



Approved: 1-15-15

MEETING OF  
OCTOBER 23, 2014

RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD **October 23, 2014**

CALL TO ORDER

*Chair Schmidt* called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

**Present:** Richard Bouters, Jerry Schmidt, Oral Sutliff, Ed Hennessy  
Brian Harrington, \*Bud Chipman\*Leon Jarema\*Rod Cortright

**Absent:**, \*Jim Kozlowski \* Larry Trumble

ATTENDANCE

*\*Ex Officio Members*

**Citizens:**

**Staff:** Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

None

**MOTION**

APPROVAL OF MINUTES

**Sutliff moved Harrington seconded PASSED UNANIMOUSLY** to approve the **September 25, 2014** minutes as written.

**MOTION**

CORRESPONDENCE

NONE

COMMITTEES/REPORTS

NONE

UNFINISHED BUSINESS

**A. Hangar Inquires/Leasing**

Currently, all City owned hangars are under long term lease. The City has a waiting list for hangars.

**B. Projects**

1. **Crack Sealing:** The Crack Sealing project at the airport has been completed.

2. **Roof Replacement:** Work is expected to start on Friday, October 24, 2014 to replace the roof at the Airport Terminal.

3. **Property:** The boards research into property by the Airport is moving forward.

C. **Airspace Penetration Report:** In response to an FAA letter regarding airspace obstructions around the Boyne City Airport, Michael Cain, Jerry Schmidt and Rod Cortright will research and report back to the board.

D. **Other:** None

**NEW BUSINESS**

**A. Election of Airport Board Officers:**

**1. Moved by Sutliff, seconded by Harrington, PASSED UNANIMOUSLY** to retain the current officers for 2015, with Jerry Schmidt – Chair, Oral Sutliff – Vice Chair, Richard Bouters – Secretary.

**B. Pre-Wedding Party, September 22, 2015 in Hangar B-5:**

1. A request from the hangar tenant to use Hangar B-5 for a Wedding party was discussed by the board and Michael Cain has been authorized to work out details with the tenant.

**C. Adoption of the 2015 Airport Board Calendar:**

**1. Moved by Harrington, seconded by Sutliff PASSED UNANIMOUSLY** to hold the Boyne City Airport Advisory Board meetings in 2015 on the 4<sup>th</sup> Thursday of the month at 5:30pm in the Airport Terminal with the months of November & December excluded from the calendar due to Holiday conflicts.

**GOOD OF THE ORDER**

A. Fuel price is \$5.62 per gallon as of August 25, 2014.

B. Leon Jarema reported that a donor would like to purchase “Runway Length Remaining” signs for the airport.

1. **Moved by Sutliff, seconded by Harrington PASSED UNANIMOUSLY to proceed with research and appropriate installation of the signs.**

2. Jarema will coordinate this project with the City.

C. Brian Harrington reported that he cautioned a Hangar tenant regarding allowing dogs to run loose on the Airport. Michael Cain will research the city position and report back to the board.

D. Wildlife continues to be a problem on the Airport with control measures being evaluated.

**ANNOUNCEMENTS**

**NEXT MEETING**

**MOTION**

\*The next regular Airport Advisory Board meeting is scheduled for **Thursday, January 22, 2015 at 5:30pm** in the Airport Terminal.

**ADJOURNMENT**

**Chair Schmidt** adjourned the Airport Advisory Board meeting at **5:56pm**.

Richard L. Bouters-Secretary 