



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, April 8, 2014 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the March 18, 2014 City Commission Budget Work Session minutes as presented
 - B. Approval of the March 25, 2014 City Regular City Commission meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft Minutes of the March 6, 2014 Main Street Board Meeting
 - B. Draft Minutes of the March 6, 2014 Parks & Recreation Advisory Board Meeting
 - C. Draft Minutes of the March 10, 2014 Economic Development Corporation Meeting
 - D. Draft Minutes of the March 10, 2014 Local Development Finance Authority Meeting
 - E. Draft Minutes of the March 17, 2014 Planning Commission Meeting
 - F. Draft Minutes of the March 17, 2014 Historical Commission Meeting
 - G. Draft Minutes of the March 27, 2014 Airport Advisory Board Meeting
8. UNFINISHED BUSINESS
 - A. Food Truck Discussion
Receive input and feedback regarding Food Trucks from the Public and City Commissioners. Prior feedback and documentation available on City's website. See March 25, 2014 Agenda Packet.

- B. Dog Park Recommendation
Consideration of recommendations of Staff and the Parks & Recreation Board on how to proceed with Dog Park plans on City property located at North Boyne on Ridge Street

9. NEW BUSINESS

- A. Public Hearing – Proposed FYE 2015 Budget
Public Hearing to hear Citizen comments regarding the General Appropriations for the FYE 2015 Budget as required by statutory regulations
- B. Millage Rate Resolution
Consideration to adopt the Resolution to Establish a Millage Rate of 15.51 for the City of Boyne City FY 2014/2015
- C. General Appropriations Act Resolution
Consideration to adopt the General Appropriations Act for FY 2014/2015 Resolution
- D. Fee Schedule Resolution
Consideration to adopt Fee Schedule for FY 2014/2015 Resolution
- E. Natural Gas Purchase
Consideration to approve the contract, and any subsequent renewals determined by staff to be in the City's best interests with Integrys Energy Services to supply natural gas for all City Facilities and authorize the City Manager to sign the required documents
- F. Arbor Day Proclamation
Consideration to proclaim Thursday April 24, 2014 Arbor Day in the City of Boyne City
- G. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, April 22, 2014 at 7:00 p.m.
- The Boyne City Business Expo and Taste of Boyne will be held Thursday, April 24, 2014 at the former Carter's Store from 3 – 7 p.m.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
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click on Boards & Commissions for complete
agenda packets & minutes for each board

**MARCH 18, 2014
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
SPECIAL COMMISSION MEETING DULY CALLED AND HELD AT
BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY
MARCH 18, 2014 AT 8:00 am

CALL TO ORDER

Mayor Grunch called the meeting to order at 8:00 a.m. followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne,
Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Michael Cain, Cindy Grice and Department heads at various times during their budget presentations.

Others: None

DISCUSSION

City Manager Cain presented the overview of the proposed FYE 2015 Budget.

Presentations from each department were provided for their respective budget proposals. Language corrections will be made in the Police Department, Major Streets and Local Streets line items. Corrections will be made and presented to the Commissioners.

An increase of 1.6% in the water / sewer rates is proposed.

ADJOURNMENT

Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn the Budget Work Session of the City Commission meeting of March 18, 2014 at 4:20 p.m.

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

**MARCH 25, 2014
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 25, 2014

CALL TO ORDER

Mayor Ron Grunch called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Michael Cain, Cindy Grice, Andy Kovolski, Scott McPherson, John Lamont, Jeff Gaither, Barb Brooks, Annie Doyle, Dennis Amesbury, Dan Meads and Hugh Conklin

Others: There were 5 citizens in attendance.

**CONSENT AGENDA
MOTION**

2014-03-034
Moved by Towne
Second by Neidhamer

Approval of the March 11, 2014 City Regular City Commission meeting minutes as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

CITY MANAGERS REPORT

City Manager Cain reported:

- The first public information meeting on the East and Ray Streets DIG project was held last week.
- A ribbon cutting was held at NCMC for the new regional mobile digital FAB LAB training lab.
- The new dump truck has arrived and is ready to be put into service.
- Mr. Beeman's concerns have been forwarded to the City Attorney for his review and comment.
- Six representatives of the City attended the recent MML Capital Conference in Lansing.
- We have received the 2013 Tree City USA Award. This marks the 10th consecutive year that Boyne City has earned this award.
- We are reminding people on the City water system to keep their water running until further notice.

Police Chief Gaither introduced our new Police Officer, Kyle Smith.

The February 2014 Financial Statement was received and filed.

**REPORTS OF OFFICERS,
BOARDS, AND STANDING
COMMITTEES**

Annie Doyle discussed the process of the collection of the presented information in the Food Truck public input. There have been five sources of information where data was provided, along with 67 surveys. City Manager Cain stated the goal today is to get information before the Commissioners and the public and to make sure there is plenty of time to go over it. It will come back to the Commissioners again at the April 8, 2014 meeting.

Food Trucks Public Input Findings

Correspondence from the owners of Robert's Restaurant regarding food trucks was received by all Commissioners and filed.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Sansom said food trucks are fine if parameters are implemented. She has heard of citizens in favor of food trucks. She added that handicapped citizens would be in favor because of ease of access. They could provide a lot more variety and availability would make people eat out more often. She can see it as an inexpensive way to feed a family as well as draw more people to down town. Maybe consider days and hours of operation, fees based on truck length. Could also address food carts, distances from established restaurants and designated locations. Commissioner Gaylord said he found a few of the survey comments interesting and looked at themes and trends of those against. Are we presenting this in neutrality? He cautioned as we move forward to try to avoid a bias. Its imperative to present in neutral manner and see how the rest of the data plays out. Mayor Pro-Tem Towne thanked Annie for the great job with the presentation. He attended the 2nd public meeting. Commissioner Neidhamer said he thinks the Commissioner's job is to wait for the data to be presented and trusts staff will do a good job, but it's a tough job.

City Manager Cain added that staff has not formulated any opinion or recommendation and are staying in a neutral position. It will be brought back to the Commissioners at their April 8 meeting.

Farmers Market Fundraiser

Consideration to approve the request from the Boyne City Farmers Market to apply for a one day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 17, 2014 at Veterans Park.

Becky Harris discussed the proposed Food Truck Rally fundraiser on July 17, 2014 at the Veteran's Park Pavilion to benefit activities of the market. Food trucks have committed to the event and each food vendor will use 70% or more local ingredients. The event will also feature live music, many of the market's outstanding artisan food vendors and beverages served from Michigan breweries and wineries which will require a one-day license from the Liquor Control Commission. All vendors will be inside security fencing. All adults 21 and older will be required to have a wrist band inside the fence. The Farmer's Market will have volunteers provide security. Boyne Country Provision will be assisting with beverage portion of the event.

Staff Comments: Hugh Conklin added the cost of the one day liquor license is \$50.

Citizens Comments: None

Board Discussion: Commissioner Gaylord inquired what the reason for the addition of alcohol was. He said he is not opposed to the event as presented. All other Commissioners are okay with the event.

MOTION

2014-03-035
 Moved by Sansom
 Second by Towne

To approve the request from the Boyne City Farmers Market to apply for a one day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 17, 2014 at Veterans Park.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Meeting Time Change

Planning Director Scott McPherson discussed the coordination with the MEDC to schedule a date for presentation and discussion of the Redevelopment Ready Communities Final Report of Findings. To allow for maximum participation, an evening meeting is preferred for the approximate 30 minute presentation from MEDC representatives.

Staff Comments: None

Citizens Comments: None

MOTION

Board Discussion: All are in agreement

2014-03-036
 Moved by Grunch
 Second by Gaylord

To approve to change the April 22, 2014 Commission Meeting time from noon to 7:00 pm for the Redevelopment Ready Communities presentation

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

2014 Goals Process

Barb Brooks discussed the summarized goal setting information including results from the January 9 2014 public input meeting and the online survey. It has been broken down by demographics into separate reports.

Citizens Comments: None

Staff Comments: None

Board Discussion: Commissioner Gaylord appreciates the effort into the project. One half of the list is goals or desired outcomes. He doesn't like to see unfinished projects. Commissioner Sansom said it was nice to see

that the current goals were graded. Mayor Grunch suggested the list be reduced to 10 goals. Barb added that she wants to make sure they are the Commissioner's goals. Staff was directed to further narrow the goals and group them together for presentation at a future meeting.

Good of the Order

Commissioner Neidhamer appreciated the MML conference he attended last week. It was worth the time and effort. Mayor Grunch added he appreciated the opportunity to go the conference as well.

**ADJOURNMENT
MOTION**

Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn the regular City Commission meeting of Tuesday, March 25, 2014 at 1:41 p.m.

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

Approved: _____

**Meeting of
March 6, 2014**

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY March 6, 2014 AT 8:30 A.M. CITY HALL, 319 NORTH LAKE STREET

Call to Order

Chair Swartz called the meeting to order at 8:30 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Michelle Cortright, Larry Lenhart, Rob Swartz, and Ben Van Dam

**Meeting
Attendance**

Absent: Pat O'Brien (arrived 8:32), Robin Berry Williams (arrived 8:40) and Jim Jensen
City Staff: Main Street Manager Hugh Conklin, Assistant Planning, Zoning Administrator Annie Doyle and Recording Secretary Karen Seeley

Public: Four

**Excused Absences
MOTION**

Cortright moved Lenhart second PASSED UNANIMOUSLY to excuse Jodie Adams.

**Approval of Minutes
MOTION**

Cain moved Williams second PASSED UNANIMOUSLY to approve the February 6, 2014 regular meeting minutes as presented.

Citizens Comments

None

Correspondence

None

**Main Street Committee
Reports**

In addition to the committee reports included in the agenda packet Main Street Manager Conklin reported on a few items:

Promotions

- The Irish Heritage Celebration is next week with a variety of activities planned. Complete information on all activities can be found at our Main Street website.

Design

- The committee is also working on a revised request for proposal for holiday decorations, and a possible public art project.

Organization

- Registration for Boyne Thunder opened March 1 and it's shaping up to be quite an event this summer. Last year, within the first 24 hours there were more than 45 participants registered. This year, within the first day there were 69 registered. As of today we have 72-74 participants, we had 82 last year.

Team Boyne – Creating Entrepreneurial Communities (ER committee)

- At their February 28th meeting Team Boyne suggested that every member of the Main Street Board should serve on the various committees of Team Boyne.

Food Truck Discussion

Assistant Planning, Zoning Administrator Annie Doyle gave the board an update on the food truck meeting that took place February 25th. The general consensus of the businesses owners was not in front of existing restaurants. The discussions ongoing are fees, and requirements specifically regulating this type of business, and if they should only be allowed during special events. How do we incorporate them into the community?

Mrs. Deming’s Government Class

At this point, Michelle Deming a Government teacher at Boyne City High School joined the meeting along with approximately 20-25 of her students. They felt food trucks would be beneficial especially for people their age, as they are more affordable, and convenient.

New Business

Michigan Mountain Mayhem

The Michigan Mountain Mayhem, organized by Paul Nicholls, is the weekend of June 13-14 and already the event is at capacity with 1,500 riders. Last year the Mayhem created a downtown event for its Friday evening registration and it has plans to do that again this year. June 13 is also the opening evening for Stroll the Streets so it is shaping up to be a big weekend in Boyne City. Last year for the “registration” party the 100 block of Water Street was closed and within the block was a fenced-in area where alcohol and food were served. They are requesting to do something more enhanced this year. They are expecting approximately 1000 registrations that night. After board discussion and questions from the government class, **Cain moved Van Dam seconded PASSED UNANIMOUSLY** to recommend the City Commission allow Michigan Mountain Mayham hold a block party in the 100 block of Water Street to include sale and consumption of alcohol inside the fenced area. To include a map of the option that was used last year, the option for this year with the expansion.

MOTION

Registration will take place inside fenced area.

Food Truck Rally Fund Raiser-Farmers Market

The Farmers Market is putting together a “Food Truck Rally” as their annual Farm Meal. All participating trucks and food vendors will use 70% or more local ingredients. This event will take place at Veteran Park Pavilion, Thursday, July 17th. They will provide live music and beverages from local breweries, wineries and Northwood Soda. The public will pay a cover fee, which will cover on taste of either food or beverage. Adults will be identified with a wristband. They are requesting the support of Main Street to apply for the Liquor License on their behalf for the event. Board discussion: This would be one way to help the community used to food trucks. **O’Brien moved, Adams seconded PASSED UNANIMOUSLY** to support the Boyne City Farmers Market to apply for the Liquor License.

MOTION

Historical Banner use agreement

One of the final steps in the historic banner project was to have an agreement between Main Street and the property owners at 104 South Lake to use their building to display the banner. Working with Steve and Cathy Czerkes and Lauri and Kevin Drago we are close to an agreement which needs the approval of the Main Street Board. (Received and filed). We also have received a commitment from the family of Matthew Huffman to make a \$1,500 donation to pay for the majority of the costs associated with the banner. The draft use agreement has been shared with them and they expressed no issues. In return for their donation a plaque will be displayed on the side of the building – at eye level – which will include a brief description of the banner and acknowledgement of the Huffman family contribution. This is a five year agreement. The board suggested adding a “QR” code for the history of the Three Sisters Historic banner. **Cain moved, Lenhart seconded PASSED UNANIMOUSLY** the Main Street Board supports the Historic Banner Use Agreement and authorizes the Main Street Program Manager to execute the document on behalf of the Board.

MOTION

**MANAGER'S
REPORT**

Bob Carlile, along with Bill Benser is working on the Michigan Vietnam Veterans Traveling Memorial. They have confirmed the dates of July 18 and 19 and will continue to work through the details.

The Executive committee has contacted Kelly Larson to do a "Back to Basics" meeting and "exit" interview with the board. There are a couple of dates she would be available and Conklin will get a firm date and let the board know.

Bob Grove has hired Hotel Investor Services to do a feasibility study on the Dilworth.

The snow removal equipment is getting fixed, which has slowed the snow removal in the downtown areas.

**UNFINISHED
BUSINESS
Local Façade Grant-
Update**

Last September the Main Street Board approved a policy and guidelines for a local façade grant program funded with revenue earned from the Boyne Thunder event. The approved amount for the 2013-14 budget year is \$10,000. The board reviewed the news release and the program guidelines.

**NEW BUSINESS
2014-2015 Main Street
Budget**

The board received a copy and reviewed Main Streets proposed 2014-2015 budget (received and filed.) This will be presented to the City Commission at their March 11th meeting.

ADJOURNMENT

Cain moved VanDam seconded PASSED UNANIMOUSLY to adjourn the March 6, 2014 meeting of the Boyne City Main Street Board at 10:40 am.

MOTION

Karen Seeley, Recording Secretary



Approved: _____

**MEETING OF
MARCH 6, 2014**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT CITY HALL ON THURSDAY, MARCH 6, 2014.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Mike Sheean, Bill Kuhn, Gail VanHorn, Heath Meeder, Marie Sheets and Jo Bowman

Absent: Darryl Parish and Jerry Swift

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: two (2)

****MOTION**

Excused Absence(s): **Sheets moved, VanHorn seconded, PASSED UNANIMOUSLY** to excuse the absence of Swift and Parish due to traveling out of town.

**APPROVAL OF
MINUTES **MOTION**

Kuhn moved, Bowman seconded, PASSED UNANIMOUSLY, a motion approving the February 6, 2014 meeting minutes as presented.

CITIZENS COMMENTS

None

DIRECTOR'S REPORT

Kovolski reported Avalanche is still going well; lots of positive comments. The Ice Pole has been getting a lot of attention (people taking photos); once the temperature starts to warm up, fencing or caution tape will have to go around it to keep people away in case of falling ice chunks.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Park Inspections

Avalanche - Kuhn, who is working at the warming house, reported that the even though the temperatures remain cold, the sun is starting to break down the ice on the rink. At this time Kuhn does not intend to have the annual pizza party for the local kids as they haven't been coming around like they have in past years. VanHorn offered to help purchase pizza if there ends up being a party.

Disc Golf

Forest Omland, representing the Boyne Valley Club presented the board with a review of accomplishments in 2013 and goals and ideas for 2014. Within the goals there are two items that are potential budget items for the City / Parks & Recreation; 1) 10 new regulation baskets 2) installation of a practice area by the old hockey rink.

The board expressed their gratitude toward the user group for coming forward and being such good stewards of the disc golf course and being sensitive to all of the activities and the natural setting that makes Avalanche special.

Dog Park

The dog park committee has formed their subgroups and is working on cost estimates and preliminary plans. They are not quite ready to start fund-raising but the committee has some good ideas once they get started. The project isn't moving along quite as fast as they had hoped but they are definitely making progress.

Trails

Trail Town - the final plan is being worked on this month and may possibly be presented to board for review in April.

BC/Charlevoix Trail - Phase 1 is slated to start construction in June

BC/BF Trail - All property issues have been resolved. The committee, which includes representatives from all stake holders (Boyne Mt, Boyne Falls Village, Boyne Valley Twp and Boyne City), has been meeting regularly with the engineers. It looks like the project will be done in three separate phases to maximize grant opportunities and funding sources. A representative from the engineering firm will meet with state and federal agencies to discuss the project and potential funding.

NEW BUSINESS

Rotary Plaques

Martha Mischler representing the Boyne City Rotary Club presented a proposal to place bronze Rotary Plaques on two buildings that were built as Rotarian Projects. The buildings are the Concession / Restroom Building at Rotary Park and what used to be known as the "Beach House" which is the 2 story green building by the Little League field. This is something that Rotary members have wanted to do but was just not ever implemented. They have a couple current members were a part of both projects and would like to see the plaques put in place recognizing Rotary for their efforts and community involvement.

Board Discussion: The general consensus of the board after reviewing the proposal and looking at the plaques was that this was a good idea and should be implemented as soon as possible. The Rotary has been involved in some great community projects and should be recognized for it. Kovolski concurred with the board and added the he felt this was a fitting tribute to their generosity.

**MOTION

Meeder moved, Bowman seconded, PASSED UNANIMOUSLY to recognize and thank the Rotary Club for their service and recommend approval of the placement of the bronze plaques at the Beach House and Rotary Park Concession as presented.

**UNFINISHED
BUSINESS**

**2014 / 15 Budget
Considerations**

Kovolski reviewed the proposed budget with the board and explained that Capital Outlay encompasses of larger projects / park improvements, excluding Avalanche because its own budget and civic projects include support for 4-H swim school and the garden club annual flower plantings.

VanHorn asked if anything could be done to improve the exterior of the river mouth bathrooms. It is a very unattractive building in a highly visible location. Kovolski agreed that it is not a very attractive building but exterior improvements are quite costly and there is a limitation to what can be done with a brick building. Van Horn asked if some of the smaller items could be tackled such as the window treatments, doors painted, etc.

Kuhn added that it would be nice to have benches or chairs outside at the skating rink for onlookers to use instead of having them stand outside the entire time to watch or for skater to be able to sit and put on, tie or remove skates without having to come into the building.

****MOTION**

VanHorn moved, Sheets seconded, PASSED UNANIMOUSLY to recommend the budget move forward as presented.

Good of the Order

It was brought to the board's attention that the Mountain Bike Trail at Avalanche may be in need of some repair and attention. The volunteers / user group that used to make sure it was in good condition is not as active. Forrest Omland, who rides as well as plays disc golf, offered to inquire with Bo Mayfield at Boyne Country Cycle Shop to discuss whether there are maintenance issues and if there is an active user group that the Parks & Recreation Board could tap into.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, April 3, 2014 at 6 pm at City Hall.

**ADJOURNMENT
MOTION

The March 6, 2014 meeting of the Parks and Recreation board was adjourned at 6:57 p.m. **Moved by Bowman, seconded by Kuhn, PASSED UNANIMOUSLY.**

Barb Brooks, Recording Secretary



Approved _____

**MEETING OF
MARCH 10, 2014**

MINUTES OF THE BOYNE CITY ECONOMIC DEVELOPMENT CORPORATION MEETING DULY CALLED AND HELD ON MONDAY, MARCH 10, 2014, AT 12:00 NOON.

CALL TO ORDER

Chair Gillette called the meeting to order at 12:02 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Richard Copeland, Pete Friedrich, Ralph Gillett, Marilea Grom and Josette Lory
Absent: Pat Anzell and Michelle Cortright
Staff: Recording Secretary Karen Seeley
Public: One

EXCUSED ABSENCE

Cain moved Grom seconded PASSED UNANIMOUSLY to excuse Pat Anzell and Michelle Cortright.

**MINUTE APPROVAL
MOTION**

Cain moved Friedrich seconded PASSED UNANIMOUSLY to approve the minutes of March 10, 2014 as presented.

**HEARING CITIZENS
COMMENTS**

None

CORRESPONDENCE

None

**UNFINISHED
BUSINESS**

Park Business update

Federal Screw Works have opened their doors to allow people to go through it. One group has gone through and checked it out and another group is waiting to see what transpires.

Inquiry for the Great Lakes Golf property, creating a construction yard, with out door construction equipment. Board consensus is no -that will not create jobs. The tax abatement for LexaMar was approved by the City Commission.

Certification update

The City has lost its certification as a Business Park. The MEDA met with LexaMar in June to come up with a concept plan for their outside storage. They felt at this time there has not been enough progress to rectify the problem. There are no immediate financial problems. Board questions if it would interfere with future grant writing? No. Marketing? MEDC will not do any of our marketing on their web site. LexaMar has been in contact with MEDA and hope to have a resolution in the next 12 to 24 months, and then we will need to reapply.

**NEW BUSINESS
MOTION**

Richard Copeland has chosen not to be re-elected to the EDC and City Manager Cain asked the board if they had anyone in mind to make contact with and get a

board application with.

ADJOURNMENT

The March 10, 2014 Economic Development Corporation meeting was adjourned at 12:42 p.m.

Karen Seeley, Recording Secretary

Draft



Approved: _____

**MEETING OF
MARCH 10, 2014**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON MONDAY, MARCH 10,
2014**

CALL TO ORDER

Chair Gillette called the meeting to order at 12:57 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Richard Copeland, Pete Friedrich,
Josette Lory and Ralph Gillett
Absent: Pat Anzell and Michelle Cortright

**MEETING
ATTENDANCE**

Staff: Recording Secretary Karen Seeley
Public: one

EXCUSED ABSENCES

Cain moved Lory seconded PASSED UNANIMOUSLY to excuse Pat Anzell and Michelle Cortright.

MOTION

**APPROVAL OF
MINUTES**

Cain moved, Friedrich seconded, PASSED UNANIMOUSLY to approve the November 11, 2013 minutes as presented.

MOTION

UNFINISHED BUSINESS

Drainage study update: The board reviewed the three options, Air View Drive, LexaMar Drive and Moll Drive. At an estimated \$270,739.13 the board felt Moll Drive is a good place to start.
Budget: The board reviewed the proposed FYI 2015 budget figures.

NEW BUSINESS

Terms expiring: Pete Friedrich, Pat Anzell and Ralph Gillett all have four year terms expiring March 11, 2014. **Lory moved Cain seconded PASSED UNANIMOUSLY** to recommend the City Commission reappoint Pete Friederich, Pat Anzell and Ralph Gillett, to the LDFA each with a term expiring March 11, 2018.

MOTION

GOOD OF THE ORDER

None

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for Monday, May 12, 2014.

ADJOURNMENT

The November 11, 2013, 2013 Local Development Finance Authority meeting was adjourned at 1:09 p.m.

Pete Friedrich, LDFA Secretary

Karen Seeley, Recording Secretary

Approved: _____

**Meeting of
March 17, 2014**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday, March 17, 2014 at 5:00 pm.

Call to Order

Chair MacKenzie called the meeting to order at 5:00 p.m.

Roll Call

Present: George Ellwanger, Chris Frasz, Jane MacKenzie, Lori Meeder, Tom Neidhamer and Aaron Place
Absent: Jason Biskner, Jim Kozlowski and Joe St. Dennis

2014-3-17-02****MOTION**

Meeder moved, Place seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Biskner, Kozlowski and St. Dennis

Meeting Attendance

City Officials/Staff: Planning Director Scott McPherson, and Recording Secretary Pat Haver
Public Present: Two

Consent Agenda****MOTION****2014-3-17-03**

Neidhamer moved, Ellwanger seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda; approval of the Planning Commission minutes from February 17, 2014 as presented.

**Comments on
Non-Agenda Items**

None

**Reports of Officers, Boards
and Standing Committees**

The Trail Town committee has met and is making progress on the draft plan, which could be presented to the City Commission soon for comment and adoption.

Unfinished Business

None

New Business

Planning Director McPherson reviewed his report in the agenda packet. Family Fare presented the board with an option for signage for the newly renovated store. The proposal is for the free standing sign in the parking lot along with signage on the structure. Planning Director McPherson reviewed the history of variances for additional signage by Glen's Market. The existing free standing sign is nonconforming as it exceeds maximum height and area. The requested signage does exceed the ordinance criteria, and the pre-existing board of appeals variance request. This commission does have the ability to approve signs that exceed ordinance standards, under the section that grants variances in height and area based on circumstances. At your place at the table, is a submitted smaller revised proposal dated 3-17-14, received and filed.

**Signage request for Family
Fare Market**

Gary Gebhardt: Signs by Crannie – Presented the company's request for Family Fare, Starbucks and the pharmacy drive through signs. With the restrictive nature of the city's sign codes, would like the board to remember that there are (2) additional separate stores that are operating within the building; Starbucks and the pharmacy drive through. The pylon sign looking at replacing the Glen's face with Family Fare, and the former credit union spot, would put up the Starbucks sign. This background will be opaque at night, only the green letters and logo would illuminate. The sign will be LED lit, not bright or flashing.

Place – With the free standing sign, you are replacing with brand new panels?

Gebhardt – Yes and painting the cabinet.

Place – The lower part, how can that be used for this, as a different business.

McPherson – The Family Fare sign is replacing a pre-existing sign panel, and when the credit union left after 90 days, their space was considered no longer approved for any permitted signs. This board would have to give them relief after findings in order to put up the Starbucks sign.

Liddy Frasz – Are there going to be lights shining down or coming up?

Gebhardt – Internal LED lights

Frasz – You said the white will be opaque?

Gebhardt – Yes, the logo will illuminate and the green letters will illuminate. White background will not illuminate. Red will be opaque above, only the letters of Family Fare will illuminate at night.

McPherson – It is a non-conforming sign already, to increase signage, relief will need to be granted. They have 130 sq ft for Family Fare with the addition of Starbucks will be another 42 sq ft.

Gebhardt – The only other alternative is to leave the black box?

McPherson – That is correct

Neidhamer – If they incorporate the Starbucks and Family Fare in the upper sign, can they eliminate the lower box?

Place – Under the non-conforming section of the sign ordinance, you are not allowed to change/alter to extend the life of the sign. I'm concerned that is what is going to happen.

McPherson – Past practice has allowed the face of signs to be changed, as it is considered normal maintenance. If they were going to rebuild the structure, that would not be allowed.

Frasz – With the credit union gone, does the city have any standing to remove the rectangular box?

McPherson – The city can not require them to remove that part of the structure.

The board further discussed the building sign proposal dated 02-19-14 that was included in the agenda packet. The lettering on the building was submitted at 35" for Family Fare, there is a proposed Starbucks logo at 16 sq. ft, and the pharmacy drive thru sign at approximately 11.43 sq. ft. for a total of 124.47 sq ft. They felt that the sign proposal dated 03-17-14 was better even if the building lettering was proposed at 20" instead of 35", they felt with the large sign in the parking lot, would give them indication as to a grocery store, pharmacy and Starbucks inside the building. They also continued the discussion on the pylon sign in the parking lot with the removal of the blank triangular box and giving relief by allowing the Starbucks logo only, to be adhered directly to the sign structure.

After board discussion, **motion by Frasz, seconded by Neidhamer**, to approve a requested sign proposal by Family Fare Supermarkets: (1) to grant relief to the free standing sign to allow the addition of the Starbuck logo to be placed within the surface of the sign post, removing the triangle sign structure; (2) accept the revised 03-17-14 wall signage as presented totaling under 100 square feet of surface; (3) that the pharmacy signage is not directional; and (4) offering relief to Starbuck to have a sign logo on the current structure as merit of a separate business within the building.

****MOTION**

2014-3-17-7A

Roll Call:

Aye: Ellwanger, Frasz, MacKenzie, Meeder, Neidhamer and Place

Nay: None

Absent: Biskner, Kozlowski and St. Dennis

Motion Carries

Review 2014 Goal Setting Survey Results

Planning Director McPherson reviewed the 2014 goal setting summary that was included in the agenda packet. This information is useful, as it is a summary of the various public input sessions, on line survey and additional public input. This can be a useful tool in deciding the direction that the city will be working towards and future Master Plan revisions. The board discussed the summary and was impressed with the various comments that were made by the citizens.

Staff Report

- Annie Doyle has been working on Food Trucks. She has facilitated a couple of public informational sessions, and is compiling the feedback that has been given for a presentation to the City Commission, which could be as early as the 25th of March.
- The city was not selected for the first round of the SAW Grants; unsure when future funding is possible.
- City staff, school administrators and the Health Department are working on the Safe Route to school program. There is upwards of \$200,000 in grants possible for each school, elementary and middle school for sidewalks.
- Presented tonight is the RRC updated report; received and filed. The city has completed many of the items, and the remaining items can be completed within the next 12 month period of time. A presentation to the City Commission for the findings will be done at an evening meeting in the near future.
- Environmental Architects, the firm selected to do the city facilities, have begun the process of looking at the current facilities. They will be meeting with different groups and staff to discuss needs in order to accurately access the needs, wants and wishes.
- Tomorrow is scheduled as the budget work session. All are invited to attend.

Good of the Order

- Place provided the commission with current slides of the progress of the various bike racks that will be placed around the city. They are very attractive, and will be a great asset to the community.

Adjournment

The next meeting of the Boyne City Planning Commission is scheduled for April 21, 2014 at 5:00 pm in the Auditorium.

2014-3-17-10

****MOTION**

Meeder moved, Place seconded, PASSED UNANIMOUSLY a motion to adjourn the March 17, 2014 meeting at 6:15 p.m.

Jane MacKenzie, Chair

Pat Haver, Recording Secretary

BOYNE CITY HISTORICAL COMMISSION

Minutes of March 17, 2014
7:00 pm
Boyne City Hall Commission Chambers

CALL TO ORDER: 7:01 PM

PRESENT: Laura Sansom, Michele Hewitt, Mark Dole, Bill Kuhn.

ABSENT: Nancy Fulklerson.

GUEST: none

APPROVAL OF MINUTES: Minutes of the December 16, 2013 meeting, Sansom to approve Dole second, all ayes.

OLD BUSINESS:

None

NEW BUSINESS:

- A. Yvonne Looze will be contacted to help with the LaFrance Fire truck Anniversary.
- B. Old telephone switchboard, it was agreed that the item would be accepted into our collection. Hewitt to contact the owner to make arrangement.

COMMUNICATIONS:

Digital frames, we now have two and Hewitt will work on getting photo's on them and place one at city hall and one at library.

Dole indicated that it would be nice to have more manicans for displaying items. Sansom has researched this idea in the past, suggested we place an add on craig's list to see if we can find any.

Lucy Hartlove has donated a Wilcox & Gibb sewing maching. It is very unique and different from the ones we have on display.

Kuhn to visit the senior center to encourage them to join board to help fill our vacancy.

Hewitt to contact Georgianna Monk to visit and talk about the future of the museum and to see if they have any interest in getting more involved.

Michigan Museum Association Meet & Eat, in Traverse City May 2, Hewitt & Dole to attend.

Summer help, Debbie Ferris to come back and Dole to fill in as needed.

Boyne City bricks from Gary Gray, still work on this project, Kuhn to keep us updated on when to organize. Samsom suggested we use some of the bricks in our plans for facility updates. We will share this idea with the engineer who is putting all the information together.

Have the Chamber post old photos and give brief explanation of it try to do this maybe once a month.

New window display for summer, Railroad theme, pictures to be selected and send them to Kecia for ideas.

Kuhn will scan poster of Rene' & Pierre Brunet professional figure skaters that lived in Boyne City so that he can display copy at the Avalanche warming house. Kuhn has several of his personal items on display now and it has offered a very nice look at our past. Kuhn will indicate that the poster came from the Boyne City Historical Museum in hopes to get more people to visit.

Becky Harris is working on QR codes for the walking tour plaques in town.

Adjourned at 8:11pm



Approved: _____

**MEETING OF
March 27, 2014**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD MARCH 27, 2014**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:31 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff , Leon Jarema*
Rod Cortright*

ATTENDANCE

Absent:, Ed Hennessey, Roger Reynolds, Jim Kozlowski* Larry Trumble* Bud Chipman*
*Ex Officio Members
Citizens: Ken Allen, Laura Gray, Jane McKenzie
Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

Bouters moved Sutliff seconded PASSED UNANIMOUSLY to excuse Ed Hennessy & Roger Reynolds

**APPROVAL OF MINUTES
MOTION**

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to approve the February 27, 2014 minutes as written.

CORRESPONDENCE

NONE

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

- *Currently no new leasing inquiries are pending.
- *Increased interest in overnight hangar rental has been noted with 3 recent stays. Promotional signage and door locking upgrades are being developed.

Goal/Priorities

- *Laura Gray from *plum tree interiors* talked to the board about options for upgrades to the interior of the Airport Terminal. Laura will put together a proposal for the April board meeting.
- *Michael Cain reported that progress is being made regarding the Licensing Upgrade for the Airport.

Budget Discussion

- *The board reviewed and discussed the 2014 Airport budget presented by City Manager, Michael Cain. Questions were answered and no additions were presented by the board.
- *Michael Cain indicated that the Airport Terminal will be getting a new roof in the Spring and that the City crews will be doing Crack sealing to the Runway and Taxiways as well.

Jet Fuel Update

*Richard Bouters gave an update regarding offering Jet Fuel at the Airport. The board reviewed and discussed options. The Jet Fuel issue will be taken off the agenda and reviewed at a later date.

NEW BUSINESS

Business Expo – Thursday, April 24, 2014

*A report was given by Richard Bouters regarding the Airport participation in the Business Expo. The board will offer 2 free Airplane rides via a drawing at the Expo. Rod Cortright has offered a ride for 2 & Leon Jarema has offered to take 1 person on a Photo opportunity flight over Boyne City.

Drag Race Update

*The Police Department has expressed a desire to phase out of the Annual Drag Race and will be looking for another group to take it over. The race scheduled for Labor Day weekend, 2014 will take place as planned.

Michael Cain & Richard Bouters will meet with the Police Dept. to discuss transition options.

Other

*The Harbor Springs Chapter of the EAA will hold a Free Airplane Ride Event at the Boyne City Airport on August 9, 2014 from 9:30am to 1:00pm. All youth ages 8yrs. to 17yrs. can come out for a free airplane ride over Boyne City. This event is part of the EAA Young Eagles program.

*New Airport Business cards were passed out. Web site and E-mail information is contained on the cards.

*The board discussed having a Business After Hours event at the Airport in 2014 and will put this topic on the April agenda.

GOOD OF THE ORDER

*Fuel price is \$5.31 per gallon as of November 20, 2013.

ANNOUNCEMENTS

NEXT MEETING

MOTION

Sutliff moved Bouters seconded and PASSED UNANIMOUSLY to hold the next Airport Advisory Board meeting on April 23, 2014 at 5:30pm at the Boyne City Municipal Airport Terminal Building.

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:52pm**.

Richard L. Bouters-Secretary_____

**CITY OF BOYNE CITY****MEMO**

To: Michael Cain, City Manager
From: Andy Kovolski, Public Works Superintendent
Date: April 3, 2014
Subject: Parks and Recreation Dog Park Recommendation

At the Thursday, April 3, 2014 meeting of the Parks and Recreation Board members of the dog park committee requested support to move forward with plans that include use of both lots (north and south of Ridge St.) and to start fund-raising so they can move forward with implementation.

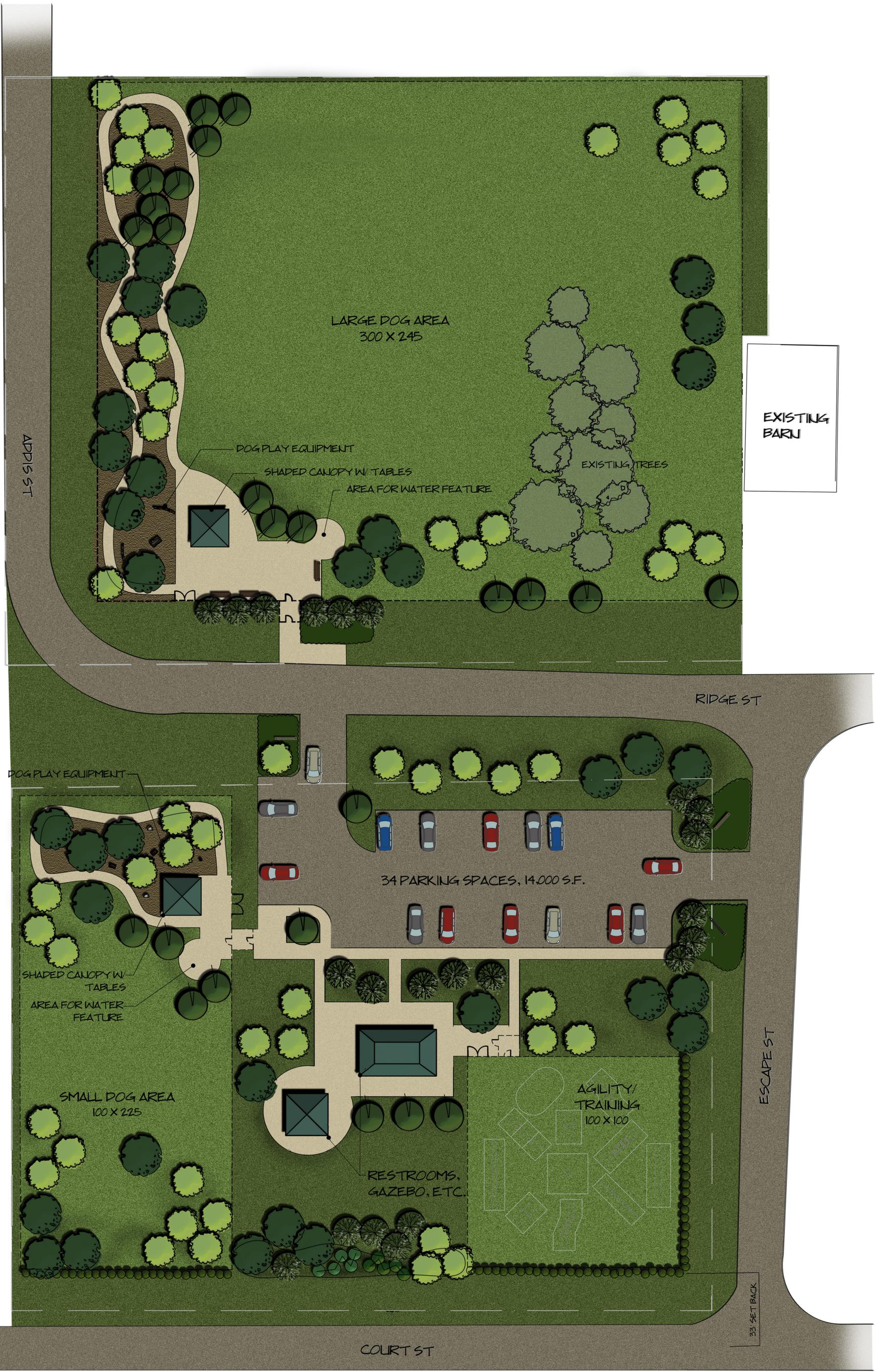
Dog Park Committee Chair Michele Carter reviewed the original 3 concepts that were brought to the board in February and informed the board that the concept chosen by the committee was concept 2 that utilized both lots but does not close off Ridge St. to through traffic. There is a long wish list of items the committee would like to see incorporated into the park as donated funds, grants funds and donated items or services allow; however realistically they feel that they need to start fund-raising to get the essential items to get the park started such as fencing, water (drinking fountain), trash receptacles and dog waste bag dispensers.

Public Input: There were approximately four or five residents from the neighborhood that came to the meeting to ask questions. Their questions were general (park hours, road closure and/or improvements and will users have to clean up). There was no negative feedback and nobody spoke in opposition of the proposal.

Board discussion: the general consensus of the board was that the volunteer committee has been working hard, has done their homework and followed the board's recommendation to continue to seek out public input from the neighbors. The board was also pleased with how many residents took the time to come to the meeting. After board discussion, they felt the committee was ready to move forward with proposal of two City owned parcels at North Boyne and start fund-raising to make it happen.

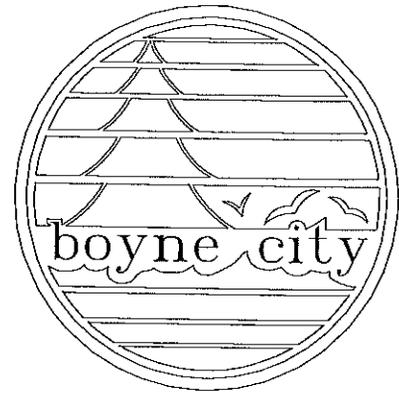
MOTION: VanHorn moved, Meeder Seconded, PASSED UNANIMOUSLY to recommend that the City Commission consider approval of the Dog Park - Concept 2 and allow the committee to start fund-raising and move forward with the project.

Staff Recommendation: To allow the committee to start fund-raising for the project and work with staff towards implementation of a dog park at North Boyne using the northern lot for now.



CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: March 27, 2014
Subject: Budget Adoption



The following items are being brought to the City Commission for consideration in order to complete the budget and appropriations process for FYE 2014 / 2015

- The Public Hearing - it is necessary that a Public Hearing be held as required by statutory regulations in order to hear citizen comments regarding the General Appropriations Act. This hearing will give citizens the opportunity to discuss the proposed FYE 2015 Budget.
- The resolution adopting the Millage Rate.
- The resolution adopting the General Appropriations Act for FYE 2014 / 2015.
- The resolution adopting the Fee Schedule.

If you have further questions, please contact me at any time.

**CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX**

Resolution No. 2014-04-0XX

**TO ESTABLISH A MILLAGE RATE OF 15.51
FOR THE CITY OF BOYNE CITY
FY 2014 / 2015 (May 1, 2014- April 30, 2015)**

WHEREAS, the City of Boyne City, Charlevoix County, Michigan, has approved \$11,683,441 in operating expenses for all City Funds which includes Prior Year Fund Balances for the FY 2014 / 2015 City Budget; and

WHEREAS, of this amount, \$2,610,477 is to be raised by taxes for operation;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Commission of the City of Boyne City, Charlevoix County, Michigan, that the City Commission does hereby establish a City of Boyne City millage rate of 15.51 for operation.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer

CITY OF BOYNE CITY
 RESOLUTION OF ADOPTION NO. 2014-04-XXX
 GENERAL APPROPRIATIONS ACT
 For 2014 / 2015 (1 May 2014 - 30 April 2015)

Section 1. The funds necessary to defray the operating expenses and long-term debt obligations of the City of Boyne City and the estimated revenues by source for the Fiscal Year Ending 30 April 2015 are projected to be as follows:

REVENUES
 (By Source)

GENERAL FUND

Property Taxes	2,610,477
Tax Penalties, Administration, Interest	
Allocated from Fund Balance	1,046,518
State Shared Revenues and Grants	992,078
Administrative Service Fees	142,500
Charges for Services	152,500
Interest and Rentals	13,200
<u>Other Sources</u>	<u>77,784</u>
Total Revenue Available to Appropriate	5,035,057

MAJOR STREET FUND

State Highway Receipts	249,637
Grants/Service Fees/Road Millage	892,061
<u>Transfers from General Fund</u>	<u>399,021</u>
Total Revenue Available to Appropriate	1,540,719

LOCAL STREET FUND

State Highway Receipts	94,000
Grants/Service Fees/Road Millage	65,000
Transfers from General Fund	278,381
<u>Allocated from Fund Balance</u>	<u>100,000</u>
Total Revenue Available to Appropriate	537,381

RUBBISH FUND

<u>Transfers from General Fund</u>	<u>35,100</u>
Total Revenue Available to Appropriate	35,100

CEMETERY DEPARTMENT

Service Fees/Misc.	12,000
Donations	14,000
<u>Transfers from General Fund</u>	<u>42,755</u>
Total Revenue Available to Appropriate	68,755

AMBULANCE DEPARTMENT

Allocated from Fund Balance	86,929
Township/City Service Fees	171,500
Service Fees/Misc.	412,606
<u>Transfers from General Fund</u>	<u>78,500</u>
Total Revenue Available to Appropriate	749,535

FIRE DEPARTMENT FUND

Township Service Fees	205,000
Transfers from General Fund	63,000
<u>Miscellaneous Income</u>	<u>\$25,000</u>
Total Revenue Available to Appropriate	293,000

MARINA FUND

User Fees	126,500
Allocated from Fund Balance	135,500
<u>Grants/Misc</u>	<u>110,000</u>
Total Revenue Available to Appropriate	372,000

AIRPORT FUND

Gasoline Sales	99,500
Miscellaneous Income	21,126
<u>Allocation from Fund Balance</u>	<u>22,774</u>
Total Revenue Available to Appropriate	143,400

DDA FUND

Allocated from Fund Balance	92,739
<u>Tax Captures/Other</u>	<u>359,819</u>
Total Revenue Available to Appropriate	452,558

BOYNE THUNDER FUND

<u>Event Revenues</u>	<u>165,000</u>
Total Revenue Available to Appropriate	165,000

LDFA FUND

Allocated from Fund Balance	637,161
<u>Tax Captures/Other</u>	<u>250,680</u>
Total Revenue Available to Appropriate	887,841

WASTEWATER FUND

Operating Income	904,240
<u>Non-Operating Income</u>	<u>317,282</u>
Total Revenue Available to Appropriate	1,221,522

WATER FUND

Operating Income	563,880
<u>Non-Operating Income</u>	<u>41,500</u>
Total Revenue Available to Appropriate	605,380

MOTOR VEHICLE FUND

Allocated from Motor Pool Fund Balance	164,150
<u>Billings to Other Funds and Miscellaneous</u>	<u>317,800</u>
Total Revenue Available to Appropriate	481,950

TOTAL REVENUES - ALL FUNDS	\$12,589,198
LESS INTER-FUND TRANSFERS	<u>(905,757)</u>

TOTAL REVENUES, LESS TRANSFERS	\$11,683,441
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EXPENDITURESGENERAL FUND

General Services	1,922,386
Public Buildings	1,195,240
Police	673,774
Parks and Recreation	327,900
Housing Commission	10,000
<u>Transfers to Other Funds</u>	<u>905,757</u>
Total General Fund Expenditures	\$5,035,057

OTHER FUNDS

Major Streets	1,540,719
Local Streets	537,381
Rubbish Collection	35,100
Cemetery	68,755
Ambulance	749,535
Fire Department	266,341
Allocated to Fire Fund Balance	26,659
Marina/Launch Ramp	372,000
Airport	143,400
DDA	452,558
Boyne Thunder	140,100
Boyne Thunder Transfer to DDA	24,900
<hr/>	
LDFA	887,841
Wastewater Fund	1,159,840
Water Fund	564,400
Allocated to WW Fund Balance	102,662
<u>Motor Pool</u>	<u>481,950</u>

Other Funds Total Expenditures	\$ 7,554,141
TOTAL EXPENDITURES - ALL FUNDS	\$12,589,198
LESS INTER-FUND TRANSFERS (Motor Pool and General Fund Transfers)	(905,757)
GRAND TOTAL CITY EXPENDITURES	\$11,683,441

Section 2. The City's assessor is hereby authorized and instructed to spread upon the City tax roll for FY 2014 / 2015 the amounts indicated in section 1.

Section 3. The City' assessor is hereby authorized and instructed to spread upon the City tax roll for FY 2014 / 2015 all unpaid special assessments, sidewalk, curbs, water or sewer, and repair bills on record in the City of Boyne City against respective properties.

Section 4. The taxes levied and spread by the City of Boyne City are collected twice a year. The taxes to defray city operations and obligations are levied and made payable on 1 July 2014; taxes collected for schools, county, and other voted purposes shall be levied and collected as provided by the general property tax laws of the State of Michigan.

Section 5. The budget for FY 2014/ 2015 of the City of Boyne City has been prepared in compliance with Michigan P.A. 621 of 1978, as amended, the Uniform Budgeting and Accounting Act. The General Fund is adopted at the activity level. Details can be obtained at the City Clerk's office.

Section 6. Pursuant to section 19 (2) of Michigan P.A. 621 of 1978, as amended, the City Manager is hereby permitted to execute transfers between appropriations without the prior approval of the City Commission. However, in no case shall said transfer result in a fund over-expenditure or a transfer exceeding \$10,000. Purchases not covered in the approved budget will follow existing administrative policy except for utilities and operational supplies.

Section 7. Pursuant to the provisions of Michigan P.A. 503 of 1982 and a resolution adopted by the City Commission of Boyne City on 11 October 1983, the City Commission authorizes the imposition of a one percent property tax administration fee to offset costs incurred in assessing property values, collecting the property tax levies, and in the review and appeal processes.

Section 8. Contractual Change Orders: The City Manager, with the City Clerk's signed approval, may approve change orders on contracts approved originally by the City Commission of up to ten thousand dollars (\$10,000.00) per change order. These change orders must be within the

scope of the original contract. Negative change orders of up to fifty percent (50%) of the original contract do not need to be brought before the City Commission.

Section 9.

This General Appropriations Act for FY 2014 / 2015 takes effect 1 May 2014. Detail of the budget is available at City Hall for public inspection.

Cindy Grice, City Clerk/Treasurer

general appropriations resolution

**CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX**

BOYNE CITY FEE SCHEDULE FY 2014/2015

WHEREAS, the City of Boyne City recognizes the need to provide user services to the public,
and;

WHEREAS, the City of Boyne City is responsible for the efficient operation of its various
departments and the costs incurred in providing such services.

NOW, THEREFORE, BE IT RESOLVED that the City of Boyne City hereby adopts the
Boyne City Fee Schedule as presented in appendix "B" of the May 1, 2014, through
April 30, 2015 Boyne City Budget.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT 

DATE: 4/2/14

RE: NATURAL GAS CONTRACT

As you recall we went to a Third party natural gas supplier to save costs in March of 2012. The contract we signed with Michigan 4 Energy at that time has expired. Attached to this memorandum you will find the current offer from them. This contract differs from the last one in that it is initially a full variable rate term and not an initial 6 month fixed/18month variable. Like our last contract this one will allow us to move to a fixed rate option if a favorable rate for that option becomes available. Note that was the case 8 months into the 18 month variable period of the last contract.

Until such time that we lock into a fixed rate the price will be Monthly NYMEX index price plus \$.06 per ccf. I have also compared this option with the program from the MML. They are recommending the same variable rate option plus \$.064 per ccf. As in the past distribution, billing and service side of the gas service will be handled by DTE Energy.

RECOMENDATION:

It is my recommendation that the City Commission approve this contract and any subsequent renewals determined by staff to be in the City's best interest with Integrys Energy Services to supply Natural Gas for all City Facilities; and authorize the City Manager to sign the required documents.

OTHER OPTIONS:

1. Deny the request.
 2. Refer back to staff for further review
 3. Any other options the Commission feels are appropriate
-

Gas Customer Choice Contract

Purchase Confirmation V4.2.1 CH-IND Michigan

Interstate Gas Supply, Inc. ("Seller")

IGS Fax #: 614-659-5126

Attn: Commercial & Industrial Sales Division

Office Use Only: tr

Company Name ("Buyer") City of Boyne City **Contact Name** Andy Kovolski

Confirmation Email _____ **Tel** _____ **Fax** _____

Street Address _____ **City** _____ **State** _____ **Zip** _____

Mailing 319 N Lake St. STE A Boyne City MI 49712

Billing Utility Billing

Facility See Attachment A

MichCon-DTE ("NGDC") _____ **Account Number/s** See Attachment A

Critical Day Volume 100% of Usage determined by the NGDC

Initial Term:

This contract will begin with the **May 2014** billing cycle and continue through the **March 2016** billing cycle (the "Primary Term"), and it will automatically renew on a month-to-month basis thereafter (with each such month constituting a "Secondary Term"). Any automatic renewal may be cancelled by Buyer or Seller delivering written notice to the other at least 30 days before the automatic renewal date. The automatic renewal date at the end of the Primary Term will be the last day of **March 2016**, and the automatic renewal date for each of the following Secondary Terms, if any, will be last day of each month thereafter. Because Seller needs to contract for supplies and transportation in advance, Buyer's early termination of this contract will harm Seller.

Option 1 Variable Price:

Beginning with the **May 2014** billing cycle and continuing through the **October 2014** billing cycle, the price will be determined monthly by the NYMEX settlement on the 15th of each month, prior to the month of delivery, plus **\$0.60 per Mcf**. (If the 15th falls on a week-end or holiday, then price will be determined by the settlement on the first business day prior to the 15th). Beginning with the **November 2014** billing cycle and continuing through the **March 2015** billing cycle, 50% of the price will be determined monthly by the NYMEX settlement on the 15th of each month, prior to the month of delivery, plus **\$0.60 per Mcf**, and 50% of the price will be determined monthly by the average price for the months of **April 2014** through **October 2014**. Beginning with the **April 2015** billing cycle and continuing through the **October 2015** billing cycle, the price will be determined monthly by the NYMEX settlement on the 15th of each month, prior to the month of delivery, plus **\$0.60 per Mcf**. (If the 15th falls on a week-end or holiday, then price will be determined by the settlement on the first business day prior to the 15th). Beginning with the **November 2015** billing cycle and continuing through the **March 2016** billing cycle, 50% of the price will be determined monthly by the NYMEX settlement on the 15th of each month, prior to the month of delivery, plus **\$0.60 per Mcf**, and 50% of the price will be determined monthly by the average price for the months of **April 2015** through **October 2015**. The price includes all interstate transportation charges, pipeline and distribution shrinkage, BTU conversion, and pooling fees, but it does not include the applicable taxes or NGDC distribution and transportation charges. After the Variable Price expires, the price will be as described under the Renewal Variable Pricing section in the attached Form V4.2.1CH-IND Terms and Conditions. Subject to credit approval, Buyer may elect to request the Fixed Price option at a mutually agreeable price, which will include any related storage discount or premium, and will be effective only upon written acceptance by Seller of a new Purchase Confirmation.

Full Contract Volumes in Mcf at the Burnertip

Month	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	695	740	597	442	178	70	25	25	26	106	285	483

Other Terms and Conditions: All gas sold under this contract will be subject to the terms and conditions of the attached IGS Form V4.2.1CH-IND, a copy of which is attached and incorporated herein by reference. By signing this contract, Buyer acknowledges receipt of Form V4.2.1CH-IND. If Buyer and Seller execute any further Purchase Confirmations, the terms of the most recent Confirmation will supersede and take priority over all previous Confirmations. Any signature on this Confirmation will be considered valid for all purposes and have the same effect whether it is an ink-signed original or a photocopy or a facsimile representation of the original document.

I acknowledge that I am the account holder or legally authorized person to execute a contract and legally bind the business in this contract. I understand that by signing this contract, I am switching the gas Supplier for this commercial account to Interstate Gas Supply, Inc. I understand that gas purchased for this commercial account by Interstate Gas Supply, Inc., will be delivered through the utility's delivery system. The legally authorized person to execute this contract and legally bind the business in this contract has 14-days after today to cancel this contract for any reason through written or verbal notification to Interstate Gas Supply, Inc. I may waive this right of cancellation by affirmatively agreeing to this waiver on the contract. If you terminated your contract today, and if the unconditional cancellation period did not apply, based on current gas prices and your historical usage, a good-faith estimate of your termination fee would be \$1475. This termination fee is subject to change as your usage and the market price of gas fluctuate.

Buyer hereby expressly waives the right of cancellation described in the preceding paragraph.

Accepted by Buyer: _____
Name: _____ Title _____ Date _____

Agreed to by Seller: _____
Name: _____ Title _____ Date _____

SUPPLY: Seller will supply the commodity portion of Buyer's natural gas, and the utility will be Buyer's Natural Gas Distribution Company ("NGDC").

CANCELLATION: This contract may be cancelled according to the process set forth in the Confirmation. Seller will promptly submit to the NGDC any such cancellation request, but all transfers of service are subject to utility deadlines and could take up to two billing cycles. If Buyer discontinues service with Seller at any other time, including but not limited to switching to another supplier or being switched back to the NGDC as a result of late payments, this contract may automatically be terminated by Seller upon 10 days written notice, and Buyer will pay to Seller all damages as set forth under this contract. If Buyer transfers service to the NGDC, Buyer may be charged a price other than the NGDC's standard rate. Buyer acknowledges that it may take up to two billing cycles to transfer service.

RENEWAL VARIABLE PRICE: Unless otherwise agreed to in writing by the parties, for each Secondary Term(s), the price per applicable unit of measure delivered to the applicable delivery point for all volumes will be determined monthly by the applicable month index price of gas delivered to the delivery point, plus all of the following: transportation, demand charges, shrinkage, BTU conversion, pooling fees, and a service fee. The price will not include the applicable taxes or NGDC distribution and transportation charges.

BILLING: The NGDC's monthly invoices will contain Seller's gas charges plus applicable taxes and all of the NGDC's distribution and transportation and other applicable charges. Buyer will pay to the NGDC the entire amount of each gas bill under the NGDC's payment terms and conditions. If Buyer fails to pay either the NGDC or Seller timely, a late fee of 1.5% per month will apply for all past-due amounts. The NGDC and not Seller is solely responsible for reading Buyer's meter(s), and all dispute(s) that Buyer has with respect to volumes or adjustments will be addressed solely to the NGDC, which can be reached at the telephone number on its invoices. For questions or disputes about price, Buyer may contact Seller by phone, toll-free at 1-800-280-4474, or by mail at 6100 Emerald Parkway, Dublin OH 40316. Seller will attempt to resolve all questions and disputes; however, if a complaint cannot be resolved, Seller will refer Buyer to the utilities commission or its staff.

ELIGIBILITY: Participation in the choice program is subject to the rules of the NGDC. Customers are rarely but sometimes terminated from the choice program either in error or for being in arrears. In such instances, Buyer may be reenrolled into the program by contacting the NGDC. In such event, the affected Term will not be extended for any months that Buyer was unable to participate, nor will Seller have any liability for any such termination.

LIMITATION OF LIABILITY: Seller will not be liable for losses arising from the NGDC, including but not limited to: operations and maintenance of the NGDC's system; any NGDC interruption of service; NGDC termination of service; NGDC events of force majeure; or deterioration of NGDC service. Further, Seller will not be liable for any losses arising from the use of natural gas or any indirect, consequential, special, or punitive damages, whether arising under contract, tort (including negligence or strict liability), or any other legal theory.

SEVERABILITY: If any provision of this contract is held unenforceable by any court having jurisdiction, all other provisions will not be affected, and the court will modify the invalid provision to the minimum extent necessary to render it enforceable.

ENTIRE CONTRACT: This contract contains the entire understanding between both parties with respect to the subject matter described herein, and it supersedes all prior and contemporaneous representations, statements, negotiations, understandings, and inducements. This contract cannot be modified in any way except by a writing signed by both parties.

CREDIT: Buyer will provide to Seller financial statements and other credit-related information upon seller's reasonable request, all of which will be treated as confidential by Seller. If Seller reasonably

deems Buyer's financial condition inadequate to extend credit for gas sales, including the risk associated with a fixed price under this contract, Seller may require security sufficient to cover volumes for the two largest months listed under "Full Contract Volumes" in the form of either a deposit, a standby irrevocable letter of credit, a performance bond, or a perfected security interest in an asset acceptable to Seller. Furthermore, if Buyer (i) makes an assignment or general contract for the benefit of creditors, (ii) defaults in any payment or other obligation to Seller (including any obligation to provide security as provided above), (iii) files a petition or acquiesces in the commencement of a case under any bankruptcy or similar law for the protection of creditors or has such petition filed against it, or (iv) is unable to pay its debts as they fall due or fails to pay its obligations as required under this contract according to the payment terms, then Seller may suspend deliveries and terminate this contract upon its delivery to Buyer of 10 days prior written notice. Seller's rights under this credit section are in addition to all other remedies available under this contract.

CROSS DEFAULT: If Buyer is a party to another gas purchase contract with Seller, a default by Buyer under such other contract may be treated by Seller as a default by Buyer under this contract.

DAMAGES. Seller may hedge its obligations under this contract by purchasing delivered gas and pipeline transportation, as well as gas futures and/or swaps, or any combination thereof. If Buyer terminates any or all accounts under this contract before the expiration of any Term, or if Seller terminates this contract as to any or all accounts before the expiration of any Term as a result of Buyer's default, then: (1) if under a Variable Price option or the Renewal Variable Price, Buyer will pay to Seller damages equal to \$0.20 per Mcf multiplied times the Full Contract Volumes remaining under the then-current Term; or (2) if under a Fixed Price option, Buyer will pay to Seller damages equal to the positive difference, if any, between the then-current contract Fixed Price minus the then-current market price multiplied times the Full Contract Volumes remaining under the then-current Term. Seller may increase the price charged to Buyer for accounts that have not defaulted in order to cover the damages described above; in such instance, Seller will send to Buyer an informational invoice to supplement the NGDC's bill. Nothing herein limits Buyer's obligation to pay for all gas delivered as metered by the NGDC. If Seller fails to perform its delivery obligations under this contract, Seller will pay to Buyer the amount equal to the positive difference, if any, between Buyer's reasonable cost of cover minus the then-current contract price for all volumes Seller failed to deliver. The prevailing party in any lawsuit under this contract will be entitled to collect from the breaching party the prevailing party's costs of enforcing this contract, including reasonable attorneys' fees and all other litigation expenses.

GOVERNING LAW: This contract will be governed by the applicable laws of the State of Ohio, without regard to Ohio's principles of conflicts of law. All legal actions involving all disputes arising under this contract will be brought exclusively in a court of the State of Ohio sitting in Franklin County, Ohio, or in the United States District Court for the Southern District of Ohio sitting in Columbus, Ohio.

REGULATORY: The choice program is subject to ongoing utilities commission jurisdiction. Throughout every Term of this contract, Seller may pass through to Buyer any additional charges/fees imposed on suppliers through a regulatory proceeding, including but not limited to MPSC Case U-17131. If the choice program is terminated, this contract may be terminated without penalty to either party.

ASSIGNMENT: This contract may be assigned by Buyer only with express written consent of Seller, which consent will not be unreasonably withheld or delayed.

RELATIONSHIP OF THE PARTIES: The gas market is volatile, and historical trends may not be indicative of future trends. Buyer will make decisions regarding pricing and volumes in Buyer's sole discretion, whether with or without advice or recommendation from Seller, and Seller will not be liable for Buyer's acting or failure to act upon Seller's advice or recommendations

The City of Boyne City_ V4.2.1CH-IND Michigan Attachment A

LDC Account Number	Service Address	City	State	Zip
457355800170	1261 Lagoon Dr.	Boyne City	MI	49712
457355800121	317 N Lake St.	Boyne City	MI	49712
457355800048	100 N Lake St. Apt.A	Boyne City	MI	49712
457355800204	210 E Division St.	Boyne City	MI	49712
457355800105	1150 Division St.	Boyne City	MI	49712
457355800147	312 N Lake St.BLDG Pump	Boyne City	MI	49712
457355800014	319 N Lake St. OFC	Boyne City	MI	49712
457355800030	1129 S Wilson Rd.	Boyne City	MI	49712

STAFF REPORT

TO: Michael Cain, City Manager/ Mayor/ City Commission
FROM: Andrew Kovolski, DPW Superintendent *AK*
DATE: April 04, 2014
RE: Arbor Day Proclamation

**Background and Findings**

The State of Michigan will celebrate Arbor Day on Friday, April 25, 2014. As part of our efforts to remain certified as a "Tree City USA" we need to celebrate Arbor Day. As part of the celebration we hope to foster tree awareness and the importance of trees in our community.

It has been over 135 years since J. Sterling Morton founded Arbor Day. His simple idea of setting aside a special day for tree planting is now more important than ever. Boyne City has a wonderful setting in our northern part of the state but our urban forest is in need of care and maintenance. By proclaiming Arbor Day this will help refocus the city's commitment to this valuable resource.

Recommendation

Staff recommends the Mayor proclaim Arbor Day in the City of Boyne City on **Thursday, April 24, 2014** and the City Commission, by motion, confirm the attached Proclamation.



PROCLAMATION # 2014-04-04

Whereas: In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas: this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas: Arbor Day is now observed throughout the nation and the world, and

Whereas: trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas: trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and

Whereas: trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas: trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, therefore I, Ron Grunch, Mayor of the City of Boyne City, do hereby proclaim April 24, 2014 as Arbor Day in the City of Boyne City, and I urge all citizens to celebrate Arbor Day, and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations;

Ron Grunch, Mayor

Dated this 4th day of April, 2014

Arbor Day Celebration



Open House

April 24, 2014

8 am - 5 pm

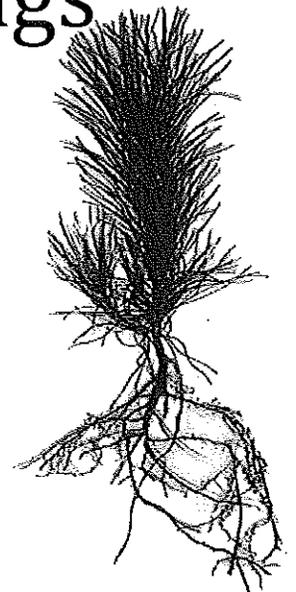


Free Trees!

Get your free seedlings

at

**Boyne City Hall
319 N Lake Street
Boyne City MI 49712**



Call 582-0338

For more information

April 2014

April 2014							May 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	April 1	2	3	4	5
			6:00pm Parks & Rec		6
7	8	9	10	11	12
	7:00pm City Commission		8:30am Main Street Board mtg.		13
14	15	16	17	18	19
	Tax Day (United States)				20
					National Volunteer Week
21	22	23	24	25	26
		National Volunteer Week			
5:00pm Planning Commission	12:00pm City Commission		Arbor Day Seedling Giveaway 5:30pm Airport Advisory Board		27
28	29	30			

May 2014

May 2014							June 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			May 1 8:30am Main Street Board mtg. 6:00pm Parks & Rec		2 8:00am Buff Up Boyne
					3
					4
5	6 5:00pm ZBA	7	8	9	10
					11 Mother's Day (United States)
12 12:00pm EDC/LDFA	13 7:00pm City Commission	14	15 Marina Open	16	17
					18
19 5:00pm Planning Commission	20 7:00pm Historic District	21	22 5:30pm Airport Advisory Board	23	24
					25
26 Memorial Day Parade/Events (Uni	27 12:00pm City Commission	28	29	30	31