



**BOYNE CITY  
AIRPORT ADVISORY BOARD  
MEETING**



Thursday, September 27, 2012 at 5:30 p.m.  
Terminal Building Lobby  
Boyne City Municipal Airport  
1040 East Main Street

*Scan QR code or go to  
www.cityofboynecity.com  
click on boards commissions  
for complete  
agenda packets & minutes  
for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL  
Excused Absences
3. READING AND APPROVAL OF MINUTES  
Approval of the August 23, 2012 meeting minutes
4. CORRESPONDENCE
  - A. Aeronautical study
  - B. Norwood Win Turbine
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
  - A. Hangar Inquires/Leasing-Parking/Power
  - B. Open House/Business after hours
  - C. GPS Approach update
  - D. Drag Race Results
  - E. Pilot Safety Seminar
8. NEW BUSINESS
  - A. Commercial Use Application-Jerry Schmidt
  - B. MDOT Airport Inspection
9. GOOD OF THE ORDER
  - Fuel Price \$5.73 per gallon as of 9/14/2012
10. ANNOUNCEMENTS
  - The next regular Airport Advisory Board meeting is scheduled for Thursday, October 25, 2012
11. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance:*

*Mission Statement:*

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*

ATTENDANCE RECORD												
Member	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Richard Bouters	P	P	X	P								
Ed Hennessey	P	P	X	P								
Jerry Schmidt	P	P	X	P								
Roger Reynolds	P	P	X	P								
Oral Sutliff	P	P	X	P								

P=Present  
 A=Absent  
 E=Excused  
 X=Meeting canceled



Approved: \_\_\_\_\_

**MEETING OF  
AUGUST 23, 2012**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD AUGUST 23, 2012**

**CALL TO ORDER**

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

**ROLL CALL**

Present: Richard Bouters, Bud Chipman\*, Rod Cortright\*, Ed Hennessey, Leon Jarema\* Jim Kozlowski\* , Roger Reynolds, Jerry Schmidt, and Oral Sutliff

**ATTENDANCE**

Absent: Larry Trumble\*

\*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

**APPROVAL OF MINUTES  
MOTION**

**Sutliff moved, seconded by Bouters PASSED UNANIMOUSLY** to approve the June 28, 2012 minutes as presented.

**CORRESPONDENCE**

None

**REPORTS OF OFFICERS,  
BOARDS, AND  
STANDING COMMITTEES**

None

**UNFINISHED BUSINESS**

**MOTION**

- Hangar Inquires/Leasing: No hangars available
- Business after hours: Thursday, September 20<sup>th</sup>. Cortright reported Harbor House will help with cost. **Bouters moved, Sutliff seconded PASSED UNANIMOUSLY** to authorize Schmidt to handle the food for board. Board discussion regarding having some planes out or offer flights.
- GPS: Schmidt reported the GPS is in place. He tried the system just prior to the meeting. Presented the board with copies of the details.
- Wind Sock: Has been replaced.

**NEW BUSINESS**

**MOTION**

**Bouters moved Reynolds seconded PASSED UNANIMOUSLY** to recommend the City Commission reappoint Jerry Schmidt, Oral Sutliff and Rod Cortright to the Airport Board with terms expiring August 24, 2015

**GOOD OF THE ORDER**

- Jarema mentioned there is a 4x4 with a leaky water spigot attached near the runway. He feels the water will eventually cause damage.
- Fuel Price: \$5.49 as of 7/25/12
- Safety Seminar September 13 at 6:30 p.m. Board to provide coffee & cookies.

**NEXT MEETING**

The next Airport Advisory Board will be held Thursday, September 27 2012 at

5:30 p.m.

**ADJOURNMENT**

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:35 p.m., followed by the board picnic.

---

---

Ed Hennessey, Recording Secretary



Federal Aviation Administration  
Southwest Regional Office  
Obstruction Evaluation Group  
2601 Meacham Boulevard  
Fort Worth, TX 76137



003326  
US POSTAGE

BOYNE CITY MUNI  
MANAGER  
319 NORTH LAKE ST  
319 N LAKE  
BOYNE CITY, MI 49712

08/22/2012

49712

The Federal Aviation Administration has completed an aeronautical study under the provisions of 49 U.S.C., Section 44718 and, if applicable, Title 14 of the Code of Federal Regulations, part 77, concerning:

Aeronautical Study No. (ASN) 2012-WTE-4743-OE

Structure: Wind Turbine Norwood  
Location: Charlevoix, MI  
Latitude: 45-14-22.00N  
Longitude: 85-17-28.00W  
Heights: 455 feet above ground level (AGL)  
1209 feet ~~above~~ mean sea level (AMSL)

To access complete details regarding this determination, use Search on the Internet at <http://oeaaa.faa.gov> and search by ASN or the Signature Control #, or contact our office at (202) 267-8783.

We encourage notification via e-mail. After registering for Email notifications, submit a request in writing to our office to be removed from the FAA's postal mailing list.

Signature Control No: 170554248-171775053



## Michael Cain

---

**From:** Rochon, Brian (MDOT) [RochonB@michigan.gov]

**Sent:** Friday, September 07, 2012 4:35 PM

**To:** Michael Cain

**Subject:** Airport Inspection

**Attachments:** right side appr rwy 09.JPG; appr rwy 09.JPG; appr ryw 27.JPG; left side appr ryw 09.JPG; left side appr ryw 27.JPG; left side tree line appr rwy 27.JPG

Mike,

I'm sending some pictures from my inspection. I spoke with Andy and pointed out to him some trees that need to be cut on the approach to runway 27. Those are probably not going to take a bunch of time or money to remove. The trees on the approach to runway 09 have grown to the point where there is no longer a clear 20:1 approach to the runways displaced threshold. Those trees need to be cut or the runway displaced threshold needs to be moved. I am going to issue you the airport license but am suggesting that you get in touch with whomever you use as a consultant and have them look at this issue. And then come up with an appropriate solution to the problem. Our office will provide you with a copy of the inspection letter within a week or so.

Brian Rochon  
Aviation Specialist  
906-236-0520

9/10/2012