

**OCTOBER 23, 2018
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY OCTOBER 23, 2018

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Mark Fowler, Scott McPherson, Jeff Gaither, Mike Weisner, Kelsie King-Duff, Barb Brooks and Patrick Kilkenny

Others: There were 6 citizens in attendance.

**MOMENT OF SILENCE
FOR JACK MCLEOD**

Mayor Neidhamer called for a moment of silence for Jack McLeod who has passed away. Jack was the former owner of the Boyne Avenue Greenhouse for many years, a former member of the Planning Commission for several years and most recently, a staff member of the Marina. Jack will be greatly missed. Jack's family was in attendance.

**CONSENT AGENDA
MOTION**

2018-10-118
Moved by Grunch
Second by Page

Approved the September 11, 2018 City Commission regular meeting minutes as presented
Approved Traffic Control Order #136, authorizing designated parking spaces adjacent to the north side and west side of the Fire Department for emergency responder parking only and authorize the City Manager to execute the document

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Correspondence has been received from the State of Michigan Liquor Control Commission regarding the transfer of a liquor license for a tasting room to be located at 118 Water Street in the name of Long Road Distillers.

**CITY MANAGERS
REPORT**

City Manager Michael Cain reported:

- Work on the West Michigan / Woodland water main installation continues, although it is currently a few weeks behind.

- We have decided to hold off on any of our major paving projects, like Front Street until next year. Late fall paving often results in lower quality results.
- The marina closed for the season.
- Congratulations to Harbormaster and Executive Assistant Barb Brooks on her appointment by the Governor to the State Waterways Commission for a three year term.
- Absentee ballots for the November election are available

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

The September 2018 Financial Statement was received and filed.

Goal Setting Discussion

City Manager Cain discussed an overview of the joint Board and City Commission work session on the goals. We believe it went well, the format worked. The working committee will get together and work on identifying and finalizing timelines and bring them back at the next Commission meeting.

All Commissioner are in agreement. It was time well spent.

**National Manufacturing
Day Proclamation**

Consideration to approve a proclamation declaring the first Friday in October as National Manufacturing Day in the City of Boyne City.

Carly Bortz from the Northern Lakes Economic Alliance discussed the national effort to recognize the first Friday in October as National Manufacturing Day to promote manufacturing jobs to high school students as a post-secondary career path option and to create awareness about the important role of manufacturers in communities. During the week of November 5 – 9, 2018 area students, parents and community residents will have the opportunity to tour some of the region's most unique and important manufacturing facilities. In Boyne City, the tours will take place at Industrial Magnetics, Lexamar and Precision Edge.

Staff Comments: City Manager Cain said it is a great effort.

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the recommended resolution.

MOTION

2018-10-119
Moved by Neidhamer
Second by Grunch

To approve a proclamation declaring the first Friday in October as National Manufacturing Day in the City of Boyne City

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Property and Liability
Insurance Coverage
Renewal**

Consideration to authorize the City Manager and City Clerk / Treasurer to take the steps necessary to renew the City's liability insurance through the Michigan Township Participating Plan and

obtaining the three year rate guarantee endorsement at an estimated price of \$69,913 for 2018-2019.

City Manager Cain discussed the proposed coverage renewal proposal for 2018-19. We have been very happy with our current provider, Municipal Underwriters for Michigan (MTPar Plan) since 2005. They continue to provide outstanding service and coverage and are easy to work with.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the proposal.

MOTION

2018-10-120

Moved by Solomon

Second by Conklin

To authorize the City Manager and City Clerk / Treasurer to take the steps necessary to renew the City's liability insurance through the Michigan Township Participating Plan and obtaining the three year rate guarantee endorsement at an estimated price of \$69,913 for 2018-2019.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**M-75 Corridor Plan Final
Draft**

Consideration to adopt the M-75 Corridor Improvement Plan as presented.

Planning Director Scott McPherson discussed the corridor plan for the M-75 South corridor. Building on the previous Partnership for Change project completed in 2010, the City again partnered with Wilson Township to develop a more focused corridor plan for the one mile stretch of M-75, South from Fall Park Road to Moll Drive. As part of the Redevelopment Ready Certification, the City qualifies for technical assistance and the plan was funded by the MEDC. Even though much of the study area was within the jurisdiction of Wilson Township, it was deemed that the plan would have significant benefit to the City. The plan addressed site designs, lighting, signage, architecture and non-motorized use and access management. The goal being to develop a plan that can be used as a guide for future plan reviews and also to identify standards that can be implemented into zoning ordinances for each municipality.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2018-10-121
 Moved by Conklin
 Second by Page

To adopt the M-75 Corridor Improvement Plan as presented.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Well # 2 Repairs

Consideration to approve to contract with Peerless Midwest to install a new screen in Well #2 including performing a flow test when complete in the amount of \$16,780 and authorize the City Manager to execute the documents.

Water/Wastewater Superintendent Mark Fowler discussed the need for repairs on Well #2 which is located on the south side of the 1910 Building. The well was refurbished earlier this year, but it was noted that large amounts of sand were being pumped from the well along with water. The matter was investigated and it was determined the lower screen had come loose. This proposal is to install a new screen inside the existing assembly and is believed to be the solution to the sand problem. Peerless has used this procedure successfully in the past.

Until this matter is resolved, the well cannot be used for water production. All other wells are functioning properly.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2018-10-122
 Moved by Page
 Second by Grunch

To approve to contract with Peerless Midwest to install a new screen in Well #2 including performing a flow test when complete in the amount of \$16,780 and authorize the City Manager to execute the documents.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Good Of The Order

Commissioner Solomon discussed the housing summit he attended and found very informative. At that summit, business owners discussed the impact the shortage has on them. Commissioner Conklin inquired about the LDFA's involvement with housing and City Manager Cain said the LDFA / EDC boards have discussed it, nothing formative yet.

ADJOURNMENT

Motion by Mayor Neidhamer to adjourn the Regular City Commission meeting of Tuesday, October 23, 2018 at 1:05 p.m.



Tom Neidhamer
Mayor



Cindy Grice
Clerk/Treasurer