "Fiscal statement for tax abatement requests" must also be completed.

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER



FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT



DATE: 8/8/13

RE: CONSUMERS ENERGY TREE PLANTING GRANT

Attached to this memorandum you will find for your review and consideration the completed application for the Consumers Energy Community Tree Planting Grant Program. As you know this grant program was discussed with the City Commission during a presentation by Consumers Energy this past spring. This grant would provide up to \$1,000.00 towards a tree planting project.

For this grant application we identified the area outside the cemetery along Boyne Avenue as the planting area. This location has been discussed in the past as needing trees. We propose planting 5 Red Maple and 5 Sugar Maples as outlined on the attached map of the area.

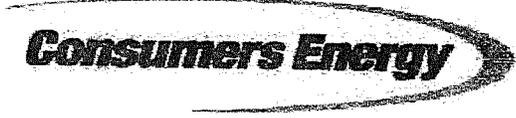
The total cost of this project would be \$2,450.00. If the City is awarded the full \$1,000.00 grant our cost would be \$1,450.00. Funds are available in the Street Department budget for this project.

RECOMENDATION:

It is my recommendation that the City Commission direct staff to submit the grant application as outlined above and authorize the City Manager to sign the necessary documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission



**CONSUMERS ENERGY'S FORESTRY OPERATIONS
2013 COMMUNITY TREE PLANTING GRANT PROGRAM
GRANT APPLICATION
APPLICATION DUE DATE AUGUST 30, 2013**

Return completed application (original and one copies) to:

Michigan Forestry & Park Association, Inc.
Consumers Energy Tree Planting Grants
2840 Cherithbrook
Mason, MI 48854

General Information:

Applicant Name (City/Village) City of Boyne City	Contact Person Name Andrew Kovolski, DPW Superintendent
Address 319 N. Lake St.	E-Mail maintenance@boynecity.com
Address2	Telephone (231) 582-6597
City, State, ZIP Boyne City, MI 49712	Estimated Project Starting Date 30 days after notice of grant award
Federal Employer Identification Number (FEIN) 38-6004540	Estimated Project Completion Date (must be completed by November 15, 2013) November 10, 2013
Total Project Costs \$ 2,450.00	Grant Amount Requested \$ 1,000.00

Narrative Information - Please respond as concisely as possible. Attach additional pages as needed:

<small>Purpose of the Project</small>
This project will continue to help move Boyne City closer to its goal of once again having tree lined streets. Poor selection of tree varieties and their improper placement 50 to 75 years ago resulted in the loss of many trees due to disease and utility line interference. The city is committed to the management of our community/urban forest, so this project will benefit all of the citizens of Boyne City not only by its beautification aspect, but the increased contribution to the reduction of global warming.
<small>Please List Other Partners/Volunteer Groups Associated with this Project</small>
None

Please see attached site map. These trees will be planted along Boyne Ave. (M75), beginning at Division St heading into town on the west side of the street ending at E. Lincoln St.

This side of the street is without power lines.

Are Overhead Utilities Present at Planting Sites? Check appropriate box

YES

NO

Are Underground Utilities Present at Planting Sites? Check appropriate box

YES

NO

If Utilities are Present HOW will this Tree Planting Program AVOID Conflicts with Existing Utilities?

N/A

I hereby agree, as Designated Representative of the above named applicant, to implement this project according to the Application, to abide by the provisions of the Consumers Energy Community Tree Planting Grant Program, including compliance with all applicable federal and state laws and regulations.

Applicant Name

Applicant Signature

Date



ROBINSON'S

LANDSCAPING & NURSERY

05406 West Rd.
Boyne City, Mi 49712
(231) 582-9484/(231) 582-9454 fax
www.robinsonsiandcaping.com

Landscape Quote

Date: July 30, 2013

Project: CITY OF BOYNE CITY
319 N. Lake St.
Boyne City 49712
(231) 582-0337

Specifications:

- Landscape as detailed below.
- Plants planted in topsoil, fertilized w/slow release fertilizer and watered in.
- One year guaranteed normal growth. Not obligated to replace plants damaged by lack of water/maintenance, abnormal weather conditions, animal damage or other conditions beyond our control.

Landscaping:

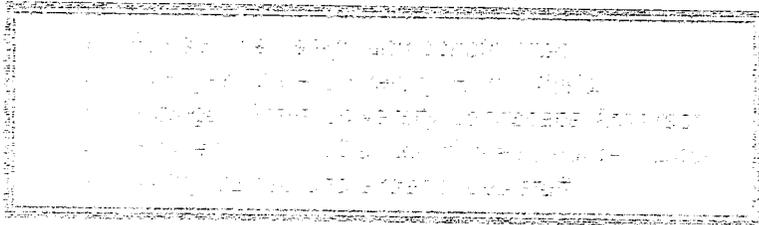
Qty	Units	Item Name	Size/Desc	Unit Price	Ext. Price
5	Units	RED SUNSET MAPLE	2.5-3" cal	\$245.00	\$1,225.00
5	Units	GREEN MOUNTAIN SUGAR MAPLE	2.5-3" cal	\$245.00	\$1,225.00
Quote Subtotal:					\$2,450.00

Total: \$2,450.00 Initial: _____

Approval: _____ Date: _____

Terms: 25% down, Balance upon completion. 1.5% per month late fee.

Please initial approved category totals, sign, date and return.



**City of Boyne City
2013 Consumers Energy Tree Grant
Planting Locations**

 Red Maple

 Sugar Maple

190 ft typ



**CITY OF BOYNE CITY****MEMO**

To: Michael Cain, City Manager 
From: Barb Brooks, Harbormaster 
Date: August 9, 2013
Subject: Dredging Grant

Attached to this memo is grant agreement addendum for the 2013 Michigan Waterways / DNR dredging grant. In earlier correspondence with the State and the original grant agreement an addendum was referenced to firm up the grant amount in the agreement once final engineering was completed and a professional opinion on the cost estimate was submitted (also attached for your review).

The cost estimate came in much higher than the \$105,000 originally estimated at \$197,487. I was told that the amount awarded was the cap on how much we could be reimbursed. When I submitted our addendum to the DNR, I made sure that it reflected how much the new estimated cost came in at so they could see our short fall. When the official addendum came back to us from the State, it reflected the \$197,487 instead of the \$105,000 capped amount.

In order to sign the addendum, a resolution must be adopted by the City Commission agreeing to the terms of the addendum. The addendum addresses grant funds only. There are no other changes to the original agreement at this time.

RECOMMENDATION: Adopt the resolution accepting the terms of the addendum for the Waterways Emergency Dredging Grant as presented by the MDNR, Parks and Recreation Division as presented



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

July 25, 2013

Ms. Barb Brooks
City of Boyne City
319 North Lake Street
Boyne City, Michigan

Dear Ms. Brooks:

Enclosed are two copies of an Agreement Addendum between the City of Boyne City and the Department of Natural Resources (DNR), as well as two copies of a Resolution for adoption by the City authorizing execution of the Agreement Addendum.

Please have both copies of the Agreement Addendum (*do not date the first page*) and the Resolution signed as appropriate. All copies should be returned to my attention. The Agreement Addendum will be signed and dated by the DNR, and a fully executed copy will be returned for your files.

If you have any questions, please contact Matthew Lincoln (517-373-8590), or at DNR-Parks and Recreation Division, P.O. Box 30257, Lansing, MI 48909-7757.

Sincerely,

Paul R. Petersen
Waterways Grant Program Manager
Parks and Recreation Division

Enclosures

AGREEMENT ADDENDUM

(Supplemental Funding, Scope of Work Change, or Time Extension)

THIS AGREEMENT ADDENDUM, made this _____ day of _____, 2013, by and between the CITY OF BOYNE CITY, MICHIGAN, a municipal corporation, hereinafter referred to as the "City", and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "Department."

WHEREAS, on April 29, 2013 an agreement was entered into between the Department and City, to assist the City in the Emergency Dredging at the City of Boyne City, Grant Moore Marina facility, under provisions of the State's Waterways Grant-in-Aid Program.

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, it is mutually agreed as follows:

1. The Department agrees:

(a) To grant to the City funds for emergency dredging of Grant Moore Marina (the facilities). Said total grant-in-aid for the project shall not exceed One hundred Ninety-seven thousand Four hundred Eighty-seven dollars (\$197,487). These monies shall be used only for the project work outlined in the Agreement and this Addendum and related engineering costs.

(b) To release State funds according to the following:

Completion of Department approved plans and cost estimated by the community's engineer.

Twenty-five (25) percent of the total grant upon execution of this Agreement. These advance funds may be used toward the plans, specifications and permits acceptable to the Department and City. The State's ability to advance funds will be dependent on approval of the Emergency Dredge Plan Supplemental, and approval from the Department of Treasury. If the plan is not acceptable to the regulatory agencies and permits are denied, remaining funds will be returned to the State of Michigan.

The remaining seventy-five (75) percent shall be released as a reimbursement. The final ten (10) percent shall be paid upon completion of work and receipt of progress payment requests from the contractor that are approved for payment by the designated project manager. The final ten (10) percent of State funds shall be paid upon completion of the project and 60 days after receipt of project cost documentation to the Department by the City or completion of an audit of the expenditures for the facilities by the Department, whichever occurs first.

2. The City agrees:

(a) Said total grant-in-aid for the project shall not exceed One hundred Ninety-seven thousand Four hundred Eighty-seven dollars (\$197,487). These monies shall be used for the project work outlined in the Agreement and this Addendum and related engineering costs. This sum represents 100 percent of the total cost of the project work. Any additional funds needed to complete the project work shall be provided by the City. The City must have the prior written approval of the Department for any change orders to the contract(s) in cost, plans or specifications.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal the day and date first above written.

IN WITNESS WHEREOF, the parties execute this Agreement by the signatures of their duly authorized representatives.

WITNESSES:

CITY OF BOYNE CITY

By: _____

Title: _____

**MICHIGAN DEPARTMENT OF
NATURAL RESOURCES**

By: _____

Ronald A. Olson, Chief
Parks and Recreation Division



Waterways Emergency Dredging Grant



Addendum Information

May 1, 2013

Community Name: City of Boyne City

The information below should be developed by the licensed project engineer and will be the basis of the "not to exceed" cost figure in an addendum to the community's Waterways Emergency Dredge Grant. Costs incurred before the Waterways grant is executed are not eligible for reimbursement.

Engineering Costs: \$ 17,900.00

Reimbursable Project Expenses*: \$ 4,587.00

Dredging and Material disposal: \$ 175,000.00

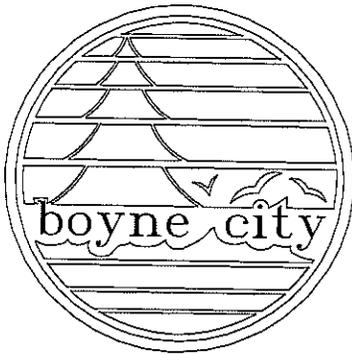
Grant Total: ~~\$ 197,487.00~~ \$105,000.00

Total cubic yards dredged: 3,000

* Sediment testing, permit costs and preparation, bathymetric surveys, and advertising.

Contact Information:

Matt Lincoln
DNR, Parks and Recreation Division
P.O. Box 30257
Lansing, MI 48909
517-373-8590
LincolnM@michigan.gov



CITY OF BOYNE CITY

MEMO

To: Michael Cain, City Manager *Mc*

From: Barb Brooks, Executive Assistant / Harbormaster *BB*

Date: August 12, 2013

Subject: Dredging Permit (File Number: 13-15-0037-P)

Attached for your review is a Draft Permit for Countersignature from the DEQ. Once the permit is signed by the City and sent back to the DEQ for processing, we should get our approvals from the USACE as well. We had been in contact with the Corps representative Katie Schill earlier this summer and she indicated that they were ready to move on and was waiting on the DEQ to finalize their process.

The draft permit as written states that spoils from areas 1A and 2B must be taken to a Type II landfill or USACE Confined Disposal Facility unless further testing is conducted to deem the spoils clean. I will work with the engineers to determine if it makes sense to perform additional testing based on the amount of material dredged and the cost of the landfill disposal.

Abonmarche has started the bid documents and now that they have the specifics of the permit, they will be able to bid this out in a timely manner. It is our intent to still dredge this fall.

Dredge Permit Application Recommendation: Approve the City Manager to sign and submit the Draft Permit for Countersignature for dredging the harbor.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
GAYLORD FIELD OFFICE



DAN WYANT
DIRECTOR

August 7, 2013

City of Boyne City
Mr. Michael Cain
319 N Lake St
Boyne City, Michigan 49712

Dear Mr. Cain:

SUBJECT: Draft Permit for Countersignature
File Number: 13-15-0037-P
County: Charlevoix



The Michigan Department of Environmental Quality's (MDEQ) Water Resources Division (WRD) has reviewed the above-referenced application for permit pursuant to Part 301, Inland Lakes and Streams, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. We have determined that the project as proposed can be permitted. Enclosed is a draft permit, requiring a countersignature.

Carefully review and fully understand the draft permit and all of its associated terms and conditions. As the permittee, you are responsible for assuring that the project is completed as authorized and in compliance with permit requirements. **If you agree to all of the terms and conditions, sign the draft permit in the space provided, initial each of the drawings, and return the entire document to our office within 30 days of the date of this letter.**

This permit is not valid until signed by an official of the WRD. Upon return of the signed and initialed document from you, the WRD will issue the permit in a timely manner and return a signed copy to you. Construction activity is not authorized to begin until a valid permit is held at the project site. If you do not return the signed and initialed document by the required date, an Application Denial letter will be sent to you.

If you have any questions regarding the specifics of this draft permit, please contact me directly at 989-705-3442; MERRICKR@michigan.gov; or MDEQ, WRD, Gaylord Field Office, 2100 West M-32, Gaylord, Michigan 49735-9282. Please include your file number 13-15-0037-P, in your response.

Sincerely,

Roxanne Merrick
Water Resources Division

Enclosure



**MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
WATER RESOURCES DIVISION
PERMIT**

ISSUED TO:

City of Boyne City
Attn: Michael Cain
319 N Lake St
Boyne City, MI 49712

Permit No.	13-15-0037-P
Issued	DRAFT
Revised	
Expires	x5 years after issuance

This permit is being issued by the Michigan Department of Environmental Quality (MDEQ) under the provisions of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), and specifically:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Part 301, Inland Lakes and Streams | <input type="checkbox"/> Part 315, Dam Safety |
| <input type="checkbox"/> Part 325, Great Lakes Submerged Lands | <input type="checkbox"/> Part 323, Shorelands Protection and Management |
| <input type="checkbox"/> Part 303, Wetlands Protection | <input type="checkbox"/> Part 353, Sand Dunes Protection and Management |
| <input type="checkbox"/> Part 31, Floodplain/Water Resources Protection | |

Permission is hereby granted, based on permittee assurance of adherence to State of Michigan requirements and permit conditions, to:

Dredge up to 10,000 cubic yards of sediment from the F. Grant Moore Municipal Marina to the maximum water depth of 12 feet. Spoils shall be dewatered on site and then transported to an appropriate disposal site. Clean sediment may be disposed of at an upland/non-wetland and non-floodplain location. Contaminated sediment shall be disposed of at a Type II Landfill or on-site with a deed restriction. Maintenance dredging is authorized throughout the life of this permit. All work shall be done in accordance with the following conditions and attached plans.

Water Course Affected: Lake Charlevoix, **Property Location:** Charlevoix County, City of Boyne City, **Section 35 Town/Range** 33N, 6W

Authority granted by this permit is subject to the following limitations:

- A. Initiation of any work on the permitted project confirms the permittee's acceptance and agreement to comply with all terms and conditions of this permit.
- B. The permittee, in exercising the authority granted by this permit, shall not cause unlawful pollution as defined by Part 31, Water Resources Protection, of the NREPA.
- C. This permit shall be kept at the site of the work and available for inspection at all times during the duration of the project or until its date of expiration.
- D. All work shall be completed in accordance with the approved plans and specifications submitted with the application and/or plans and specifications attached to this permit.
- E. No attempt shall be made by the permittee to forbid the full and free use by the public of public waters at or adjacent to the structure or work approved.
- F. It is made a requirement of this permit that the permittee give notice to public utilities in accordance with Act 53 of the Public Act of 1974 and comply with each of the requirements of that Act.
- G. This permit does not convey property rights in either real estate or material, nor does it authorize any injury to private property or invasion of public or private rights, nor does it waive the necessity of seeking federal assent, all local permits, or complying with other state statutes.
- H. This permit does not prejudice or limit the right of a riparian owner or other person to institute proceedings in any circuit court of this state when necessary to protect his rights.
- I. Permittee shall notify the MDEQ within one week after the completion of the activity authorized by this permit, by completing and forwarding the attached preaddressed postcard to the office addressed thereon.
- J. This permit shall not be assigned or transferred without the written approval of the MDEQ.

- K. Failure to comply with conditions of this permit may subject the permittee to revocation of permit and criminal and/or civil action as cited by the specific state act, federal act, and/or rule under which this permit is granted.
- L. All dredged or excavated materials shall be disposed of in an upland site (outside of floodplains, unless exempt under Part 31, and wetland).
- M. In issuing this permit, the MDEQ has relied on the information and data that the permittee has provided in connection with the submitted application for permit. If, subsequent to the issuance of a permit, such information and data prove to be false, incomplete, or inaccurate, the MDEQ may modify, revoke, or suspend the permit, in whole or in part, in accordance with the new information.
- N. The permittee shall indemnify and hold harmless the State of Michigan and its departments, agencies, officials, employees, agents and representatives for any and all claims or causes of action arising from acts or omissions of the permittee or employees, agents, or representatives of the permittee undertaken in connection with this permit. This permit shall not be construed as an indemnity by the State of Michigan for the benefit of the permittee or any other person.
- O. Noncompliance with these terms and conditions and/or the initiation of other regulated activities not specifically authorized shall be cause for the modification, suspension, or revocation of this permit, in whole or in part. Further, the MDEQ may initiate criminal and/or civil proceedings as may be deemed necessary to correct project deficiencies, protect natural resource values, and secure compliance with statutes.
- P. If any change or deviation from the permitted activity becomes necessary, the permittee shall request, in writing, a revision of the permitted activity from the MDEQ. Such revision request shall include complete documentation supporting the modification and revised plans detailing the proposed modification. Proposed modifications must be approved, in writing, by the MDEQ prior to being implemented.
- Q. This permit may be transferred to another person upon written approval of the MDEQ. The permittee must submit a written request to the MDEQ to transfer the permit to the new owner. The new owner must also submit a written request to the MDEQ to accept transfer. The new owner must agree, in writing, to accept all conditions of the permit. A single letter signed by both parties which includes all the above information may be provided to the MDEQ. The MDEQ will review the request and if approved, will provide written notification to the new owner.
- R. Prior to initiating permitted construction, the permittee is required to provide a copy of the permit to the contractor(s) for review. The property owner, contractor(s), and any agent involved in exercising the permit are held responsible to ensure that the project is constructed in accordance with all drawings and specifications. The contractor is required to provide a copy of the permit to all subcontractors doing work authorized by the permit.
- S. The permittee is cautioned that grade changes resulting in increased runoff onto adjacent property is subject to civil damage litigation.
- W. Unless specifically stated in this permit, construction pads, haul roads, temporary structures, or other structural appurtenances to be placed in a wetland or on bottomland of the waterbody are not authorized and shall not be constructed unless authorized by a separate permit or permit revision granted in accordance with the applicable law.
- X. Work to be done under authority of this permit is further subject to the following special instructions and specifications:

This permit shall become effective on the date of the MDEQ representative's signature. Upon signing by the permittee named herein, this permit must be returned to the MDEQ's Water Resources Division, Attn: Roxanne Merrick at 2100 West M-32, Gaylord, Michigan 49735 for final execution.

Permittee hereby accepts and agrees to comply with the terms and conditions of this permit.

Permittee Date

Printed Name and Title of Permittee

1. Authority granted by this permit does not waive any jurisdiction of the United States Army Corps of Engineers (USACE) or the need for a federal permit, if required. For information on USACE jurisdiction, please contact Ms. Katie Schill at 313-2265479 at the Detroit Office and reference file number LRE-1989-410114.
2. Authority granted by this permit does not waive permit requirements under Part 91, Soil Erosion and Sedimentation Control, of the NREPA, or the need to acquire applicable permits from Charlevoix County. Please contact Mr. Marc Seelye at 231-547-7236.
3. No work or dredging authorized by this permit is allowed from November 1 to ice off conditions or from May 15 to July 15 due to critical spawning, migration, and/or recreational use periods.
4. Prior to commencement of any dredging authorized by this permit, the entire dredged area shall be enclosed with a filter fabric sediment curtain to prevent off-site siltation. The sediment curtain shall be installed to extend from the bed of the waterbody to a point above the existing water's surface. In some

- cases the silt curtain may have to be anchored into the lake bottom for the purpose of managing spoils. The sediment curtain shall be maintained for the duration of the project and shall be left in place after completion of dredging until all disturbed sediments have settled.
5. All dredge/excavated spoils including organic and inorganic soils, vegetation, and other material removed shall be placed on upland (non-wetland, non-floodplain or non-bottomland), prepared for stabilization, and stabilized with sod and/or seed and mulch in such a manner to prevent and ensure against erosion of any material into any waterbody, wetland, or floodplain.
 6. Sediments which have been determined to be uncontaminated may be disposed of at an upland/non-wetlands and non-floodplain location without any restrictions from the Office of Waste Management and Radiological Protection.
 7. All dredged spoils including organic and inorganic soils, vegetation, and other material removed from areas 1A & 2B (as identified on the attached plans) shall be immediately taken to a United States Army Corps of Engineers Confined Disposal Facility or a licensed Type II landfill. Every precaution shall be taken to insure that none of the dredge spoils are placed on upland or introduced into any waterbody, wetland, or floodplain. This condition applies to all maintenance dredging within areas 1A & 2B for the life of the permit, unless additional sampling is conducted to demonstrate the characterization of sediment is clean.
 8. Filling within an inland lake, stream, wetland or floodplain is not authorized by this permit.
 9. This permit is limited to authorizing the construction as specified above and carries with it no assurances or implications that associated wetland or floodplain areas can be developed and serviced by the structures authorized by this permit.
 10. This permit placard shall be kept posted at the work site, in a prominent location at all times for the duration of the project, or until permit expiration.
 11. This permit is being issued for the maximum time allowed under Part 301, Inland Lakes and Streams, of the Natural Resources and Environmental Protection Act, PA 451 of 1994, as amended, including all permit extensions allowed under the administrative rule R 281.813. Therefore, no extensions of this permit will be granted. Initiation of the construction work authorized by this permit indicates the permittee's acceptance of this condition. The permit, when signed by the MDEQ, will be for a five-year period beginning at the date of issuance.

By: _____

Roxanne Merrick
Water Resources Division
989-705-3442

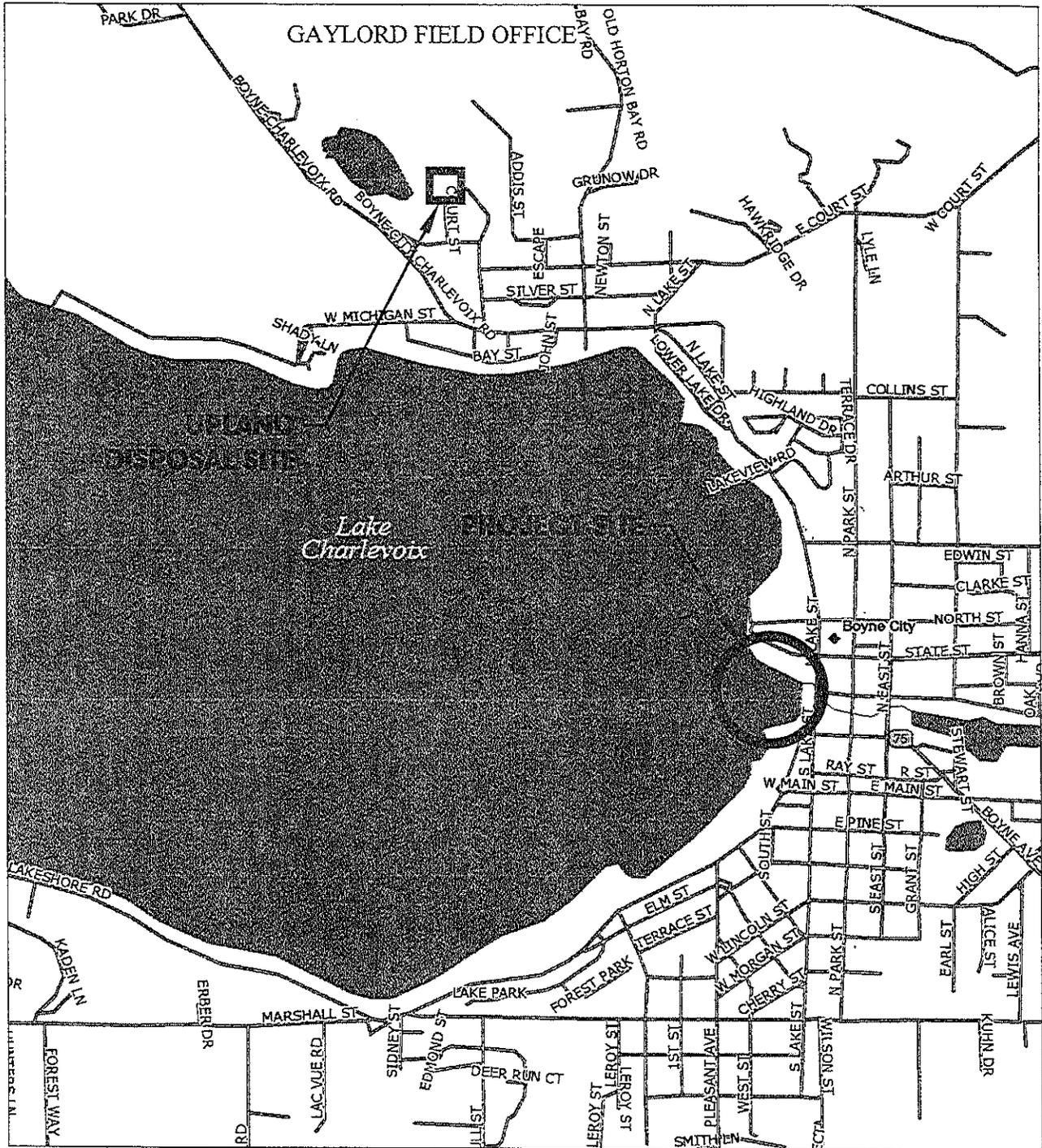
cc: Ms. Katie Schill, USACE, Detroit (LRE-1989-410114)
Mr. Marc Seelye, Charlevoix CEA
Mr. Dan Dombos, Abonmarche

RECEIVED

WRD/DEQ

REVISED: MAY 30, 2013

May 30, 2013



LOCATION MAP

NOT TO SCALE



95 West Main Street
 Benton Harbor, MI 49022
 T 269.927.2295
 F 269.927.1017

Manistee, MI
 South Haven, MI
 South Bend, IN
 Portage, IN

Engineering
 Architecture
 Land Surveying
 Marina/Waterfront
 Community Planning
 Landscape Architecture
 Development Services

PREPARED FOR:
BOYNE CITY MUNICIPAL MARINA

SCALE: NTS

JOB #: 13-0166

SHEET 1 OF 9

COPYRIGHT 2013-ABONMARCHE CONSULTANTS, INC.

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5



VETERANS
MEMORIAL PARK

MAINTENANCE
BUILDING

SLIPS NOS. 1-10

FLOATING WAVE
ATTENUATORS (WOOD)

FLOATING PER-SLIPS
NOS. 11-34

EXISTING FLOATING
PER-SLIPS NOS. 35-42

EXISTING ONE LANE
BOAT LAUNCH AND
SNO PER

EXISTING SHOBBERS'
DOCK AND FISHING PER

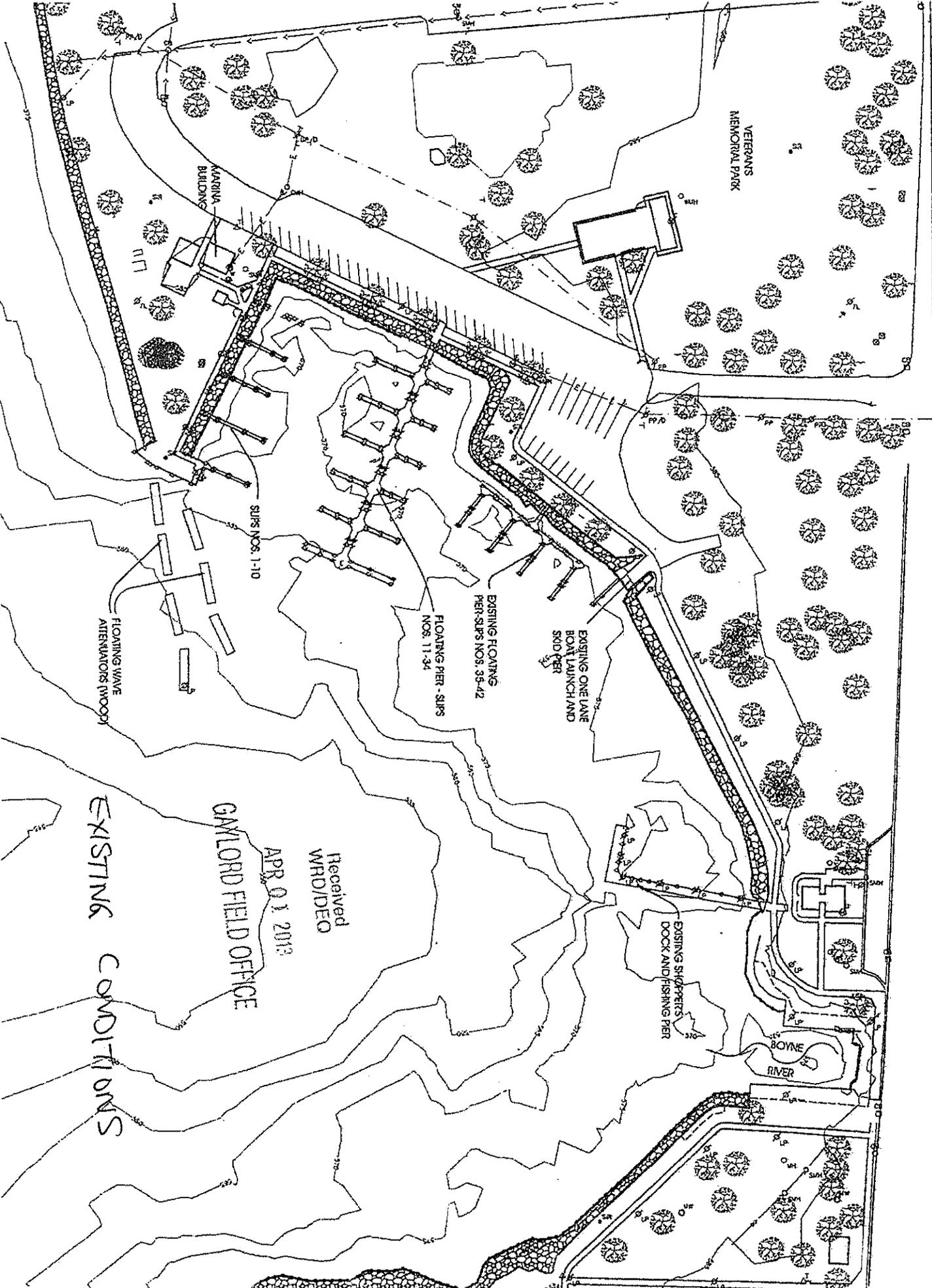
BOYNE
RIVER

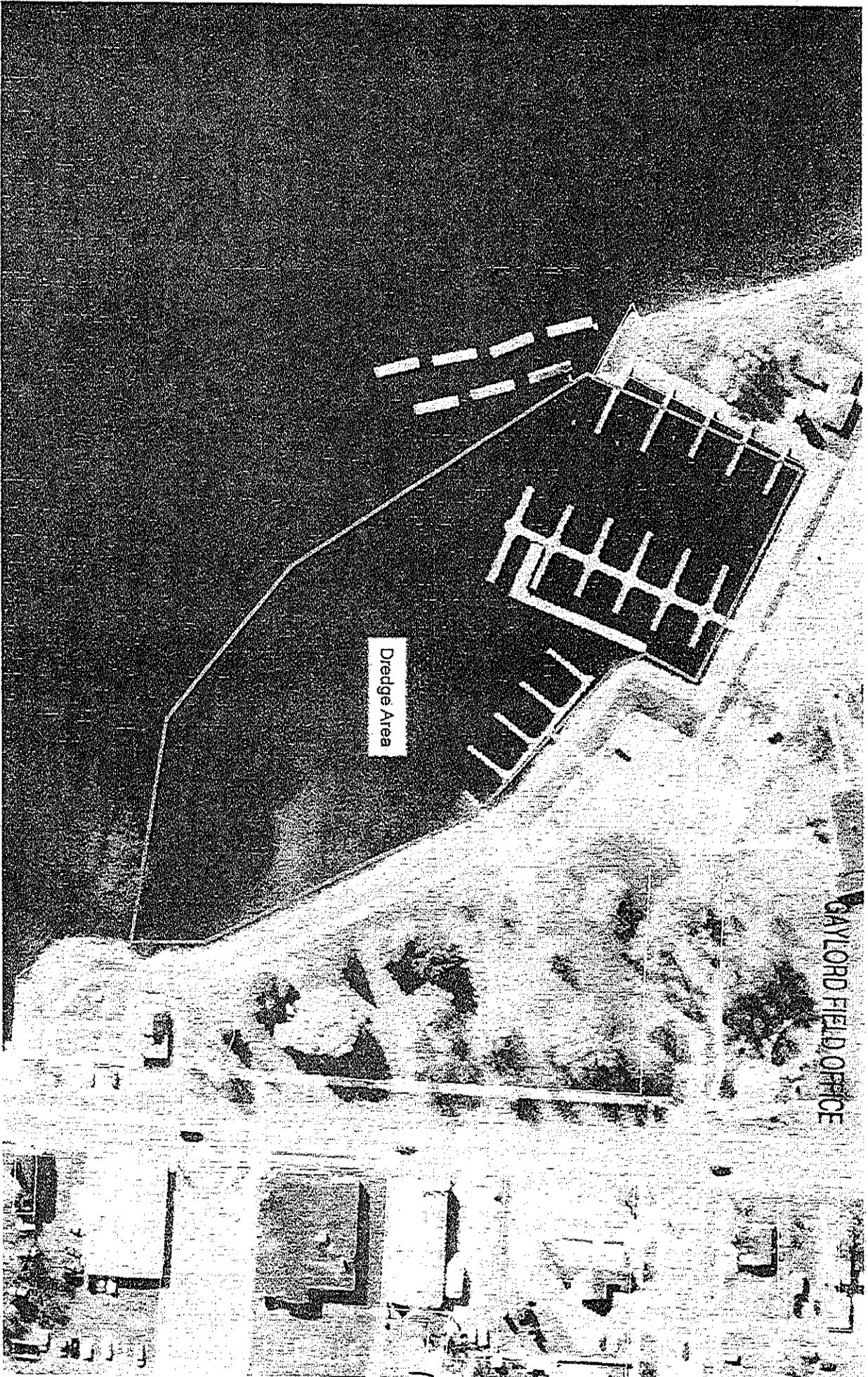
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WRD/DEO

APR 01 2013

GAILLORD FIELD OFFICE

EXISTING
CONDITIONS



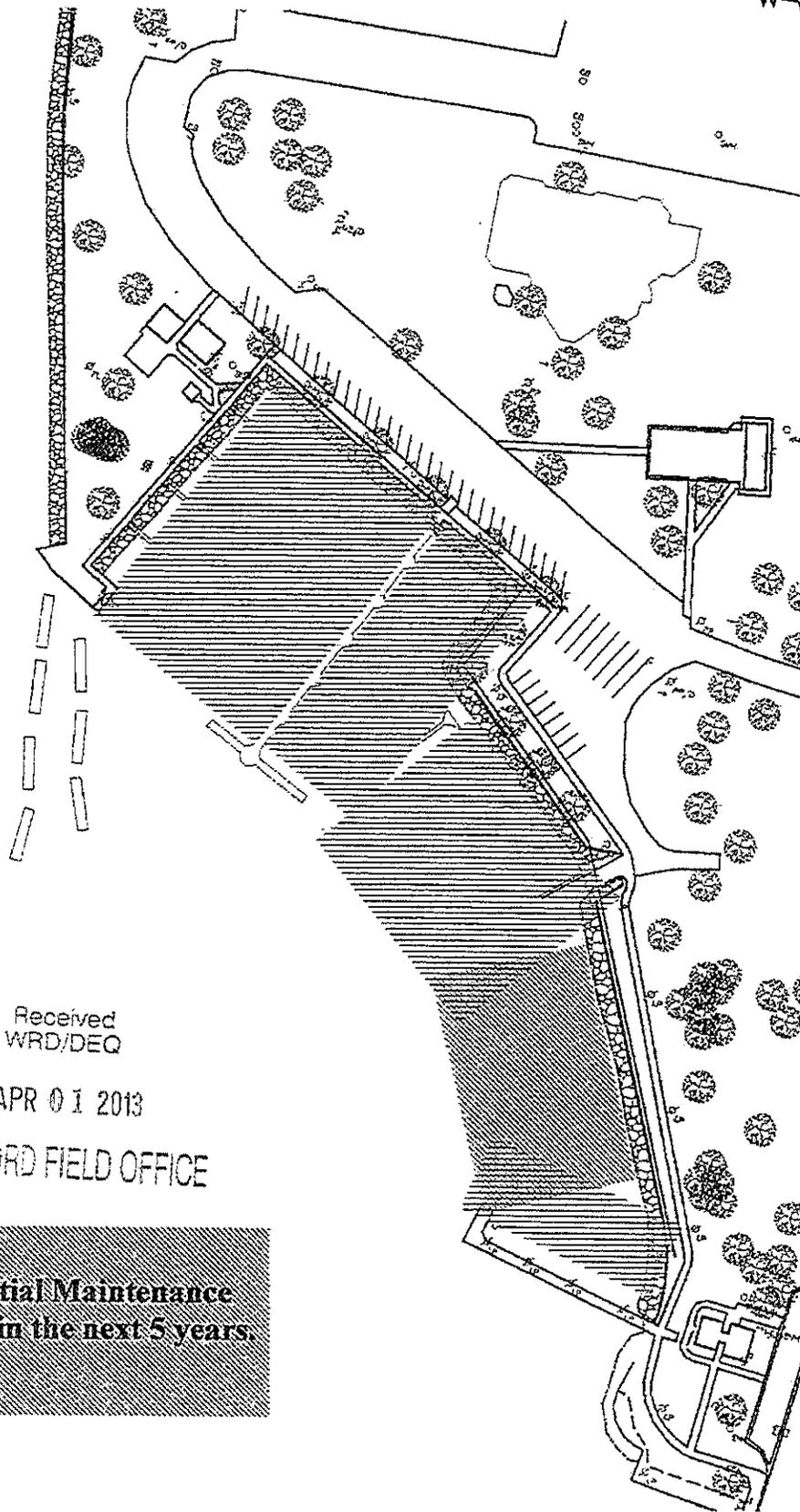
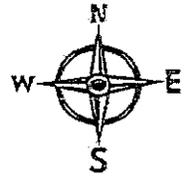


Dredge Area

GAYLORD FIELD OFFICE

APR 01 2013

Received
WRD/DEO



Received
WRD/DEQ

APR 01 2013

GAYLORD FIELD OFFICE

**Areas of potential Maintenance
Dredging within the next 5 years.**

RECEIVED
WRD/DEO

REVISED: MAY 30, 2013

DREDGE TO
-7 LWD

GAYLORS FIELD OFFICE

DREDGE TO
-8 LWB

LAKE CHARLEVIOX

DREDGE TO
-12 LWD

DREDGE TO
-6 LWD

OHWM = 581.50
LWD = 577.50

NOTE:
ALL ELEVATIONS SHOWN REFERENCE
VERTICAL DATUM IGLD85.

DREDGE VOLUME = 10,000 CYDS

DREDGE TO
-8 LWD

TURBIDITY CURTAIN

DREDGE DEPTH TABLE

MAXIMUM DREDGE	MINIMUM DREDGE	AREA	COLOR
-8.57	-6.00	3855.26	■
-6.00	-4.00	8438.83	■
-4.00	-2.00	35521.91	■
-2.00	0.00	53261.50	■

DREDGE TO
-8 LWD

SHOPPER'S DOCK

OVERVIEW OF DREDGING



95 West Main Street
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F 269.927.1017

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South Haven, MI
South Bend, IN
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PREPARED FOR:
BOYNE CITY MUNICIPAL MARINA

SCALE: 1"=80'

JOB #: 13-0166

SHEET 2 OF 9

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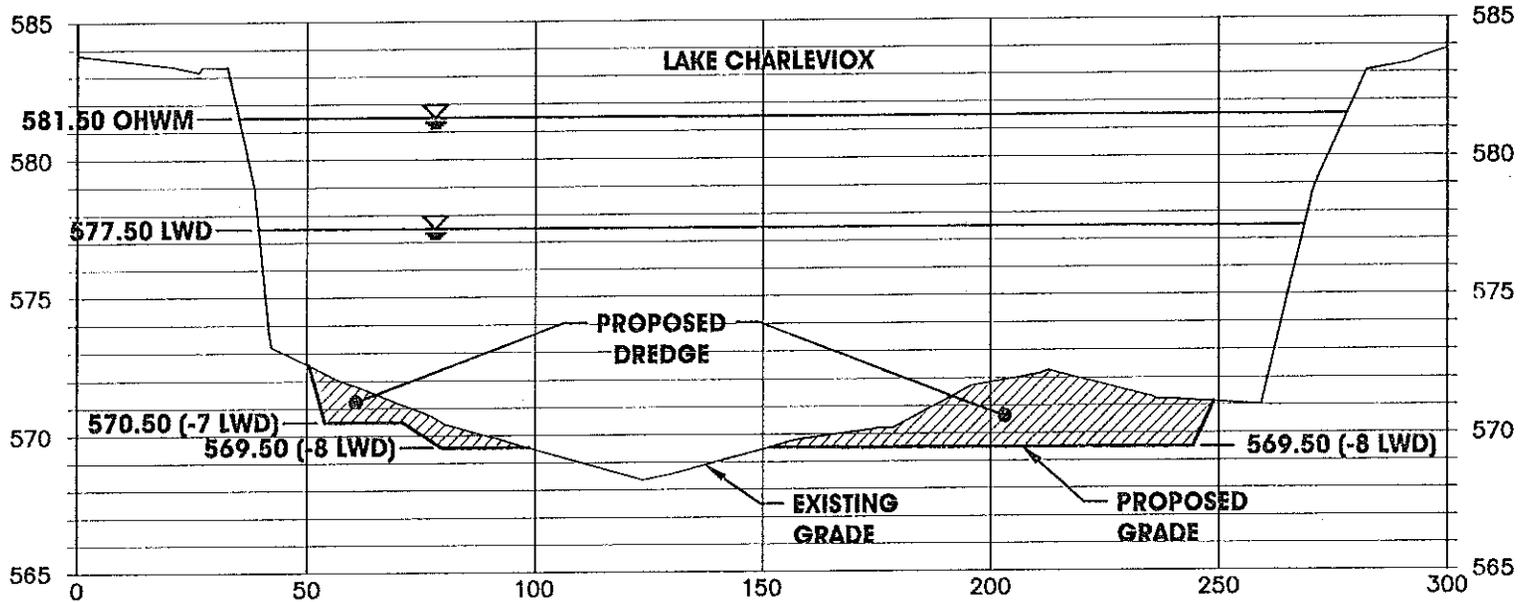
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REVISED: MAY 30, 2013

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May 30, 2013

GAYLORD FIELD OFFICE



SECTION A-A

OHWM = 581.50
LWD = 577.50

NOTE:
ALL ELEVATIONS SHOWN REFERENCE
VERTICAL DATUM IGLD85.



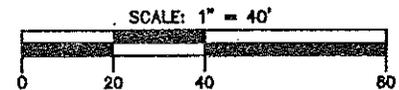
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SCALE: 1"=40'
JOB #: 13-0166
SHEET 3 OF 9

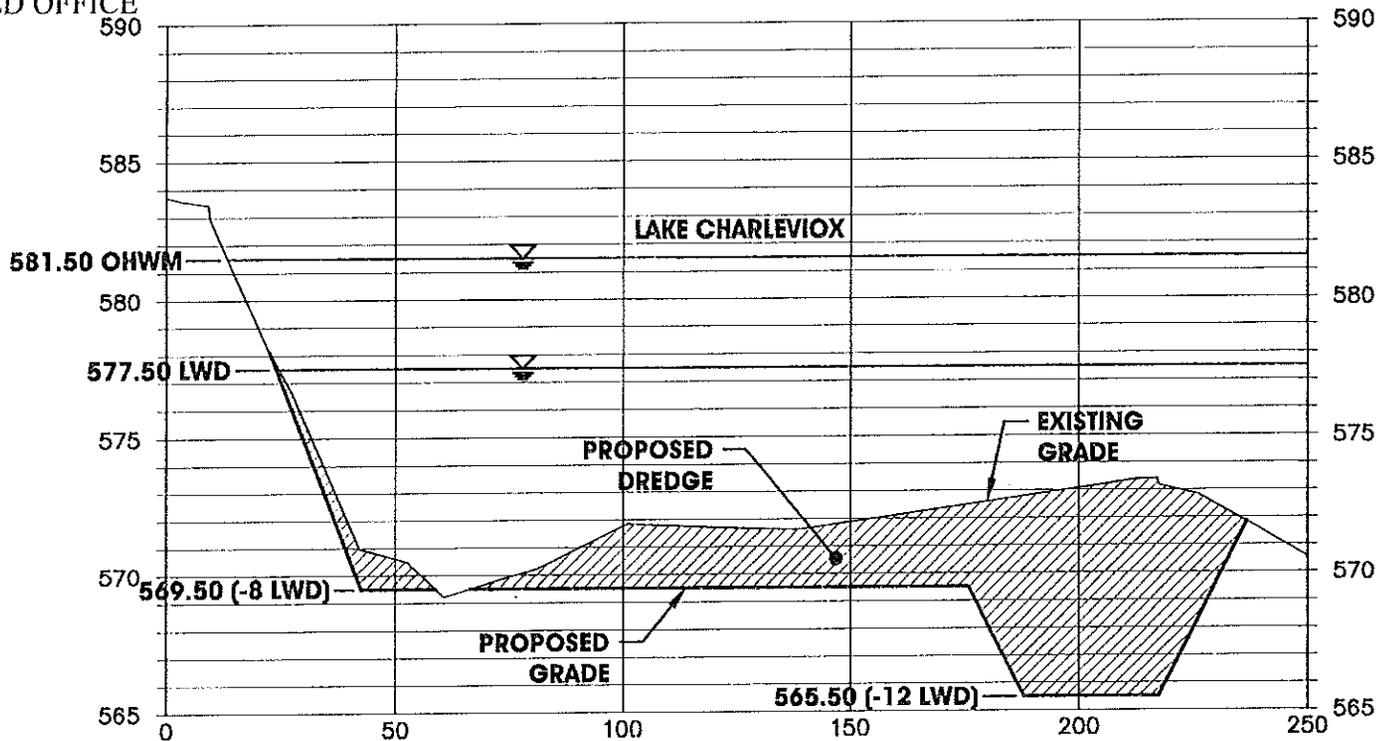
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RECEIVED
WRD/DEQ

May 30, 2013

REVISED: MAY 30, 2013

GAYLORD FIELD OFFICE



SECTION B-B

OHWM = 581.50
LWD = 577.50

NOTE:
ALL ELEVATIONS SHOWN REFERENCE
VERTICAL DATUM IGLD85.



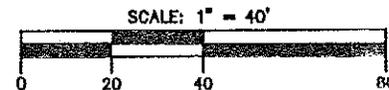
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SCALE: 1" = 40'

JOB #: 13-0166

SHEET 4 OF 9

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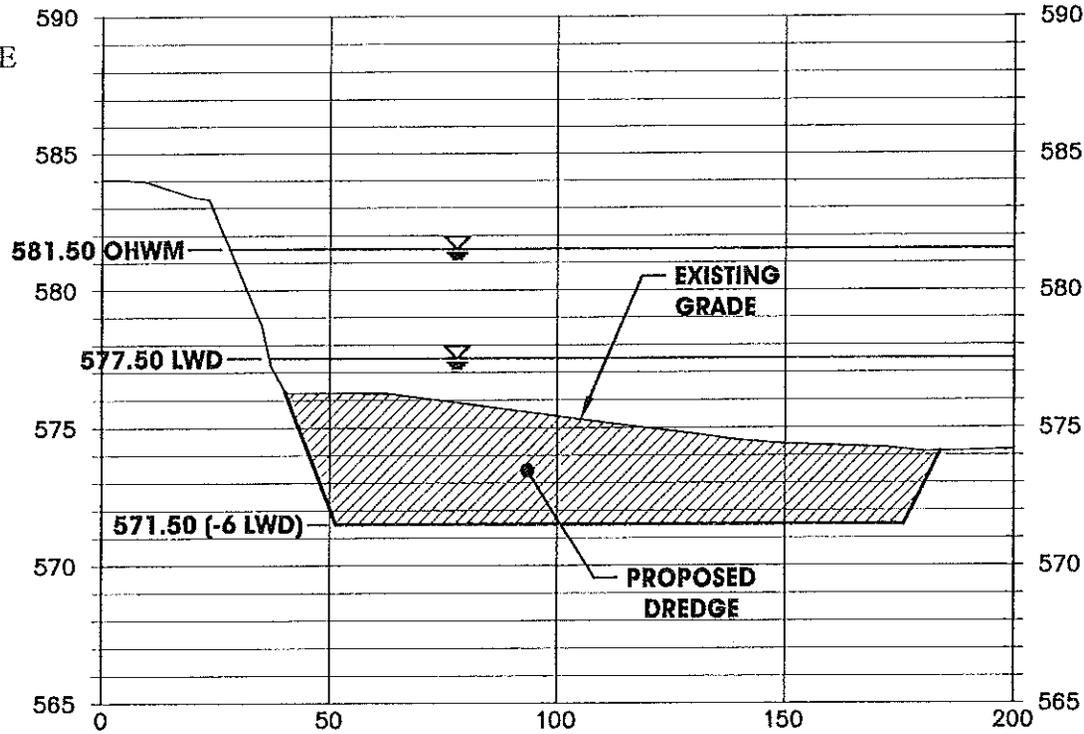
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REVISED: MAY 30, 2013

RECEIVED
WRD/DEQ

May 30, 2013

GAYLORD FIELD OFFICE



SECTION C-C

OHWM = 581.50
LWD = 577.50

NOTE:
ALL ELEVATIONS SHOWN REFERENCE
VERTICAL DATUM IGLD85.



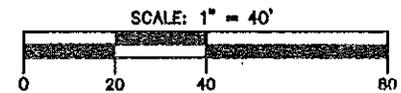
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SCALE: 1"=40'

JOB #: 13-0166

SHEET 5 OF 9

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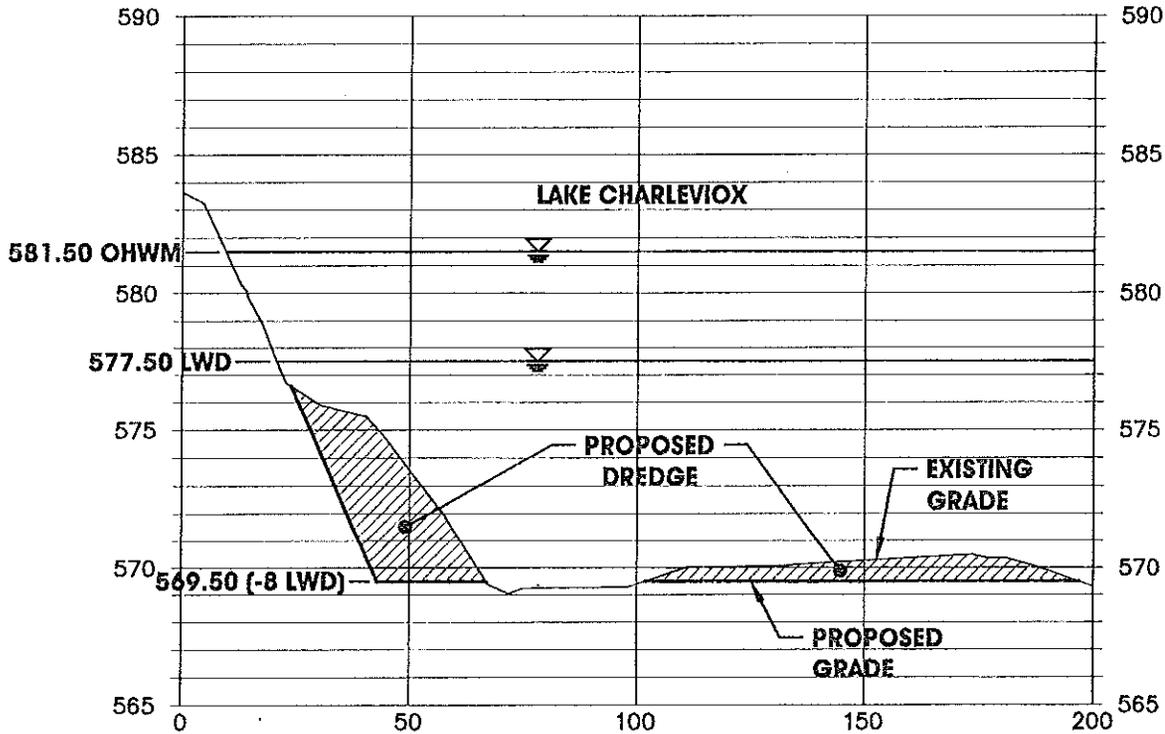
13

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May 30, 2013

GAYLORD FIELD OFFICE

REVISED: MAY 30, 2013



SECTION D-D

OHWM = 581.50
LWD = 577.50

NOTE:
ALL ELEVATIONS SHOWN REFERENCE
VERTICAL DATUM IGLD85.



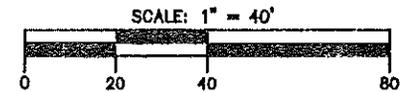
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SCALE: 1" = 40'
JOB #: 13-0166
SHEET 6 OF 9

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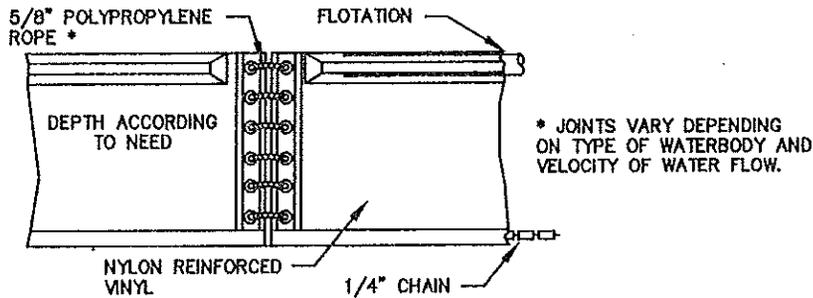
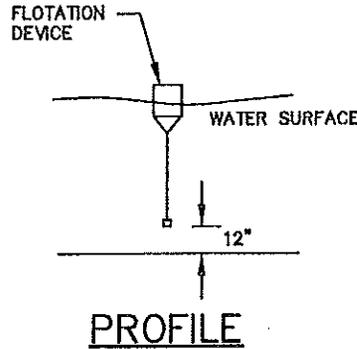
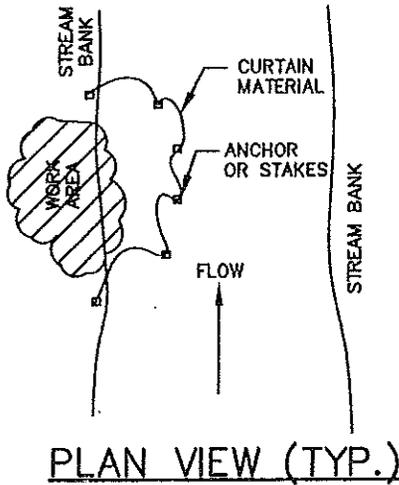
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WRD/DEQ

May 30, 2013

REVISED: MAY 30, 2013

GAYLORD FIELD OFFICE

SESC NOTES:



1. PRIOR TO DREDGING A SILTATION (TURBIDITY) BARRIER CURTAIN MUST BE INSTALLED AS SHOWN ON SHEET 2 (SUPPORTED BY FLOTATION AND ANCHORING DEVICES) TO ENCLOSE THE AREA OF DISTURBANCE.
2. THE CONTRACTOR MAY ELECT TO ENCLOSE A SMALLER AREA IN THE IMMEDIATE VICINITY ACTIVE DREDGING OPERATION. IN THIS CASE, THE AREA SHALL BE COMPLETELY ENCLOSED AND THE TURBIDITY CURTAIN LEFT IN PLACE (NOT REMOVED OR RELOCATED) UNTIL SUSPENDED SEDIMENTS HAVE BEEN REDUCED TO AMBIENT CONDITIONS.
3. PROVIDING, INSTALLING, MAINTAINING, AND REMOVING THE TURBIDITY CURTAIN SHALL BE PAID UNDER "SOIL EROSION AND SEDIMENTATION CONTROL MEASURES" PAY ITEM.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR SOIL EROSION CONTROL PERMIT/SEDIMENT CONTROL MEASURES. THE SOIL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL CONFORM TO STATE OF MICHIGAN SOIL EROSION AND SEDIMENTATION CONTROL GUIDEBOOK, LATEST EDITION.
5. TURBIDITY CURTAIN SHALL BE PROVIDED AND INSTALLED PER DETAIL S61 OF THE STATE OF MICHIGAN SOIL EROSION AND SEDIMENTATION CONTROL GUIDE BOOK, LATEST EDITION.
6. CONTRACTOR SHALL CHECK SESC MEASURES DAILY. IF SESC MEASURES ARE NOT CORRECTLY INSTALLED OR MAINTAINED, THE CONTRACTOR SHALL TAKE CORRECTIVE ACTION TO REPAIR OR FIX INSTALLED SESC MEASURES AT NO ADDITIONAL COST TO THE OWNER.
7. DISTURBED AREAS REMAINING IDLE DURING CONSTRUCTION SHALL BE TEMPORARILY STABILIZED. PERMANENT CONTROLS SHALL BE INSTALLED WITHIN 5 DAYS OF FINAL GRADE.

PROFILE - CURTAIN DETAIL

MICHIGAN DEPARTMENT OF
MANAGEMENT AND BUDGET

NOTES:
TYPE OF TURBIDITY CURTAIN SHALL
BE AER-FLO TOUGH GUY TYPE 1 OR
ENGINEER APPROVED EQUAL.

TURBIDITY CURTAIN DETAIL

NOT TO SCALE



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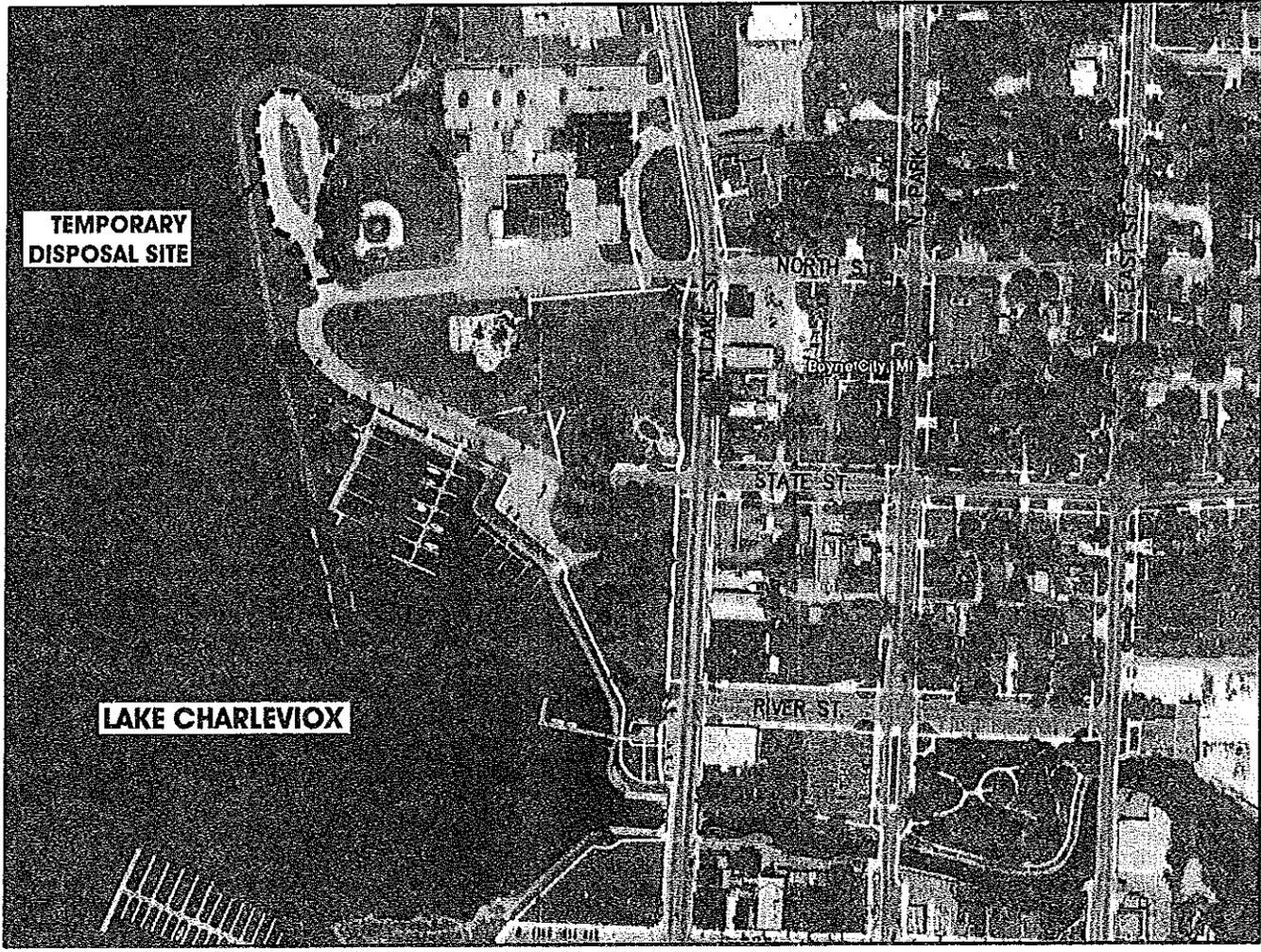
SCALE: NTS

JOB #: 13-0166

SHEET 7 OF 9

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TEMPORARY DISPOSAL SITE
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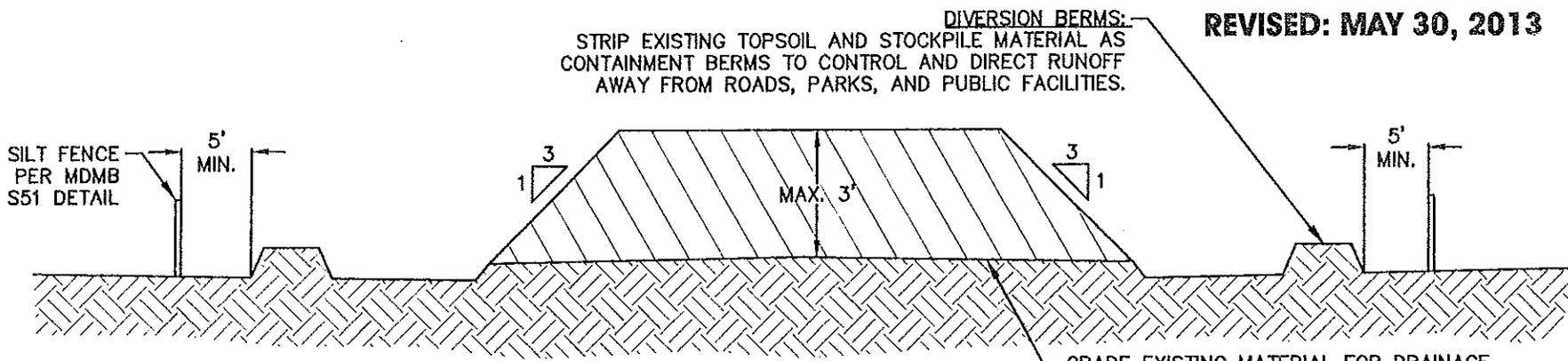
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JOB #: 13-0166

SHEET 8 OF 9

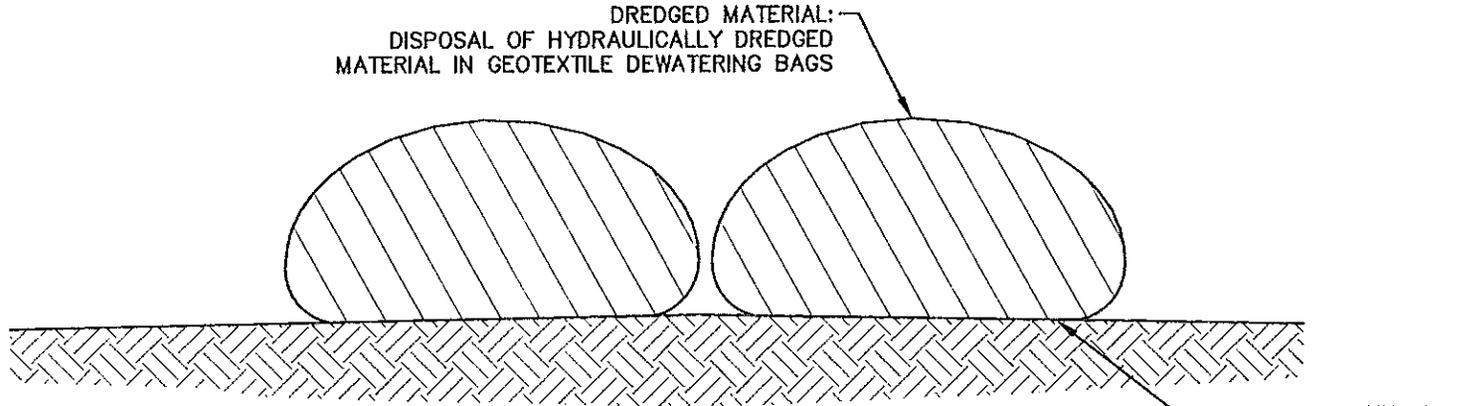
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REVISED: MAY 30, 2013

TEMPORARY DISPOSAL – MECHANICALLY DREDGED
CROSS SECTION DETAIL
NOT TO SCALE



TEMPORARY DISPOSAL – HYDRAULICALLY DREDGED
CROSS SECTION DETAIL
NOT TO SCALE



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SCALE: NTS

JOB #: 13-0166

SHEET 9 OF 9

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City of Boyne City

Dredging Application 13-15-0037
Proposed Disposal Areas
Vicinity Map



1 APPROVED
OLD CITY
DUMP

Evangeline Twp

FOR CLEAN
SPOILS ONLY

Melrose

Lake Charlevoix

Dredging Location
Boyne City Marina

Boyne City

APPROVED
WWTTP

Eveline Twp

3 APPROVED
LANDFILL

Wilson Twp

Boyne Valley

18



City of Boyne City

Dredging Application 13-15-0037
Proposed Disposal Area 4
Location Map



4

Proposed Disposal Area

CITY OF BOYNE CITY
051-336-168-20
860 ft
5 Acres

1,340 ft

Airview

Augat

Air Industrial Park

Addis

5



City of Boyne City
Dredging Application 13-15-0037
Proposed Disposal Area 3
Location Map



Marshall

UNDINE INC
016-004-008-20
40 Acres

3

Proposed Disposal Area

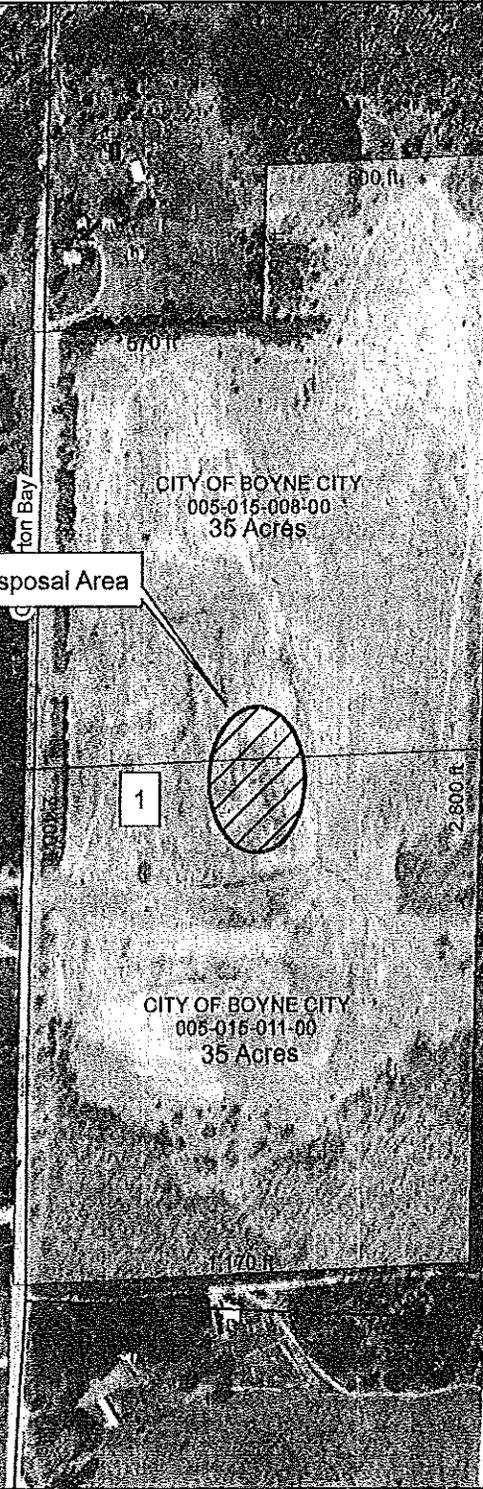


Deck

02



City of Boyne City
Dredging Application 13-15-0037
Proposed Disposal Area 1
Location Map



Proposed Disposal Area

1

21

August 2013

August 2013							September 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			August 1 8:30am Main Street Board mtg.	2 Pride of Baltimore 5:30pm Stroll the Streets	3 6:00am Ride the Charx 8:00am Farmers Market
					4 Pride of Baltimore
5	6 5:00pm ZBA	7 8:00am Farmers Market 5:30pm Evenings at the Gazebo	8 6:00pm Parks & Rec	9 5:30pm Stroll the Streets	10 Antique Auto Show/Flea Market Summer Celebration 8:00am Farmers Market
					11 Antique Auto Show/Flea Market
12 Antique Auto Show/Flea Market	13 7:00pm City Commission	14 8:00am Farmers Market 5:30pm Evenings at the Gazebo	15	16 Norfolk Harvest Fest. 5:30pm Stroll the Streets	17 8:00am Farmers Market
					18 Norfolk Harvest Fest.
19 5:00pm Planning Commission	20 7:00pm Historic District	21 8:00am Farmers Market 5:30pm Evenings at the Gazebo	22 5:30pm Airport Advisory Board	23	24 8:00am Farmers Market
					25
26	27 12:00pm City Commission	28 8:00am Farmers Market 5:30pm Evenings at the Gazebo	29 6:30pm Dancin in the Street	30	31 Dalmac 7:00am Labor Day Car Show More Items...

September 2013

September 2013						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					September 1 8:00am Di-Athlon/Tri-Athlon
2 Labor Day (United States)	3 5:00pm ZBA	4 8:00am Farmers Market 5:30pm Evenings at the Gazebo	5 8:30am Main Street Board mtg. 6:00pm Parks & Rec	6	7 8:00am Farmers Market
					8 Community Potluck
9 12:00pm EDC/LDFA	10 7:00pm City Commission	11 8:00am Farmers Market 5:30pm Evenings at the Gazebo	12	13	14 8:00am Farmers Market
					15
16 5:00pm Planning Commission 7:00pm Historical Commission	17	18 8:00am Farmers Market 5:30pm Evenings at the Gazebo	19	20	21 8:00am Farmers Market
					22
23	24 12:00pm City Commission	25 8:00am Farmers Market 5:30pm Evenings at the Gazebo	26 5:30pm Airport Advisory Board	27	28 8:00am Farmers Market
					29
30					

October 2013

October 2013							November 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	October 1 5:00pm ZBA	2 8:00am Farmers Market 5:30pm Evenings at the Gazebo	3 8:30am Main Street Board mtg. 6:00pm Parks & Rec	4	5 8:00am Farmers Market
7	8 7:00pm City Commission	9 5:30pm Evenings at the Gazebo	10	11	12
14	15 Marina Closes	16 5:30pm Evenings at the Gazebo	17	18	19
21 5:00pm Planning Commission	22 12:00pm City Commission	23 5:30pm Evenings at the Gazebo	24 5:30pm Airport Advisory Board	25	26
28	29	30 5:30pm Evenings at the Gazebo	31 5:00pm Spook House 5:00pm Trick or Treat		