



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION**
Thursday, September 5, 2013
6:00 p.m. at **RIVERSIDE PARK**



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for each board*

1. CALL TO ORDER
2. ROLL CALL
 - A. Absences
3. APPROVAL OF MINUTES
 - A. Approval of the August 8, 2013 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Inspection Reports
 - All Parks / Road End Access Sites
 - Disc Golf Update
8. UNFINISHED BUSINESS
 - A. Avalanche Signage update
 - B. Tree Removals at Avalanche - face of the hill
 - C. Tree Removals at Avalanche - trail maintenance
 - D. Dog Park
9. NEW BUSINESS
 - A. None
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next regular meeting is schedule for October 3, 2013 at City Hall
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact
Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD
Parks & Recreation Commission
FY 2013– 2014

Member	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Bowman, Jo	---	P	P	P								
Kuhn, Bill	P	P	P	P								
Meeder, Heath	P	P	P	P								
Parish, Darryl	P	P	P	A								
Sheean, Mike	P	P	P	P								
Sheets, Marie	P	P	P	P								
Swift, Jerry	P	P	E	P								
VanHorn, Gail	P	P	P	P								

P=Present
A=Absent
E=Excused

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Approved: _____

**MEETING OF
AUGUST 8, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT OLD CITY PARK ON THURSDAY, AUGUST 8, 2013.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Jo Bowman, Bill Kuhn, Heath Meeder, Jerry Swift, Mike Sheean, Marie Sheets and Gail Van Horn

Absent: Darryl Parish

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: one

**APPROVAL OF
MINUTES
MOTION**

VanHorn moved, Meeder seconded, PASSED UNANIMOUSLY, a motion to approve the July 18, 2013 meeting minutes as presented.

CITIZENS COMMENTS

None

DIRECTOR'S REPORT

Kovolski reported the following:

- there have been some miscellaneous tree and stump removals around town
- Maintenance has been performed at the John Street road end
- The City will be going out to bids to install irrigation in Veterans Park (between State St and the river)
- The parks have been heavily used over the summer but seem to be holding up well.
- Staff plans to mulch around the base of the trees in Old City Park (has already started the grass killing process)

CORRESPONDENCE

None

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Park Inspections

Riverside Park - There is no barrel located there for trash disposal.

Old City Park - Minimal litter and looking good.

Veterans Park - Looks great considering all of the heavy use.

Avalanche - Horse trails have been mostly cleared of debris and branches; however have not been used for trail riding yet. Board member Bowman stated that her family used the archery range and was pleasantly surprised.

Disc Golf

Forest Omland from the Boyne Valley Disc Golf Club gave an update on the use and condition of the course. There are now trash barrels on each hole and they are being monitored; it looks like they can just be emptied at the end of the season. The club would like to add and replace some signage. They will bring a proposal to the September meeting for board review and consideration. Omland also inquired about the availability of diamond dust, used for baseball, to try on the tee boxes. They would like to try it on one and see if it works and if so, they would look into placing it on all of the tee boxes as an alternative to gravel. Omland also expressed his appreciation on behalf of the club regarding the mowing; it looks great and there have been a lot of positive comments.

UNFINISHED BUSINESS

Avalanche Signage

Kovolski stated that he is still waiting on The Wood Shop (Aaron) to supply a final design that can be presented to the City Commission.

Tree Removal Maintenance

Face of the hill - The contractor and Andy have not had time to meet to look at the project again.

Trail maintenance - City staff will work on this as time allows.

Dog Park

Board members VanHorn and Meeder met with Kovolski and Humane Society Director Scott MacKenzie to lay out a plan to move forward. They received pricing on fencing and will organize a citizens' committee that will work on awareness, fund-raising and plans.

Archery Targets Update

Kuhn has been working with Rinehart to get discounted pricing on target purchases. He supplied City staff with a form to complete and submit, similar to what is used for organized archery clubs. The City should qualify for discount pricing. The board thanked Kuhn for looking into the discount pricing and the general consensus was to have staff continue to move forward.

Park Hours Ordinance Draft Revisions

The changes to the draft have not been completed for the board's review. This item will be removed from the agenda until a new draft is presented for review.

NEW BUSINESS

Boyne River Nature Trail Signage

As this is not an official City park, staff will work with members of the trail committee to come up with appropriate signage. The committee

will present a mock up of the sign made by The Wood Shop to the board for their information.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday September 5, 2013 at 6 pm at Riverside Park.

ADJOURNMENT
****MOTION**

The August 8, 2013 meeting of the Parks and Recreation board was adjourned at 6:28 p.m. Moved by Sheets, seconded by Meeder, PASSED UNANIMOUSLY.

Barb Brooks, Recording Secretary

Draft