



City of Boyne City

FYE 2020 BUDGET

1 May 2019 - 30 April 2020



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Boyne City
Michigan**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

April 30, 2017

Christopher P. Morrill

Executive Director/CEO

City of Boyne City Goals



2018 - 2020



-Be Excellent Stewards of
Taxpayer Funds

-Protect Lake Charlevoix
and Boyne River

-Engage our Community

-Increase Housing Availability

-Keep Boyne City's Economy
Strong and Resilient

-Enhance Recreational
Opportunities in Boyne City's
Parks and Public Places

City of Boyne City goals and high priority actions 2018-2020

As approved - January 22, 2019

Be excellent stewards of taxpayer funds. Develop tools and processes to allocate City funds efficiently and better forecast future City financial needs and challenges.

High priority actions:

- Create a five-year financial forecast model using internal and external expertise
Lead: City Manager and Clerk/Treasurer
Target Completion: January 2020
- Improve the City's Capital Improvement Plan process.
Lead: Planning Director, Director of Public Works, Planning Commission
Target Completion: December 2020

Engage our Community. Get residents involved in Boyne City government more often. Make it easy for residents to learn about City policies, operations and actions.

High priority actions:

- Update and upgrade City's website so that it is streamlined, easy to navigate, responsive on a variety of devices, and meets accessibility standards.
Lead: Executive Assistant
Target Completion: July 2020
- Improve quality of email newsletter and social media communications and develop a publication strategy.
Lead: Executive Assistant
Target Completion: January 2020
- Improve strategies for recruiting residents to serve on city boards and commissions.
 - *Come up with a common process for filling board/commission vacancies*
 - *Advertise open board positions using newsletters and social media*Lead: City Clerk
Target Completion: September 2019

Protect Lake Charlevoix and Boyne River. Protect and enhance lake and river water quality, especially impacts of storm water runoff.

High priority actions:

- Engage regional partners and City engineer to :
 1. Review already identified issues and recommended remedies
 2. Evaluate additional areas of concern
 3. Determine estimated costs for improvements and possible timeline
 4. Review City's practices along lakeshore and Boyne River
 5. Review development standards for both public and private propertiesLead: Director of Public Works
Target completion: May 2020
- Develop City storm water ordinance in cooperation with East Jordan, Charlevoix and other regional partners.
Lead: Planning Director, Director of Public Works
Target completion: May 2020
- Develop plan and cost estimates for storm water discharge options
Lead: Director of Public Works
Target completion: May 2020
- Investigate options rain gardens and natural retention areas... move from "Gray" infrastructure to "Green" infrastructure
Lead: Director of Public Works
Target completion: December 2019

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City of Boyne City

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March 12, 2019

Mayor Tom Neidhamer and the Boyne City City Commission
City of Boyne City
319 North Lake Street
Boyne City, Michigan 49712

Dear Mayor Neidhamer and City Commissioners,

I am pleased to submit for your review and consideration the proposed City budget for the fiscal year beginning May 1, 2019. This document, along with your "12 Year History", provides you with a fifteen year overview of where we have been, where we are now and where your City administration recommends we should go financially in the coming year considering the goals and objectives expressed by the City Commission and the community. As you go through the budget book, you will find corresponding history page numbers listed for quick reference and providing some historical perspective to what has happened over time in each line item.

The budget presented to the City Commission and the community in the pages that follow reflects both our opportunities and challenges. The City is currently in very good financial shape. However it appears that we will need to work even harder to maintain that position. The budget as presented forecasts a \$179,000 deficit. That in and of itself is not that concerning and could be eliminated quickly by eliminating one or more projects if we so desired. My concern is the trend and pension obligations thru 2024. My concern can best be summed up by the new attached Fund Balance chart that I have had created (see page x). This chart shows our actual fund balances from FYE 1997 to FYE 2018 and projected fund balances thru FYE 2025.

But there is good news. A piece of the good news is that we have a history of outperforming our estimates. Frequently we end up in a better fiscal position at the end of a budget cycle than what we projected at the end of it. We do that by design. We are conservative in both our revenue and expenditure estimates which helps lead us to better outcomes at the end of the year versus unhappy surprises. Another piece of good news is that on the MERS pension front there is light at the end of the tunnel. Our most recent annual MERS actuarial report projects that in FYE 2025 our annually increasing pension contribution actually decreases by \$516,000, freeing up money to help rebuild our fund balance or to use on other activities. As challenging as making these contributions has and will be we, unlike many other communities in Michigan, are actually doing it. You may have noticed programs, articles and seminars on this topic where some of our fellow communities are looking to borrow money or make drastic budget cuts to try and meet their pension obligations. By addressing this issue many years ago we have reduced

the scale of the pension mountain we have to climb and avoided a similar fate. As part of this letter I have attached two pages from our MERS actuarial report which shows, both numerically and graphically, what is projected in terms of our contributions in the coming years (see pages xi and xii). We anxiously await the receipt of this year's report (which usually arrives in June) to see what their updated projections show. A further piece of good news is that we are catching this early. I have been watching and reporting on our fund balance for years. Our fund balance is still above the City Commission's 25% standard. We are also moving forward in building a financial model to help us forecast our future financial outlook even more precisely in the years ahead.

As I noted to our Department Heads earlier, the Fund Balance chart provided shows just one possible path. It's a path we could go down if we don't make any significant changes. I don't expect it is the path we will end up taking, at least it won't be the one that I recommend we do. The challenge before us is to find new efficiencies, new grants to help stretch the dollars we do have, new sources of revenue while setting realistic expectations of what we can and should do. I am confident that we can and will be able to do all of these things and keep Boyne City on a strong financial footing.

One of those potential new grant opportunities, the \$250,000 Category B Road Improvement grant, has already been applied for. While we believe we should be very competitive there is no way we can know if we will actually receive it. That one grant, if received, provides us opportunity to transform the proposed negative fund balance into a positive one. While we cannot count on such opportunities I believe we have, again, positioned ourselves well by applying.

Additional information regarding the fund balance can be found in the General Fund Balance Summary chart on page 2-6, behind Tab 2. As shown our projected Fund Balance at the end of the coming fiscal year is estimated to be \$1,784,331. That represents about a 27% fund balance, slightly above the City Commission's established policy of 25%. The proposed fund balance for the coming fiscal year comes in at about 26%. A word of note about those calculations. You will also see on page 2-6 that the Grand Total of General Fund Expenditures for the last couple of budget cycles, from which I have calculated the percent of fund balance we have, have been significantly higher than normal. In the six million dollar range versus four million. That is due to some huge one time purchases like the DPW facility or the Open Space or some significant grants going thru like the Boyne Valley trail project. Items such as those skew my fund balance percentages to be less than what they would be otherwise. A more typical 25% fund balance value would be in the \$1 million range based on a \$4 million General Fund budget. Despite that clarification my overall concerns about our fund balance trends remain.

As previously noted the fund balance, as discussed with our auditor, is money that is to be set aside in case of emergencies or economic downturns. It is not to be used to fund regular operations.

The budget as presented reflects a slight overall decrease in overall millage rates. This is accomplished by maintaining the current general operating rate of 15.51 mills while decreasing the City Facility debt payment rate from 2.30 mills to 2.20 mills. The City Facility debt payment

rate is still less than the 2.69 mills that was indicated and approved by the City's voters on the May 2015 ballot. The actual millage rate in future years will depend on the amount of the City's taxable value, which was pretty much flat this year. This debt millage will continue for another 17 years, through 2036. That will give the City a proposed combined millage rate of 17.71 mills for the coming fiscal year.

As this proposed budget both documents and forecasts, the City of Boyne City continues to be in good financial health for its current operations. It allows us to maintain excellent services to our citizens while undertaking a steady amount of projects to improve our community. The budget proposal before you does so while maintaining our current City Operating millage, staffing and service levels. However, it should be noted funds are not currently available for the expansion of services unless we can create new efficiencies resulting in cost reductions or generate additional revenues. Given what I have reflected upon earlier I do not see this situation changing prior to FYE 2025.

Boyne City continues to benefit as both the National and State economies continue to hum along and make progress with job growth seen at both levels. But even here I am beginning to see and hear signs that this over ten year recovery may be starting to run out of steam. While unemployment remains at its lowest level since before the Great Recession of 2008 with new jobs being created monthly, last month's job creation was way below expectations. The US economy continues to outperform many across the world but some see that as something that will diminish in the months ahead as the impact of past economic stimulus efforts out of Washington fades. As we know too well in Michigan from past economic cycles, when the national economy catches a cold we get pneumonia. Should the overall economy turn for the worse I believe it is important that Boyne City is not found over exposed and not in a position to weather the storm. While I hope the economy does not turn at some point it is likely to and I would like for us to be as prepared for it as possible.

For now the continued strength of the economy has created a shortage of workers in many fields which also has impacts on the employees we hire and other opportunities our employees may wish to explore. All of these components are ones that we will need to carefully balance.

As the Commission will probably recall, and it remains my longstanding opinion, that over many years the State has balanced their budget and advanced their agendas on the backs of cities and schools across Michigan. They have continued to add millions to their rainy day fund while still not fully paying their fair share to local units of governments and schools. With a new administration and divided government in Lansing it will be interesting to see if there is any change in this area in the years ahead.

The general trend from Washington continues to be less in the way of Federal resources and more reliance on State and local resources. Also having an impact on what federal resources will be coming from Washington in the coming years will be the 2020 census. As we have seen where we end up on that list will have a significant impact on what grants and other resources are available to us. Like much from Washington these days the process for the upcoming census seems more confused and partisan than in years past. Our Planning Department will continue to be as prepared as possible for this important event.

During the current fiscal year, which ends on April 30th, we continued to make good strides in improving and extending the life of our infrastructure throughout the City. During this past year we undertook and completed a set of activities that are reflected below in the listing of “Significant Events and Projects”. While there is always more to be done, the Commission, employees and most importantly, our residents can take a look at not only all we have accomplished, but how we have accomplished them and feel very good about their local government and the manner it uses available resources.

With the overall economy currently strong and updates from our new assessors we expect property tax collections for City operations to increase slightly over the coming year, as noted on page 1-1. Even so, that means we are still intending to accomplish all that we are proposing with a projected \$145,176 less in taxes than the \$2,901,851 we budgeted during the 2009/2010 fiscal year, a full decade ago. And that reflects real dollars, not ones that have been adjusted to account for inflation.

Throughout the organization, City staff continues efforts to take whatever steps possible to insure our property owners are paying no more than necessary for the services and supplies we must purchase. Each year you see the positive results of seeking competitive pricing or looking at new ways of doing things. We continue to be down 3½ people from where we were eight years ago. The City team has responded well and to the general public the levels of service we provide remain the same or better than in the past. While in the last fiscal year we closed out what I believe to be the retirement bubble of the past few years in our DPW and Water/Wastewater Departments I expect in the coming few years we could see another six retirements. We have begun to prepare for this in the coming budget.

As noted earlier the budget as presented for the coming year continues our efforts to provide you a budget which is fiscally conservative. We have again tried to make our estimates on both the revenue and expenditure sides of the ledger as realistic as possible and hopefully will not leave us with unpleasant surprises as we work through the coming year. It should be noted that the continued spending down of our unrestricted fund balance will limit the discretionary funds we have available to respond to future grants and other opportunities.

On a positive note, it appears we will be ending the current fiscal year in better shape than we originally projected, by some \$320,686. It appears we will continue to build on our solid track record for coming in better than our original projections. As it is often stated during our meetings, just because something is budgeted for, doesn’t mean that we have to or will spend it all.

The following are among the Significant Events/Projects undertaken during the Fiscal Year ending on April 30, 2019:

- Hired a new Director of Public Works and Police Officer.
- Acquired the Open Space

- Created first Special Assessment District in about 20 years
- Installed new Water main on West Michigan and Woodland Streets
- Completed first phases of Veterans Park Pavilion Expansion and Renovation
- Continued implementation of SAW grant
- Obtained new Fire Department breathing devices
- Installed new Marina floating wave attenuator
- Began City Financial Forecast model development
- Completed revised goal setting process
- Acquired future Business Park property
- Closed out several recreation grants
- Began work on Boyne City Trail extension plan
- Completed Parking study
- Acquired EMS Lucas device
- Acquired DPW ATV
- Acquired DPW Box Plow
- Purchased Draco Viewer Sculpture
- Installed Airport Distance Remaining Markers
- Acquired DPW/Water/Wastewater work order program
- Purchase 3 new Police LIDAR units
- Obtained new Aerial/Topographic/LIDAR mapping data
- Recertified as a Redevelopment Ready Community
- Complete rehabilitation of Water Production Well #2
- Maintained all existing programs and services.

Significant Items in the proposed budget for the Fiscal Year beginning May 1, 2019 include:

- Complete implementation of SAW Grant
- Build Boyne Valley Trail
- Complete Veterans Park Pavilion expansion as a year round facility
- Establish Sister City Relationship with the Boyne Valley in Ireland
- Reconstruct sections of Terrace and Cedar Streets
- Resurface North Lake Street
- Develop plans for Second Section of North Lake Street/Michigan Resurfacing / Trail Projects
- Facilitate environmental protection of 437 Boyne Avenue redevelopment
- Put City Property up for Bids for possible Residential development
- Complete installation of Emergency Generator for North Boyne Water System
- Replace DPW Dump Truck with Plow and Sander
- Replace DPW 1 ton Truck with Plow
- Purchase DPW Underbody Blade and Conveyor Belt
- Purchase DPW equipment trailer
- Replace 5 sets of Fire Dept Turnout Gear
- Undertake recreational opportunity plans
- Complete utility meter conversion
- Maintain all existing program and services

MILLAGE RATES/FEES

As shown on page 6, the proposed city General Fund millage rate will remain at 15.51 mills and city facilities debt millage rate for the coming year will decrease slightly to 2.20 mills. The proposed General Operating millage rate remains at its lowest rate since FYE 1999.

Again in your budget is a chart showing the millage history for Boyne City taxpayers in five year increments going back to 1991. Current Countywide millage levels are included in the 'Where Do Your Tax Dollars Go?' charts behind this letter in the budget books.

The City is authorized by Charter to levy up to 20.00 mills. Since each mill levied in the City generates approximately \$177,735 for the General Fund, the 4.49 mills that the City is below its Charter limits represents about \$798,032 in unused capacity. In order for the City to levy a millage rate higher than 16.33 mills, a vote of the public would be necessary. The City Commission could on its own, we believe, safely roll up our millage rate by about 0.5 mills and generate an additional \$88,868 this fiscal year. Staff encourages caution regarding any millage rate increase to avoid putting too much of a financial burden on our taxpayers and placing Boyne City at a competitive disadvantage when seeking new residents and businesses.

Again, enclosed for the Commission's reference, following this letter are a series of charts based on a recent survey we first conducted nine years ago, comparing Boyne City to a number of neighboring communities in terms of: population, taxable value, total municipal millage, street millage (if any), and general operating millage. While each community is unique and must find the right balance of services, expenditures and revenues for itself, it is often useful to see how we compare to our neighbors and make sure we are not too far out of line. Our ranking did not change in any of these categories compared to last year except for street/infrastructure millages levied where we moved down one position in a tie for ninth with East Jordan. These numbers continue to tell me two things; first, we are currently just slightly over the middle in terms of most of the comparisons, except in road millage where we are below the middle and secondly, there isn't that much room to go up in millages without putting us at or near the top of the communities surveyed in total millages levied.

Also, included again this year are two updated charts showing the breakdown of where local tax dollars go, based on homestead and non-homestead property with a taxable value of \$94,418. For each tax dollar you pay, just think of the percentages in each category as cents.

This coming fiscal year the recommended contributions from the General Fund to both the Major and Local Street Funds totals \$839,922 which is down just slightly from last year's approved amount of \$875,897. This remains a significant portion of the proposed \$6+ million dollar General Fund budget for the coming year. During the last fifteen fiscal years, total General Fund street contributions have ranged from a low of \$449,000 in 2001 to the high of \$1,225,00 approved in the 2011/2012 fiscal year budget. This coming year's General Fund contribution is equivalent to about 4.73 mills of street millage.

The Cemetery, Ambulance, Fire, Rubbish, Local and Major Street (although this one is zero this year) funds continue to require contributions from the General Fund and will continue to do so for the foreseeable future. Contributions to the Ambulance fund were significantly revised seven years ago in working with our partnering and contracting Townships. This contribution is up slightly due to the possibility of Boyne Valley Township moving their service provider to another entity. The Airport fund will not require contributions from the General Fund in the coming year, but may need assistance from time to time. The Marina's future expansion and

financing needs and options are continuing to be explored and will be discussed with the Commission further in the coming fiscal year.

We have continued to hold the line on rate increases wherever possible but this year shows several increases. The attached Fee Schedule behind Tab 15 reflects this. A 3.0% Water and Sewer rate increase, as shown on pages 4 and 5 of the Fee Schedule, is proposed to keep us on track with inflation and help insure we have sufficient funds for future system maintenance. As has been discussed before, we have gone with smaller rate increases on an annual basis in the recent past in order to avoid less frequent but larger future increases. It is our hope that by implementing a rate increase this year, we can avoid larger increases in the years ahead. If we are to continue undertaking important infrastructure improvements, including the underground city utilities, we need to raise additional funds to replace what we have been spending faster than what we have been bringing in. It should be noted that we are looking to undertake rates studies for both the water and wastewater systems in the coming fiscal year to better assess our utility rate levels. Sand fees are up on Page 7 to better reflect actual costs. Airport Hanger rates are proposed to increase and reflect additional hanger sizes that are becoming available from the City. Many of those rates were last adjusted in 2013. Currently we have no hanger vacancies. Some Fire and Police Department rates on page 8 have been increased. Marina and boat storage fees are increased on pages 9 and 10. The marina fees are also subject to State approval which Barb has received. This upcoming season is the first we are anticipating going on the marina reservation required by the State as a grant condition. Both the boaters and we will incur increased costs related to that switch. The rental of rooms in this facility continues to be very popular. Most, but not all, groups still feel it is a good value for the money. We are proposing to increase the fee for private groups using the Commission Chambers from \$100 to \$200 and increasing the refundable deposits with add-ons if Alcohol, Food or a Wedding/Party/or similar event is booked. We believe that those additional fees should help protect the City from exposure to additional cleaning and/or damage that might be associated with such activities.

Overall Boyne City continues to fare very well. We have a very good workforce; one that continues to improve and serve our customers better each year. I am confident we will continue to accomplish even more great things as we move forward.

I can't end without again expressing my appreciation to all the Department Heads and employees who have worked so hard to make this presentation possible. I must again single out City Clerk/Treasurer Cindy Grice for her untiring efforts to make the budget before you a reality and as accurate and thorough of a document as possible.

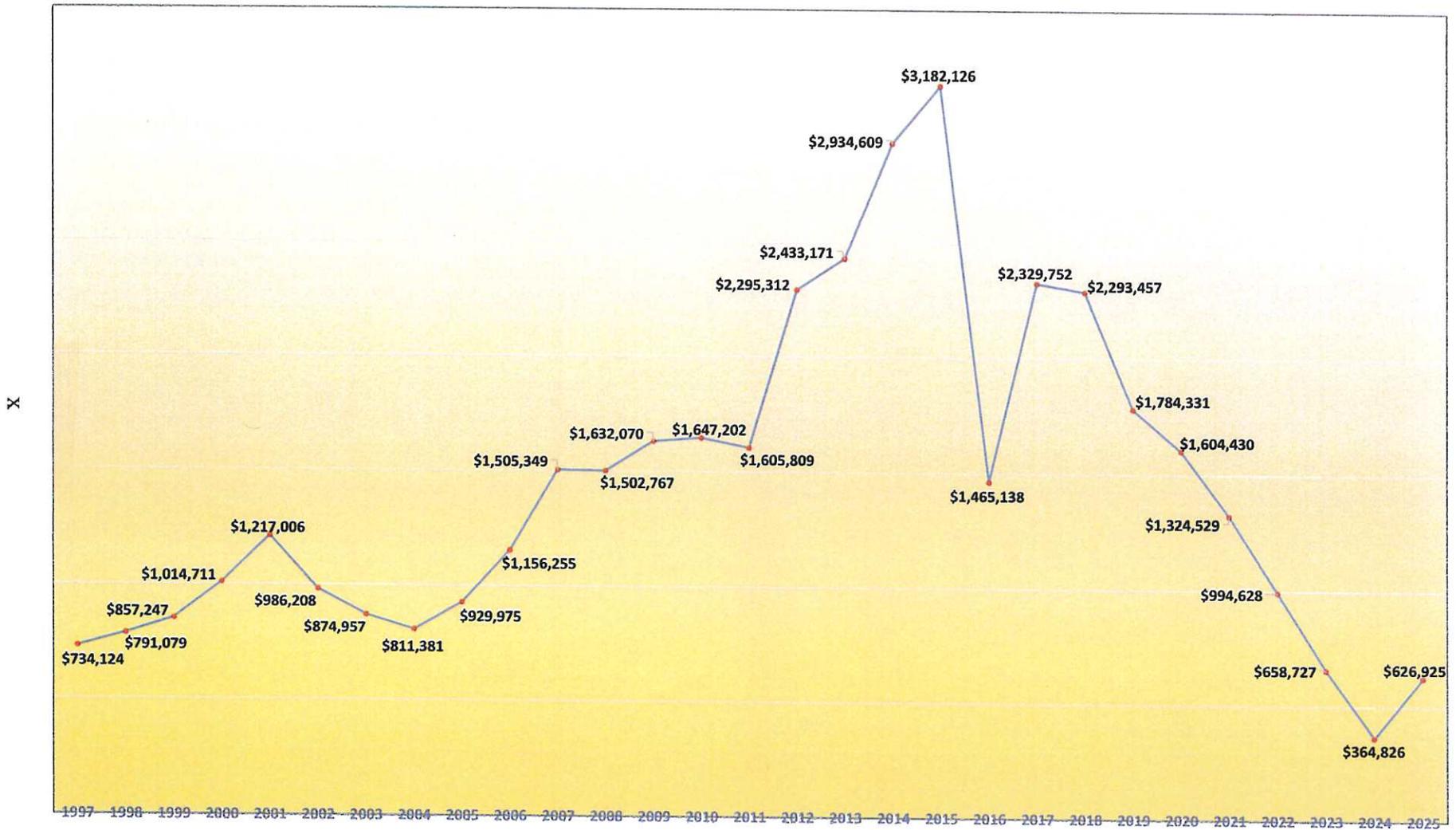
I look forward to the City Commission's review and consideration of the proposed budget. If you have any questions at any time throughout this process, please do not hesitate to ask.

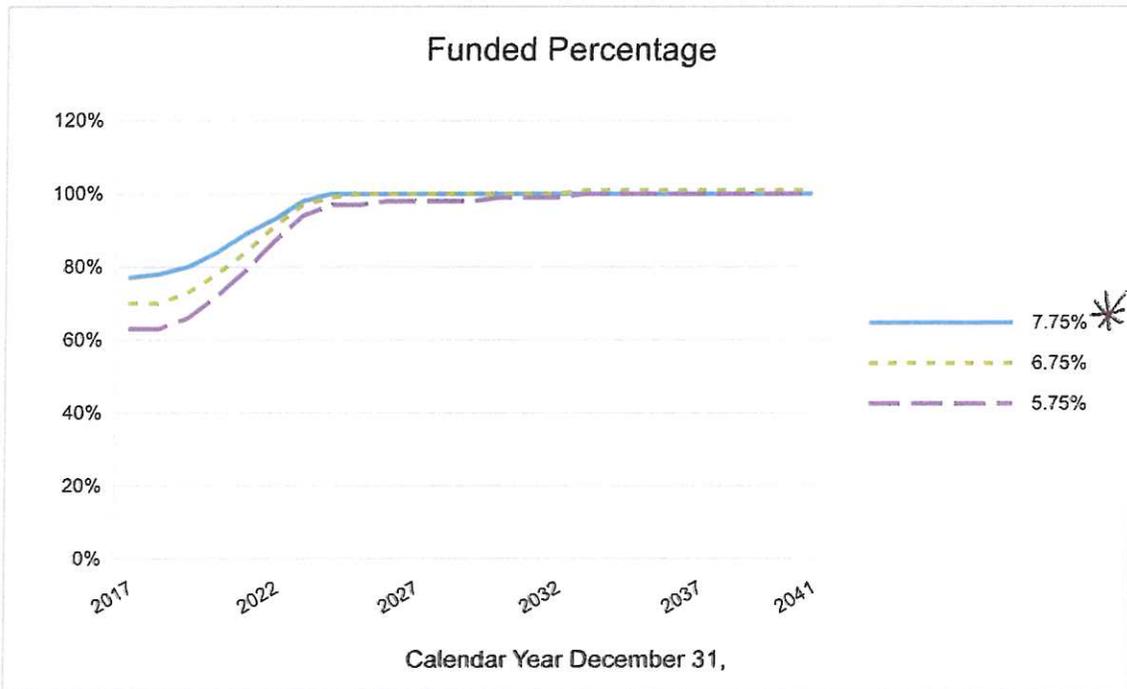
Sincerely,



Michael Cain
City Manager

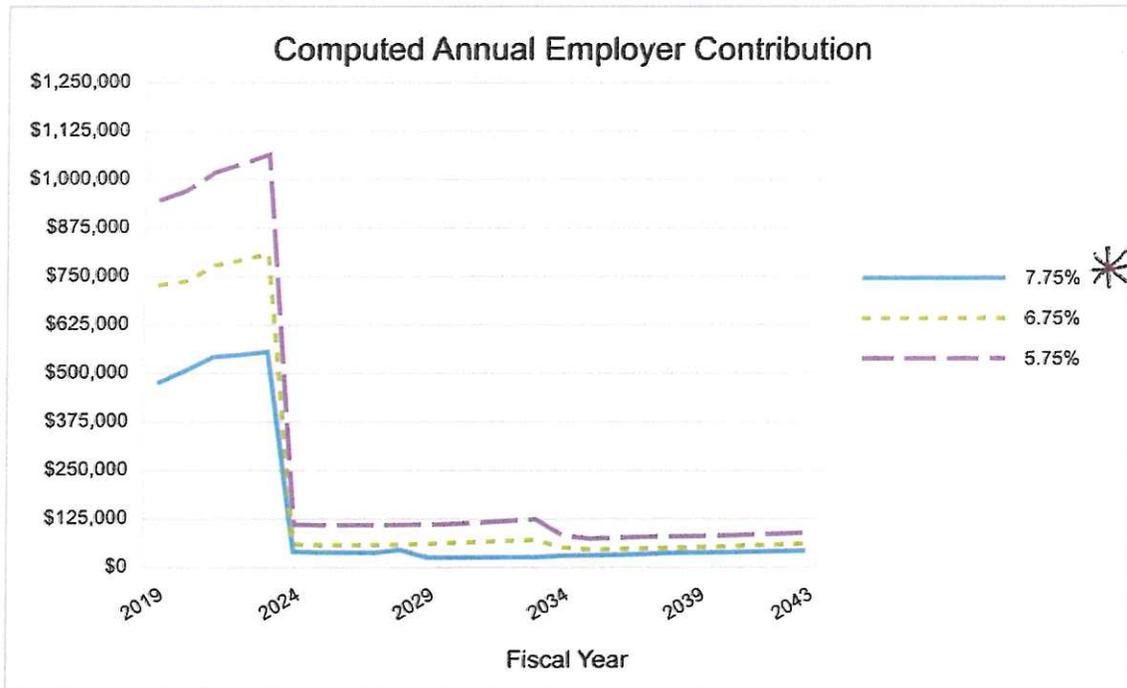
FUND BALANCE INCREASE / DECREASE





Notes:

All projected funded percentages are shown with no phase-in.



Notes:

All projected contributions are shown with no phase-in.

* = ASSUMPTION USED BY BOYNE CITY

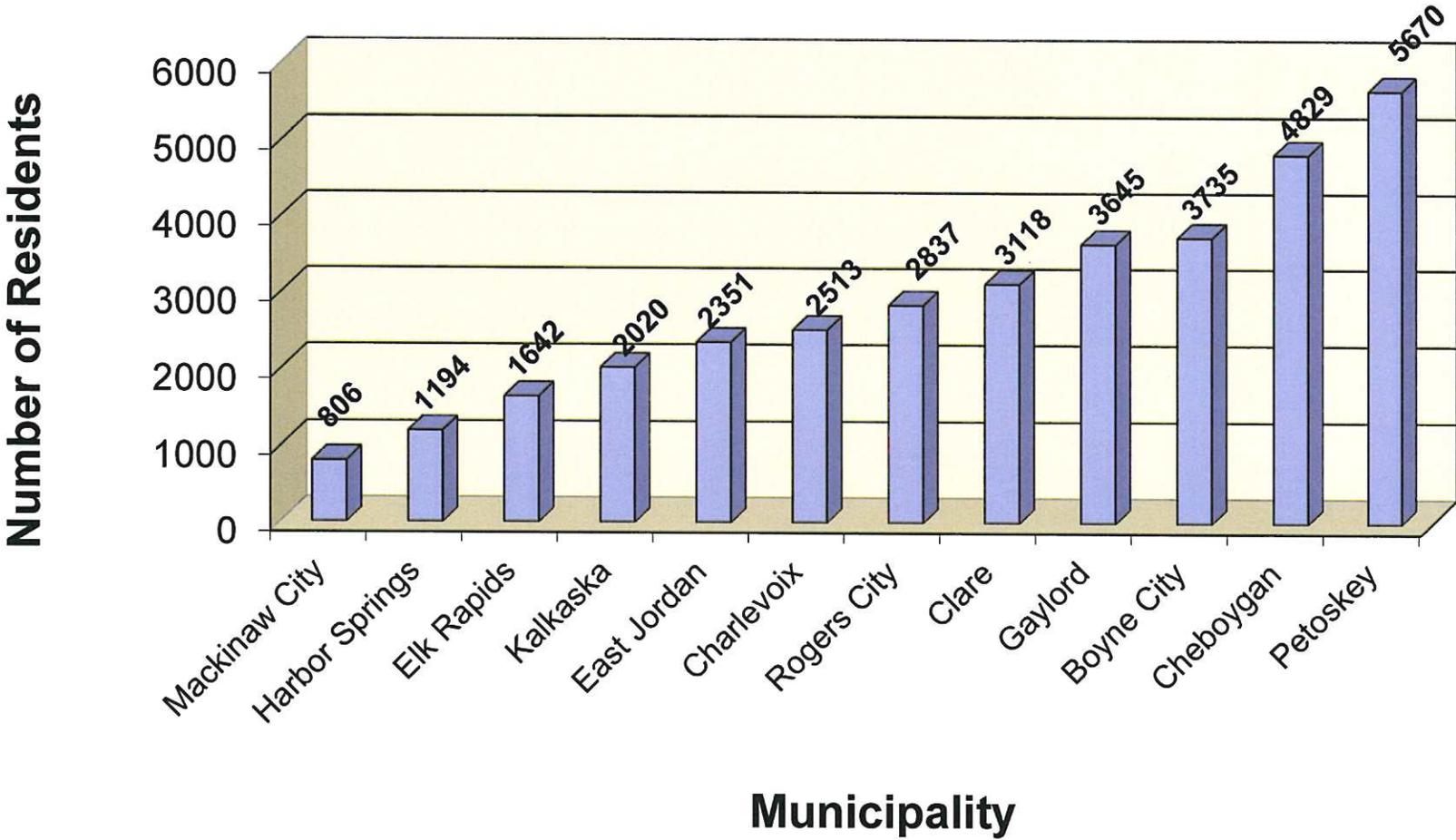
Valuation Year Ending 12/31	Fiscal Year Beginning 5/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Computed Annual Employer Contribution
7.75%¹					
WITH 5-YEAR PHASE-IN					
2017	2019	\$ 9,374,189	\$ 7,205,417	77%	\$ 448,908
2018	2020	9,480,000	7,410,000	78%	498,000
2019	2021	9,560,000	7,570,000	79%	548,000
2020	2022	9,600,000	8,010,000	83%	554,000
2021	2023	9,620,000	8,490,000	88%	562,000
2022	2024	9,630,000	8,940,000	93%	46,000
NO 5-YEAR PHASE-IN					
2017	2019	\$ 9,374,189	\$ 7,205,417	77%	\$ 476,004
2018	2020	9,480,000	7,410,000	78%	508,000
2019	2021	9,560,000	7,590,000	80%	543,000
2020	2022	9,600,000	8,040,000	84%	549,000
2021	2023	9,620,000	8,530,000	89%	556,000
2022	2024	9,630,000	8,980,000	93%	41,100
6.75%¹					
NO 5-YEAR PHASE-IN					
2017	2019	\$ 10,330,681	\$ 7,205,417	70%	\$ 727,524
2018	2020	10,400,000	7,340,000	70%	738,000
2019	2021	10,500,000	7,610,000	73%	779,000
2020	2022	10,500,000	8,240,000	78%	793,000
2021	2023	10,500,000	8,900,000	84%	809,000
2022	2024	10,500,000	9,540,000	91%	59,400
5.75%¹					
NO 5-YEAR PHASE-IN					
2017	2019	\$ 11,458,423	\$ 7,205,417	63%	\$ 945,720
2018	2020	11,600,000	7,270,000	63%	972,000
2019	2021	11,600,000	7,610,000	66%	1,020,000
2020	2022	11,600,000	8,390,000	72%	1,040,000
2021	2023	11,600,000	9,230,000	79%	1,060,000
2022	2024	11,600,000	10,100,000	87%	110,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

² Valuation Assets do not include assets from Surplus divisions, if any.

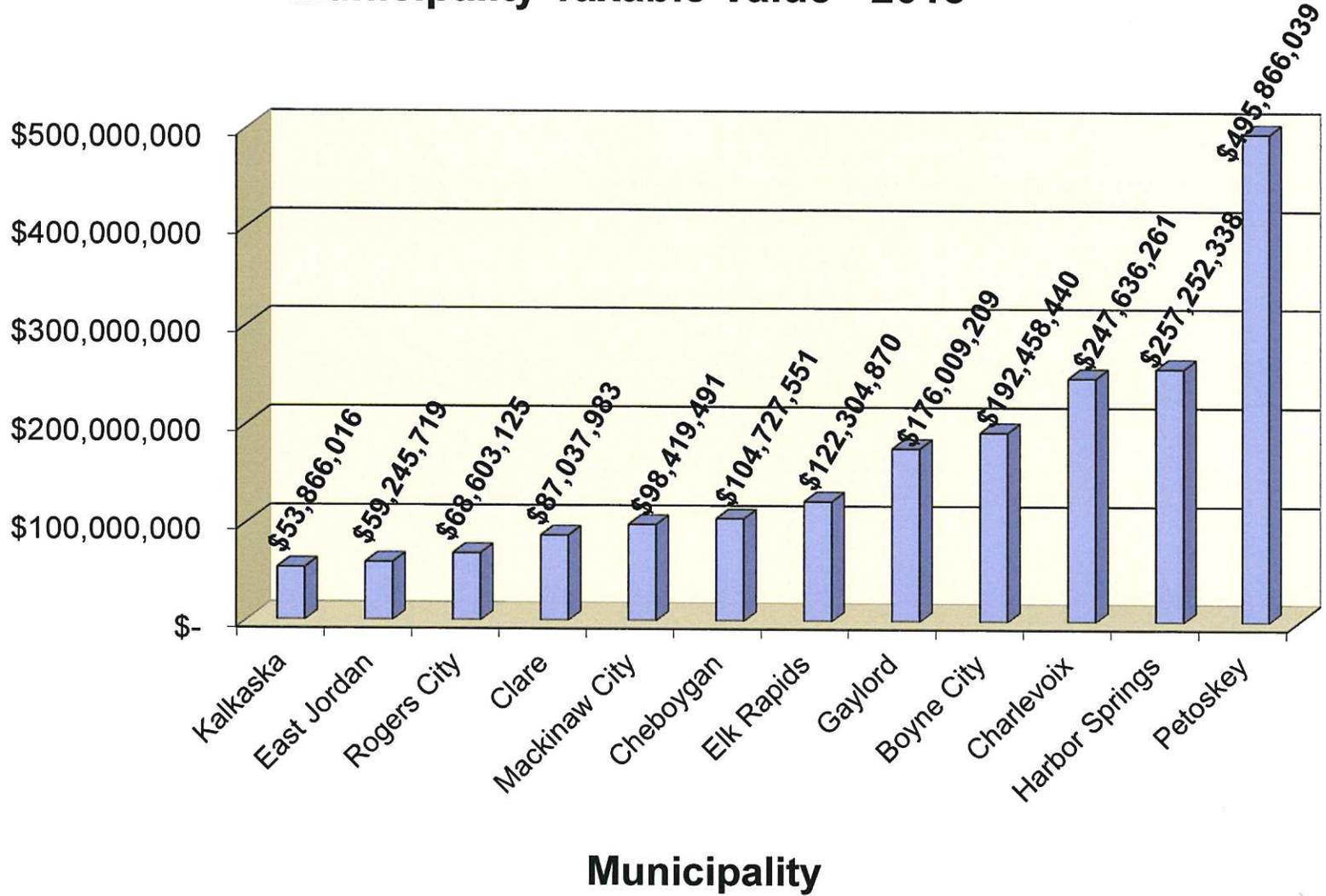
* = ASSUMPTION USED BY BOYNE CITY

Municipality Population - 2018



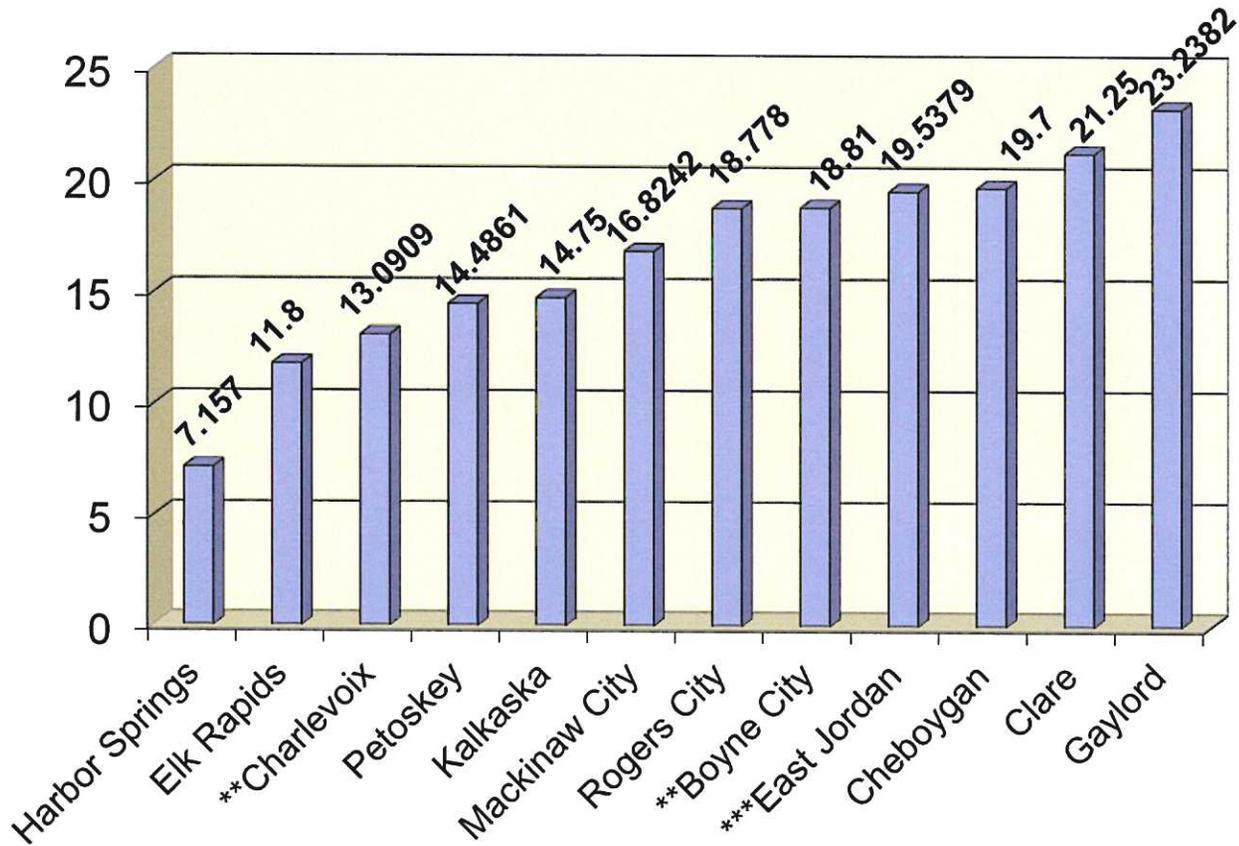
Municipality Taxable Value - 2018

Taxable Value in Dollars



Total Millage Levied by Municipality - 2018

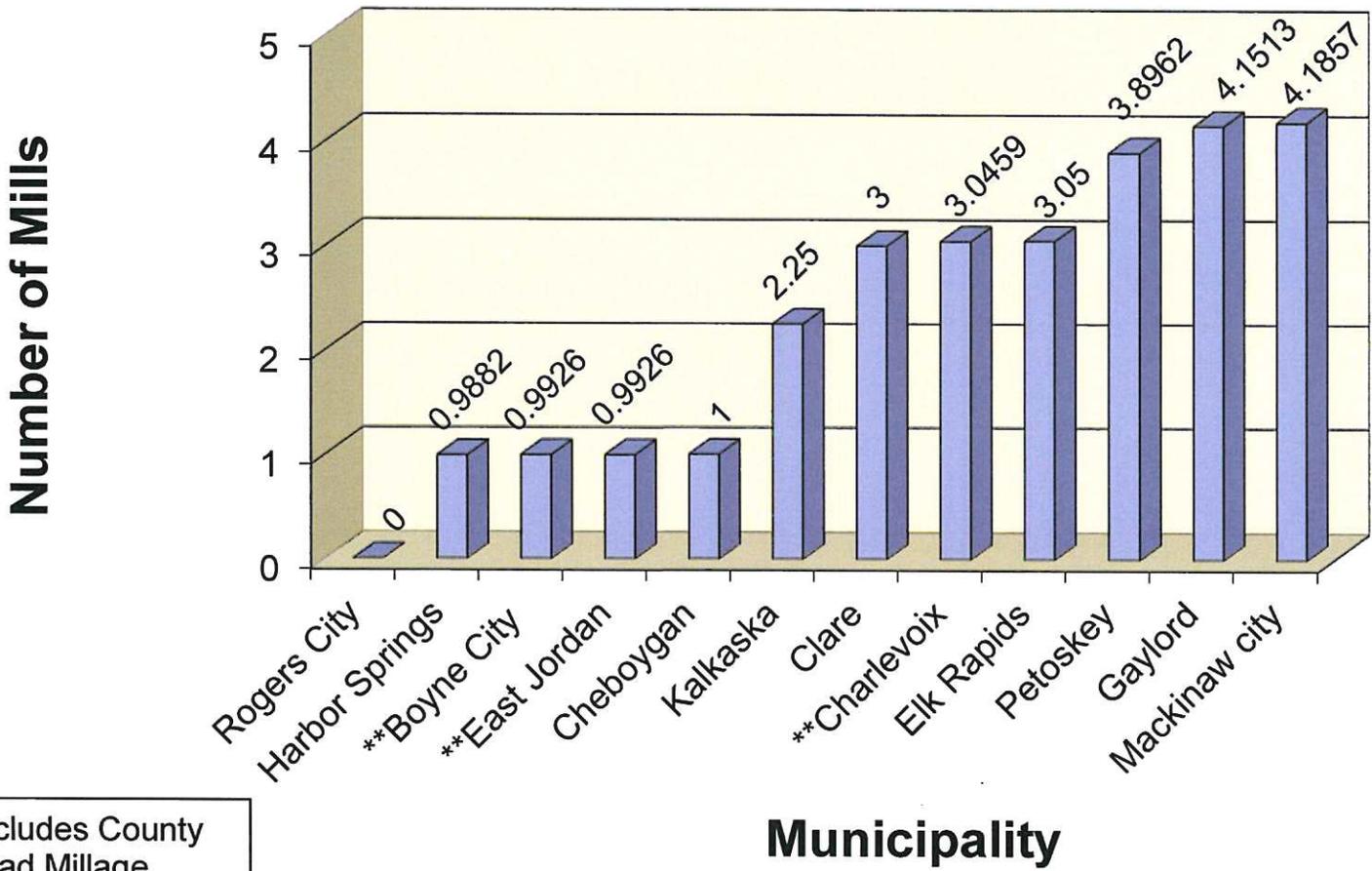
Number of Mills



**=Includes County Road Millage
 ***=Road plus .75 EMS Millage

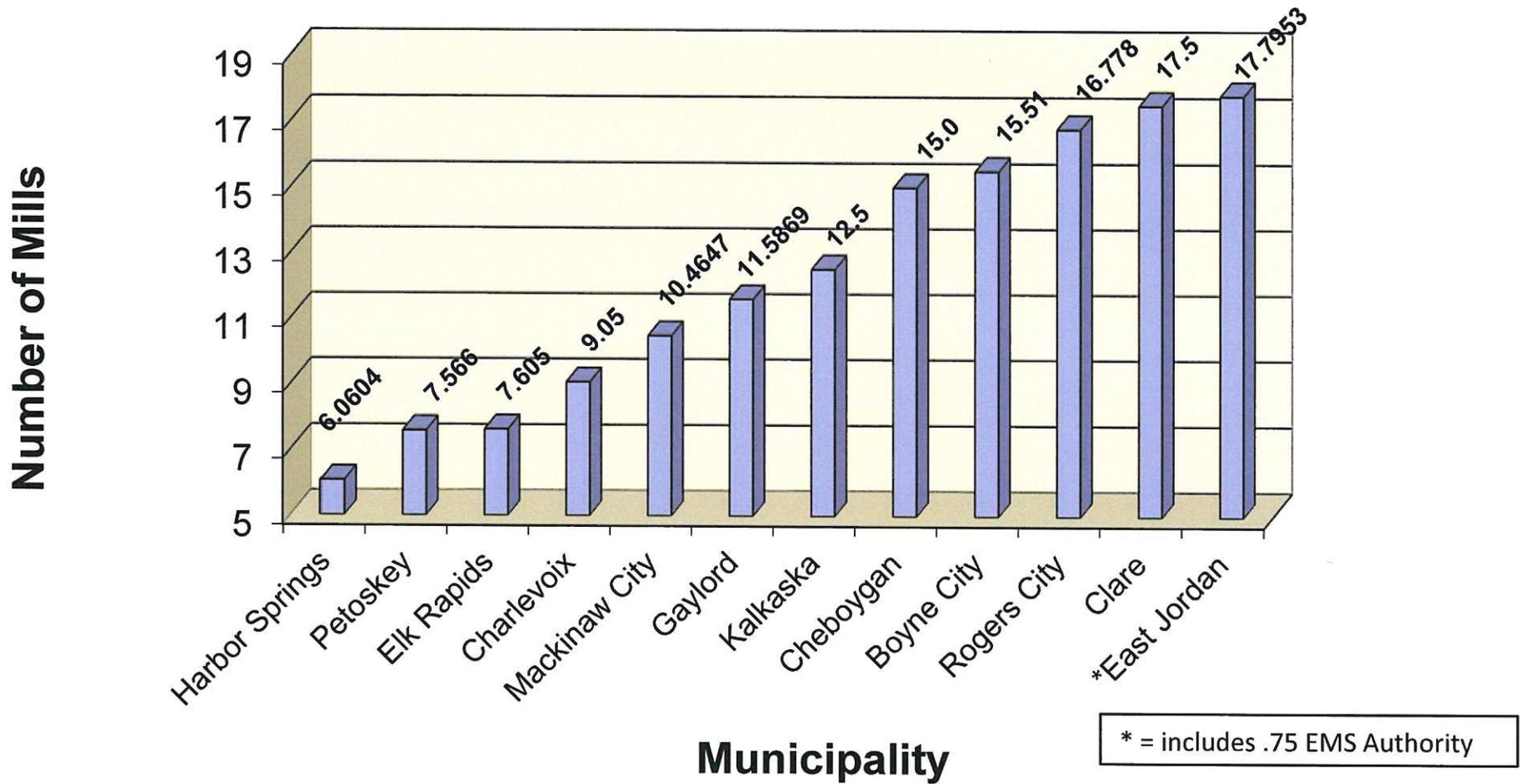
Municipality

Street / Right of Way / Infrastructure Millage Levied by Municipality 2018



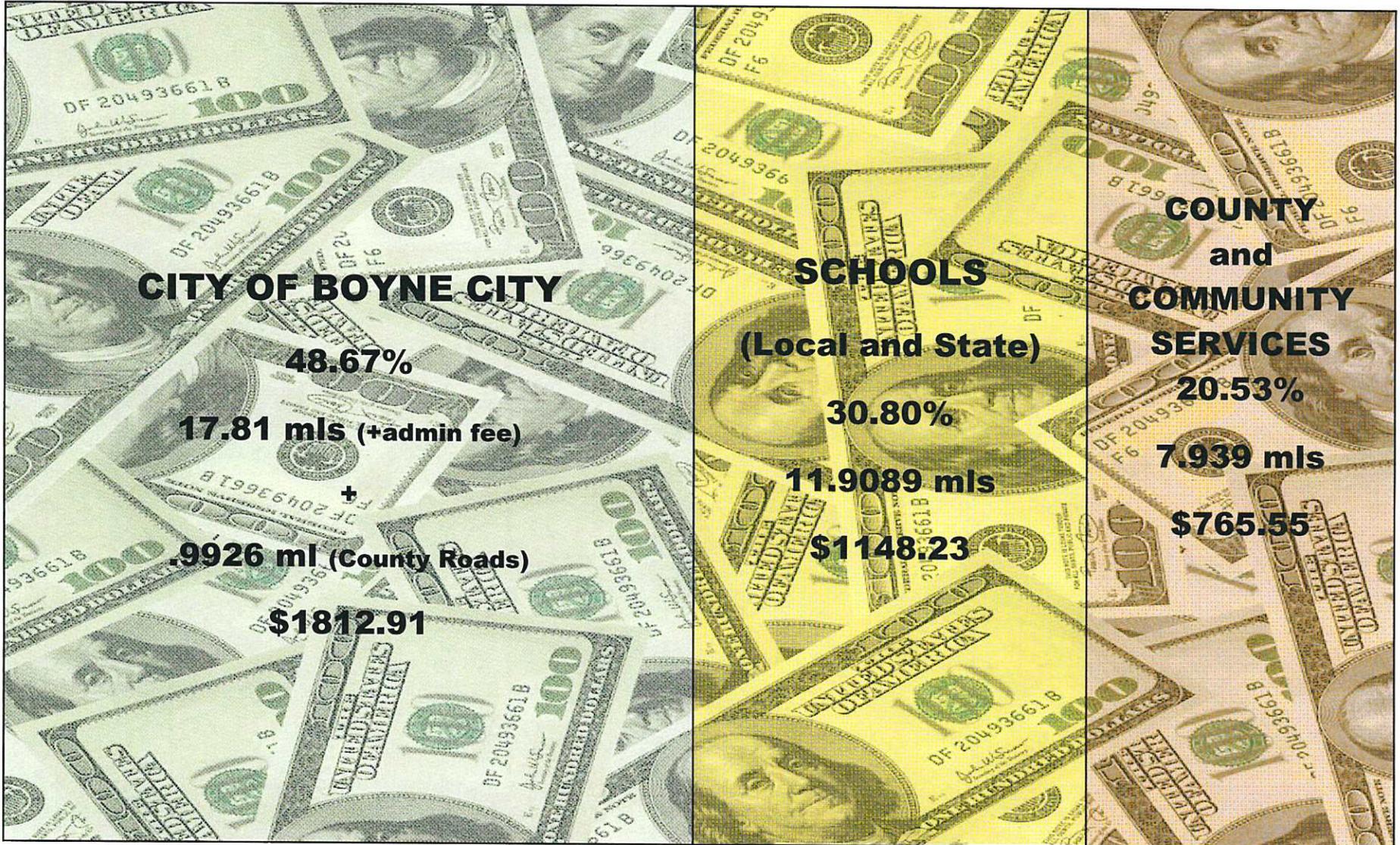
** = Includes County Road Millage

General Operating Millage Levied by Municipality 2018



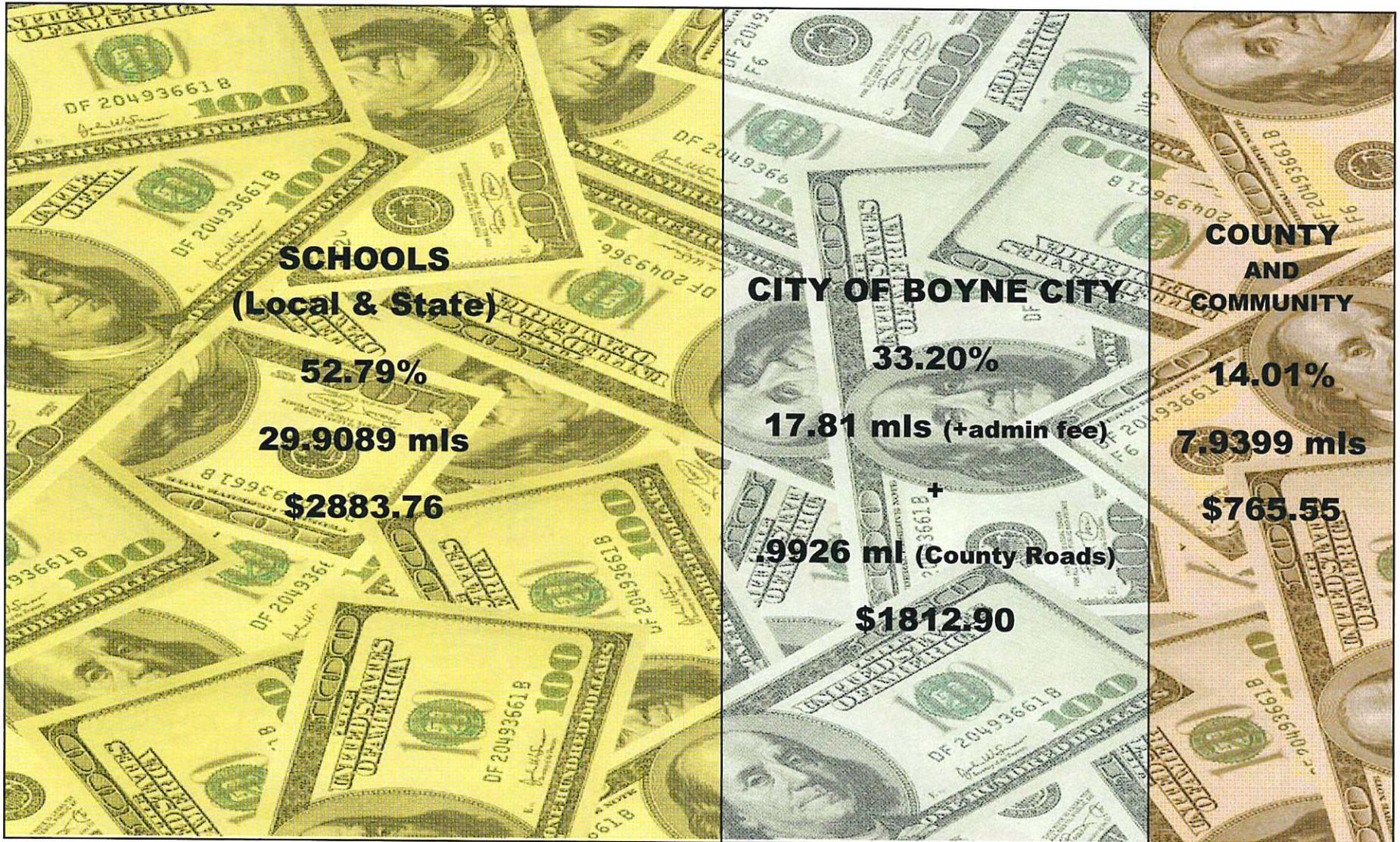
Where Do Your Tax Dollars Go?

Based on Homestead and a taxable value of \$96,418 @ 38.6514 mls
Total Tax Amount \$3,726.69



Where Do Your Tax Dollars Go?

Based on Non-Homestead and a taxable value of \$96,418 @ 56.6514 mls
Total Tax Amount \$5,462.21



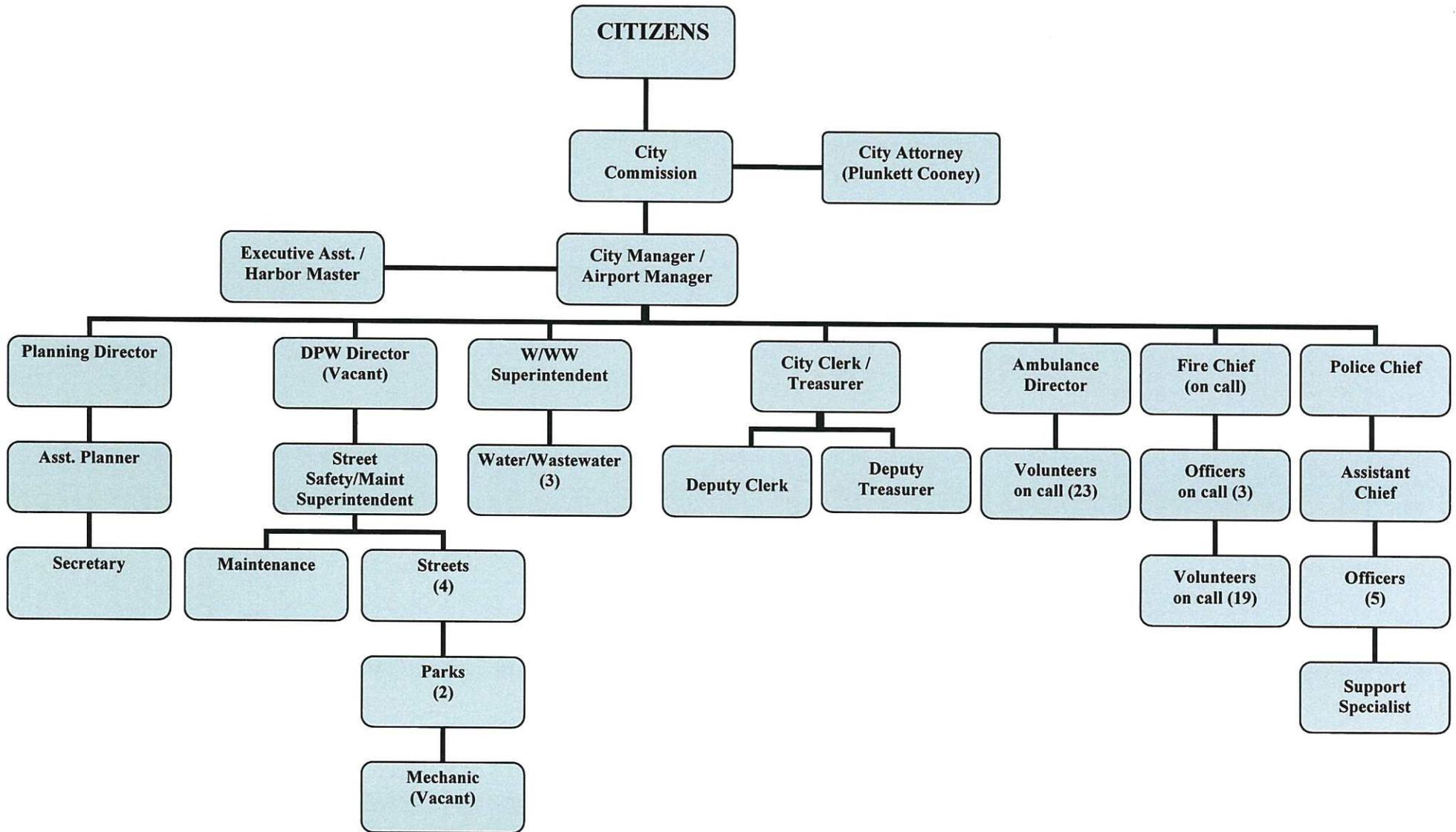
Millage History 1991 - Current

Entity	1991	1996	2001	2006	2011	2016	Current
City Operating / Debt	16.23000	15.86000	17.00000	16.34000	15.51000	15.51000	15.51000
City Facilities	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	2.20000
Water & Sewer	2.65000	2.62200	0.52000	0.39200	0.00000	0.00000	0.00000
Street Debt	1.50000	1.47800	0.33000	0.13000	0.00000	0.00000	0.00000
County Roads (City's portion)	0.00000	0.00000	0.00000	0.00000	1.00000	1.00000	0.99260
**Boyne Library	0.00000	0.75000	0.70840	0.97430	0.96960	0.96960	0.95260
Total City	20.38000	19.96000	17.85000	16.86200	16.51000	16.51000	18.70260
State Education	0.00000	6.00000	6.00000	6.00000	6.00000	6.00000	6.00000
**School Operating	35.80690	18.00000	17.95680	18.00000	18.00000	18.00000	18.00000
		0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
School Debt	0.00000	2.80000	4.50000	3.75000	3.35000	3.35000	3.14000
Special/Vocational Ed	0.00000	0.00000	0.00000	2.55620	2.58130	2.58130	2.57000
Char-Em	2.21040	2.84070	2.77390	0.19510	0.20000	0.20000	1.19890
Total Education	38.01730	29.64070	31.23070	30.50130	30.13130	30.13130	30.90890
County Allocation	4.54020	4.15430	6.43580	4.55070	4.70000	4.70000	4.45000
County Transit	0.24230	0.22100	0.00000	0.24200	0.25000	0.25000	0.24830
County Recycling	0.00000	0.00000	0.00000	0.14510	0.15000	0.15000	0.14890
County Senior Citizens	0.00000	0.00000	0.00000	0.38720	0.40000	0.65000	0.64570
Grandvue	0.74660	0.75000	0.00000	1.24090	0.92500	0.75000	0.74440
County Parks	0.00000	0.00000	0.00000	0.00000	0.00000	0.15000	0.15000
County Veterans	0.00000	0.00000	0.00000	0.00000	0.00000	0.10000	0.10000
Boyne Area Senior	0.00000	0.00000	0.00000	0.33750	0.00000	0.00000	0.00000
Charlevoix County 911	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.50000
Total County/Community Services	5.52910	5.12530	6.43580	6.90340	6.42500	6.75000	6.98730
Total Homestead Millage	63.92640	37.47600	38.26810	37.24100	36.03590	36.36090	39.55140
Total Non-Homestead Millage	63.92640	55.47600	56.22490	55.24100	54.03590	54.36090	57.55140

*The Boyne Library Millage is NOT reflected in the Total City Millage but is included in the Total Homestead and Non-Homestead Millages

** Non-Homestead property owners are taxed the 18 mls of the school operating tax.
For homesteaded property that line item is 0.0000 for 1996 - current.

Boyne City Organizational Chart



CITY OF BOYNE CITY

FYE 2020 BUDGET

1 May 2019 - 30 April 2020

MEMBERS OF THE CITY COMMISSION

Thomas Neidhamer, Mayor

Ronald Grunch, Mayor Pro-Tem

Hugh Conklin

Sally Page

Dean Solomon

DEPARTMENT HEADS AND PRIMARY ADMINISTRATORS

Michael C. Cain
CITY MANAGER

Cindy Grice
CITY CLERK
TREASURER/CHIEF FINANCIAL OFFICER

Dennis Amesbury
FIRE CHIEF

Tim Faas
SUPERINTENDENT
PUBLIC FACILITIES, STREETS, PARKS AND SAFETY

John Lamont
AMBULANCE DIRECTOR

Kelsie King-Duff
MAIN STREET EXECUTIVE DIRECTOR

Jeff Gaither
POLICE CHIEF

Mark Fowler
WATER/WASTEWATER SUPERINTENDENT

Scott McPherson
PLANNING/ZONING ADMINISTRATOR

Jane MacKenzie
HOUSING COMMISSION EXECUTIVE DIRECTOR

CITY STAFF

Street Department

Darcy KotalikStreet Foreman &
..... Heavy Equipment Operator
James Farley.....Parks Foreman &
.....Heavy Equipment Operator
Rob LaVanway Heavy Equipment Operator
John Loughmiller .. Heavy Equipment Operator
Dan Nowland..... Heavy Equipment Operator
Travis Lapeer Light Equipment Operator

Water/Wastewater Department

Eric Kujawski Water/Wastewater Foreman
.....& Operator
Derek Brennan.....Water/Wastewater Operator
Dennis Boyd.....Water/Wastewater Operator

Maintenance Department

Mike PetersonMaintenance/Construction

Planning and Zoning Department

Patrick Kilkenny..... Assistant
Planner

Administration

Barb Brooks Executive Assistant
Jane Halstead.....Recept/Cashier
Pat HaverPlanning Asst./Recept./Cashier
Michele HewittDeputy Treasurer

Police Department

Jeffrey Gaither.....Police Chief
Kevin SpateAssistant Chief
Christie Hoenicke Police Officer
Dan Mercer Police Officer
Joel Novak Police Officer
Craig Remsberg Police Officer
Kyle Smith Police Officer
Syrina Dawson Support Specialist

Part time:

John McLeod Police Officer
Don Sproul Police Officer

Housing Commission

Jane MacKenzie.....Housing Director
Cindy McCort Program Manager
Nanette Long Administrative Assistant
Kevin Moore.....Maintenance Custodian
William McCaryMaintenance Custodian
Ryan BrooksMaintenance Custodian

AIRPORT ADVISORY BOARD

Richard Bouters
Doug Brubaker
Jerry Schmidt
Bud Chipman *
Brian Harrington

Rod Cortright *
Leon Jarema *
Leon Vercruysse
Richard Wright
Allen Sturza*
* Ex Officio

BOARD OF REVIEW

Rose Rau, Chair
Danyell Minier

Bob Carlile

BOYNE DISTRICT LIBRARY BOARD

Jack Laurent, President
Chris Bandy, Secretary
Ed May, III
Danielle Swartz

Josette Lory, Vice President
Jane Wehrenberg, Treasurer
Ed Strzelinski

COMPENSATION COMMISSION

Cindy Banner
Jim Baumann
Pat Kujawski

Rob Swartz
Bob Carlile

ELECTION COMMISSION

Cindy Grice, Chair
Bill Stanley

Eleanor Stackus

MAIN STREET BOARD/DDA

Patty Gabos
Becky Harris
Chris Bandy, Chair
Pat O'Brien
Rob Swartz, Vice-Chair

Jodie Adams
Michelle Cortright
Michael Cain
Patrick Little

ECONOMIC DEVELOPMENT CORPORATION

Ralph Gillett, Chair
Andrew May
Josette Lory
Pat Anzell
Michelle Cortright

Kelly Bellant
Marilea Grom
Peter Friedrich, Secretary
Michael Cain

HISTORICAL DISTRICT COMMISSION

Chris Bandy
Jeff Wellman
Chris Glassford

Jerry Kragenbrink
Gow Litzenburg

HISTORICAL COMMISSION

Michele Hewitt
April Raycraft
Syrina Dawson
Laura Sansom, Chair

Lisa Alexander
Vacancy
Vacancy
Asuka Barden*
* Ex Officio

HOUSING COMMISSION

Dennis Jason
John Drury, Chair
Sarah Niederpruem

Judy Hartlep
Susan Conklin

LOCAL DEVELOPMENT FINANCE AUTHORITY

Ralph Gillett, Chair
Andrew May
Josette Lory
Michael Cain

Kelly Bellant
Pat Anzell
Peter Friedrich
Michelle Cortright

PARKS AND RECREATION COMMISSION

Michael Sheean
Hugh Conklin
Jo Bowman
Diane Sterling

Greg Vadnais
Gow Litzenburger
Lisa Alexander
Rob Weick

PLANNING COMMISSION

Aaron Place, Chair
Ken Allen, Vice Chair
Jason Biskner
George Ellwanger
James Kozlowski

Tom Neidhamer
Jeff Ross
Joe St. Dennis
Vacancy

ZONING BOARD OF APPEALS

Patrick Kubesh, Chair
Bob Carlile, Vice Chair
John McClorey

Roger Reynolds
Vacancy

PROPOSED FY 2019-2020 MILLAGE RATES

(1 Mill = \$1 per \$1,000 Taxable Value)

Proposed Expenditures.....\$15,022,999

Amount to be raised from city portion of property taxes for 2019
 Operations..... \$3,031,123
 (before captures to LDFA, DDA and Brownfield Authority)
 City Facilities Debt..... \$444,493

TOTAL PROPOSED MILLAGE 15.51

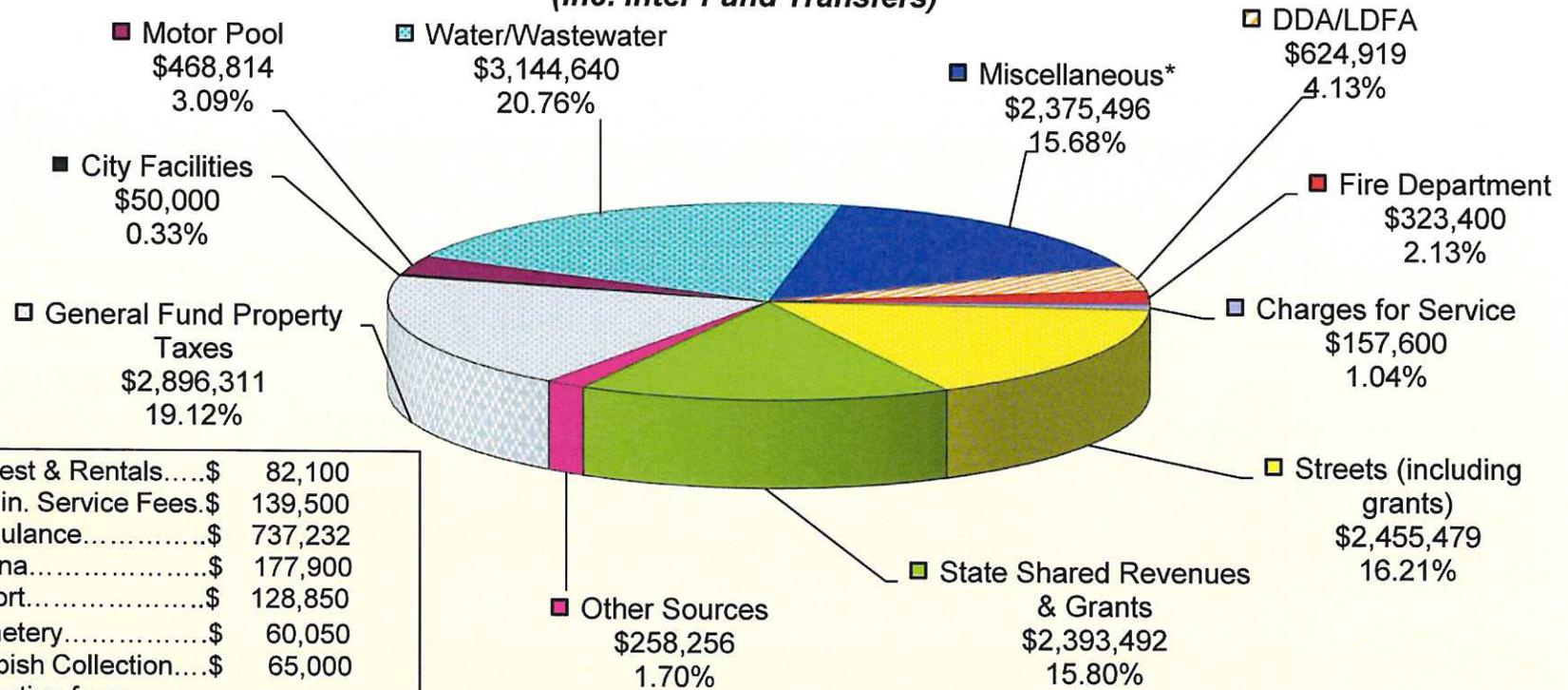
- * General property taxes for operations raise 44% of the city's general fund revenues
- ** Millage rates based on available estimates of taxable value of Boyne City (\$199,065,744) including IFEC Taxable Value (\$3,635,000). Of the proposed operating millage of 15.51, the street fund subsidy is 28% (4.34 mills).

MILLAGE COMPARISON RATES BY YEAR

	FYE 2012	FYE 2013	FYE 2014	FYE 2015	FYE 2016	FYE 2017	FYE 2018	FYE 2019	FYE 2020
City Operating	15.51	15.51	15.51	15.51	15.51	15.51	15.51	15.51	15.51
Debt Service 1987 and 1989 Infra	0.00								
Debt Service City Facilities	0.00	0.00	0.00	0.00	0.00	1.32	2.30	2.30	2.20
Total Millage	15.51	15.51	15.51	15.51	15.51	16.83	17.81	17.81	17.71

CITY OF BOYNE CITY FYE 2020 TOTAL REVENUES

Total \$15,148,407
(Inc. Inter Fund Transfers)



Interest & Rentals.....	\$ 82,100
Admin. Service Fees.....	\$ 139,500
Ambulance.....	\$ 737,232
Marina.....	\$ 177,900
Airport.....	\$ 128,850
Cemetery.....	\$ 60,050
Rubbish Collection.....	\$ 65,000
Allocation from	
General Fund.....	\$ 179,651
Boyne Thunder.....	\$ 312,250
Farmers Market.....	\$ 51,625
City Facilities &	
Debt Service.....	\$ 441,338

Major Streets	\$ 682,018
Local Streets	\$1,773,461

SUMMARY OF PROPOSED BUDGET

FY 2019 - 2020

REVENUES

GENERAL FUND

Property Taxes, Tax Penalties, Administration Fees and Miscellaneous	\$ 2,896,311
Allocated from Fund Balance	179,651
State Shared Revenues and Grants	2,393,492
Administrative Service Fees	139,500
Charges for Services	157,600
Interest and Rentals	82,100
Other Sources	258,256
<i>TOTAL GENERAL FUND REVENUES</i>	<i>6,106,910</i>

OTHER FUNDS

Major Streets	\$682,018
Local Streets	1,773,461
Fire Department	323,400
Rubbish Collection Fund	65,000
Cemetery	60,050
Ambulance	701,352
Allocated from Ambulance Fund Balance	35,880
DDA	373,419
Boyne Thunder	312,250
Farmers Market	50,340
Allocated from Farmers Market Fund Balance	1,285
L DFA	251,500
Marina	177,900
Airport	128,850
City Facilities Debt Fund	441,338
City Facilities Construction Fund Allocated from Fund Balance	50,000
Water/Wastewater Funds	2,664,549
Allocated From W/WW Fund Balances	480,091
Motor Pool	303,300
Allocated From Motor Pool Fund Balance	165,514
<i>OTHER FUNDS TOTAL REVENUE</i>	<i>9,041,497</i>

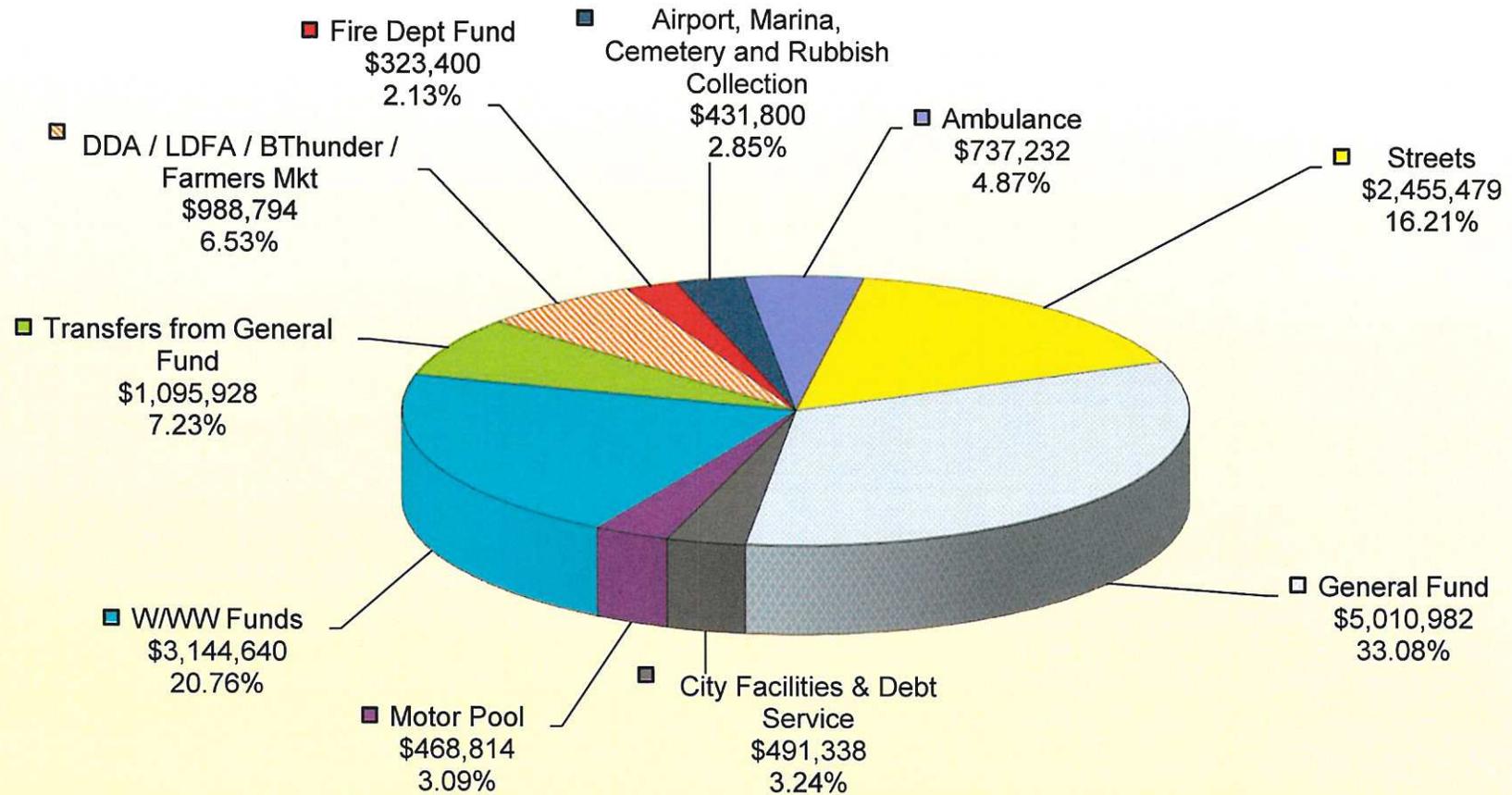
TOTAL REVENUE - ALL FUNDS	15,148,407
Less Inter-fund Transfers	<u>(1,095,928)</u>

GRAND TOTAL CITY REVENUES **\$14,052,479**

CITY OF BOYNE CITY FYE 2020 TOTAL EXPENDITURES

Total \$15,148,407

(Inc. Inter-Fund Transfers)



SUMMARY OF PROPOSED BUDGET

FY 2019 - 2020

EXPENDITURES

GENERAL FUND

General Government	1,462,136
Police	838,361
Public Buildings	236,343
Parks and Recreation	2,474,142
Transfers to Other Funds	1,095,928

GENERAL FUND EXPENDITURES **6,106,910**

OTHER FUNDS

Major Streets	\$682,018
Local Streets	1,773,461
Fire Department Fund	323,400
Rubbish Collection Fund	65,000
Cemetery	60,050
Ambulance	701,352
Allocated to Ambulance Fund Balance	35,880
DDA	373,419
Boyne Thunder	312,250
Farmers Market	50,340
Allocated to Farmers Market Fund Balance	1,285
L DFA	251,500
Marina/Launch Ramp	177,900
Airport	128,850
City Facilities Debt Fund	441,338
City Facilities Construction Fund	50,000
Wastewater/Water	3,144,640
Motor Pool	468,814

OTHER FUNDS TOTAL EXPENDITURES **9,041,497**

TOTAL EXPENDITURES - ALL FUNDS 15,148,407
Less Inter-fund Transfers (1,095,928)

GRAND TOTAL CITY EXPENDITURES **\$14,052,479**

GENERAL FUND

Fund Code: 101

Revenues

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
031	PROPERTY TAX REVENUES		See page 1 on 12 Yr History		
400	Allocated from Fund Balance	0	240,091	509,126	324,178
402	Property Tax Collections	2,543,633	2,632,740	2,621,838	2,756,675
403	Delinquent Personal	11,607	2,000	5,500	2,500
404	Misc. Taxes/P.I.L.O.T	43,033	5,400	6,163	6,163
408	Property Liens	0	19,000	17,903	0
428	W. Michigan Water Special Assessment	0	0	0	22,973
445	Property Tax Penalty/Interest	18,787	14,000	14,849	14,000
447	Property Tax Admin Fees	88,988	80,300	93,774	94,000
TOTAL		2,706,048	2,993,531	3,269,153	3,220,489
032	STATE SHARED REVENUES		See page 2 on 12 Yr History		
452	Liquor Licenses	18,406	7,200	7,880	7,880
574	Revenue Sharing	307,771	301,558	308,636	325,663
574.100	Economic Vitality Incentive Program	57,319	58,329	56,309	56,309
574.200	Local Community Stabilization Sharing	292,727	117,090	128,081	117,000
578	Police Training Funds	1,263	1,300	1,236	1,300
579	Grants – State/Federal	0	122,500	2,194,920	1,885,340
TOTAL		677,486	607,977	2,697,062	2,393,492
604	Fire Department	5,000	5,000	5,000	5,000

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
605	LDFA	30,000	30,000	30,000	30,000
606	DDA	7,500	7,500	7,500	7,500
607	Motor Pool	5,500	5,500	5,500	5,500
608	Water/Wastewater Fund	60,000	60,000	60,000	60,000
609	Major Street Fund	17,000	17,000	17,000	17,000
610	Local Street Fund	14,500	14,500	14,500	14,500
TOTAL		139,500	139,500	139,500	139,500
034	CHARGES FOR SERVICES		See page 4 on 12 Yr History		
606	DDA Maintenance Fee	75,000	75,000	75,000	75,000
624	Ice Rink Concession		300	100	100
640	Cable Franchise Fees	74,936	74,000	76,000	70,000
642	Charges for Permits & Fees	7,353	7,500	7,000	7,000
660	Police Fines & Ord. Fines	4,421	4,000	5,300	4,000
660.2	Sex Offender Registration fees	150	450	200	300
660.3	Police Dept Survey Fees	2,100	1,200	1,200	1,200
696	Sidewalk Reimbursements	10	0	10	0
TOTAL		163,970	162,450	164,810	157,600
035	INTEREST & RENTALS		See page 5 on 12 Yr History		
664	Interest Earnings	4,776	1,000	2,000	2,000
665	Rent – Facility Rooms	0	0	15,500	2,000
667	Rent – MSU Ext Office	11,883	14,400	14,400	14,400
668	Rent – Fire Dept	0	30,000	30,000	30,000
669	Rent – EMS	0	31,200	31,200	31,200
670	Rent - Parks	1,575	2,500	1,600	2,500

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
TOTAL		18,234	79,100	94,700	82,100
036	OTHER REVENUES	<i>See page 6 on 12 Yr History</i>			
585	Local Trail Grants/Contributions	0	0	0	127,500
586	Grants – Local	163,167	0	50,000	54,283
587	Museum Contributions	1,109	0	628	0
672	Police Bike Donations	100	100	177	100
672.150	Police Dept Genl Contr	12,568	0	7,050	0
673	Land & Equipment Sales	105	1,000	1,156	1,000
675	Contributions – General	154	0	20,953	0
678	Planning/Township Reimbursements	70,104	72,207	72,207	74,373
690	Miscellaneous Income	37,988	1,000	1,000	1,000
TOTAL		285,295	74,307	153,171	258,256
GRAND TOTAL, GENERAL FUND REVENUE		3,990,533	4,056,865	6,518,396	6,251,437

GENERAL FUND REVENUES COMMENTARY

A. LINE-ITEM CLARIFICATION

101-031 - GENERAL PROPERTY TAXES

Property Taxes.....\$ 2,756,675

The City's estimated taxable value (including Industrial Facilities Tax Exemption Certificates) collected in 2019 is \$199,065,844. At a proposed operating millage rate of 15.51 mills, the projected revenue from property taxes is \$2,756,675. This amount reflects the deductions for the DDA, Brownfield and LDFA tax captures. The taxable value will not be finalized until after the board of review meetings in March, and, if needed, tribunal cases.

Delinquent Personal Property Taxes\$ 2,500

According to state law, although delinquent real property taxes are turned over to the County for collection on March 1 each year, delinquent personal property tax collection stays with the City.

Property Tax Penalties\$ 14,000

Penalties for late payment of taxes are authorized and the rate set by state statutes. The amount budgeted is based upon prior experience.

Property Tax Administration Fee\$ 94,000

Section 211.44 of the General Property Tax Law, as amended, states that the local property tax collection unit shall add 1% for a property tax administration fee. This fee is defined as a fee to offset the costs incurred by a collection unit in assessing property values, collecting the property tax levies, and in the review and appeal process.

The expenses incurred by the City include: mailing tax notices and receipts, board of review, assessing, auditing, accounting, tax distribution and settlement, as well as staff time devoted to collection and receipting.

101-032 - STATE-SHARED REVENUES

452- Liquor Licenses\$ 7,880

The State Liquor Control Commission reimburses municipalities 55% of the amount of every alcoholic beverage retailer's license fee collected in our municipality. This collection is used for enforcing provisions of the Liquor Control Act and the rules and regulations of the Michigan Liquor Control Commission.

574 -Revenue Sharing..... \$ 325,663

Data and figures for computing Sales Tax, both statutory and constitutional, are normally provided by the Michigan Department of Commerce. Sales tax payments are scheduled to be made every other month based upon a population/distribution rate fixed by the state.

574.100 -EVIP.....\$ 56,309

Recent changes in revenue sharing structuring include three separate components (Accountability and Transparency, Consolidation of Services, and Employee Compensation) for Economic Vitality Incentive Program funds, each worth approximately \$9,385 each. Each eligible city, village, or township must fulfill the requirements, submit the certification form and required attachments for each category to qualify for payment

579 -Grants- State/Federal..... \$1,885,340

101-033 - ADMINISTRATIVE SERVICE FEES

Administrative Service Fees \$ 139,500

The Administrative Service Fee is a charge to other funds (as distinct from departments) for services performed by the general fund (general services), including payroll, accounts payable, insurance, billings, purchasing, etc.

101-034 - CHARGES FOR MUNICIPAL SERVICES

Charges for Permits and Fees \$ 7,000

Constitutes revenue generated from user fees such as zoning permits, sign permits, fees for zoning board of appeals, planning board, ordinance amendments, lot splits, etc.

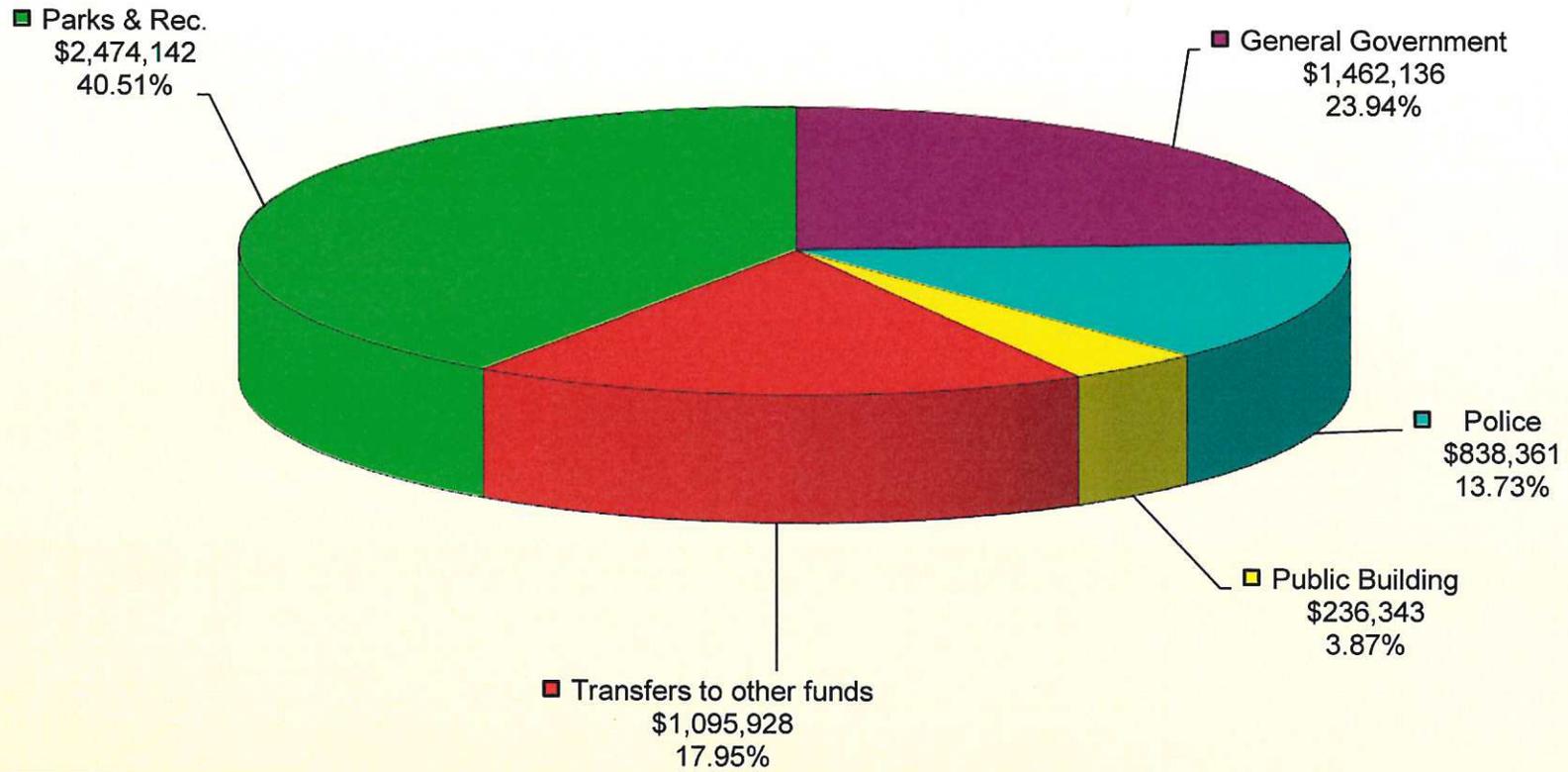
Police Fines & Ordinance Fees \$ 4,000

Account reflects police fines and court-ordered fees for violations of local ordinances, including civil infraction violations. Fines for violating state laws have no monetary affect on the apprehending municipality.

01-035 INTEREST AND RENTALS

Interest, City Hall and City Property Rentals.....\$ 82,100

**GENERAL FUND
FYE 2020 EXPENDITURES
Total \$6,106,910**



GENERAL GOVERNMENT

General Fund - Fund Code: 101

Expenditures

See page 7 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
101-101	LEGISLATIVE				
703	Compensation: Mayor/Commission	14,525	14,050	15,250	15,250
714	Social Security	1,016	1,075	1,163	1,163
732	Membership/MML/Dues	2,441	2,450	4,463	3,000
870	Training/Travel/Meetings	1,982	6,000	4,500	4,500
TOTAL		19,964	23,575	25,376	23,913
101-151	PLANNING				
See page 8 on 12 Yr History					
705	Salaries	104,452	106,854	106,500	110,328
712	Insurance: Life/AD&D	549	500	550	200
713	Insurance Medical	24,922	24,420	21,000	28,206
714	Social Security	9,004	8,940	9,020	9,205
715	Pension	33,853	33,467	34,400	37,380
716	Unemployment	11	50	50	25
719	Sick/Vacation	9,776	10,000	10,350	10,000
727	Supplies	1,262	2,000	1,600	2,000
732	Membership Dues	1,231	2,500	1,500	2,500
735	Mileage Reimbursement	59	1,000	0	500
740	Telephone/Utilities	1,141	750	1,050	1,200
818	Professional/Contracted Services	1,829	2,000	300	2,000
870	Training	1,917	2,000	1,400	2,000
911	Workers Compensation	1,156	1,200	922	1,200

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
970	Capital Outlay	0	1,000	0	500
TOTAL		191,162	196,681	188,642	207,244
101-173	GENERAL SERVICES	See page 9 on 12 Yr History			
705	Salaries/Wages	309,844	312,277	332,206	346,399
709	Overtime	3,461	3,300	2,500	3,300
712	Insurance: Life/AD&D	1,768	1,500	1,800	1,900
713	Insurance: Medical	82,187	88,000	85,000	92,500
714	Social Security	27,785	26,590	27,000	32,000
715	Pension	148,616	146,800	168,168	185,000
716	Unemployment Compensation	32	32	32	38
719	Vacation/Sick Time	27,968	32,000	29,000	41,600
727	Office Supplies	8,823	9,000	10,000	10,000
730	Repairs/Maintenance	8,025	20,000	15,000	10,000
731	Postage	4,344	6,000	6,000	6,000
732	Membership/Dues	1,601	2,000	2,000	2,000
740	Telephone/Utilities	7,041	6,000	8,600	8,600
860	City Vehicle Expense	76	200	200	200
861	Vehicle Expenses	4,419	4,800	4,800	4,800
870	Education/Travel	2,693	4,000	4,000	4,000
900	Advertise/Publishing Ordinances	6,834	6,500	6,500	6,500
910	Insurance: Liability & Property	11,291	21,552	22,198	22,900
911	Insurance: Workers Compensation	2,544	2,750	3,250	3,250

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
970	Capital Outlay/Equipment	0	30,000	0	5,000
TOTAL		659,352	723,301	728,254	785,987
101-191	ELECTIONS See page 10 on 12 Yr History				
705	Election Workers Wages	899	2,500	2,676	900
728	Election Costs	223	250	826	1,800
TOTAL		1,122	2,750	3,502	2,700
101-208	ACCOUNTING/AUDIT See page 11 on 12 Yr History				
808	Accounting/Audit	13,770	13,800	13,800	14,000
TOTAL		13,770	13,800	13,800	14,000
101-209	ASSESSMENT/TAXES See page 12 on 12 Yr History				
731	Tax Postage	1,739	4,800	1,800	1,900
802	Legal Fees	0	2,500	630	0
803	Board of Review	416	500	500	500
818	Contracted Services	61,189	58,000	63,767	63,000
900	Tax Mailing/Billing Fee	2,941	2,950	3,000	3,000
TOTAL		66,285	68,750	69,697	68,400
101-210	LEGAL See page 13 on 12 Yr History				
802	Attorney Fees	23,647	60,000	31,000	50,000
TOTAL		23,647	60,000	31,000	50,000
101-248	GENERAL FUND, OTHER SERVICES See page 14 on 12 Yr History				
810	Street Lighting	2,840	60,000	52,000	53,000
812	Leaf Pick-up	23,387	20,000	70,097	40,000

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
818	Professional Services	10,250	15,000	569	15,000
880	Community Promotion	7,092	15,000	11,000	17,500
882	Zoning Enforcement Expenses	16,000	10,000	5,000	15,000
971	Land Acquisition	46,768	0	3,286,986	0
TOTAL		106,337	120,000	3,425,652	140,500
101-706	ENVIRONMENTAL	See page 19 on 12 Yr History			
808	427 Boyne Avenue	0	0	0	106,000
809	Lab Testing - Landfill	0	2,035	2,000	2,000
TOTAL		0	2,035	2,000	108,000
101-804	MUSEUM History	See page 23 on 12 Yr History			
727	Supplies	0	0	1,000	1,000
900	Museum Printing & Publishing	1,300	0	1,000	1,000
930	Museum Repair/Maint	1,027	0	0	0
970	Museum - Capital Outlay	0	5,000	5,000	3,000
TOTAL		2,327	5,000	7,000	5,000
101-809	SIDEWALK CONSTRUCTION	See page 24 on 12 Yr History			
705	Sidewalk Salary & Wages		2,500	0	1,700
727	Supplies	2,637	3,000	0	2,000
818	Contracted Services	393	10,000	0	7,000
819	Engineering SRTS	1,633	0	0	0
TOTAL		4,663	15,500	0	10,700
101-899	CONTINGENCY	See page 25 on 12 Yr History			
713	Retiree Stipend FICA	465	0	0	0
714	Retiree Stipend FICA	694	465	465	465

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
801	Tax Tribunal Refund	34	694	8,800	7,900
899	425 Township Reimbursement	6,171	7,800	8,800	7,900
984	Post-Retirement Health Ins.	19,140	20,105	21,761	21,024
986	Retirees Stipend	9,076	8,703	8,703	8,403
TOTAL		35,580	37,767	48,529	45,692

101-965	TRANSFERS OUT	See page 26 on 12 Yr History			
987	Transfer to Cemetery Fund	4,263	50,000	50,000	40,050
988	Transfer to Senior Center	275	0	0	0
991	Transfer to Ambulance Fund	132,732	79,500	79,500	87,956
994	Transfer to Fire Dept Fund	63,000	63,000	63,000	63,000
997	Transfer to Rubbish Fund	49,939	56,000	62,200	65,000
998	Transfer to Major Street	218,222	80,826	0	0
999	Transfer to Local Street	707,322	795,071	249,161	839,922
TOTAL		1,175,753	1,124,397	503,861	1,095,928
GRAND TOTAL GENERAL FUND EXPENDITURES		3,999,758	4,056,865	6,518,396	6,107,160

**GENERAL FUND
SUMMARY**

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	2,329,752	2,293,457	1,784,331
Revenues Over (under) expenditures	(36,295)	(509,126)	(179,651)
Fund Balance, End of Year	2,293,457	1,784,331	1,604,680

GENERAL GOVERNMENT

101

A. MISSION STATEMENTS

***THE PEOPLE OF BOYNE CITY ARE THE REASON WE ARE HERE;
WE ARE THEREFORE COMMITTED TO WORKING WITH THE
COMMUNITY TO PROVIDE ETHICAL AND RESPONSIBLE LOCAL
GOVERNMENT SO EVERYONE CAN ENJOY THE BENEFITS OF
LIVING AND WORKING IN BOYNE CITY.***

GENERAL SERVICES

To utilize tax dollars in the most efficient, responsive manner, and, in cooperation with the community at large, provide services directed to enhance the quality of life for the residents of and visitors to our community.

CITY CLERK

To record the legal and historical documents of the City, as required, for future generations.

CITY TREASURER

To provide accurate and up to date accounting records that is in compliance with state and federal regulations, to invest funds in safe investments to realize maximum interest within the laws that govern the investment of public funds, to collect funds owed to the City with efficiency, and to pay vendors on a timely basis.

BOYNE CITY HOUSING COMMISSION

To provide and improve housing and economic opportunities for low and moderate income families, and to develop and promulgate programs which address these goals.

BOYNE CITY PLANNING DEPARTMENT

Mission Statement

To provide professional advice and technical expertise to elected officials, appointed boards and commissions, city departments and citizens, to assist in understanding and addressing key community development issues and priorities.

To focus on a long term commitment to environmental integrity, economic vitality, social well being and development design quality through the highest quality master plans, plan implementation and development review.

To Encourage:

- *planning principals that promote rational, economical and environmentally efficient use of land, to allow Boyne City to grow in a manner consistent with the goals of the community;*
- *protection of the natural environment and the Boyne City's critical and unique natural resources;*
- *the utmost quality development and uses of the land through the application of conscientious regulations;*
- *identification and protection of land to maintain open space and the natural beauty of the Boyne City's hillsides, trails, wetlands, woodlands and scenic vistas;*
- *both economic growth and the enhancement of Boyne City's quality of life;*
- *safe, efficient and varied modes of transportation; and*
- *promotion of suitable high quality housing for all of Boyne City's residents.*

To reflect the highest ethical and professional standards, and with enduring respect for our customers and the public trust

B. PERSONNEL

COMMISSION

Tom Neidhamer	Mayor
Dean Solomon.....	Commissioner
Hugh Conklin... ..	Commissioner
Ron Grunch	Mayor Pro-Tem
Sally Page.....	Commissioner

CITY ATTORNEY

James J. Murray	City Attorney
Plunkett & Cooney Attorneys	

ADMINISTRATION

Michael Cain	City Manager
Cynthia M. Grice	City Clerk/Treasurer
Scott McPherson	Planning Director
Michele Hewitt.....	Assistant City Treasurer
Barbara Brooks.....	Executive Assistant/Harbormaster
Patricia Haver	Assistant to Planning Dept/Receptionist/Cashier
Jane Halstead.....	Receptionist/Cashier
Patrick Kilkenny.....	Assistant Planner/Zoning Administrator

C. LINE-ITEM CLARIFICATION

***101 - Legislative Personnel and Services* \$ 23,913**

703 - Mayor and City Commission\$ 15,250

The local legislators are remunerated \$2,700 per year. The Mayor receives \$3,250 per year.

870 - Education/Travel/Meetings\$ 4,500

The MML offers Commissioners a winter legislative conference and summer training conference, as well as several other special training opportunities

***151 - Planning.....* \$ 207,244**

705 - Salaries . . . \$110,328

818 - Professional/Contracted Services ...\$ 2,000

173- General Services \$ 785,987

727 - Office Supplies \$ 10,000

730 - Repairs/Maintenance \$ 10,000

Contracts, including maintenance, as well as unscheduled repairs for copy machine, postage meter, computers, etc.

731 - Postage \$ 6,000

Postage for all General Fund departments from stamps.com scale located in the front office

- a. General Services .. \$ 2,400
- b. Police 700
- c. City Clerk 600
- d. Planning (public notices) 1,000
- d. Cemetery 400
- e. Fire 300
- f. Ambulance 400
- g. Marina 200

732 - Professional Associations/Dues \$ 2,000

As in several other accounts described above, this account is integrated for efficiency and covers several departments.

870 - Education/Schools/Travel \$4,000

This line-item includes most General Fund departments in order to eliminate duplication in departmental line-items.

970 - Capital Outlay/Equipment \$ 5,000

The goal of this portion of the budget is to address immediate concerns as well as technological planning for this fiscal year.

209 - Assessment/Taxes \$ 68,400

803 - Board of Review \$ 500

802 - Tribunal Legal Fees \$ 0

818 - Contracted Services \$ 63,000

Three City citizens must sit on the Board of Review to receive citizens input on assessments of their properties as outlined in the City Charter. They set the City's state equalized valuation for the next tax year. The City Contracts with DC Assessing on a contractual basis.

210 - Legal.....\$ 50,000

Currently the City contracts with Jim Murray of Plunkett & Cooney on an hourly basis. These fees include legal counsel and court time, if necessary. Since the City police write violations under City ordinances for some misdemeanor traffic violations as well as certain ordinance violations, the City continues to receive revenue from the district court. Civil infraction fees are also received.

248 - Other Services \$ 140,500

810 - Street Lighting \$ 53,000

Although each, individual streetlight is relatively inexpensive, the total, annual cost of electricity for all streetlights is significant.

818 - Professional Services \$15,000

This line item covers necessary professional and consulting services, including engineering, planning, zoning, general environmental, and miscellaneous.

880 - Community Promotion \$15,000

This line item includes: Chamber of Commerce (\$3,000) Newsletter to be included with summer and winter tax mailings (\$3,000) and miscellaneous items (\$5,000)

809 - Sidewalk Construction \$ 10,700

These funds will be utilized for sidewalk repairs throughout the City.

965 - Transfer to Other Funds \$1,095,928

986 - Future Debt Reduction\$0
987 - Transfer to Cemetery\$40,050
991 - Transfer to Ambulance\$87,956
993 - Transfer to Airport\$0.00
994 - Transfer to Fire\$63,000
997 - Transfer to Rubbish Fund\$65,000
998 - Transfer to Major Streets\$0
999 - Transfer to Local Streets \$839,922

Only a small portion of the street funds are financed through State of Michigan Motor Vehicle Highway Funds (MVHF). These funds are distributed by a formula based partly on the mileage of streets within each municipality. Since MVHF receipts do not generally cover expenses, a large portion is subsidized by the City's General Fund.

**PUBLIC BUILDINGS
SAFETY & MAINTENANCE**

**General Fund
Fund Code: 101-265
Expenditures**

See page 15 on 12 Yr History

Code	Account Title	Prior Year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/wages	28,277	31,200	29,000	31,000
709	Overtime	723	1,500	1,500	1,500
711	Safety Equipment	4,742	5,500	4,500	4,700
712	Insurance: Life\AD&D	347	400	270	375
713	Insurance: Medical	5,292	10,000	8,000	4,915
714	Social Security	2,658	3,000	3,900	2,761
715	Pension	21,986	30,000	20,700	25,388
716	Unemployment Compensation	8	340	340	4
719	Vacation/Sick Expense	449	3,700	1,800	2,000
727	Supplies	26,224	25,000	25,000	25,000
730	Repair/Maintenance	12,406	12,000	26,000	28,000
735	Gas and Oil	310	1,300	1,300	1,300
740	Utilities/Telephone	52,177	20,000	45,000	45,000
818	Contracted Services	45,536	55,000	51,400	55,000
860	Motor Pool	1,308	2,000	1,600	1,700
861	Vehicle Expense	0	2,000	0	0
870	Training/Travel	54	500	500	500
910	Ins.\Liability & Equipment	1,704	2,500	3,100	3,100
911	Workers Compensation	3,238	3,500	4,100	4,100
940	Building Rental	8,517	0	0	0
975	Major Equipment Purchases	0	5,000	1,500	0
TOTAL		215,956	212,440	229,510	236,343

A. MISSION STATEMENT

SAFETY & MAINTENANCE

The City of Boyne City has the responsibility to provide a safe work place for its employees and safe public facilities for its residents and visitors.

PUBLIC BUILDINGS

To maintain, preserve and utilize all the City of Boyne City’s buildings in the most economical and prudent way for the good of the community.

B. PERSONNEL

Tim Faas	Director of Public Works
Michael Peterson	Maintenance/Construction

C. LINE ITEM CLARIFICATION

727 – Supplies.....\$ 25,000

Includes light fixtures and bulbs, paper products, cleaning supplies, paint, electrical supplies, salt for walkways, garbage bags, etc. for all buildings other than parks. This line item also includes dumpster rental fees, machinery rental and repairs and cost of miscellaneous repairs of buildings.

818 – Contracted Services.....\$ 55,000

This line item includes the contract for facilities cleaning, HVAC maintenance and elevator maintenance services.

POLICE DEPARTMENT

General Fund – Fund Code 101-301

Expenditures

See page 17 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/Wages: Chief/Assist Chief	115,540	123,000	121,500	128,764
706	Wages: Support Specialist	40,313	38,937	36,500	40,107
709	Salaries/Wages: OT/Holidays	20,773	27,529	26,000	27,500
710	Salaries/Wages: Officers	239,553	235,703	228,565	259,820
712	Insurance: Life/AD&D	2,222	2,500	2,000	2,500
713	Insurance: Medical	67,054	80,000	65,000	89,942
714	Social Security	34,701	34,000	34,000	35,000
715	Pension	45,808	89,000	47,000	116,556
716	Unemployment	59	2,000	2,000	2,000
719	Vacation/Sick Expense	25,274	41,000	36,000	44,542
727	Supplies	31,047	8,500	7,000	8,000
729	Ammo & Shooting Supplies	2,857	3,000	1,900	3,000
730	Sex Offender Registration Fees	420	300	330	300
731	Bike Patrol	99	1,000	1,000	1,000
735	Gas & Oil	8,616	15,800	9,500	11,000
740	Telephone/Utilities	4,269	6,000	3,900	5,000
745	Cleaning/Food Allowance	4,658	5,000	4,140	4,830
754	Uniforms	4,215	6,000	6,800	6,000
818	Police Contracted Services	526	4,500	4,000	8,500
850	Radio Maintenance	675	2,000	1,400	2,000
861	Vehicle Expense	4,130	7,000	5,500	8,000
870	Training/Travel/Membership	7,918	8,500	9,000	9,000

871	State Training Fund	1,345	1,500	1,500	1,500
910	Insurance: Liability/Equipment	12,017	11,000	19,316	12,000
911	Workers Comp	6,013	6,500	7,683	6,500
970	Capital Outlay	31,347	13,300	11,389	5,000
	Total	711,442	773,569	692,923	838,361

Boyne City Police Department FYE-19 budget information

Mission Statement:

To protect life and property, serve the public and uphold the constitution of the United States within the boundaries of Boyne City in a professional and cost effective manner.

Boyne City Police Department Core Values:

Integrity is described as having "excellence of character." It means keeping promises and fulfilling expectations. People of integrity reflect a set of core values that guide them in speech and action. Boyne City Police Department core values include:

<u>HONESTY</u>	<i>In addition to truthfulness, honesty also means being humble enough to admit being wrong or that one does not know something.</i>
<u>FAIRNESS</u>	<i>Remaining impartial, regardless of personal feelings. Actions must not be influenced by prejudgment or perceived attitude.</i>
<u>LOYALTY</u>	<i>There must be trust in all primary relationships: officer-citizen, officer-officer, and officer-supervisor.</i>
<u>OPENNESS</u>	<i>The ability to communicate freely between all levels is critical. There can be no improvement when officers fear to ask questions or make suggestions.</i>
<u>RESPECT</u>	<i>Founded in an inherent belief in human dignity and preservation of individual and constitutional rights.</i>
<u>MOTIVATION</u>	<i>The Department can provide incentives, but motivation comes from within each individual.</i>
<u>COURAGE</u>	<i>The mean between the extremes of cowardice and foolhardiness. In police work, the difference between the two is critical.</i>
<u>JUDGEMENT</u>	<i>Application of practical wisdom; the ability to unscramble conflict and take the appropriate action (or inaction).</i>
<u>RESPONSIBILITY</u>	<i>Intending to do the right thing; knowing what the right thing is, and understanding the consequences. A person with integrity does not evade responsibility through excuses.</i>

We are a team of professionals recognizing the value of diversity and individual worth. We are well trained and equipped to accomplish our mission in a fair; efficient, effective and safe manner. We believe in the dignity of all people and respect individual and constitutional rights.

PERSONNEL:

Jeffrey Gaither	Chief
Kevin Spate	Assistant Chief
Christie Hoenicke	Police Officer
Dan Mercer	Police Officer
Joel Novak	Police Officer
Craig Remsberg	Police Officer
Kyle Smith	Police Officer
Syrina Dawson	Police Support Specialist

PART TIME PERSONNEL:

John McLeod	Police Officer
Don Sproul	Police Officer

STATISTICAL SUMMARY - BY CALENDAR YEARS:

	2011	2012	2013	2014	2015	2016	2017	2018
Complaints	6429	4191	4367	4140	4160	4461	4939	5085
Written Reports	462	751	670	529	582	530	639	650
Accidents Investigated	145	144	170	154	190	173	184	155
Assists	444	364	401	344	379	347	441	473
Traffic Stops	718	735	781	644	416	607	779	717
Citations Issued	264	326	261	211	175	144	201	199
Parking Violations	46	58	51	36	53	42	64	52
Arrests	125	141	149	124	131	104	171	155
OWI	13	16	18	10	17	15	30	44
Domestic/Civil Disputes	165	135	111	107	132	109	143	123
Alarms	63	63	79	83	71	74	69	65
P.B.T.'s	2669	1623	2240	1933	1711	887	726	499

ACCOMPLISHMENTS:

- Installed additional cabinetry in new office
- Continued quarterly firearms training/qualifications
- Continued Department meetings with updates and current events
- Worked with the J.O.L.T. Team throughout the year investigating drug trafficking within the Boyne City area.
- Participated in the High School's Job Shadowing program and career day.
- Continued Liquor Inspections
- Continue with random school visits and lunch with students
- Presented the D.A.R.E. programs to Middle School students.
- Bike Patrol was continued.
- TEAM classes continued in schools
- Taser training and recertification of officers.
- Participated in Middle Schools Forensic Science Day
- Utilized Officer for other school programs and generally made available to school for additional programs.
- Visited the majority of businesses in city
- Continued process of scanning all old case files to electronic versions
- Participated in the American Legion's Veteran's Appreciation Day
- Participated in walk to school programs with the students
- Continued Bike to School with the Police day and had over 100 participants
- Held tabletop security exercises with the BC School's administrative teams.
- Continued Bike Safety program for 4th graders, including a free helmet for each student
- Continued Police Department Core Values
- Continued Mental Wellness Program for PD staff
- Continued Cops and Coffee at the High School
- Second work station in squad room up and running for officers
- Hired Officer Joel Novak
- Testing MOBLAN system for submitting traffic crash reports electronically
- Initiated Halloween Safety Program in the Elementary School
- Purchased and initiated the use of LIDAR
- Worked with school to develop School Crisis Response Plan
- Purchased and installed new RADAR units in all three patrol cars

ACCOMPLISHMENTS SCHEDULED FOR REMAINDER OF FYE 19:

- Attend training seminars.
- Additional tabletop security and other incident exercises with school admin team
- CPR recertification
- Initiated review of policy manual for needed updates
- School security drills
- Active shooter training refresher for officers
- Continue to perform community policing.

- Certify Officer Mercer as Alternate LEIN TAC
- Updating access to school security cameras in PD office (school's new camera system)
- Integrating DPW cameras and key card program into City Hall's
- Successful completion of Lien audit

GOALS FOR FYE 20:

- Continue to furnish new office
- Continue all current programs and services at the same levels.
- In service and specialized training programs Evidence Tech Updates, 1st Aid / CPR, Interviewing & Interrogation, Patrol tactics, Officer Safety, Firearms Training, Legal Updates and electronics training.
- DARE program continued.
- Continue updated firearms training
- Continue department meetings with update, current events, and case reviews
- TASER update
- Instructor updates on pistol/AR's
- TEAM program continued
- Obtain speed measurement or display sign
- Continue review of policy manual for needed updates
- Continue contacts with businesses and service clubs
- Continue work with school administrators reference school safety issues
- Continue scanning old files into digitized format
- Continue Bike safety program for all 4th graders
- Bike to school with the Police day
- Complete the transition to computerized reporting of traffic crashes
- Certify 5th officer for bike patrol
- Continue additional less lethal option-bean bag
- Implement City Hall Emergency Action Plan
- Continue POD drug collection
- Purchase new patrol SUV
- Contract with a Policy Management Service
- Certify Assistant chief and 1 officer in the Incident command System 300-400 & 700-800
- Continue to use DARE Officer for other programs including, SAFE Committee and other new school programs.

LINE ITEM CLARIFICATION:

727-Supplies

Digital supplies, evidence collection materials, parking citations, statement forms, batteries, stationary and office supplies including typewriter and computer supplies, property forms, Breathalyzer tubes, PBT supplies, legal update publications, police equipment, and other items as the need arises.

729-Ammo-Shooting Supplies/Equipment

Used to cover costs for qualification shoots each year for firearms training as recommended by the City's insurance carrier and M.C.O.L.E.S., and monthly firearms exercises. Taser cartridges for training.

818- Police Contracted Services

Used for Psychological testing of new hires and for other services as needed, as well as for officer mental health wellness program and policy management service.

730-Sex Offender Registration Fees

Fees charged by the State of Michigan for registering Sex Offenders. The State of Michigan mandates that we charge \$50 per offender to register annually, then bills us for \$30 and we keep \$20.

754-Uniforms

Routine wear replacement of uniforms, leather and hardware for police officers and police support specialist. Outfitting of new officers. Rain gear and ballistic vests, and boots are also included.

870-Training/Travel

Cost of training, special schools and seminars. Prisoner transports both in and out of state if necessary. This is above the training covered by the "302" funding.

871-State Training Fund

Special funding from the State of Michigan for In-Service training of police officers only. Training under this fund must be approved by "M.C.O.L.E.S." (Michigan Commission on Law Enforcement Standards). Must have a line item budgeted to receive reimbursement from state.

970-Capital Outlay

Radio and computer equipment, video equipment, and video redaction software.

PARKS AND RECREATION

General Fund
Fund Code: 101-751
Expenditures

See page 21 on 12 Yr History

Code	Account Title	Prior yr FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
702	Salaries/Wages: Part Time Ice Rink	10,422	8,000	8,000	8,000
705	Salaries/Wages: General Parks	83,206	82,000	82,000	82,200
709	Overtime	4,018	3,800	3,500	3,500
713	Insurance: Medical	1,614	20,000	16,000	16,953
714	Social Security	7,233	7,000	8,000	8,019
715	Pension	5,161	6,000	6,300	6,410
716	Unemployment Compensation	0	400	10	10
719	Vacation/Sick Time	0	4,000	4,000	4,000
727	Supplies	35,446	40,000	45,000	45,000
730	Maintenance	18,409	14,000	30,000	33,000
738	Civic Projects	4,000	4,000	4,000	4,000
740	Utilities/Telephone	25,979	20,000	25,000	27,000
808	Professional Services	0	45,000	77,000	141,000
818	Contracted Services	18,763	24,000	24,000	26,000
860	Motor Pool	74,827	70,000	72,000	74,000
870	Training / Travel	2,258	400	540	2,000
910	Ins: Liability/Equipment	10,154	2,500	2,100	2,100
911	Workers Compensation	925	1,200	1,200	1,200
970	Capital Outlay/Equipment	458,042	325,000	140,000	569,000
971	BC to BVT Trail Construction	0	0	0	902,000

972	BVT to BF Trail Construction	0	0	0	518,750
974	Peninsula Beach	8,986	0	0	0
	TOTAL	769,443	677,300	548,650	2,474,142

A. MISSION STATEMENT

To provide a safe, pleasing and useable open space in an economically feasible manner for the outdoor recreational pursuits of our residents and visitors.

B. PERSONNEL

Tim Faas Director of Public Works
 James Farley Parks Foreman
 (also a Heavy Equipment Operator in Street Department)
 Travis Lapeer Light Equipment Operator

We also hire two seasonal staff to assist with maintenance tasks in the parks during the Summer months.

C. LINE-ITEM CLARIFICATION

705 - Salaries/Parks General Wages \$ 90,200

727 - Supplies \$ 45,000

This item covers materials related to all of the parks, including paper products, garbage bags, hand tools, etc. The cost of fertilizer spray, picnic tables, grills, etc. and other miscellaneous, routine expenses are included in this item.

738 - Civic Projects \$ 4,000

These funds have generally been used to help finance community-sponsored Parks and Recreation activities. The allocation this year includes participation in:

- a. Garden Club Contribution \$3,000
- b. Swim School \$1,000

808 - Professional Services \$ 141,000

The City will require professional services to assist with the planning and design of the following projects:

- a. Open Space – Phase 1 \$25,000
- b. Avalanche - Phase 1\$35,000
- d. Boyne Valley Trail \$81,000

970 - Capital Outlay \$ 132,000

The following capital projects will be completed during the fiscal year:

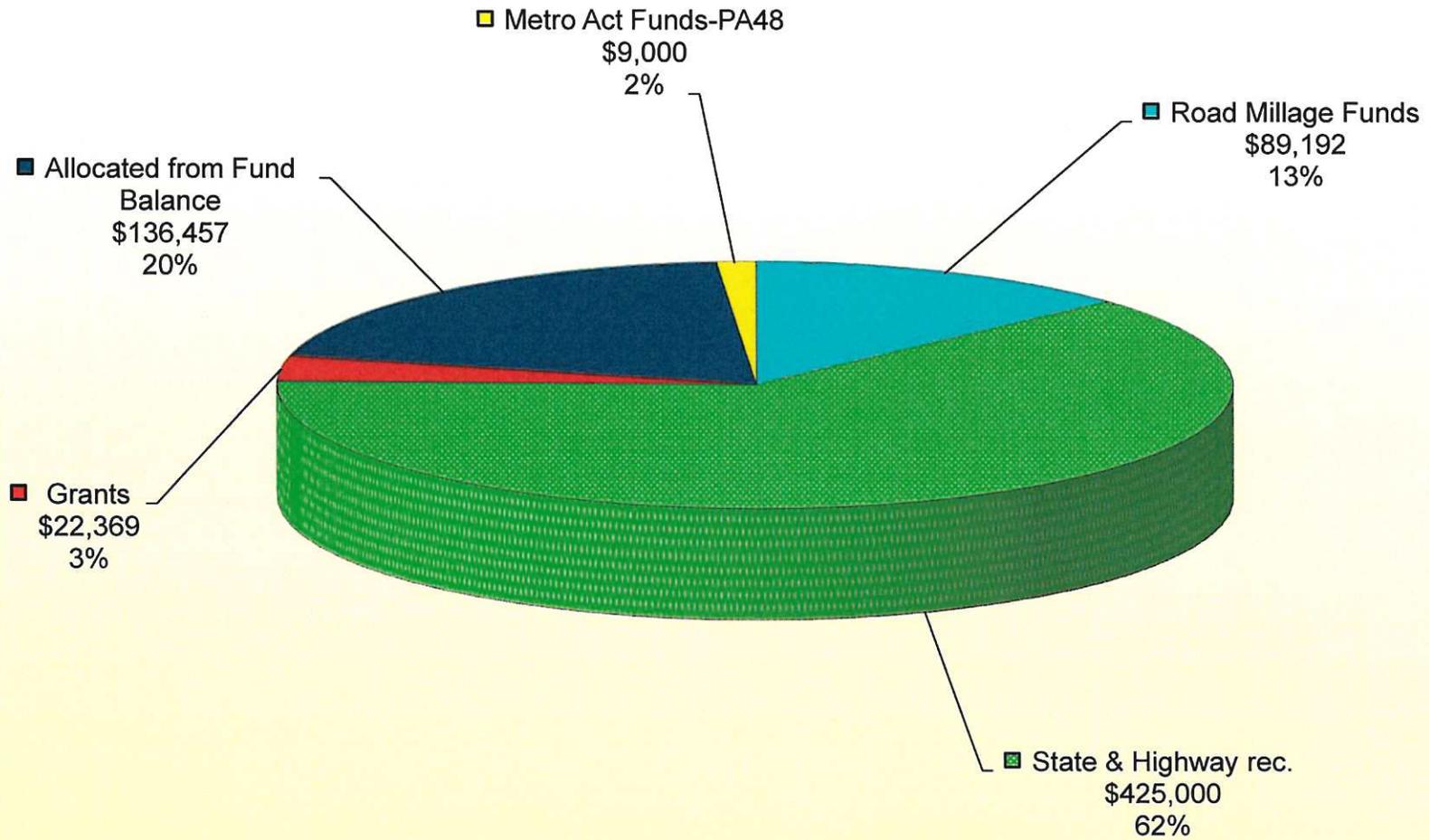
- a. Riverside Park \$3,000
- b. Avalanche Picnic Shelter\$6,000
- c. Rotary Soccer Field Posts.....\$6,000
- d. Boyne Valley Trail\$4,000
- e. Peninsula Beach Playground\$10,000 *
- f. Avalanche Trail Signage & Bike Racks ...\$11,950 *
- g. Miscellaneous Projects in Parks\$62,000
- h. Pavilion Improvements... ..\$462,000
- i. Descriptive Bike Racks.....\$6,000

* These projects contingent on award of Charlevoix County Parks millage proposals and offsetting revenues to the City.

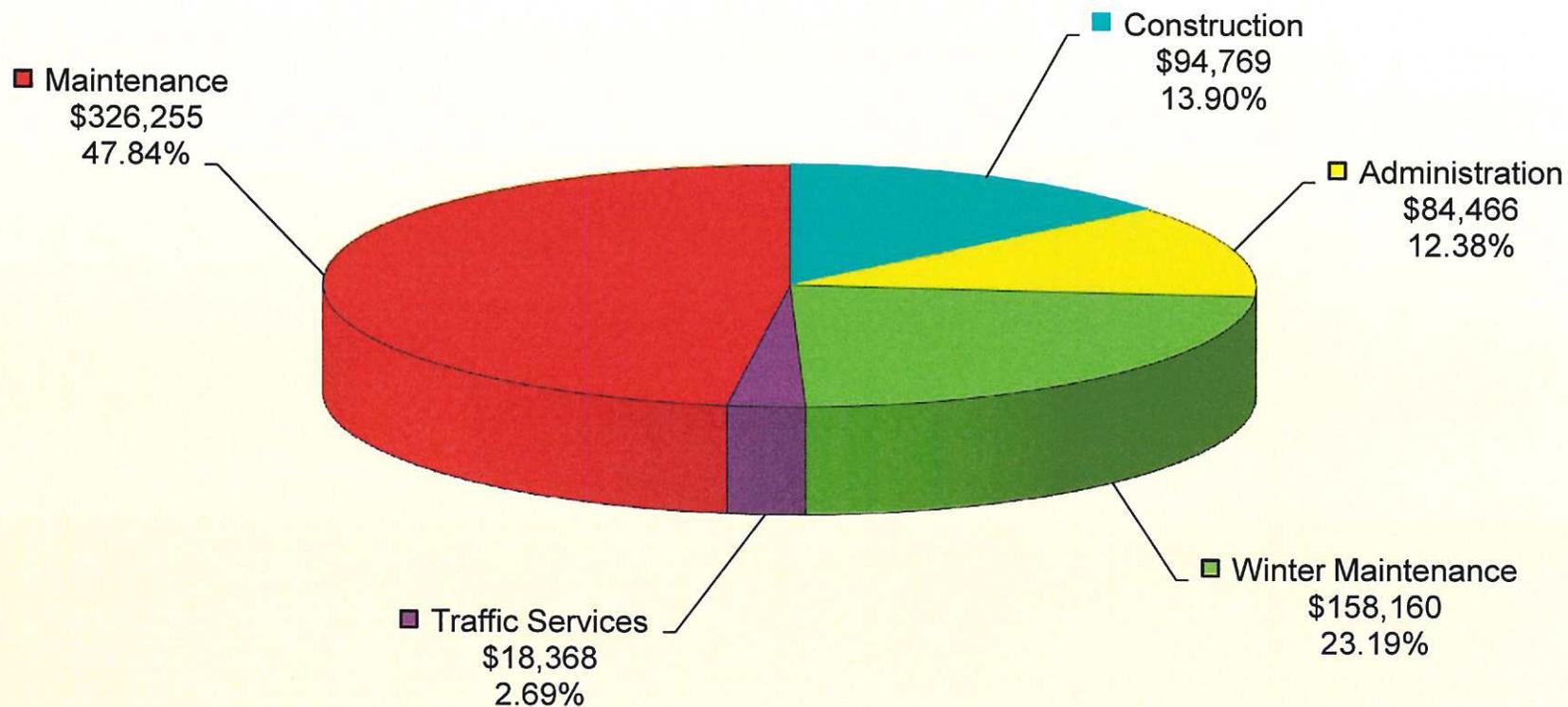
971 – BC to BVT Trail Construction..... \$ 902,000

972 – BVT to BF Trail Construction \$ 132,000

MAJOR STREET FUNDS FYE 2020 REVENUES Total \$682,018



MAJOR STREETS FYE 2020 EXPENDITURES Total \$682,018



MAJOR STREETS

Fund Code: 202-030

Revenues

See page 27 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	120,000	0	136,457
548	Metro Act Funds – PA 48	8,809	9,200	8,900	9,000
549	State Highway Receipts	423,969	325,000	425,000	425,000
581	Grants – SAW	0	148,680	148,680	22,369
642	Charges / Services / Fees	0	0	0	0
691	Transfer from General Fund	218,222	80,826	0	0
692	Road Millage Funds	81,622	86,594	86,594	89,192
TOTAL		732,622	770,300	669,174	682,018

REVENUES:

The revenues for the Major Streets Fund come from a variety of sources. An allocation from the Fund Balance is made to help balance anticipated expenses and revenues.

In 2019/2020 the SAW Grant will wrap-up, as such the revenues will be significantly less.

The PA 51 Revenues are projected to be higher in 2018/2019 and similar in 2019/2020 for the 12.77 miles of major roads within the City. Additional revenue sources are the City General Fund and the dedicated road millage.

MAJOR STREETS

Fund Code: 202

Expenditures

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
451	CONSTRUCTION		See page 28 on 12 Yr History		
705	Salaries/Wages	3,451	2,000	3,700	2,100
709	Overtime	576	250	250	250
713	Medical Insurance	148	2,000	450	292
714	Social Security	303	500	400	173
715	Pension	5,446	10,000	3,800	5,000
818	Engineering	0	10,000	20,300	58,100
860	Motor Pool	2,566	5,000	4,000	4,000
981.100	Saw Grant Expenditures	53,402	165,200	165,200	24,854
TOTAL		65,892	194,950	198,100	94,769
463	MAINTENANCE		See page 29 on 12 Yr History		
705	Salaries	32,921	35,000	28,700	36,700
706	Salaries – Street Sweeping	0	6,250	6,250	7,200
709	Overtime	6,772	0	7,700	8,000
713	Medical Insurance	17,685	18,000	21,400	8,928
714	Social Security	4,295	4,000	4,300	3,921
715	Pension	34,611	32,000	29,200	32,000
716	Unemployment	8	200	200	6
719	Vacation/Sick Time	8,826	12,500	6,800	7,000
727	Supplies	11,128	10,500	11,200	11,500
819	Tree Replacement Program	31,443	20,000	1,900	30,000
860	Motor Pool	32,230	29,000	29,000	29,000

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
930	Repair & Maintenance	189,694	150,000	40,000	150,000
931	Bridge Inspections	0	2,000	2,000	2,000
TOTAL		369,613	319,450	188,650	326,255
474	TRAFFIC SERVICE	See page 30 on 12 Yr History			
705	Salaries/Wages	4,655	4,200	2,400	3,400
709	Overtime	1,289	1,100	1,800	1,800
713	Medical Insurance	498	1,600	300	569
714	Social Security	431	460	300	299
715	Pension	1,663	5,000	2,700	2,500
727	Supplies	2,888	3,500	1,800	2,300
860	Motor Pool	3,928	5,000	5,000	5,000
930	Repairs & Maintenance	2,500	4,000	1,000	2,500
TOTAL		17,852	24,860	15,300	18,368
478	WINTER MAINTENANCE History	See page 31 on 12 Yr History			
705	Salaries/Wages	25,299	29,000	25,000	28,700
709	Sidewalk Maintenance	0	13,500	13,500	13,500
709	Overtime	17,399	0	18,000	18,000
713	Medical Insurance	2,725	8,000	4,700	9,228
714	Social Security	3,848	3,200	3,200	4,232
715	Pension	18,913	18,000	14,400	18,000
719	Vacation/Sick Expense	8,527	8,200	5,800	6,000
727	Supplies	13,283	11,000	6,000	13,500
860	Motor Pool	73,385	40,000	40,000	42,000
930	Winter Repair & Maintenance	5,640	15,000	5,000	5,000
TOTAL		169,019	145,900	135,600	158,160

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
482	ADMINISTRATION		See page 32 on 12 Yr History		
705	Salaries/Wages	29,263	32,000	65,100	32,300
711	Safety Equipment	68	0	100	150
712	Insurance: Life/AD&D	279	400	280	98
713	Medical Insurance	2,991	8,000	1,700	4,189
714	Social Security	2,182	2,500	4,900	2,617
715	Pension	14,817	15,000	15,000	15,000
716	Unemployment	0	140	140	12
750	Administrative Service Fees	17,000	17,000	17,000	17,000
808	Accounting/Audit	0	500	500	600
870	Training/Travel/Memberships	0	1,000	700	1,000
910	Ins: Liability/Equipment	737	1,100	1,600	1,600
911	Workers Compensation	7,285	7,500	9,900	9,900
TOTAL		74,622	85,140	116,920	84,466
GRAND TOTAL		696,998	770,300	654,570	682,018

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	127,426	163,048	177,652
Revenues over (under) expenditures	35,622	14,604	(136,457)
Fund Balance, End of Year	163,048	177,652	41,195

EXPENDITURES:

A. MISSION STATEMENT

To maintain and preserve the investment in the 12.77 miles of major roads in the City.

B. PERSONNEL

All eight (8) full-time Public Works staff have time allocated to major streets. One (1) seasonal employee assists with maintenance tasks during the summer.

C. LINE ITEM CLARIFICATION

The budget for Major Streets is broken down into five cost centers:

- #451 – Road Construction
- #463 – Road Maintenance
- #474 - Traffic Signs & Signals
- #478 – Winter Road Maintenance
- #482 – Administration

The total proposed budget is \$682,018.

CONSTRUCTION

818 – Professional Services..... \$ 58,100

The professional services include the following project designs and construction engineering:

- a. Design of N. Lake Street (Boat Launch to W. Michigan)\$27,500
- b. Construction Engineering of N Lake Street (State St to Boat Launch).....\$28,100
- c. Miscellaneous Design for 2020/2021 Projects\$2,500

Note, there is currently not any major road project requiring City funding for the May 1, 2019 to April 30, 2020 fiscal year.

MAINTENANCE

The maintenance budget for 2019/2020 is about the same as the prior year. One minor change is the addition of over time expenses which were inadvertently missed last year.

The following Capital Preventative Maintenance projects are budgeted:

- a. Front Street Crush ‘n’ Shape (Reith-Riley)\$104,000
- b. Additional mix of fixes work (TBD)\$46,000

Total = \$150,000

TRAFFIC SIGNS & SIGNALS

The signs and signal budget for 2019/2020 is about the same as the prior year.

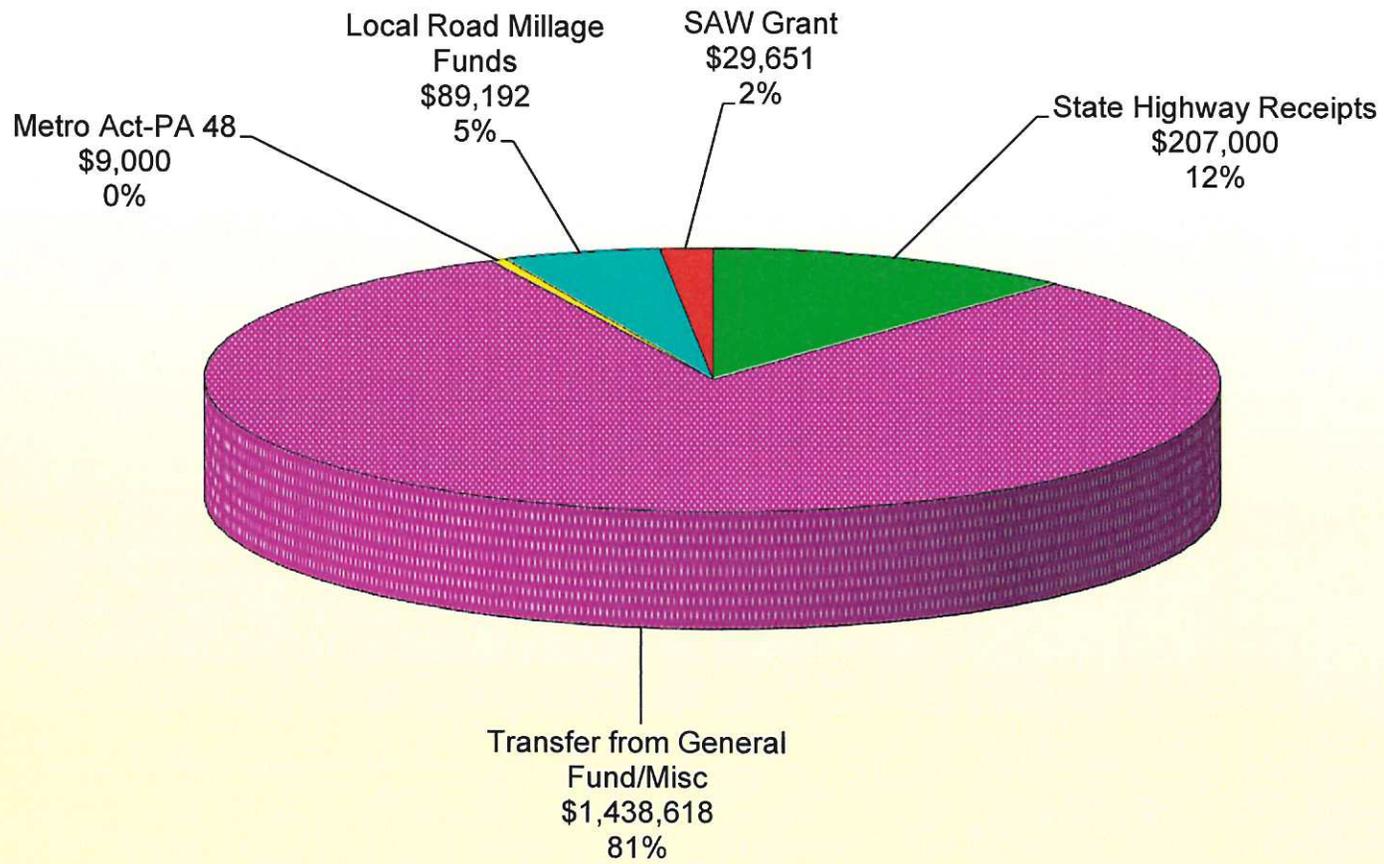
WINTER ROAD MAINTENANCE

The winter road maintenance budget for 2019/2020 is about the same as the prior years. One minor change is the addition of over time expenses which were inadvertently missed last year.

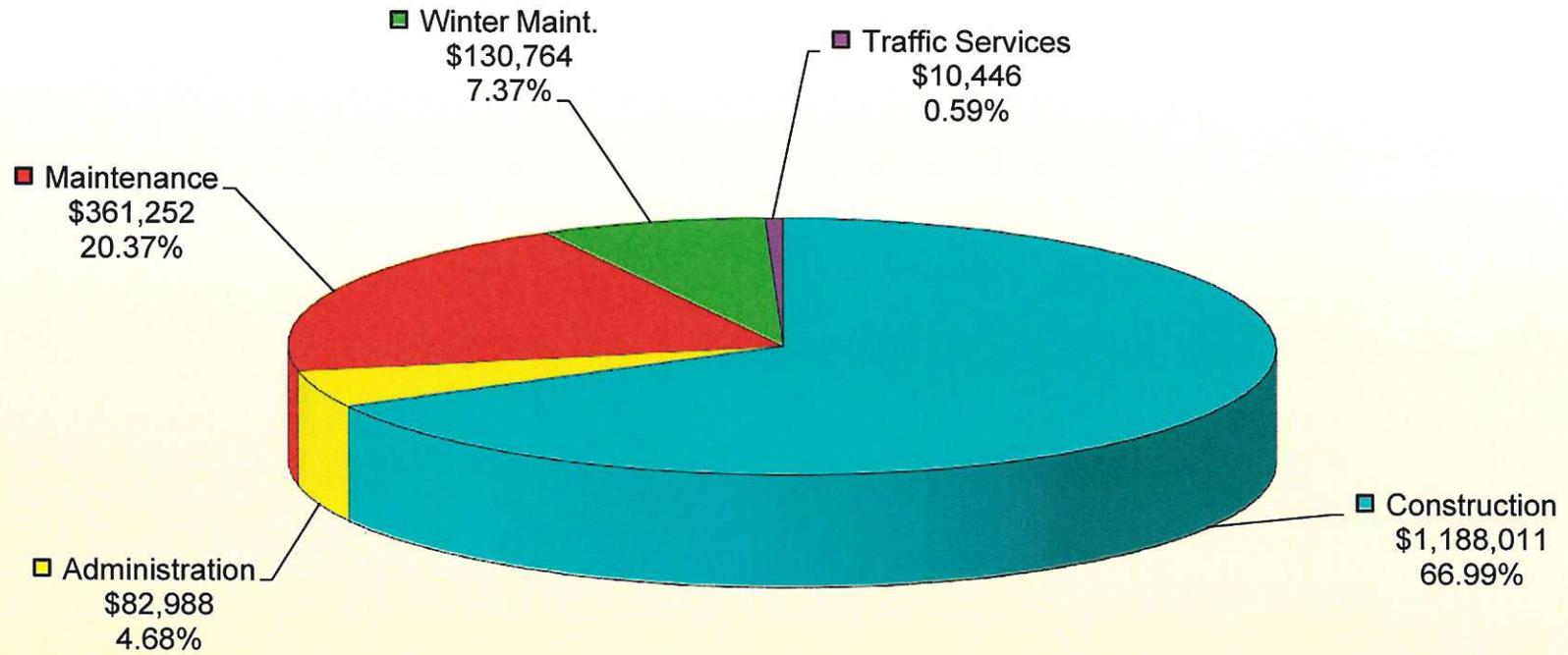
ADMINISTRATION

The administration budget for 2019/2020 is about the same as the prior year.

LOCAL STREET FUNDS FYE 2020 REVENUES Total \$1,773,461



LOCAL STREETS FYE 2020 EXPENDITURES Total \$1,773,461



LOCAL STREETS

Fund Code: 203-030

Revenues

See page 34 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	0	0	88,846
548	Metro Act Funds – PA 48	8,809	9,000	8,900	9,000
549	State Highway Receipts	206,469	135,000	207,000	207,000
581	SAW Grant Proceeds	0	63,720	63,720	29,651
642	Charges/Services & Fees	938	0	0	0
689	Transfer from Water/Wastewater Funds	0	0	0	509,850
691	Transfer from General Fund	707,322	795,071	249,161	839,922
692	Road Millage Funds	81,622	86,594	86,594	89,192
TOTAL		1,005,160	1,089,385	615,375	1,773,461

REVENUES:

The revenues for the Local Streets also come from a similar variety of sources as the Major Streets. In 2019/2020 the SAW Grant will wrap up, as such the revenues will be less. The PA 51 revenues we projected to be higher in 2018/2019 and similar in 2019/2020 for the 23.66 miles of local roads within the City. Additional revenue sources are the City General Fund and the dedicated road millage.

LOCAL STREETS

Fund Code: 203

Expenditures

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
451	CONSTRUCTION		See page 35 on 12 Yr		
	History				
705	Salaries/Wages	363	3,000	1,500	2,100
709	Overtime	0	200	200	200
713	Medical Insurance	0	1000	100	292
714	Social Security	27	250	100	173
715	Pension	4,316	7,000	3,700	5,000
818	Engineering	16,680	10,000	48,000	135,900
860	Construction Motor Pool	1,029	3,000	2,100	2,100
981.100	Saw Grant Expenditures	8,018	70,800	70,800	32,946
987	Street Construction	74,041	404,400	0	1,009,300
TOTAL		104,474	499,650	126,500	1,188,011
463	MAINTENANCE		See page 36 on 12 Yr History		
705	Salaries	52,395	55,000	55,000	56,500
706	Salaries - Sweeping	0	0	0	1,800
709	Overtime	812	1,500	1,500	1,600
713	Medical Insurance	18,505	20,000	20,000	10,665
714	Social Security	5,296	4,600	6,500	4,680
715	Pension	36,065	35,000	35,000	35,000
716	Unemployment Comp	8	50	50	7

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
719	Vacation/Sick Expense	8,529	11,000	5,800	6,000
727	Supplies	11,649	11,000	5,600	11,000
819	Tree Program	35,643	25,000	8,500	25,000
860	Motor Pool	61,472	59,000	59,000	59,000
930	Repair and Maintenance	198,669	150,000	30,000	150,000
TOTAL		429,043	372,150	226,950	361,252
474	TRAFFIC SERVICES	See page 37 on 12 Yr History			
705	Salaries/Wages	876	3,000	600	2,900
709	Overtime	565	700	700	700
713	Medical Insurance	1	2,000	170	487
714	Social Security	110	400	100	259
715	Pension	2,149	2,100	2,100	2,100
727	Supplies	3,508	5,000	2,500	2,500
860	Motor Pool	419	1,500	1,500	1,500
TOTAL		7,628	14,700	7,670	10,446
478	WINTER MAINTENANCE	See page 38 on 12 Yr History			
705	Salaries-Winter Maintenance	35,814	31,000	27,000	31,400
706	Sidewalk Maintenance	0	4,100	4,100	5,300
709	Overtime	10,377	5,600	5,600	5,800
713	Medical Insurance	1,357	4,500	2,300	8,129
714	Social Security	4,153	3,200	2,800	3,629
715	Pension	16,579	16,000	12,900	18,000
716	Unemployment Compensation	0	100	100	6

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
719	Vacation/Sick Expense	8,526	10,000	5,800	6,000
727	Supplies	13,440	10,000	8,000	12,500
860	Motor Pool	56,415	37,000	37,000	39,000
930	Winter Maintenance	1,000	1,000	1,000	1,000
TOTAL		147,661	122,500	106,600	130,764
482	ADMINISTRATION	See page 39 on 12 Yr History			
705	Salaries/Wages	29,262	32,000	32,000	32,300
711	Safety Equipment	68	0	40	150
712	Insurance: Life/AD&D	279	300	280	98
713	Medical Insurance	2,991	6,000	1,700	4,189
714	Social Security	2,182	2,500	1,900	2,617
715	Pension	15,892	15,000	15,000	15,630
716	Unemployment	0	100	100	4
750	Administrative Service Fees	14,500	15,000	15,000	15,000
808	Accounting/Audit	0	500	500	600
870	Training/Travel/Member	0	500	300	900
910	Insurance: Liability/Equipment	737	1,200	1,600	1,600
911	Workers Compensation	7,285	7,285	9,900	9,900
TOTAL		73,196	80,385	78,320	82,988
GRAND TOTAL		762,002	1,089,385	546,040	1,773,461

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	-222,649	19,511	88,846
Revenues over (under) expenditures	242,160	69,335	(88,846)
Fund Balance, End of Year	19,511	88,846	0

A. MISSION STATEMENT

To maintain and preserve the investment in the 23.66 miles of local roads in the City of Boyne City.

B. PERSONNEL

All eight (8) full-time Public Works staff have time allocated to Local Street. One (1) seasonal employee assists with maintenance tasks during the summer.

C. LINE ITEM CLARIFICATION

The budget for Local Streets is broken down into five cost centers:

- #451 Road Construction
- #463 Road Maintenance
- #474 Traffic Signs and Signals
- #478 Winter Road Maintenance
- #482 Administration

The total proposed budget is \$1,778,461

CONSTRUCTION:

818 – Professional Services.....\$ 135,900

The professional services include the following project designs and construction engineering:

- a. Construction Engineering for Cedar Street and Terrace Street \$100,930
- b. PASER update of 2009 data \$ 10,000
- c. Miscellaneous design for 2020/2021 Projects \$ 25,000

987 – Road Construction.....\$ 1,009,300

The construction projects on our Local Street network include:

- | | |
|---|------------|
| a. Cedar Street Reconstruction (Pleasant to Lake) | \$499,800* |
| b. Terrace Street Reconstruction (Second to Pleasant) | \$509,500* |

*These two figures include the water and sewer utility expenses and are offset by transfers in from the Water/Wastewater funds.

MAINTENANCE:

The Maintenance budget for 2019/2020 is about the same as the prior year. The following Capital preventative maintenance projects budget:

- | | |
|---|-----------|
| a. First Street, Trent Street, Ann Street, Wilson Street
Crush n' Shape by Rieth Riley | \$102,000 |
| b. Additional mix of fixes work (TBD) | \$ 48,000 |
| TOTAL | \$150,000 |

TRAFFIC SIGNS AND SIGNALS:

The signs and signals budget for 2019/2020 is about the same as the prior year.

ADMINISTRATION:

The administration budget for 2019/20 is about the same as the prior year.

RUBBISH COLLECTION FUND

Fund Code: 226

REVENUES

See page 52 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
030	REVENUES				
691	Transfers in From General Fund	49,939	56,000	62,200	65,000
TOTAL		49,939	56,000	62,200	65,000

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	0	0	0
Revenues Over (Under) Expenditures	0	0	0
Fund Balance, End of Year	0	0	0

The Rubbish Collection Fund is a fund created to provide rubbish pick at all residential units in the City each week for six weeks, three in the Spring and three in the Fall.

RUBBISH COLLECTION FUND

Fund Code: 226

EXPENDITURES

See page 53 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
040	EXPENDITURES				
818	Contracted Services	49,939	56,000	62,200	65,000
TOTAL		49,939	56,000	62,200	65,000

818 – Contracted Services\$ 65,000

Included in this line item are transfer station tipping fees and contractual costs for a private solid waste firm to collect and dispose of the waste.

CEMETERY

Fund Code: 209-030

Revenues

See page 43 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	27,205	0	0
633	Changes for Lots/Services	27,245	17,000	20,000	20,000
691	Transfers from General Fund	4,263	50,000	50,000	40,050
TOTAL		31,508	94,205	70,000	60,050

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	13,483	(1,905)	10,470
Revenues Over (Under) Expenditures	(15,387)	12,375	0
Fund Balance, End of Year	(1,904)	10,470	10,470

CEMETERY

Fund Code: 209-040

Expenditures

See page 44 on 12 Yr History for FYE 2007 – 2016

See page 16 on 12 Yr History for FYE 2005 - 2006

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/Wages	6,746	9,000	8,500	9,000
709	Overtime	642	1,500	1,200	1,500
713	Medical Insurance	411	0	780	800
714	Social Security	555	805	745	800
715	Pension	143	0	0	0
727	Supplies	967	2,000	2,000	2,000
730	Repairs/Maintenance	4,975	15,000	10,000	10,000
740	Telephone/Utilities	547	500	1,200	1,200
818	Contracted Services	24,000	33,000	25,000	25,000
860	Motor Pool	6,547	6,000	6,500	8,000
910	Insurance: Liability/Property	437	500	500	550
911	Insurance: Workers Compensation	925	900	1,200	1,200
970	Capital Outlay	0	25,000	0	0
	TOTAL	46,895	94,205	57,625	60,050

A. MISSION STATEMENT

To the best of our abilities, acting in a responsible manner to the taxpayers, provide reassurance that the wishes of families in their time of bereavement are carried out while continuing to maintain the integrity and beauty of the cemetery.

B. PERSONNEL

Cindy GriceSexton
Jane HalsteadAssistant Sexton
Contract..... Yard Maintenance

C. LINE-ITEM CLARIFICATIONS

727 - Supplies \$ 2,000

Covers the cost of road gravel, cribbing material, flags and flag holders, and hand tools.

730 - Repairs/Maintenance \$ 10,000

Used to cover costs of routine maintenance, black dirt, grass seed, fertilizer and paint. Also includes are funds for more brush / tree removals.

818 - Contracted Services..... \$ 25,000

The current contract for FY 2020 is for 25,000 each year. This is the first year of the three year contract with the current contractor, Northern Michigan Escapes.

AMBULANCE

Fund Code: 210

Revenues

See page 45 on 12 Yr History

Code 030	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	(8,749)	39,949	0
626	Contractual (Medicaid, Medicare, BCBS, Private, Non Insurance)	451,772	457,628	516,905	560,320
628	Contract Services	65,041	137,400	63,974	0
680	Township Participation	198,012	79,180	86,045	87,956
690	Donations	3,641	1,000	0	1,000
691	Transfers from General Fund	132,732	79,500	79,500	87,956
	CITY SUB-TOTAL	851,198	745,959	786,373	737,232
Code 032	Boyne Valley Township		See page 46 on 12 Yr History		
626	Contractual (Medicaid, Medicare, BCBS, Private, Non Insurance)	237,614	247,000	201,463	0
	BOYNE VALLEY SUB-TOTAL	237,614	247,000	201,463	0
TOTAL		1,088,812	992,959	987,836	737,232

Summary of Fund Balance	Prior FYE 2018	Current FYE 2019	Prior FYE 2020
Fund Balance, Beginning of Year	141,593	242,565	202,616
Revenues Over (Under) Expenditures	100,972	(39,949)	35,880
Fund Balance, End of Year	242,565	202,616	238,496
Summary of Vehicle Reserve	Prior FYE 2018	Proposed FYE 2019	Prior FYE 2020
Fund Balance, Beginning of Year	0	0	0
Revenues Over (Under) Expenditures	0	0	0
Fund Balance, End of Year	0	0	0

A. LINE ITEM CLARIFICATION

030-626 Contractual—City

\$ 475,628

740 responses with 575 transports with an average charge \$825 (average reimbursement \$515.21)

032-626 Contractual—Boyne Valley Township

\$ 247,000

Boyne Valley 226 responses

680 Township Funding

\$ 79,180

Contractual agreement based on dwelling and three year average utilization for Bay, Eveline, Evangeline, Hudson, Melrose and Wilson

690 Donation

\$ 1,000

Staff fund raising and general donations

691 General Fund

\$ 79,000

City support for operational losses over revenue

AMBULANCE

Fund Code: 210

Expenditures

See page 47 on 12 Yr History for 2006 – 2016

See page 18 on 12 Yr History for 2005

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
707	Wages	438,635	425,350	498,519	351,518
712	Insurance/Life, AD&D	284	300	243	300
713	Medical Insurance	7,056	7,000	7,000	7,000
714	Social Security	34,231	35,000	38,555	35,000
715	Pension	5,375	5,244	5,380	5,244
716	Unemployment Insurance	0	0	5	5
719	Vacation/Sick Expense	3,389	2,000	0	2,000
727	Medical Supplies	27,329	30,000	28,567	21,600
730	Repairs & Maintenance	10,456	8,500	8,500	5,500
735	Gas & Oil	5,441	5,500	8,840	5,800
740	Utilities	3,392	6,000	2,693	2,500
819	Contracted Services – Billing	14,963	13,500	15,707	11,700
850	Radios	3,726	2,500	1,253	1,500
854	Uniforms	5,639	5,000	2,667	3,500
860	Motor Pool	4,148	4,000	701	4,000
870	Training	13,026	12,000	4,599	10,000
910	Insurance: Liability/Property	2,348	3,500	4,120	3,500
911	Insurance: Workers Comp	4,626	4,254	5,910	4,254
940	Facilities Rent	4,800	25,200	25,200	25,000
957	Bad Debt (uncollectible)	42,001	30,000	30,105	35,780
958	Boyne Valley Twsp Collections Rei	126,431	0	0	0
970	Capital Outlay/Equipment	1,795	18,000	9,871	15,000
971	Vehicle Replacement	0	20,000	0	20,000

999	Boyne City Contractual	157,235	150,000	135,236	132,651
	BOYNE CITY SUB-TOTAL	987,843	812,848	808,160	701,352
045	BOYNE VALLEY TOWNSHIP				
957	Boyne Valley Twsp Bad Debt		18,000	17,676	0
958	Boyne Valley Twsp Collections Reimb		120,356	120,000	0
999	Ambulance Bad Debt Expense		41,755	42,000	0
999.100	Boyne Valley Twsp Contractual	60,360	0	0	0
	BOYNE VALLEY SUB-TOTAL		180,111	179,676	0
	GRAND TOTAL	987,843	992,959	987,836	701,352

B. LINE ITEM CLARIFICATION

707 – Wages

\$ 351,518

Crew coverage will remain constant with the model initiated with the implementation of ALS, (Advanced Life Support) to meet the change in staffing requirements to assure the capability to provide two (2) Paramedics and an EMT (Emergency Medical Technician) per shift. Crew members not residing within a 10 minute response time to the garage stay in the facility. Decrease in wages represents changing staffing, eliminating the In-house staff in Boyne Valley. Recognizing back-up coverage for the utilization of the second ambulance.

Paramedic Coverage	\$ 150.00 per 12 hour shift 25.00 per hour response 50.00 per hour back-up
In – House Coverage	75.00 per 12 hour shift - EMT
Staff per hour response	15.00 per hour response 30.00 per hour back-up

727 – Supplies \$ 21,600

This represents soft disposable supplies.

870 – Training \$ 10,000

Each staff member is required to acquire Continuing Education Credits. New requirements by Medical Control, each staff will have to attend programs in child medical and trauma, Adult Trauma and Advance Cardiac Life Support. Opportunity is provided through work shops in conjunction with Boyne Valley and offered for all local providers Melrose, Hudson, Boyne Fire and Boyne Valley staff: fall, winter, and spring.

957 – Bad Debt \$ 35,780

Represents 7.1 % of gross billing charges

970 – Capital Outlay/Equipment \$ 15,000

Purchasing a replacement for Cardiac Monitor defibrillator

971 – Vehicle Replacement \$ 20,000

999 – Contractual Allocation \$ 150,000

Represents 26% of gross billing charges. This is the difference between Medicaid, Medicare and Blue Cross payment versus our customary charges. Example: Base Charge for ALS is \$650.00, Medicare reimburses \$314.00 mileage charge \$15.00 / loaded mile, and Medicare provides \$6.80. Medicare makes up 47 % of utilization, Medicaid 9%, Blue Cross 12%, making 68% of billing payers dictate reimbursement.

Boyne Valley

At this time, Boyne Valley is proposing to cancel our agreement with them.

System Response by Township

Boyne City EMS Responses

	18-19 YTD	Annualized	
Bay	39	34	3.16%
Boyne City	497	522	48.6%
Boyne Valley	294	383	35.6%
Evangeline	37	23	2.1%
Eveline	24	22	2.0%
Hudson	15	13	1.2%
Melrose	32	25	2.3%
Wilson	46	51	4.7%
Total	984	1,073	
51A1 & 51A2 total runs		728	
52A1 & 52A2 total runs		335	

Boyne City EMS Staff

Behling, Joe	EMT
Clink, Patsy	EMT
Cornell, Britta	EMT
Cornell, Mike	EMT
Gaither, Terry	EMT
Loper, Barb	EMT
Mathers, Amanda	EMT
Mathers, Ben	EMT
Matze , Emily	EMT
Noske, Wendi	EMT
Robinson, Matt	EMT
Williams, Jesse	EMT
Farrell, Robert	Medic
Lockman, Kevin	Medic
Meir, Heath	Medic
Randall, Cody	Medic-IC
Roloff, Robert	Medic
Stephen, Lyon	Medic
Suto, Melissa	Medic-IC
Wandrie, Dan	Medic
Wilson, Brenda	Medic
Lamont, John - Director	Medic-IC

Top 5 request for service:

Trauma, Diabetic, Difficulty Breathing, Cardiac, Medical

FIRE DEPARTMENT

206-030
Revenues

See page 41 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance		5,048	0	30,292
628	Township Service Fees	223,180	219,972	219,972	230,108
680	Grant Proceeds	0	0	136,720	0
690	Miscellaneous Income	600	0	0	0
691	Transfers from General Fund	63,000	63,000	63,000	63,000
TOTAL		286,780	288,020	419,692	323,400

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	422,357	321,035	330,086
Revenues Over (Under) Expenditures	(101,322)	9,051	(30,292)
Fund Balance, End of Year	321,035	330,086	299,794

Summary Vehicle Reserve Fund	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	0	0	45,000
Revenues Over (Under) Expenditures	0	45,000	45,000
Fund Balance, End of Year	0	45,000	90,000

FIRE DEPARTMENT

206-040

Expenditures

See page 42 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
707	Salaries - Vol./Officers	78,590	83,000	83,000	93,000
714	Social Security	6,012	6,120	6,120	7,000
727	Supplies and Hose	10,230	16,000	3,000	19,200
730	Equipment Maintenance	25,995	29,500	5,000	37,000
735	Gas and Oil	2,071	3,500	3,500	3,500
737	Fire Hydrant Rental	27,083	27,500	27,500	27,500
750	Administrative Service Fee	5,000	5,000	5,000	5,000
850	Radio Maintenance	915	1,800	1,800	1,200
860	Motor Pool	0	1,500	1,500	1,500
861	Vehicle Maintenance	166	1,000	1,000	1,000
870	Training	2,061	7,500	7,500	7,000
910	Insurance: Liab./Property	6,860	10,000	10,000	11,500
911	Insurance: Workers Comp.	2,775	3,000	3,000	3,000
940	Building Rental/Maintenance	23,292	30,000	30,000	30,000
970	Capital Outlay	197,050	17,600	177,721	31,000
976	Vehicle Replacement Fund	0	45,000	45,000	45,000
TOTAL		388,100	288,020	410,641	323,400

A. PERSONNEL

Firefighters		Date Recruited
Dennis Amesbury, Chief	CF	10-24-80
James Farley, Assistant Chief	CF	8-05-03
Ray Leist, Captain	CR	02-99
Ben Mathers, Lieutenant	CF	07-08
Kyle Lockman	CF	1-20-96
Tim Moyer	CF	8-06-85
Leon Bush	CF	1-22-92
Wayne Gerberding	CF	04-98
Dennis Looze	CF	6-09-81
David Moyer	CF	2-05-91
David Wilson	CF	9-15-92
Kevin Lockman	CF	8-19-03
Joe Behling	CF	8-16-05
Ryan Amesbury	CF	11-01-05
Scott Carlston	CF	07-09
Jon Ku	CF	09-2011
Brandon Looze	CF	09-2011
Kurt Wuerth	CF	09-2011
Shaun Verville	CF	08-2013
Joel Oswald	CF	2015
Adam Harwell	CF	2015
Tim Riley	CF	2016

CF Certified Firefighter Level 1-2

Retired Firefighters

Oral Sutliff *	50 years
Henry Erber	40 years
Steve Erber *	30 years
Jack Bush	30 years
Butch Erber	27 years
Jack Janack *	25 years
Carl Lockman	25 years
Tom Garlock *	24 years
Gary Cole *	23 years
Howard Crozier*	23 years
Chuck Urman	22 years
Norm Crozier *	20 years
Dave Cramer	20 years
Randy Fannin	20 years
Chuck Witte	20 years
Mark Crum	13 years
Kevin Cooper	10 years
Mike Sero	9 years
Keith Stanley*	

Honorary Members

Willard Gahn *
Harry Atkins *
Leigh Woodbury
Harley Burris *
Pat Weeks
Jim Hornbeck
Vic Ruggles
Obie Wicker

Retired Members

Fred Moore	20 years	Louie Schomberger	10 years
Terry Urman	20 years	Steve Ryder	10 years
Nord Schroeder	20 years	Dan Moore*	7 years
Vic Ayers	16 years	Dennis Webb	7 years
Roscoe Howard*	15 years	Bob Waun	7 years
Dick Erber*	14 years	Mike Kessler	7 years
Mel Howard	13 years	Vern McCary*	6 years
Paul Barden	13 years	Eugene Mont	6 years
Chuck Olson	13 years	Dan Kildea	5 years
Woody Hardy	12 years	Bob Mathers	5 years
Tom Roberts	12 years	Barry Riddle	5 years
Jim Grainger	12 years	Jim Matthew	4 years
Gary Gillespie	11 years	Jerry Young	4 years
Bill Christensen	10 years	Rev. Milton Walls*	Chaplain
Fred Lehto	10 years		
Don Moore*	10 years		

* - Deceased

B. BOYNE CITY FIRE REPORT

	2012	2013	2014	2015	2016	2017	2018
Total Fire Calls (in district)	241	154	172	188	177	232	203
Loss of Life	0	0	0	1	0	0	0
Boyne City Calls	118	82	91	91	84	118	96
Boyne Valley Township Calls	1	3	4	4	2	8	8
Bay Township Calls	34	26	21	21	11	9	15
Charlevoix City Calls					2	0	0
Charlevoix Township	1	0	0	2		3	1
East Jordan Calls	1	1	1	3	1	1	2
Evangeline Township Calls	27	17	14	21	28	34	38
Eveline Township Calls	17	9	15	10	17	19	23
Resort Bear Creek Township Calls	1	0	0	0	0	1	0
Hayes Township Calls					2	0	0
Hudson Township Calls					0	1	0
Melrose Township Calls	2	4	0	4	4	1	0
Wilson Township Calls	36	12	24	32	26	31	18
% of Runs Townships	53%	47%	47%	52%	55%	47%	54%

Structure Fires	4	3	11	10	6	4	11
Outside Structure - not grass	1	2	1	2	2	5	5
Extrication	0	2	4	2	0	0	0
Car Fires	1	5	0	5	3	6	5
Grass, Brush, Trash Fires	12	6	3	12	4	7	14
Spill Clean up	1	1	1	0	0	1	1
Fire Alarms	32	16	35	16	30	34	33
Arcing - Power Lines	81	20	19	25	40	51	39
Excessive Heat	10	4	4	5	1	4	3
False Alarms	3	6	0	1	1	1	28
Smoke Scare	7	4	10	8	3	3	3
Stand-by	4	3	0	1	2	4	2
Police Assists	15	12	12	10	21	9	10
Mutual Aid Received	0	1	3	2	2	0	1
Mutual Aid Given	9	5	8	10	12	12	8
Controlled Burns	1	3	3	0	0	2	3
Ambulance Assists/Life Assists	23	23	35	31	26	23	28
Gasoline Leaks	1	1	3	1	1	0	0
CO2 Alarm Responses	10	9	3	2	6	4	7
Natural Gas Leaks	6	11	9	3	1	6	5
LP Gas Leaks	0	0	2	3	0	1	0
Chimney Fires	4	1	1	1	2	3	1
Good Intent Calls	20	8	14	14	10	19	5
Lines Down-Cable & Phone		5		10	0	4	8
Training—Burns/Extrication/Etc				5	0	7	26
Electrical Fires				1	0	3	5
P.I.					2	0	17
P.D.A.					1	17	2
Water/Ice Rescue				1	0	2	4
Fires-Content Fires							3

LINE-ITEM CLARIFICATION

707 - Wages \$ 93,000

Pay is \$20/hour when on a fire call and \$10/hour for schooling necessary to meet both state and federal requirements. Also the meeting pay is \$20 per meeting.

Fire Chief.....6,500
Assistant Chief..... 4,000
Captain..... 2,500
Lieutenant..... 2,000

727 - Supplies and Hose \$ 19,200

Both Class A and Class B foam, gloves, continuing hose replacement, miscellaneous items. This item also includes purchase of break-out gear for two, new firemen.

730 - Equipment Maintenance..... \$ 37,000

Continue present maintenance program of maintaining and upgrading present equipment by the City mechanic and the firemen. This item also contains additional funds to recertify pump ratings of class A fire trucks and to recertify Scott packs.

850 - Radio Maintenance\$ 1,200

Misc battery replacement and maintenance.

870 - Training \$ 7,000

Since more training is needed for new firemen who have replaced retirees and those moving from the area, this line item has increased slightly from \$8 to \$10/hour). Training is very important to the life and safety of the Fire Department. Training not only cuts time spent fighting fires, but also lessens lost time due to accidents and injuries at the scene.

976 - Property Replacement\$ 45,000

These are funds to be set aside for future fire apparatus vehicle replacement.

MARINA AND LAUNCH RAMP

Fund Code: 285-030

Revenues

See page 61 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	246,500	258,594	15,700
624	Boat Trailer Parking	868	700	826	700
628	Marina User Fees/Seasonal	96,639	55,000	55,000	60,000
629	Marina User Fees/Transient	44,338	50,000	51,771	50,000
630	Launch Ramp User Fees	15,850	16,000	18,368	16,000
631	Water St. Marina	46,705	28,000	20,000	20,000
631.1	Krueger Marina	4,258	4,000	6,000	4,500
631.2	Konupek Enterprises LLC Marina	3,688	4,000	6,000	4,500
670	Sale of Ice/Misc Income	1,427	1,500	1,977	1,500
680	Grants / State	0	248,000	255,000	5,000
TOTAL		213,773	653,700	673,536	177,900

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	206,604	276,765	18,171
Revenues Over (Under) Expenditures	70,161	(258,594)	(15,700)
Fund Balance, End of Year	276,765	18,171	2,471

MARINA AND LAUNCH RAMP

Fund Code: 285-040

Expenditures

See page 62 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/Wages	44,146	47,000	49,000	50,000
705.100	Salaries/Wages-Water St Marina	5,793	6,000	6,500	6,500
709	Overtime	1,948	1,200	1,416	1,500
713	Medical Insurance	201	500	634	700
714	Social Security	3,964	4,500	4,235	4,600
715	Pension Costs	73	200	350	400
716	Unemployment Compensation	26	200	100	200
727	Supplies	5,568	6,000	6,500	6,500
727.100	Expenses - Water Street Marina	1,739	1,000	421	500
727.200	Water Street Marina Reimbursement	17,894	11,200	10,499	11,000
727.300	Krueger Reimbursement	2,129	2,000	3,000	2,300
727.350	Konupek Reimbursement	1,844	2,000	3,000	2,300
730	Repairs/Maintenance	16,956	6,000	12,746	20,000
740	Telephone/Utilities	12,877	10,000	10,000	12,000
754	Uniforms	456	600	175	500
818	Contracted Services	27,268	38,000	38,000	20,000
860	Motor Pool	3,012	3,500	3,600	3,500
870	Training/Travel	624	1,000	1,160	2,000
910	Insurance: Liability/Property	414	1,200	1,200	1,300
911	Insurance: Workers Compensation	925	1,100	1,000	1,100
970	Capital Outlay/Equipment	0	500,000	520,000	5,000
975	Buildings/Equipment	(4,245)	10,500	0	26,000
	TOTAL	143,612	653,700	673,536	177,900

A. MISSION STATEMENT

To offer an efficient, appealing, harbor area which will continue to enhance Boyne City's economy by promoting tourism and encouraging local citizens to utilize one of the City's most valuable resources, its lakeshore.

B. PERSONNEL

Barb Brooks - Harbormaster
Dockhands and Launch Ramp Attendants (hourly)

C. LINE-ITEM CLARIFICATIONS

705 - Wages \$ 50,000
Marina, Launch Ramp Attendants and DPW.

730- Repairs/Maintenance..... \$ 20,000
Dock, boat launch, weed control and other facility maintenance

740 - Telephone/Utilities..... \$ 12,000
Cost of electricity for dock lights, launch ramp lights, two restroom facilities, mixers during winter months, power to outlets for marina renters' use, water and wastewater use.

754 - Uniforms\$ 500
Uniforms for Marina and launch ramp attendants.

818 - Contracted Services..... \$ 20,000
Engineering/professional services

870 - Training/Travel.....\$ 2,000
Marina attendant training / conference.

970 - Capital Outlay/Equipment\$ 5,000
Remainder of marina new floating wave attenuator installation

975 - Buildings/Equipment.....\$
26,000
Small equipment, repairs / replacement, building repairs and signage.

AIRPORT

Fund Code: 295-030

Revenues

See page 63 on 12 Yr History for FYE 2006 - 2016

See page 20 on 12 Yr History for FYE 2005

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	(1,950)	7,047	3,986
625	Airport Gasoline Sales	68,212	65,000	60,000	65,000
630.100	Drag Race Registrations	13,611	10,000	9,340	10,000
670	Rent - Terminal	24,327	5,000	6,864	6,864
675	Rent - Hangar	19,189	39,000	39,000	42,500
675	Contributions	0	3,000	0	0
690	Charges for Services/Fees	263	250	670	500
TOTAL		125,602	120,300	122,921	128,850

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	46,123	72,070	65,023
Revenues Over (Under) Expenditures	25,947	(7,047)	(3,986)
Fund Balance, End of Year	72,070	65,023	61,037

AIRPORT
Fund Code: 295-040
Expenditures

See page 63 on 12 Yr History for FYE 2006 – 2016
See page 20 on 12 Yr History for FYE 2005

Code	Account Title	Prior year 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
			Budgeted	Projected	
705	Salaries/Wages	5,258	6,250	6,250	6,250
713	Medical Insurance	79	1,500	150	1,500
714	Social Security	393	500	250	500
715	Clearing A/C Retirement	217	200	200	200
716	Unemployment Compensation	0	100	100	100
727	Supplies	4,227	3,500	5,000	5,000
730	Repairs/Maintenance	45	2,500	7,000	3,000
736	Aviation Fuel (for sale)	66,371	60,000	55,000	60,000
740	Telephone/Utilities	6,199	6,000	7,000	7,250
817	Drag Race Expenses	5,450	5,000	5,000	5,000
818	Engineering	0	0	2,000	2,500
819	Environmental	0	250	250	250
860	Motor Pool	6,465	8,000	8,000	8,000
870	Training	598	750	750	1,000
880	Events	583	550	0	2,000
910	Insurance: Liability/Equipment	3,540	4,000	4,671	5,000
911	Insurance: Workers Comp	231	250	300	300
970	Capital Outlay/Equipment	0	1,000	1,000	1,000
975	Airport Improvements		20,000	20,000	20,000
TOTAL		99,656	120,300	122,921	128,850

A. MISSION STATEMENT

To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers, and visitors.

B. PERSONNEL

Michael Cain City Manager/Airport Manager
Tim Faas Superintendent of Maintenance and Safety
Leon Jarema Volunteer Airport Assistant Manager
Richard Bouters..... Volunteer Airport Assistant Manager
Street DepartmentMowing and Plowing

C. LINE-ITEM CLARIFICATION

705 - Salaries and Wages \$ 6,250

This line item covers the general maintenance costs for the airport property, including mowing, plowing, repairs, etc. performed by Street Department personnel.

730 - Repairs and Maintenance..... \$ 3,000

This line item covers routine repairs and maintenance items for the airport terminal building and the runway lighting system.

736 - Aviation Fuel Cost\$ 60,000

Aviation fuel is purchased from AV Fuel, Inc. The City sells approximately 13,000 gallons of fuel per year at a profit of approximately \$0.40/gallon.

819 - Environmental \$ 250

This expenditure covers the cost of any possible testing and monitoring of the aviation fuel tanks.

860 - Motor Pool..... \$ 8,000

Covers equipment usage for mowing, plowing, and general maintenance.

970 - Capital Outlay/Equipment\$ 1,000

Miscellaneous small items.

975 - Airport Improvements\$ 20,000

Covered in this line item is fence relocation and repair and pavement marking, with other improvements

DEBT SUMMARY

**Budget Year Ending - 30 April 2020
FYE 2020**

Description of Debt	Interest Rate	Fund Servicing Debt	Debt Outstanding 30 April 2019	FYE 4/30/20 Debt Service Payment	
				Principal	Interest
Drinking Water Revolving Fund - Final Payment FYE 2023	2.50 %	Water	430,000	105,000	10,750
State Revolving Fund - Final Payment FYE 2026	2.125%	Wastewater	3,318,091	450,000	70,509
City Facilities - Final Payment FYE 2037	2.74513%	General	6,175,000	265,000	176,338
Special Assessment - Water - Final Payment FYE 2039	3.5%	General	325,000	11,492	11,375
Total—Debt Service			10,248,091	831,492	268,972
GRAND TOTAL—DEBT SERVICE PAYMENTS				1,077,597	

CITY FACILITIES CONSTRUCTION FUND

Fund Code: 470
REVENUES

See page 77 on History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
030	REVENUES				
400	Allocated from Fund Balance	0	219,688	29,600	35,000
664	Interest Earnings	20,874	0	20,400	15,000
TOTAL		20,874	219,688	50,000	50,000

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	2,757,969	241,331	211,731
Revenues Over (Under) Expenditures	(2,516,638)	(29,600)	(35,000)
Fund Balance, End of Year	241,331	211,731	176,731

CITY FACILITIES CONSTRUCTION FUND

**Fund Code: 470
EXPENDITURES**

See page 78 on History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
040	EXPENDITURES				
818	Engineering Services	0	79,500	0	0
970	Construction City Facilities	2,537,512	140,188	50,000	50,000
TOTAL		2,537,512	219,688	50,000	50,000

970 – Construction City Facilities.....\$ 50,000

Included in this line item are engineering services and museum and technology costs to complete the City Facilities Construction Project.

CITY FACILITIES DEBT FUND

Fund Code: 370
REVENUES

See page 65 on History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
030	REVENUES				
400	Allocated from Fund Balance	0	(23,356)	0	10,482
402	Current Year Tax Collections	419,746	444,493	429,969	430,856
TOTAL		419,746	421,137	429,969	441,338

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	7,655	21,863	30,694
Revenues Over (Under) Expenditures	14,208	8,831	(10,482)
Fund Balance, End of Year	21,863	30,694	20,212

CITY FACILITIES DEBT FUND

**Fund Code: 370
EXPENDITURES**

See page 66 on History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
040	EXPENDITURES				
990	Principal	220,000	240,000	240,000	265,000
970	Interest Expense	185,538	181,137	181,138	176,338
	TOTAL	405,538	421,137	421,138	441,338

WATER/WASTEWATER PERSONNEL

Mark Fowler.....Water/Wastewater Superintendent

A - Wastewater
S - 2 Water Distribution
D - 2 Water Treatment

Eric Kujawski.....

Operator
D - Wastewater
S - 4 Water Distribution
D - 4 Water Treatment

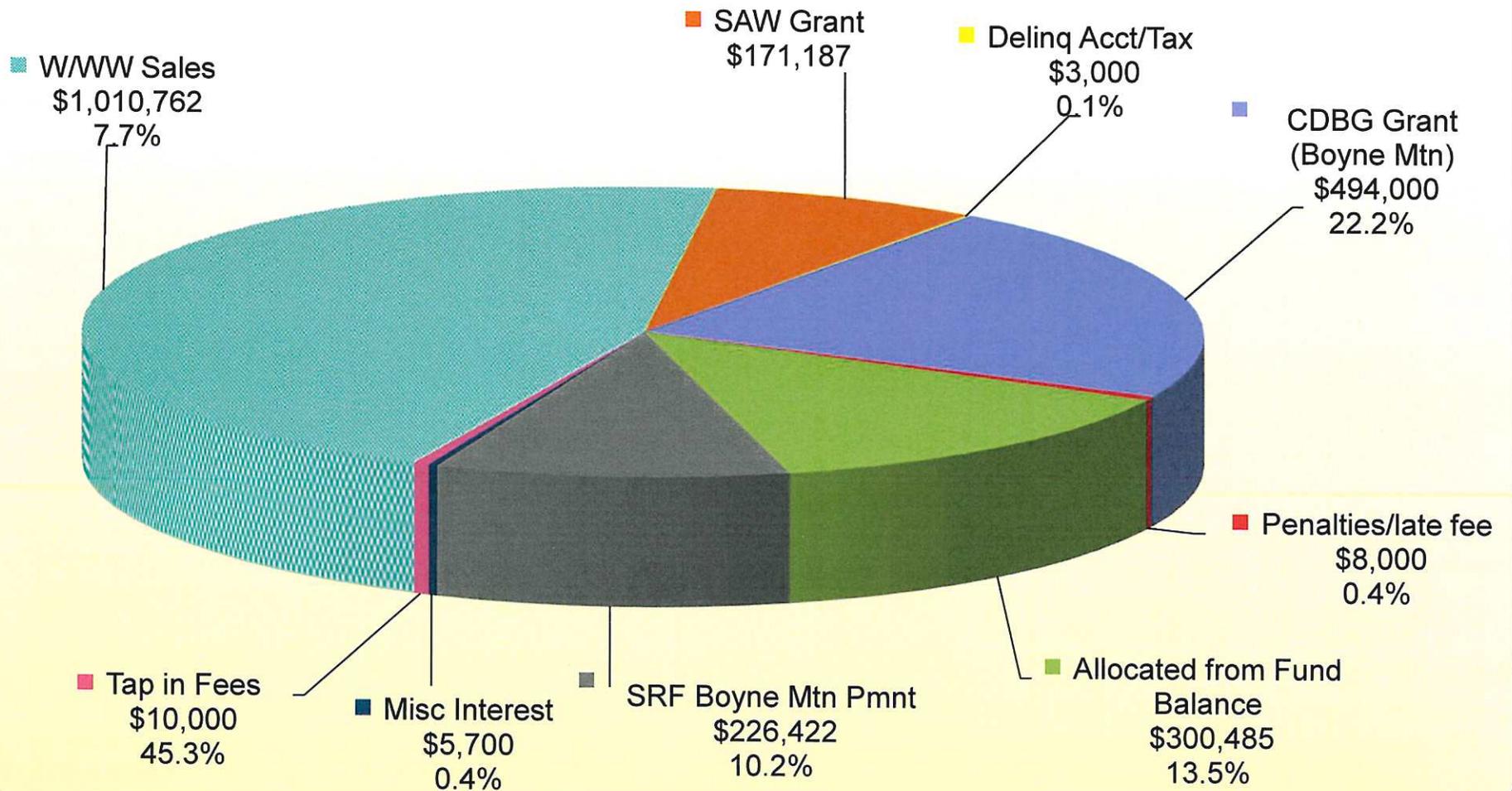
Derek Brennan.....

Operator
Wastewater
Water Distribution
Water Treatment

Dennis Boyd.....

Operator
D - Wastewater
S - 4 Water Distribution
F - 4 Water Treatment

WASTE WATER FUND FYE 2020 REVENUES \$2,229,556



WASTEWATER DEPARTMENT

**Wastewater Fund
Fund Code: 590 030
Revenues**

See page 79 on 12 Yr History

Code	Account Title	Prior Year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocated from Fund Balance	0	231,309	158,309	300,485
403	Delinquent Account/Tax Roll	3,398	3,000	3,000	3,000
577	Boyne USA Grant Reimbursement	25,716	0	0	0
581	Grants / CDBG	0	494,000	0	494,000
581.100	SAW Grant Revenues	89,990	257,418	257,418	171,187
640	Sommerset Reserve	218,149	0	0	0
641	Wastewater User fees	1,059,699	981,332	981,332	1,010,762
642	Charges/Service/Other fees	6,137	2,000	8,000	4,000
643	Penalties/late fees	8,394	8,000	8,000	8,000
644	Sewer- charges/Services & Fees	3,437	0	0	0
648	Tap in Fees – Water	33,849	10,000	10,000	10,000
664	Interest Earnings	1,627	0	0	1,700
691	SRF Loan Payment – Boyne Mtn.	225,764	226,139	226,139	226,422
	GRAND TOTAL	1,676,160	2,213,198	1,652,198	2,229,556

A. MISSION STATEMENT

WASTEWATER DEPARTMENT

Provide the wastewater customers of our area the best environmental method to transport and treat the wastewater in the most efficient and economical manner.

B. LINE-ITEM CLARIFICATION

403 - Delinquent Account Tax Roll..... \$

This line item accounts for revenue that is received when water/wastewater bills are not paid and, as outlined by City ordinance, are added to the tax roll.

581 - Grants - CDBG.....\$ 494,000

This line item represents revenue for the Boyne Mountain Force Main Project

641 - Wastewater User Fees.....\$ 1,010,762

This line item represents revenue from wastewater sales.

643 - Water/Wastewater Bill Penalties \$ 8,000

This line item accounts for revenue from late charges on water/wastewater billings.

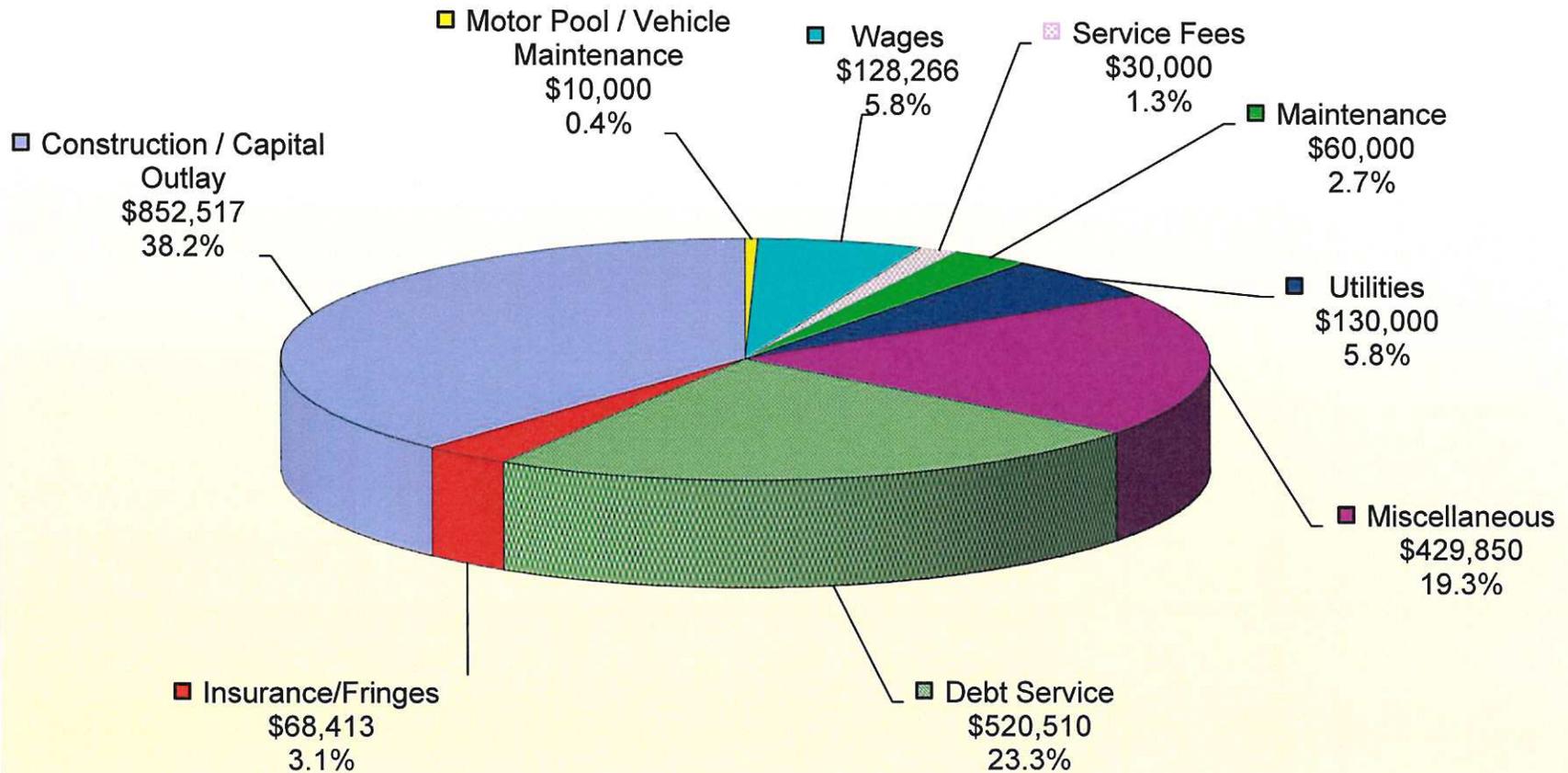
648 - Tap-in Fees..... \$ 10,000

This line item represents revenue from the access fees charged to new customers who connect to the wastewater systems.

691 - SRF Loan Payment - Boyne Mtn. \$ 226,139

This line item accounts for the reimbursement from Boyne Mountain for their portion of the wastewater plant improvements. This is based on the current estimates of flow projections.

WASTEWATER FYE 2020 Expenditures \$2,229,556



WASTEWATER DEPARTMENT

Water/Wastewater Fund

Fund Code: 590-590

Expenditures

See page 81 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/Wages	88,823	104,786	104,786	109,266
709	Overtime	10,258	9,000	9,000	9,000
711	Safety Equipment	1,104	750	750	750
712	Insurance: Life & AD&D	286	200	200	200
713	Insurance: Medical	26,877	26,879	26,879	26,164
714	Social Security	8,418	8,246	8,246	8,588
715	Pension	79,586	30,000	30,000	30,000
716	Unemployment Compensation	5	10	10	11
719	Vacation/sick time	11,533	10,000	10,000	10,000
726	Supplies - lab	6,909	5,000	5,000	6,000
727	Supplies - general	9,784	7,500	7,500	7,500
730	Repairs/Maintenance	64,410	60,000	60,000	60,000
731	Postage	1,553	1,600	1,600	1,600
735	Gas & Oil	2,441	4,000	4,000	4,000
740	Telephone/Utilities	122,342	130,000	130,000	130,000
745	Chemicals	33,974	30,000	35,000	35,000
750	Administrative Service Fees	30,000	30,000	30,000	30,000
802	Legal Fees	(1,575)	1,000	1,000	1,000
808	Accounting/Audit Fees	0	1,000	1,000	1,000

809	Environmental Service Fees	9,052	10,000	10,000	11,000
818	Engineering	2,430	40,000	40,000	40,000
819	SRF	0	500	500	500
860	Motor Pool	4,834	5,000	10,000	7,000
861	Vehicle Expense	4,828	2,500	2,500	3,000
870	Education/Travel/Membership	2,670	3,000	3,000	3,000
900	Publishing	0	250	250	250
910	Insurance: Liability/Equipment	4,927	9,000	9,000	9,000
911	Workers Compensation	2,775	2,700	2,700	2,700
968	Depreciation Expense	306,298	310,000	310,000	310,000
970	Capital Outlay	1,999	100,000	23,000	187,330
971	SAW Grant Expenditures	83,168	257,418	257,418	171,187
981	Sewer Line Construction	2,000	494,000	0	494,000
988	Force Main/Boyne USA/Lexamar	25,716	0	0	0
990	SRF Principal	0	440,000	440,000	450,000
991	SRF Interest	88,546	78,859	78,859	70,510
TOTAL		1,036,244	2,213,198	1,652,198	2,229,556

A. MISSION STATEMENT

To provide the wastewater customers of our area the best environmental method to transport and treat the wastewater in the most efficient and economical manner.

B. LINE-ITEM CLARIFICATION

727 - Supplies\$ 7,500

This line item is for materials which are routinely purchased to operate and maintain the wastewater system, including sewer pipe, manhole parts, clamps, etc.

730 - Repairs/Maintenance \$ 60,000

This line item is for repair materials for the wastewater plant and collection system, including bearings, u-joints, pump parts, electric motors, etc.

745 - Chemicals \$ 35,000

Ferric chloride, used in the wastewater treatment to remove phosphorus, is the major chemical expense. Other chemicals used are chlorine and hydrogen chloride gas.

818 - Engineering..... \$ 40,000

This line item includes \$40,000 for engineering services for the Boyne Mountain Force Main along with other miscellaneous engineering needs

809 - Environmental Service Fees \$ 11,000

Due to requirements of state and federal statutes, including the Clean Water Act and the Industrial Pre-Treatment Program, lab testing fees must be budgeted. Laboratory charges for the Industrial Pre-Treatment Program are passed on to the industry producing the waste.

970-981 - Capital Outlay/Sewer Line Construction..... \$ 852,517

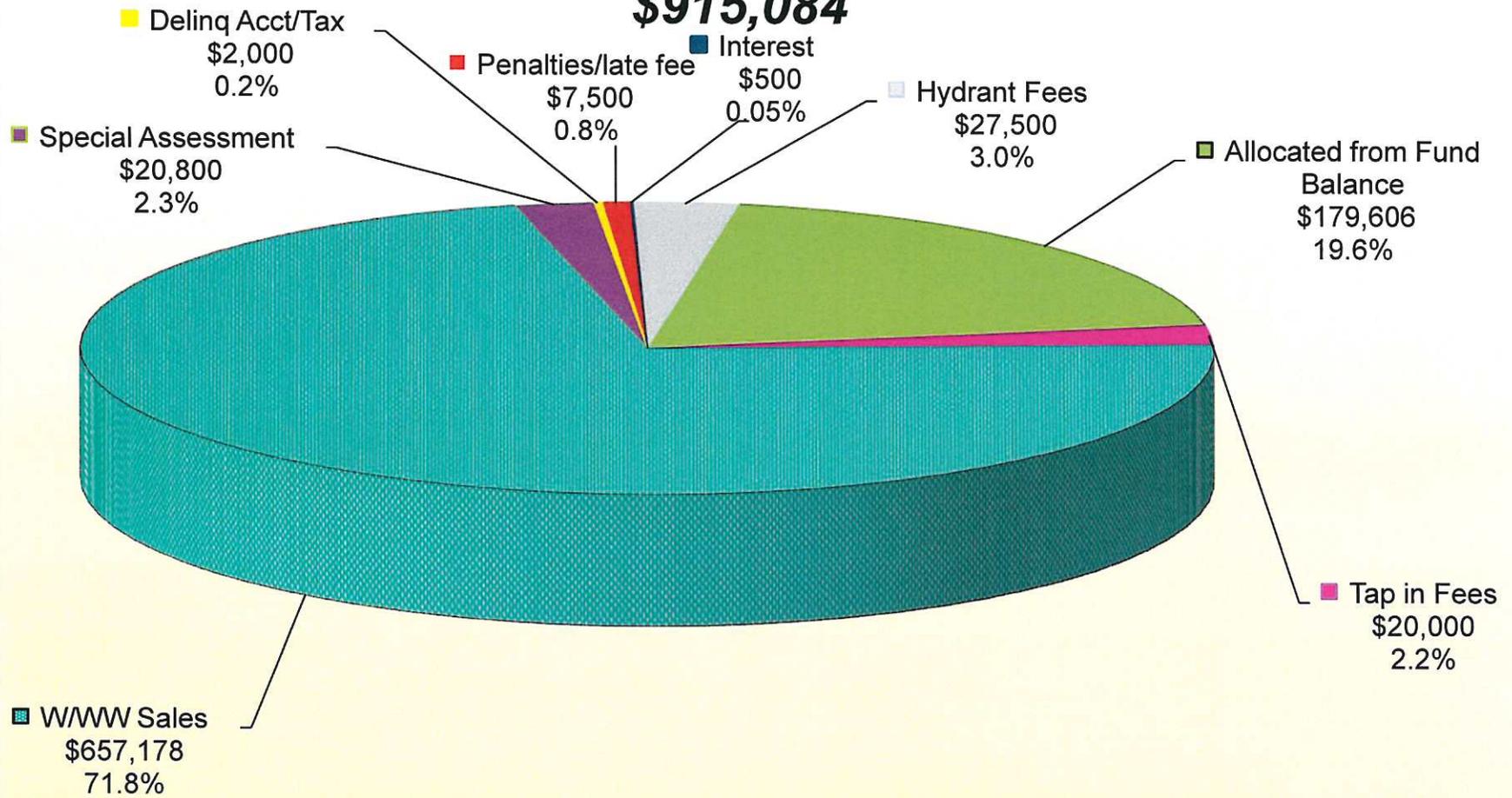
Item 981 represents \$494,000 for construction of the Boyne Mountain Force Main along with \$5,000 for Grant Administration fees. Item 970 \$187,330 is for miscellaneous construction projects. Item 971 is for SAW Grant Expenditures.

990-991 -SRF..... \$ 520,510

This line items is for payments for the bonds used to finance the building of the new wastewater treatment facility.

WATER FUND FYE 2020 REVENUES

\$915,084



WATER DEPARTMENT

Water Fund

Fund Code: 592 032

Revenues

See page 85 on 12 Yr History for FYE 2007 – 2016

See page 80 on 12 Yr History for FYE 2005 – 2006

Code	Account Title	Prior Year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
400	Allocation from Cur Yr Fd Bal	0	21,377	123,383	179,606
403	Delinquent Account/Tax Roll	1,623	2,000	2,000	2,000
641	Water User fees	640,912	636,095	636,095	655,178
642	Charges/Services/Other fees	2,422	2,000	2,000	2,000
643	Penalties/late fees	7,374	7,500	7,500	7,500
645	Fire Hydrant Fees	27,083	27,500	27,500	27,500
648	Tap-in (Access) Fees	16,198	15,000	15,000	20,000
664	Interest Earnings	0	500	500	500
672	Special Assessment	0	311,000	326,500	20,800
	TOTAL	695,612	1,022,972	1,140,478	915,084

LINE-ITEM CLARIFICATION - Revenues

403 - Delinquent Account Tax Roll..... \$ 2,000

This line item accounts for revenue that is received when water/wastewater bills are not paid and, as outlined by City ordinance, are added to the tax roll.

641 - Water User Fees \$ 655,178

This line item represents revenue from water sales.

643 - Water/Wastewater Bill Penalties \$ 7,500

This line item accounts for revenue from late charges on water/wastewater billings.

645 - Fire Hydrant Rental \$ 27,500

This charge to the Fire Department is for maintenance, repairs, and replacement of the 218 fire hydrants throughout the City.

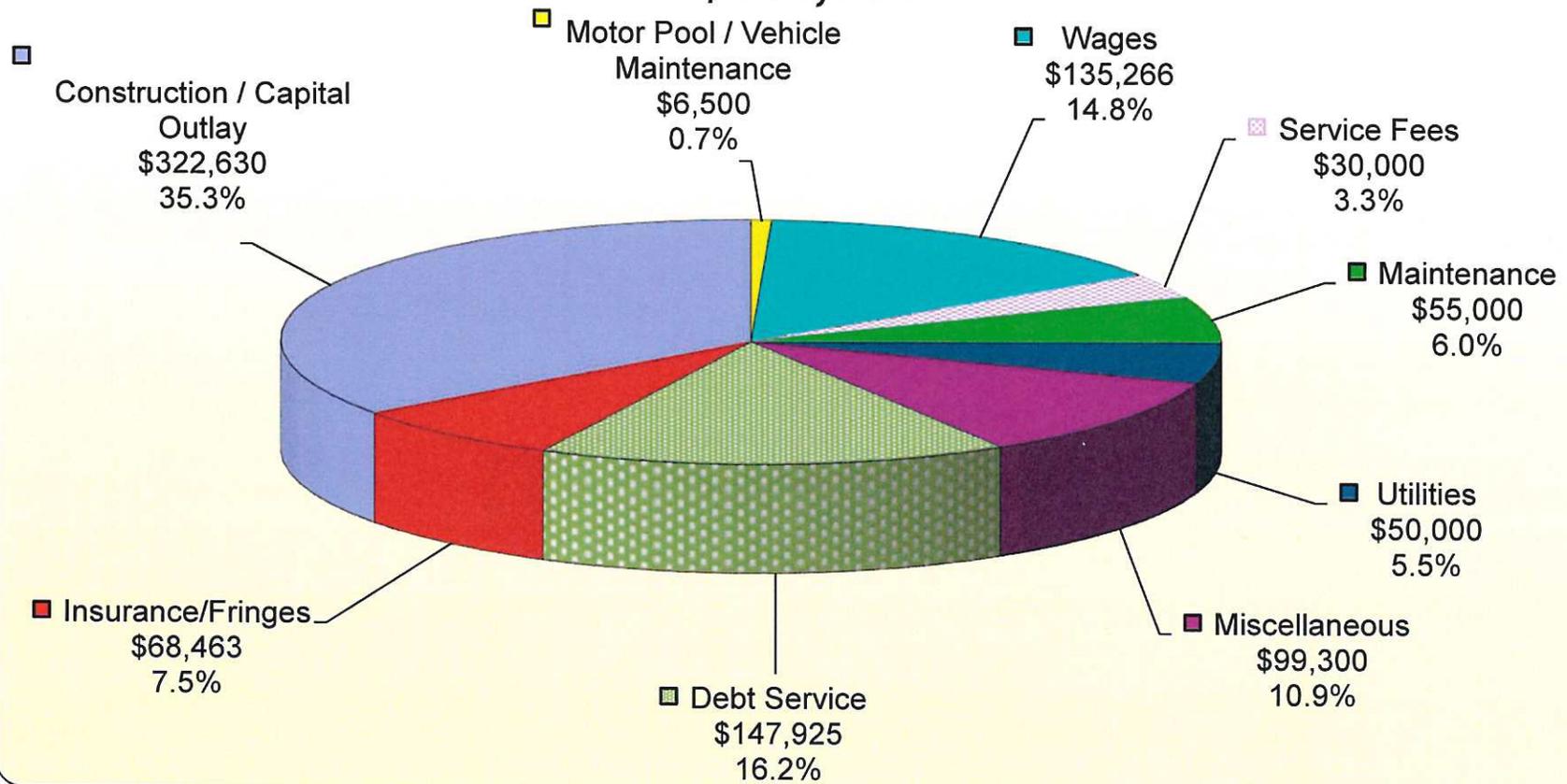
648 - Tap-in Fees..... \$ 20,000

This line item represents revenue from the access fees charged to new customers who connect to the water systems.

WATER

FYE 2020 Expenditures

\$915,084



WATER DEPARTMENT

Water/Wastewater Fund

Fund Code: 592-592

Expenditures

See page 86 on 12 Yr History for FYE 2007 - 2016

See page 83 on 12 Yr History for FYE 2005 - 2006

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/Wages	84,230	104,786	104,786	109,266
709	Overtime	13,551	16,000	16,000	16,000
711	Safety Equipment	280	1,000	1,000	1,000
712	Insurance: Life/AD&D	289	400	400	200
713	Insurance: Medical	25,462	26,879	26,879	26,164
714	Social Security	7,779	8,246	8,246	8,588
715	Pension	78,577	30,000	30,000	30,000
716	Unemployment Compensation	5	11	11	11
719	Vacation/Sick time	4,481	10,000	10,000	10,000
727	Supplies	19,624	20,000	20,000	20,000
728	Meters/Materials	16,365	25,000	25,000	25,000
730	Repairs/Maintenance	30,966	55,000	65,000	55,000
731	Postage	1,513	1,600	1,600	1,600
735	Gas and Oil	4,419	7,000	7,000	7,000
740	Telephone/Utilities	50,814	45,000	45,000	50,000
745	Chemicals	6,299	12,000	9,000	12,000
750	Admin Service Fees	30,000	30,000	30,000	30,000
808	Accounting/Audit	0	1,500	0	1,500
809	Environmental Service Fees	1,670	8,500	8,500	9,000
818	Engineering	22,928	15,000	5,000	15,000
860	Motor Pool	1,596	2,500	2,500	2,500

861	Vehicle Maintenance	5,811	3,000	3,000	4,000
870	Training/Travel/Membership	4,257	3,000	3,000	3,000
900	Publishing	23	1,400	1,400	1,400
910	Insurance: Liability/Equipment	1,704	3,400	3,400	3,800
911	Workers Compensation	2,313	2,500	2,500	2,500
968	Depreciation	207,798	0	0	0
970	Capital Outlay	0	165,000	326,500	322,630
981	Water Line Construction	0	311,000	271,506	0
990	DWRF Principal	0	100,000	100,000	105,000
990.100	Water Line Extension Principal	0	0	0	20,800
991	DWRF Interest	15,473	13,250	13,250	10,750
991.100	Water Line Extension Interest	0	0	0	11,375
	TOTAL	638,227	1,022,972	1,140,478	915,084

MISSION STATEMENT

*To provide quality drinking water at adequate pressure and volume to the water customers
Of our area in the most economical and efficient manner.*

This department operates and maintains over 35 miles of water mains, including 270 fire hydrants, in excess of 2,000 valves, and four wells. Approximately 1,500 water meters are read quarterly for billing purposes. A meter replacement program continues to upgrade and repair non-working meters.

C. LINE-ITEM CLARIFICATION

727 - Supplies/Materials \$ 20,000

This line item is for materials which are routinely purchased to operate and maintain the water system, including water pipe, copper service pipe, clamps, meters, etc. Routinely 30-50 service lines are replaced each year.

728 - Meters/Materials \$ 25,000

Meter replacement

730 - Repairs/Maintenance \$ 55,000

This line item is for repair materials for the water system, including pumps, valves, hydrant parts, etc. This also includes scheduled maintenance of City wells.

745 – Chemicals..... \$ 12,000

This line item is for the liquid chlorine and hydrofluosilicic acid certified to NSF / ANSI Standard 60 added to the drinking water of the City and the chlorine used to disinfect water mains.

970 – Capital Outlay..... \$ 293,300

This includes \$165,000 for water line replacement on Cedar and Terrace Streets

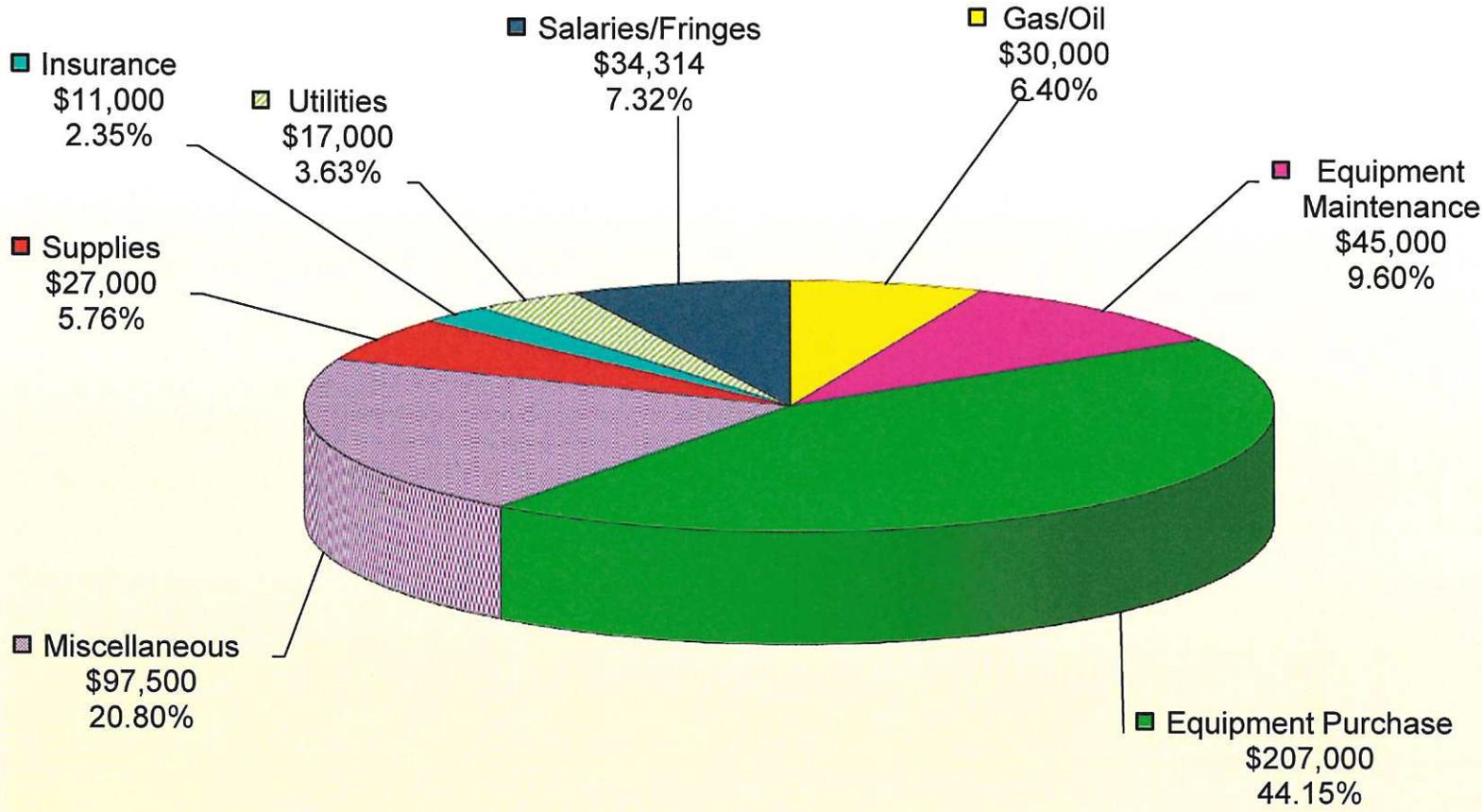
990 – DWRP Principal..... \$ 105,000

This represents the annual principal payment of the DWRP loan of \$1,785,000.

991– DWRP interest..... \$ 20,800

This represents the costs for the interest payment of the DWRP loan of \$1,785,000.

Motor Pool FYE 2020 Expenditures Total \$468,814



12-1

MOTOR POOL

Fund Code: 661-030

Revenues

See page 88 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2019
			Budgeted	Projected	
400	Allocated from Fund Balance	0	0	0	165,514
608	Billings to W/WW	1,687	5,000	5,000	9,500
609	Billings to Major Streets	112,108	76,000	76,000	80,000
610	Billings to Local Streets	116,836	100,500	100,500	101,600
611	Billings to General Fund	80,466	60,000	73,600	75,700
612	Billings to Airport Fund	6,465	8,000	8,000	8,000
613	Billings to Ambulance	60	0	0	0
614	Billings to Marina Fund	2,952	3,500	3,500	3,500
615	Billings to Cemetery Fund	6,547	6,000	6,500	8,000
667	Building Rent Fire Dept	23,292	0	0	0
673	Equipment Sales	1,428	10,000	0	5,000
690	Miscellaneous Income	6,708	100	8,400	12,000
TOTAL		358,549	269,100	281,500	468,814

MOTOR POOL

Fund Code: 661-040

Expenditures

See page 89 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
705	Salaries/Wages	147	1,500	1,500	1,500
706	Salaries – Compost	4,202	5,000	10,000	5,000
709	Overtime	321	150	150	5,000
713	Insurance: Medical	240	1,500	600	1,248
714	Social Security	351	800	1,100	566
715	Pension	108	1,000	10,000	20,000
727	Supplies	26,110	25,000	25,000	27,000
730	Repairs/Maintenance	2,472	2,000	41,000	45,000
735	Gas and Oil	23,743	40,000	30,000	30,000
740	Telephone/Utilities	17,954	16,000	16,000	17,000
750	Admin Service Fees	5,500	5,500	5,500	5,500
818	Contracted Services	64,092	60,000	26,000	30,000
910	Insurance: Liability/Equipment	6,860	10,000	11,000	11,000
911	Insurance: Workers Compensation	925	1,000	1,000	1,000
968	Depreciation	121,878	62,000	62,000	62,000
970	Equipment Purchase	(873)	37,000	35,000	207,000
TOTAL		274,030	268,450	275,850	468,814

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Net Assets, Beginning of Year	1,107,597	1,192,114	1,197,764
Revenues Over (Under) Expenditures	84,517	5,650	(170,014)
Net Assets, End of Year	1,192,114	1,197,764	1,027,750

A. MISSION STATEMENT

To efficiently maintain and provide for the replacement of the Public Works Department's fleet of vehicles, equipment, and supplies necessary to the operations of the City.

B. PERSONNEL

Tim Faas Supervisor
Darcy Kotalik Streets Foreman

A system of rental rates, set by the Michigan Department of Transportation, determines what each department must reimburse the motor pool when it rents a particular piece of equipment. This rental rate is designed to make the motor pool self-sufficient by providing funds to pay for the fuel to operate the equipment, repairs and maintenance of the equipment, and the capital to purchase new and replacement equipment.

The motor pool continues to improve its operation. Due to a concerted effort to account for the use of all motor pool and non-motor pool equipment, accurate charges for repairs and services are billed to the appropriate departments. Staff has been diligent in repair work as well as continual preventative maintenance. We are thus able to continually reduce supplies and equipment maintenance costs.

C. LINE-ITEM CLARIFICATION

727 - Supplies..... \$ 27,000

730 - Repairs/Maintenance \$ 45,000

These categories include all the materials, parts, and contracted work necessary to keep the equipment in operating condition, such as tune-ups, repairs, tire changes, etc.

735 - Gas and Oil \$ 30,000

750 - Administrative Service Fee \$ 5,500

This payment to the General Fund is for accounting, payroll, clerical, and billing services.

818 - Contracted Service \$ 30,000

A number of years ago, a decision was made to contract out vehicle maintenance and repairs. This cost varies quite a bit year over so, so an average was used for 2019/2020.

970 - Capital Outlay..... \$ 207,000

The equipment needs of Public Works is substantial, however the funds required the replace the again equipment is not sufficient. As such, the \$365,000 requested by the staff was reduced to \$207,000 and includes the following items:

- A. Replacement of the underbody plow blade and conveyer belt (Truck #17) \$27,000
- B. Replacement of the 1 ton (Truck #10) within a ¾ ton truck \$40,000
- C. Replacement of the Parks Equipment Trailer (20') \$5,000
- D. Replacement of the 5 yard Dump Truck with plow and sander (Truck #3)..... \$135,000
(This item was deferred from the 2018/2019 Budget

The cash balance in the fund will be used for the purchases and revenues over the useful life of the equipment will repay the fund over time.

DOWNTOWN DEVELOPMENT AUTHORITY
DDA FUND
Fund Code: 248
REVENUES

See page 56 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
030	REVENUES				
400	Allocated from Fund Balance	0	21,325	0	19,156
405	Property Tax Collections	261,839	254,328	285,413	292,263
579	Grants: State	1,000	0	0	0
580	Grants	3,412	0	0	0
670	Committee Revenues	16,300	15,000	15,000	15,000
670. 100	Boyne Appetit	0	4,000	4,000	4,000
670	Walkabout Sculpture Show	4,561	3,000	3,000	3,000
675	Contributions	783	0	0	0
676	Special Events - Poker Run	40,039	40,000	73,686	40,000
TOTAL		327,934	337,653	381,099	373,419

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	215,841	276,766	365,733
Revenues Over (Under) Expenditures	60,925	88,967	(19,156)
Fund Balance, End of Year	276,766	365,733	346,577

A. LINE ITEM CLARIFICATION

405 - Tax Revenues \$ 292,263

The DDA generates revenue from increases in taxable value within the DDA District that occur after the district was established (1993). It levies a millage equal to those that would ordinarily be levied by other taxing authorities within the district; in other words, these other taxing units forego their increased tax collections in order that the DDA can capture them for improvements within the district. The DDA currently raises income based upon a levy of 24.2296 mills.

579 - State Grant Revenue..... \$ 0

670 - Committee Revenues..... \$ 15,000

This line item is to cover revenues generated by the four standing Main Street program committees including Design, Economic Restructuring, Promotion, and Organization.

670 - Walkabout Sculpture Revenues.....\$ 3,000

This line item is revenues generated by the four standing Main Street program committees including Design, Economic Restructuring, Promotion, and Organization.

Mission Statement:

Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.

DOWNTOWN DEVELOPMENT AUTHORITY

DDA FUND

Fund Code: 248

EXPENDITURES

See page 57 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
731	EXPENDITURES				
705	Salaries/Wages	57,038	62,420	62,420	64,262
712	Insurance: Life/AD&D	351	250	250	250
713	Medical Insurance	7,151	7,056	7,056	7,056
714	Social Security	5,093	4,744	4,744	4,884
715	Pension Costs	3,769	4,120	4,120	4,242
716	Unemployment	11	10	10	10
719	Sick/Vacation	3,015	2,971	2,000	3,058
727	Office Supplies	663	1,750	1,500	1,000
728	Office Operating Expense	50	0	0	0
730	Repairs and Maintenance		2,000	0	2,000
732	Membership Dues	3,350	3,350	3,350	3,350
740	Utilities/Internet Service	515	732	732	732
750	Administrative Service Fee	7,500	7,500	7,500	7,500
760	Design Committee Expenses	1,988	8,950	8,950	2,250
762	Design Capital Improvements	11,174	37,000	12,000	77,500
763	Streetscape Amenities	24,686	30,000	30,000	30,000
782	Business Recruitment/Retentions	0	8,500	100	8,500

810	Committee/Event Expenses	459	0	0	0
812	Organization Committee Expenses	1,768	4,000	7,000	1,500
870	Education/Travel	5,316	4,000	4,000	5,925
900	Advertising/Publishing	11,534	15,000	12,000	15,000
902	Promotions Committee Expenses	8,124	15,000	10,000	12,000
910	Promotions Committee Events	26,287	16,100	12,000	16,000
910	Boyne Appetit	0	4,000	4,000	4,000
910	Walkabout Sculpture Show	0	3,000	3,000	3,000
910	Stroll the Streets	0	6,000	16,200	16,000
940	Facilities Rent	4,200	4,200	4,200	8,400
942	Service/Maintenance Fee	75,000	75,000	75,000	75,000
968	Depreciation	1,400	0	0	0
991	Interest	226	0	0	0
TOTAL		260,668	337,653	292,132	373,419

A. LINE ITEM CLARIFICATION

705 – Salaries..... \$ 64,262

Includes the Executive Director salary and administrative assistant position.

714 – Social Security.....\$ 4,884

Includes 7.6% for the Executive Director salary and addition of a part-time employee.

727 – Office Supplies.....\$ 1,000

This line item covers costs for operating the Main Street Program office.

760 – Design Committee Expenses..... \$ 2,250

This line item is to cover costs for projects such as Buff up Boyne (\$250), Tree Maintenance (1,000), and Historic Plaque Cleaning (\$1,000).

762– Design Capital Improvements \$ 77,500

This line item includes \$20,000 for the Façade Grant Program \$22,000 for the Façade Program carryover and \$3,000 for maintenance and repairs, \$20,000 Infrastructure, \$5,000 Boardwalk and \$7,500 Street Lights.

763 – Streetscape Amenities \$ 30,000

This line item is to cover costs for items including way-finding signage, banners, benches, trash cans, tree maintenance, holiday decorations, other street furniture and similar items.

812 – Organization Committee Expenses \$ 4,000

This line item includes \$3,500 for volunteer appreciation celebration, \$500 web management.

902 – Promotion Committee Expenses \$ 15,000

This line item is to cover costs for Promotions Committee including the bike patrol \$6,000, photographer \$1,000 and graphic design services \$5,000 and \$3,000 other printed materials.

910 – Promotion Committee Events..... \$16,100

This line item is to cover costs for downtown festivals and events including Stroll the Streets, Harvest Festival, Chocolate Covered Boyne, Earlier than the Bird, Santa Parade & Open House.

BOYNE THUNDER FUND**Fund Code: 242****REVENUES**

See page 54 on 12 Yr History

Code	Account Title	2018 Event	2019 Event	Proposed 2020 Event
675.000	Revenues	2,136	0	0
676.200	Registrations	47,472	67,880	60,000
676.201	Registration 2018	1,650	0	0
676.220	50/50 Drawing	1,560	1,040	1,000
676.250	Auction Proceeds	15,193	71,685	50,000
676.270	Bar Proceeds	24,798	12,842	15,000
676.280	Dinner Proceeds	9,617	6,880	7,000
676.285	Food Truck Registrations	800	700	800
676.290	Merchandise Sales	21,028	25,819	20,000
676.295	Room Rental Revenues	2,848	4,115	4,000
676.340	Sponsorship	26,014	213,085	154,450
676.341	Sponsorship 2018	206,701	0	0
TOTAL		359,817	404,046	312,250

BOYNE THUNDER**Fund Code: 242****EXPENDITURES**

See page 55 on 12 Yr History

Code	Account Title	2018 Event	2019 Event	Proposed 2020 Event
811.000	Boyne Thunder Expenditures	37,000	0	00
811.050	Bank Service Charges	0	0	0
811.200	Merchandise	23,899	35,561	30,000
811.210	Camp Quality / Non Profit Partner	108,429	115,792	60,000

811.215	Challenge Mountain	19,713	21,053	11,000
811.220	Contract Labor	1,530	973	2,000
811.230	DJ Expense	1,000	0	0
811.240	Insurance	4,015	4,017	4,500
811.250	License and Permits	350	0	100
811.260	Meals, Beverages & Entertainment	67,643	102,718	100,000
811-261	Champagne Cruise	0	0	0
811-265	Alcohol Expense	6,968	1,174	8,000
811.270	Advertising, Publishing, Printing	4,661	5,029	6,000
811.290	Sales Tax	4,135	774	800
811.300	Supplies	1,725	4,421	5,000
811.305	Utilities / Web Design	542	475	500
811.310	Tent Rental	7,500	8,150	8,250
811.320	Utilities	1,814	977	1,100
811.350	Prizes Paid	4,000	5,000	10,000
811.360	Dockage Fees	5,080	5,320	5,500
811.380	Auction Expenses	584	7,400	5,000
811.385	Aerial Filming	13,850	9,445	12,000
811.390	Paypal Expenses	5,303	2,081	2,500
811.395	Transfer to DDA Fund	40,039	73,686	40,000
TOTAL		359,680	404,046	312,250

Boyne Thunder is a fund-raising initiative for Main Street in partnership with Camp Quality and Challenge Mountain. Revenues are generated from registration fees; food, beverage and merchandise sales; special events like the champagne cruise and auction; donations; and sponsorships. The weekend event is in its 13th year in 2017

A. LINE ITEM CLARIFICATION

Expenditures

- 200 – Merchandise: This is for clothing, boat numbers, participant gifts (as part of the registration fee all boaters receive a gift), poker-hand cards.
- 210 – Camp Quality / non-profit partner: This is the distribution of net proceeds.
- 220 – Contract labor: Payment to bartenders.
- 230 – DJ Expense: Music and sound system for weekend activities
- 240 – Insurance: One-day coverage for all on-water activities
- 250 – Permits: Cost for two-day liquor license
- 260 – Food and Entertainment: Covers all food and beverage expenses Friday evening through Saturday evening. All participant fees include two evenings meals, plus breakfast and lunch on Saturday.
- 270 – Advertising/Marketing: Includes website, newspaper, radio advertising, posters, banners and promotional materials.
- 290 – Sales tax: This is paid on food and beverage sales
- 300 – Supplies: This cover trash dumpsters, portable toilets, etc.
- 310 – Tent Rental: The covers the large tent set up in Veteran’s Park, plus all tables and chairs for seating 350-400 guests
- 350 – Prizes paid: This is the payback for the top three poker hands
- 360 – Dockage Fees: Cost associated with weekend docking for seasonal boaters in City Marina

FARMERS MARKET BUDGET
DDA FUND
Fund Code: 213
REVENUES

See page 50 on History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
030	REVENUES				
400	Allocated From Fund Balance	0	(6,197)	0	0
579.000	Grants: State Food Reimbursements	795	0	3,420	0
642.000	Misc -Food Program Reimburse	12,230	12,450	10,500	10,500
642.010	Snap	0	400	0	0
642.100	Bag Sales	275	0	0	0
642.150	Donations	306	0	0	0
642.200	Farm Meal	2,790	5,000	0	0
642.250	Food Truck Rally	10,439	11,000	11,974	12,000
642.300	Special Events	349	0	0	0
642.450	Meal Ticket	1,725	2,000	0	0
642.500	Poinsettia Sales	267	300	300	300
642.600	T-Shirts	105	400	0	0
642.650	Market Money Purchases	400	100	100	100
642.700	Daily Vendor Fee	510	500	500	25,725
642.725	Vendor Fee - Summer 10 Ft	7,830	18,000	18,885	0
642.750	Vendor Fee - Summer 20 Ft	2,690	0	0	0
642.775	Vendor Fees Winter	2,890	3,570	2,900	3,000
	TOTAL	43,252	47,523	48,579	51,625

Summary	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	25,441	24,955	27,700
Revenues Over (Under) Expenditures	(486)	2,745	1,285
Fund Balance, End of Year	24,955	27,700	28,985

A. LINE ITEM CLARIFICATION

Beginning May 1, 2015, a separate general ledger accounting system was set up for Farmers Market to better report on the results of the market.

Revenues.....\$53,720

Revenues are derived from vendor fees for both summer and winter markets. Vendor fees are based on the number of feet utilized. Fees per foot are \$25.00 Other revenue includes fundraising activities such as the annual Food Truck Rally and Farm Meal with proceeds specifically earmarked for the Veterans Park Pavilion. Food Programs like SNAP, Double up Food Bucks, WIC, etc are pass through revenue and expenses.

FARMERS MARKET

Fund Code: 213
EXPENDITURES

See page 51 on History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
040	EXPENDITURES				
705.000	Manager Salary	14,591	18,720	17,280	21,060
714.000	Social Security	518	1,423	1,300	1,600
716.000	Unemployment	2	5	5	5
727.000	Supplies/Administrative	2,788	500	500	500
731.000	Postage	56	50	50	50
732.000	Membership Dues	530	400	400	400
750.150	Bag Inventory	20	0	0	0
750.200	Farm Meal	3,269	4,500	0	0
750.250	Food Truck Rally	6,160	5,000	11,974	12,000
750.260	Poinsettias	111	300	300	300
750.275	T-Shirt Printing	0	200	0	0
750.300	Market Money	555	100	400	400
730.350	Outdoor Market and Park Usage	175	200	350	350
750.360	Music	975	975	975	975
750.370	Snap Reimbursement	2,411	3,500	3,000	3,000
750.380	Double Up Food Bucks Reimbursement	2,564	2,800	2,500	2,500
750.390	Senior Project Fresh	2,598	2,800	2,500	2,500
750.400	WIC	2,785	3,000	2,500	2,500
770.000	SNAP Expenses	472	350	0	0
771.000	Vendor Reimbursement	60	0	0	0

870.000	Education/Training	710	500	800	500
900.000	Advertising/Marketing	1,446	1,000	1,000	1,000
900.200	Promotion Printing	0	100	0	0
900.300	Promotion Summer		700	0	0
900.400	Promotion Winter	942	700	0	700
TOTAL		43,738	47,523	45,834	50,340

A. LINE ITEM CLARIFICATION

Managers Salary \$ 21,000

Food Truck Rally and Farm Meal \$ 12,000

The program has annual fundraising events that have helped build awareness and education around locally grown and sourced products and are specific to raising funds for the new Pavilion in Veterans Park.

SNAP Double Up Food Bucks, WIC and Sr Project Fresh \$ 10,500

These reimbursements to the farmers are a pass through for the market and are matched with state grants and reimbursements.

Outdoor Market \$ 350

This includes fees paid to the city parks for use and maintenance of Veterans Park as well as costs associated with the outdoor market.

Winter and Summer Market Promotion.....\$ 1,700

Includes food demos and other promotional activities to increase awareness and traffic at market.

LOCAL DEVELOPMENT FINANCE AUTHORITY

Fund Code: 251

REVENUES

See page 59 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
030	REVENUES				
400	Allocated from Fund Balance	123,586	0	349,160	101,156
402	Property Tax Collections	169,047	142,670	146,840	150,344
TOTAL		292,633	142,670	496,000	251,500

	Prior FYE 2018	Current FYE 2019	Proposed FYE 2020
Fund Balance, Beginning of Year	1,141,504	1,018,918	669,758
Revenues Over (Under) Expenditures	(123,586)	(349,160)	(101,156)
Fund Balance, End of Year	1,017,918	669,758	568,602

The LDFA generates revenue from increases in taxable value within the LDFA District (Air Industrial Park) that occur after the district was established (1996). It levies a millage equal to those that would ordinarily be levied by other taxing authorities within the district; in other words, these other taxing units forego their increased tax collections in order that the LDFA can capture them for improvements within the district. The LDFA currently raises income based upon a levy of 25.53

LINE ITEM CLARIFICATION - Revenues

Tax Revenues.....\$ **150,344**

Within the LDFA District, the LDFA levies 24.4416 mills on an increase in taxable value since 1996 of \$6,161,988.

LOCAL DEVELOPMENT FINANCE AUTHORITY

**Fund Code: 251
EXPENDITURES**

See page 60 on 12 Yr History

Code	Account Title	Prior year FYE 2018	Current Year FYE 2019		Proposed FYE 2020
			Budgeted	Projected	
040	EXPENDITURES				
750	Administrative Service Fee	30,000	500	0	500
808	Community Promotion	3,125	30,000	30,000	30,000
818	Contracted Services/Engineering	5,399	2,000	500	2,500
819	Professional Services	171	2,500	2,500	10,000
870	Training/Travel	0	500	0	500
900	Advertising/Publishing	1,212	3,000	3,000	3,000
968	Depreciation	61,793	55,000	55,000	55,000
970	Property Repurchase	2,853	0	405,000	50,000
971	Capital Outlay	1,848	30,000	0	100,000
TOTAL		106,401	123,500	496,000	251,500

A. LINE ITEM CLARIFICATION - Expenditures

750 –Administrative Fee..... \$ 30,000

This expenditure covers support staff services provided from departments within the General Fund.

818 - Contracted Services/Engineering..... \$ 2,500

This expenditure covers costs to update the LDFA plan, plus miscellaneous engineering.

971 – Capital Outlay..... \$ 100,000

Sign and streetlight improvements and possible broadband improvements in the Business Park.

City of Boyne City



Capital Improvement Plan 2019-2024

CIP Overview

The Capital improvement Program is a six-year schedule of proposed major capital projects, cost estimates and financing methods. The requirement for capital budgeting is found in Act 33 of the Michigan Public Acts of 2008 being the Michigan Planning Enabling Act.

The Capital Improvements Program (CIP) establishes the City's blueprint for investment in its capital infrastructure. This document is used as a tool to help ensure that the City's long and short-term capital investments are made in the context of careful consideration of the City's needs as well as the resources available to fund all projects.

The financial guidelines used in the preparation of the CIP will provide assurance that the City can meet, in a full and timely manner, both our debt service obligations and all other obligations competing for available resources. It is our objective to complete as many needed capital improvement projects as financially possible while maintaining flexibility and the ability to adapt to changes as they occur.

Capital Improvement Program vs. Annual Operating Budget

The Capital Improvement Program and Annual Operating Budget are two critical documents prepared each year. The relationship between these two documents is summarized by the following points:

Capital Improvement Program

- Represents a long-term financial plan, including funding sources.
- Establishes priorities and serves as a planning document or blueprint for the City's investment in capital infrastructure.
- Provides a breakdown of major project costs and their phasing.
- Does not appropriate money.
- As indicated by the above points, the Annual Operating Budget is the document which authorizes the actual funding for the major and non-major capital projects.

Annual Operating Budget

- Appropriates money to implement the first year of the Six-Year Capital Improvement Program.
- Appropriates money to implement current year's phase of a major, multi-year project.
- Appropriates money for operating expenditures and expenditures of a continuing nature.

Capital Improvement Program Guidelines and Benefits

There are several key guidelines the Administration utilized in determining the City's fiscal capacity to complete capital projects over the next six years. These are summarized as follows:

- The Capital Improvement Program will be reviewed and updated annually.
- The City has determined that paying cash for projects where financially possible (pay-as-you-go financing) reduces long term costs and maintains financial flexibility for the future. In utilizing pay-as-you-go financing, revenue projections and estimated fund balances will be reviewed and evaluated to assure that sufficient reserves are maintained.
- It is not economically feasible to issue debt for some projects, nor do all projects have a projected lifespan long enough to warrant the issuance of debt.
- Under current economic conditions, the ability to complete many projects will depend on identifying and obtaining outside sources of funding.
- The City's philosophy for projecting property tax revenues is conservative. Over the past few years taxable value remained relatively static. In 2018 there was a \$6 million increase in the Cities taxable value, this increase is expected to increase revenues by approximately \$90,000.
- As a matter of general policy, the City will pursue, when feasible, federal, state and local assistance in the form of grants, low-interest loans, cost-sharing, etc.

There are many benefits of an effective and ongoing Capital Improvement Program, including:

- Coordination of the community's physical planning with its fiscal planning capabilities;
- Ensuring that public improvements are undertaken in the most desirable order of priority;
- Assisting in stabilization of tax and utility rates and other charges over a period of years;
- Producing savings in total project costs by promoting a "pay as you go" policy of capital financing thereby reducing interest expense and financing costs;
- Providing adequate time for planning and engineering of proposed projects;

- Ensuring the maximum benefit of the monies expended for public improvements; and
- Scheduling municipal construction activities to be better coordinated with those of other public agencies within the community.

Funding Sources

The City of Boyne City primarily uses the general fund, enterprise funds or special revenue funds for capital project funding. Outside sources of funding have also significantly contributed to capital projects and this is reflected in the current capital plan as well. Projects that identify outside funding sources have a more uncertain time-frame, but staff has attempted to be realistic with projections based on the need for a match in local funding.

Capital Improvements Program and Structure

A capital expenditure is defined as an item that has a significant value and a useful life greater than three years. Expenditures for building construction and renovation, land purchases and improvements, and major equipment are generally capital expenditures in contrast to operating costs such as salaries, supplies and services that are budgeted annually in the various department operating budgets. Significant value is defined for purposes of the Plan as any infrastructure project that costs \$25,000 or more and any equipment, materials or vehicles that cost \$10,000 or more. Minor capital purchases such as office furniture, computers, etc. are not included in this document.

Projects that correspond with City priorities and have a potential funding source available, are included in the Plan. The Capital Improvement Program is then presented to both the Planning Commission and then City Council. The CIP is designed to be amended on an annual basis, as projects scheduled in later years are identified on a needs basis, and may not have an available funding source. Projects can be added or subtracted as the needs and resources of the community change.

The 2019-2024 CIP provides capital expenditure information on seven major program areas including: Administration, Police, Fire, Ambulance, Parks, Streets and Sidewalks and Wastewater Treatment and Water Production.

2019 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Streets and Sidewalks	Sidewalk Construction	to 2019	\$10,000		\$10,000			
Streets and Sidewalks	Local & Major Street Capital Preventative Maintenance	Crush and shape streets (Front, First, Trent, Ann & Wilson)		\$204,000				
Streets and Sidewalks	Major Street Capital Preventative Maintenance	Pavement Rehabilitation on North Lake Street (City boat launch to West Michigan)		\$250,000				\$235,000
Streets and Sidewalks/Wasterwater Treatment/Water	Street Reconstruction DEFERRED to 2019	Cedar Street Reconstruction (Lake Street to Douglas Street) including utilities		\$475,000			\$196,000	
Streets and Sidewalks	Major Street Capital Preventative Maintenance	Pavement Rehabilitation on North Lake Street (State Street to the City boat launch)		\$28,100				\$234,461
Water/Wastewater	Equipment Replacement	Purchase new 3/4 ton pickup with plow to replace truck 12					\$32,000	
Fire	Equipment Replacement	24 Sets Bunker Gear	\$24,000					
Streets and Sidewalks/Wastewater and Water Production	Street Reconstruction	Terrace Street Reconstruction (Pleasant Avenue to Second Street) including utilities		\$400,000			\$200,000	
Parks	Trail Construction	Boyne City to Boyne Falls Trail	\$35,000					\$750,000
Parks	Park Improvements	General Improvements	\$97,000					
Parks	Trail Construction	Develop City Trail System (Open Space, Avalanche Park, BV Trail, Boyne City to Charlevoix Trail)	\$200,000					\$150,000
Ambulance	Equipment Replacement	Phelps MRX cardiac monitor defibrillator	\$28,000					
Motor Pool	Equipment Replacement DEFERRED to 2019	Purchase new Plow Truck & sander to Replace Truck #2	\$135,000					
Motor Pool	Equipment Replacement	Replace underbody plow and sander conveyer on Truck #1	\$27,000					
Motor Pool	Equipment Replacement	Replace 1 Ton Truck #10 with 3/4 Ton Pick-up w/lift gate	\$40,000					
Motor Pool	Equipment Replacement	Replace mower equipment trailer with new 20' trailer	\$5,000					
Wastewater Treatment /Water Production	Wastewater Line Replacement	Upgrade Sewer line to Boyne Mtn						\$475,000

2020 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Parks	Park Improvement	Develop new ball diamond at Rotary Park	\$80,000					
Street and Sidewalks	Sidewalk Constructon	Replace sidewalks in poor condition as identified	\$30,000					
Street and Sidewalks	Major & Local Street Capital Preventative Maintenance	Mix of Fixes		\$200,000				
Streets and Sidewalks	Street Reconstruction	Reconstruct Ann Street (Pleasant Avenue to Second Street)		\$400,000				
Parks	Park Improvements	General Improvements	\$100,000					
Police	Equipment Replacement	Purchahse new Police Interceptor to replace Vehicle 332	\$34,000					
Police	Equipment Replacement	Purchahse new body cameras	\$5,000					
Ambulance	Equipment Replacement	Phelps MRX cardiac monitor defibrillator	\$28,000					
Ambulance	Equipment Replacement	Stryker Stretcher	\$20,000					
Ambulance	Equipment Replacement	Purchase Echo nontransport rapid response	\$45,000					
Motor Pool	Equipment Replacement	Replace 1/2 Ton Pick-up Truck #75	\$25,000					
Parks	Park Improvements	Construct Phase 1 of the planned Open Space Park	\$100,000					
Parks	Park Improvements	Construct improvements to the base area, entrance & parking lot	\$150,000					
Wastewater	River Mouth LS	Replace #2 Pump	\$30,000					
Wastewater	River Mouth LS	Upgrade Eelctrical controls	\$60,000					

2021 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Parks	Parks Capital Maintenance	Repair and renovate Old City Park Gazebo	\$40,000					\$30,000
Streets and Sidewalks	Sidewalk Construction	Replace sidewalks in poor condition and identified		\$30,000				
Streets and Sidewalks	Major & Local Street Capital Preventative Maintenance	Mix of Fixes		\$210,000				
Motorpool	Equipment Replacement	Purchase Trackless mower/blower	\$140,000					
Waster Water Treatment and Water Production	Equipment Replacement	Replace Vactor Truck					\$350,000	
Streets and Sidewalks	Street Reconstruction	Court StreetReconstruction (Lynn Street to Charlevoix Ave)		\$500,000			\$200,000	
Parks	Park Improvements	Riverside Park Bathrooms & Pump Station Rehabilitation	\$200,000				\$250,000	
Police	Equipment Replacement	Purchase Computer Server	\$10,000					
Ambulance	Equipment Replacement	Phelps MRX cardiac monitor defibrillator	\$32,000					
Motor Pool	Equipment Replacement	Replace small rubber tire backhoe	\$65,000					
Parks	Park Improvements	Construct Phase 2 of the planned Open Space Park	\$150,000					
Parks	Park Improvements	Construct Phase 2 of the improvements to the park	\$100,000					
Police	Equipment Replacement	Purchase New Patrol Vehicle to Replace #330						

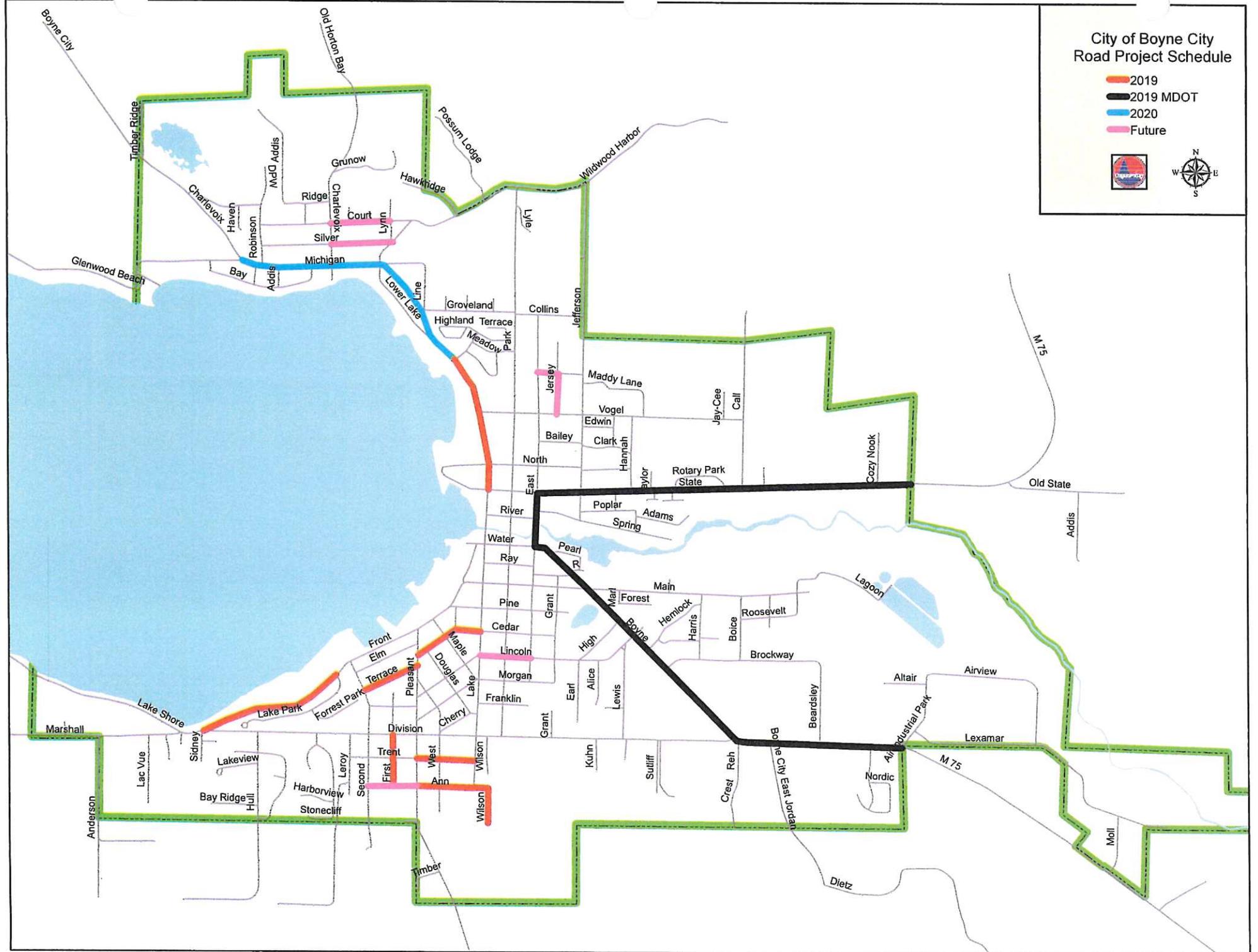
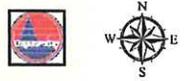
2022 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Street and Sidewalks/Wastewater Treat/Water Production	Street Reconstruction	Reconstruct Lincoln Street (East Street to Lake Street)		\$400,000			\$150,000	
Streets and Sidewalks	Major & Local Street Capital Preventative Maintenance	Mix of Fixes		\$220,000				
Parks	Park Improvements	Renovate Peninsula Beach Bathrooms	\$100,000					
Motorpool	Equipment Replacement	Replacement of Plow Truck #3	\$145,000					
Fire	New Equipment	Fire Dept 12,500gal pumper truck	\$100,000					
Parks	Park Improvements	Construct Phase 3 of the planned Open Space Park	\$100,000					
Parks	Park Improvements	General Improvements	\$100,000					
Ambulance	Equipment Replacement	Purchase New Ambulance	\$180,000					
Police	Equipment Replacement	Purchase New ECWs (Tasers)	\$12,000					

2023 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Fire								
Police	Equipment Replacement	Purchase New Police Vehicle to replace 331	\$36,000					
Motorpool	Equipment Replacement	Replacement of Trackless Snow Blower/Plow	\$75,000					
Water/Waste Water								
Streets and Sidewalks	Major & Local Street Capital Preventative Maintenance	Mix of Fixes		\$225,000				
Parks	Parking Lot Improvement	Pave Rotary Park parking lot	\$250,000					
Streets and Sidewalks	Street Reconstruction	Reconstruct Silver Street (Lynn Street to Charlevoix Ave)		\$300,000				\$200,000
Parks	Park Improvements	Construct Phase 4 of the planned Open Space Park	\$100,000					

2024 Capital Improvements			Fund Sources					
Program Area	Project	Project Scope	General	Streets	DDA	LDFA	Water-Sewer	Grants/Other
Streets and Sidewalks	Major & Local Street Capital Preventative Maintenance	Mix of Fixes		\$230,000				
Streets and Sidewalks	Street Reconstruction	Arthur Street (East Street to Jeremy) and Jeremy Street (Vogel Street to Arthur Street)		\$250,000			\$250,000	
Motor Pool	Equipment Replacement	General Equipment Replacements	\$50,000					
Motorpool	Equipment Replacement	Replacement of Plow Truck #1	\$150,000					
Parks	Park Improvements	General Improvements	\$120,000					
Police	Equipment Replacement	Purchase New Police Vehicle to Replace 332	\$40,000					
	1							
	1							

City of Boyne City Road Project Schedule

- 2019
- 2019 MDOT
- 2020
- Future



CITY OF BOYNE CITY FEE SCHEDULE

1 May 2019 - 30 April 2020

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ADMINISTRATIVE FEES

1 May 2019- 30 April 2020

ZONING PERMITS	2019 FYE	2020 FYE	Change	% Increase
Residential- New Dwelling (Single & Two Family)	\$100.00	\$100.00	\$0.00	0.0%
Residential- Addition	\$50.00	\$50.00	\$0.00	0.0%
Residential- New Accessory Building	\$50.00	\$50.00	\$0.00	0.0%
Residential- Additions & Structures less than 100 Square Feet	N/C	N/C		
Residential- New Mutli Family	\$150.00	\$150.00	\$0.00	0.0%
Commercial- New Construction	\$150.00	\$150.00	\$0.00	0.0%
Commercial- Addition	\$100.00	\$100.00	\$0.00	0.0%

Permit fees are tripled if the structure is not built as shown on the zoning permit/site plan or if the structure is not placed on the parcel as represented on the approved site plan

SIGN PERMITS	2019 FYE	2020 FYE	Change	% Increase
Temporary Signs (profit organizations)	\$35.00	\$35.00	\$0.00	0.0%
PUBLIC HEARINGS	2019 FYE	2020 FYE		
IFEC's	\$400.00	\$400.00	\$0.00	0.0%
Parcel Reconfiguration/Split	\$100.00	\$100.00	\$0.00	0.0%
Ordinance/Rezoning Amendments	\$600.00	\$600.00	\$0.00	0.0%
Development Plan Review				
Full Plan Review	\$500.00	\$500.00	\$0.00	0.0%
Sketch Plan Review	\$200.00	\$200.00	\$0.00	0.0%
Administration Review	\$100.00	\$100.00	\$0.00	0.0%
Planning Commission Conditional Use	\$450.00	\$450.00	\$0.00	0.0%
Planning Commission Review of Lit Signs	\$75.00	\$75.00	\$0.00	0.0%
Street or Alley Vacation (plus requestor pays court costs)	\$500.00	\$500.00	\$0.00	0.0%
Zoning Board of Appeals Public Hearing	\$250.00	\$250.00	\$0.00	0.0%
Tentative Preliminary Plat Approval*	\$500 plus \$5.00 per lot	\$500 Plus \$5.00 per lot	\$0.00	0.0%
Final Preliminary Plat Approval*	\$250 plus \$3.00 per lot	\$250 plus \$3.00 per lot	\$0.00	0.0%
Final Plat Approval*	\$30 per lot (\$100 minimum)	\$30 per lot (\$100 minimum)	\$0.00	0.0%

*Revision Fee - for each additional written technical review and recommendation provided by the staff or its consultant(s), due to a revision in the plat, there shall be an additional charge of fifty percent (50%) of the original fee, unless the City determines that the revision is of such significance that it warrants a second, full review, in which case the full fee shall be charged.

GENERAL	2019 FYE	2020 FYE	Change	% Increase
Commercial Contractor Use Permit	\$500.00	\$1,000.00	\$500.00	100.0%
City Right-Of-Way Annual Use Permit	\$10.00	\$10.00	\$0.00	0.0%
Home Occupation Permit	\$35.00	\$35.00	\$0.00	0.0%
Historic District Application Fee	\$35.00	\$35.00	\$0.00	0.0%
House Burn	\$600.00	\$600.00	\$0.00	0.0%
Insufficient Fund Check	\$30.00	\$30.00	\$0.00	0.0%
Solemnize a Marriage	\$25.00	\$25.00	\$0.00	0.0%

"FOIA" Research Pursuant to Statute: hourly wage of the lowest paid employee capable of retrieving the necessary information

PLANNING/ZONING

Special Meeting	\$500.00	\$500.00	\$0.00	0.0%
Zoning Verification Letter	\$75.00	\$75.00	\$0.00	0.0%
Research Fees	\$75.00 per hour	\$75.00 per hour	\$0.00	0.0%
Motion Picture & Television Coordination Fee	\$200.00 plus expenses	\$200.00 plus expenses	\$0.00	0.0%
Landscape Re-inspection Fee*	\$50.00	\$50.00	\$0.00	0.0%

*Charged to the developer or landowner if initial inspection is not passed due to failure to install plants and landscaping according to the requirements of the Boyne City Ordinance and the approved site plan

*Applicant or property owner pays this one time fee to the City of Boyne City. This amount will be adjusted yearly using the Consumer Price Index (CPI)

The Planning Commission may request certain studies to be completed at the expense of the applicant. In addition, the Planning Commission may initiate certain studies for a project at the expense of the applicant.

COPIES

Black & White	\$.05 per page	\$.05 per page	\$0.00	0.0%
Color Copies up to 8 1/2 x 11	\$0.10	\$0.10	\$0.00	0.0%
Annual Budget (indexed with binder)	\$35.00	\$35.00	\$0.00	0.0%
Annual Budget	\$.05 per page	\$.05 per page	\$0.00	0.0%
Boyne City Charter	\$10.00	\$10.00	\$0.00	0.0%
Zoning Ordinance	\$30.00	\$30.00	\$0.00	0.0%
Master Plan -CD	\$10.00	\$10.00	\$0.00	0.0%
Master Plan- Hard Copy	\$50.00	\$50.00	\$0.00	0.0%
Downtown Development Action Plan	\$5.00	\$5.00	\$0.00	0.0%
Water Front Master Plan	\$40.00	\$40.00	\$0.00	0.0%

Digital Geographic Data Fees (Use license only - not for redistribution)

Orthophotography: \$150 per tile (31 tiles) \$150 per tile (31 tiles) citywide: \$2,500

Hard Copy Maps and Large Format Scanning and Copying

Scanning	\$2.00 per sheet	\$2.00 per sheet		0.00%
Up to 24" x 36" wide				
Copy of drawings and blue prints				
D size (24" x 36")	\$5.00	\$5.00	\$0.00	0.00%
Tabloid (11" x 17")	\$3.00	\$3.00	\$0.00	0.00%
Letter (8 1/2" x 11")	\$2.00	\$2.00	\$0.00	0.00%
50 ft scale Aerial Prints				
D size (24" x 36")	\$10.00	\$10.00	\$0.00	0.00%
Tabloid (11" x 17")	\$5.00	\$5.00	\$0.00	0.00%
Tabloid (8 1/2" x 11")	\$3.00	\$3.00	\$0.00	0.00%
Custom orders		\$60.00 per hour plus materials		

WATER/WASTEWATER FEES
1 May 2019 - 30 April 2020

	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
LABORATORY FEES				
Any Single Parameter Analysis	\$15.70	\$16.17	\$0.47	3.0%
USER FEES				
Sewer Televising (per hour) (From time of departure to time of return.)	\$105.67	\$108.84	\$3.17	3.0%
Sewer Cleaning with Vactor (per hour) (From time of departure to time of return.)	\$105.67	\$108.84	\$3.17	3.0%
Sewer and water parts supplied by the City to Contractors/Homeowners	Cost plus 15%	Cost plus 15%		
WATER TURN-OFF/TURN-ON				
During Working Hours	\$44.30	\$46.00	\$1.70	3.0%
During Non-working Hours (Overtime)	\$77.75	\$80.00	\$2.25	3.0%
INDUSTRIAL PRE-TREATMENT FEES				
Initial Permit	\$1,112.90	\$1,146.28	\$33.38	3.0%
Renewal Permit	\$556.45	\$573.14	\$16.69	3.0%
(Industry pays for all expenses incurred to monitor compliance.)				
WATER USER RATES				
Water used per quarter per thousand gallons	\$2.78	\$2.86	\$0.08	3.0%
Plus quarterly charge per meter size:				
¾"	\$31.80	\$32.75	\$0.95	3.0%
1"	\$76.05	\$78.33	\$2.28	3.0%
1-1/2"	\$152.10	\$156.66	\$4.56	3.0%
2"	\$243.37	\$250.67	\$7.30	3.0%
3"	\$486.79	\$501.39	\$14.60	3.0%
4"	\$876.28	\$902.56	\$26.28	3.0%
6"	\$1,947.31	\$2,005.72	\$58.41	3.0%
Sprinkler meter fee(billed once a year)	\$68.57	\$70.62	\$2.05	3.0%

On all multiple units, but not motels, serviced through a single meter, there shall be additional flat charge of \$7 per quarter for each such separate unit. If a meter is non-functioning, usage will be estimated.

SEWER USER RATES	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
Water used per quarter per thousand gallons	\$4.60	\$4.73	\$0.13	3.0%
Plus quarterly charge per meter size:				
3/4" or less	\$32.04	\$33.00	\$0.96	3.0%
1"	\$80.14	\$82.54	\$2.40	3.0%
1-1/2"	\$160.34	\$165.15	\$4.81	3.0%
2"	\$256.54	\$264.23	\$7.69	3.0%
3"	\$513.13	\$528.52	\$15.39	3.0%
4"	\$923.67	\$951.38	\$27.71	3.0%
6"	\$2,052.67	\$2,114.25	\$61.58	3.0%
Sewer only, no water, no meter	\$85.89	\$88.46	\$2.57	3.0%

Environmental Regulation Assessment fee 0.75% of water and sewer bill

On all multiple units, but not motels, serviced through a single meter, there shall be additional flat charge of \$6 per quarter for each such separate unit. If a meter is non-functioning, usage will be estimated.

CONNECTIONS FEES
1 May 2019 - 30 April 2020

Connection charges are based on water service size:

	<u>WATER</u>		<u>Change</u>	<u>% Increase</u>
	<u>2019 FYE</u>	<u>2020 FYE</u>		
5/8" to 3/4"	\$1,527.00	\$1,573.00	\$46.00	3.0%
1"	\$1,651.00	\$1,700.00	\$49.00	3.0%
1.25"	\$1,771.00	\$1,824.00	\$53.00	3.0%
1.5"	\$2,140.00	\$2,204.00	\$64.00	3.0%
2"	\$3,123.00	\$3,217.00	\$94.00	3.0%
3"	\$5,822.00	\$5,997.00	\$175.00	3.0%
4"	\$9,751.00	\$10,044.00	\$293.00	3.0%
6"	\$190,274.00	\$19,000.00	-\$171,274.00	-90.0%
Sprinkler Meter 3/4"	\$242.00	\$249.00	\$7.00	3.0%
Sprinkler Meter 1"	\$313.00	\$322.00	\$9.00	3.0%

City will provide a 3/4" meter with each paid connection charge, customers wanting to install a larger meter will pay the difference in the cost for this meter.

	<u>SEWER</u>		<u>Change</u>	<u>% Increase</u>
	<u>2019 FYE</u>	<u>2020 FYE</u>		
5/8" to 3/4"	\$1,527.00	\$1,573.00	\$46.00	3.0%
1"	\$1,651.00	\$1,700.00	\$49.00	3.0%
1.25"	\$1,771.00	\$1,824.00	\$53.00	3.0%
1.5"	\$2,140.00	\$2,204.00	\$64.00	3.0%
2"	\$3,123.00	\$3,217.00	\$94.00	3.0%
3"	\$5,822.00	\$5,997.00	\$175.00	3.0%
4"	\$9,751.00	\$10,044.00	\$293.00	3.0%
6"	\$190,274.00	\$19,000.00	-\$171,274.00	-90.0%

Non-City Residents Shall Pay 1.5 times the above rates

SCHEDULE OF FINES

SECTION	ORDINANCE	1 st Offense	2 nd Offense	3 rd Offense	
15.000-16.030	The Zoning Ordinance, Ordinance No. A-28	100.00	150.00	250.00	
12.350-12.359	The Harbor Area, Ordinance No. A-25	100.00	150.00	250.00	
12.380-12.385	Launch Ramp Regulations, Ordinance No. A-25(1)	20.00	30.00	50.00	
35.050-35.059	Garbage Collection and Disposal, Ordinance No. A-67	50.00	75.00	100.00	
35.400-35.417	Dogs, Ordinance No. A-9	75.00	100.00	150.00	
30.200-30.209	Sidewalks-Protection and Cleanliness, Ordinance No. 59	50.00	75.00	100.00	
30.250-30.255	Sidewalks-Snow Removal, Ordinance No. 96	50.00	75.00	100.00	
35.000-35.014	Nuisances, Ordinance No. 42	50.00	75.00	100.00	
20.010-20.090	Sign Ordinance, Ordinance No. A-72	100.00	150.00	250.00	
20.000-20.007	Skateboarding, Ordinance No. A-68	50.00	75.00	100.00	
20.100-20.119	Park Shelter, Ordinance No. A-53	100.00	150.00	250.00	
20.130-20.168	Parks; Beaches; Public Places, Ordinance No. A-43(1), A-43(2), A-43	75.00	100.00	125.00	
20.200.20.226	Boyne River; Obstructing-Polluting, Ordinance No. 48	100.00	150.00	250.00	
20.300.20.353	Minors; Contributing To Delinquency, Ordinance No. A-38	100.00	150.00	250.00	
20.450.20.459	Outdoor Burning, Ordinance No. A-34	100.00	150.00	250.00	
20.800-20.805	Soliciting, Ordinance No. 99	50.00	75.00	100.00	
20.900-20.906	Transient Merchants, Ordinance No. 83	100.00	150.00	250.00	
20.950-20.961	Circuses, Shows, Exhibitions, Ordinance No. 69A	100.00	150.00	250.00	
21.200-21.320	Traffic Regulations, Use of Streets, Ordinance No. A-1	III	20.00	30.00	50.00
		IV	50.00	75.00	100.00
		V	25.00	50.00	75.00
		VI	25.00	50.00	75.00
21.450-21.454	Parking; Snow Removal, Ordinance No. A-15	20.00	30.00	50.00	
21.470-21.472	Handicapper Reserved Parking, Ordinance No. A-64	100.00	150.00	250.00	
21.500-21.504	Parking on Private Property, Ordinance No. A-39	50.00	75.00	100.00	
21.530-21.535	School Bus Regulations, Ordinance No. A-13	100.00	150.00	250.00	
21.560-21.564	Snowmobiles, Ordinance No. A-57	100.00	150.00	250.00	
17.000-17.010	Property Division-Reconfiguration, Ordinance No. A-69	100.00	150.00	250.00	
22.350-22.360	Dilapidated and Unsafe Buildings, Ordinance No. A-70	100.00	150.00	250.00	
20.700-20.707	Electrical Interference, radios, phonograph, Ordinance No. A-81	100.00	150.00	250.00	
21.600-21.605	Avalanche Mountain, Ordinance No. A-61	100.00	150.00	250.00	
35.500-35.514	Cemeteries, Ordinance No. A-17	50.00	75.00	100.00	

MISCELLANEOUS FEES

1 May 2019 - 30 April 2020

STREET FEES

ROAD CUTS	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
Permit Fee	\$25.00	\$25.00	\$0.00	0.0%
(Plus cost of Repairs)	Time and Material + 15%			
Sand/salt (5 gallons)	\$10.00	\$15.00	\$5.00	33.0%
(1 yard)	N/A	N/A	\$0.00	0.0%
PARK FEES				
Veterans Park Pavillion	\$50.00	\$50.00	\$0.00	0.0%
Rotary Park Pavillion	\$50.00	\$50.00	\$0.00	0.0%
Old City Park Gazebo	\$50.00	\$50.00	\$0.00	0.0%
1910 Building	\$50.00	\$50.00	\$0.00	0.0%
River Trail Pavillion	\$50.00	\$50.00	\$0.00	0.0%
Avalanche Warming House(off season only)	\$50.00	\$50.00	\$0.00	0.0%
Non-Profit Organization	No charge	No charge		

Reservation fee is due within 2 weeks of the date the reservation is taken.
 Payment is refundable if there is a minimum of two weeks notice prior to the date of the event.
 If the shelter is not left clean, a fee may be assessed.

Skate Sharpening	\$3.00	\$3.00	\$0.00	0.0%
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AIRPORT FEES

CARS

Overnight	\$2.00	\$2.00	\$0.00	0.0%
Weekly	\$10.00	\$10.00	\$0.00	0.0%
Monthly	\$25.00	\$25.00	\$0.00	0.0%
Six Month	\$75.00	\$75.00	\$0.00	0.0%
Yearly	\$125.00	\$125.00	\$0.00	0.0%
Boat Trailer Parking-Daily Fee	\$5.00	\$5.00	\$0.00	0.0%
Boat Trailer Parking-Weekly Fee	\$25.00	\$25.00	\$0.00	0.0%
Boat Trailer Parking-Monthly Fee	\$50.00	\$75.00	\$25.00	50.0%
Boat Trailer Parking- Seasonal Fee	\$150.00	\$200.00	\$50.00	33.0%

AIRPLANES

Overnight	\$5.00	\$5.00	\$0.00	0.0%
Monthly - hard surface	\$30.00	\$30.00	\$0.00	0.0%
Monthly - grass	\$30.00	\$30.00	\$0.00	0.0%
Fuel (Market Rate +)	\$0.40	\$0.40	\$0.00	0.0%

AIRPORT HANGERS

	<u>2019 FYE</u>	<u>2020 FYE</u>		
Airport Commercial Operator Permit (3 years)	\$25.00	\$50.00	\$25.00	100.0%
T-Hanger-Monthly*	\$200.00	\$210.00	\$10.00	5.0%
T-Hanger+ Garage -Monthly*	\$235.00	\$250.00	\$15.00	6.3%
Big Hanger -Monthly*	\$0.00	\$500.00	\$500.00	new
Medium Hanger-Monthly*	\$0.00	\$300.00	\$300.00	new
Small Garage Only-Monthly*	\$105.00	\$110.00	\$5.00	4.8%
Daily- Any Size	\$60.00	\$60.00	\$0.00	0.0%
Weekend- Fri & Sat	\$100.00	\$100.00	\$0.00	0.0%

Deposit= One Month Rate

*Pay 10 months in advance/at once get 2 months free

EMERGENCY SERVICE FEES

1 May 2019 - 30 April 2020

AMBULANCE CHARGES	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
Basic Life Support	\$575.00	\$575.00	\$0.00	0.0%
Advanced Life Support 1	\$650.00	\$650.00	\$0.00	0.0%
Advanced Life Support 2	\$725.00	\$725.00	\$0.00	0.0%
Emergency Response Non-Transport	\$275.00	\$275.00	\$0.00	0.0%
Emergency Response Non-Transport Assist Fee	\$100.00	\$100.00	\$0.00	0.0%
Mileage (Per Mile)	\$15.00	\$15.00	\$0.00	0.0%
Oxygen	\$35.00	\$35.00	\$0.00	0.0%
Wait Time (per 15 minutes)	\$67.00	\$67.00	\$0.00	0.0%
Non -Transport (ALS Response)	\$45.00	\$45.00	\$0.00	0.0%
Life Support Call Out Fee	\$325.00	\$325.00	\$0.00	0.0%

EMERGENCY VEHICLE RENTAL RATES

1 May 2019 - 30 April 2020

EQUIPMENT (dollars per hour)	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
FIRE DEPARTMENT				
Pumper	\$300.00	\$350.00	\$50.00	16.7%
Tanker	\$125.00	\$175.00	\$50.00	40.0%
Jaws Vehicle w/equip	\$100.00	\$125.00	\$25.00	25.0%
Generator	\$7.50	\$7.50	\$0.00	0.0%
Aerial	\$537.00	\$537.00	\$0.00	0.0%
Brush Truck	\$50.00	\$75.00	\$25.00	50.0%
Fire Personnel	\$20.00	\$20.00	\$0.00	0.0%
AMBULANCE DEPARTMENT				
Ambulance vehicle	\$75.00	\$75.00	\$0.00	0.0%
Ambulance personnel	hourly rate x 27%	hourly rate x 27%	\$0.00	0.0%

POLICE FEES

1 May 2019 - 30 April 2020

GENERAL	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
Copies of reports for accidents	\$2.00	\$2.00	\$0.00	0.0%
PBT Test -City Resident	\$1.00	\$1.00	\$0.00	0.0%
PBT Test -County Resident	\$2.00	\$2.00	\$0.00	0.0%
PBT Test- Out of County Resident	\$5.00	\$5.00	\$0.00	0.0%
Tube	\$1.00	\$1.00	\$0.00	0.0%
Copies - per page	\$0.05	\$0.05	\$0.00	0.0%
Thumb Drive	\$5.00	\$10.00	\$5.00	100.0%
Other Media	As Determined	As Determined	\$0.00	0.0%

TRAFFIC CONTROL ASSISTANCE

(when moving oversized structures, trailers or loads on City streets within City limits:

Flat fee/vehicle	\$50.00	\$50.00	\$0.00	0.0%
Hourly rate per employee	\$25.00	\$25.00	\$0.00	0.0%

INCIDENT REPORTS

	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
Preparation & redaction of paper copies per hour (1/4 hr min) plus applicable benefit costs	\$19.69	\$20.88	\$1.19	6.0%
Preparation & redaction of audio/video per hour (1/4 hr min) plus applicable benefit costs	\$26.78	\$28.40	\$1.62	6.0%

BOYNE CITY MUNICIPAL MARINA
1 May 2019 - 30 April 2020
As directed by the State of Michigan Waterways Commission

BOAT SIZE	2019 FYE			2020 FYE		
	PER NIGHT	PER SEASON	CASH/CHECK AMOUNT PER SEASON	PER NIGHT	PER SEASON	CASH/CHECK AMOUNT PER SEASON
20'	\$30.00	\$1,825.00	\$1,772.00	\$32.00	\$1,878	\$1,823
21'	\$30.00	\$1,916.00	\$1,860.00	\$32.00	\$1,971	\$1,914
22'	\$30.00	\$2,007.00	\$1,949.00	\$32.00	\$2,066	\$2,006
23'	\$30.00	\$2,098.00	\$2,037.00	\$32.00	\$2,159	\$2,096
24'	\$32.00	\$2,190.00	\$2,126.00	\$34.00	\$2,253	\$2,188
25'	\$32.00	\$2,281.00	\$2,215.00	\$34.00	\$2,348	\$2,279
26'	\$34.00	\$2,372.00	\$2,303.00	\$36.00	\$2,441	\$2,370
27'	\$35.00	\$2,463.00	\$2,392.00	\$37.00	\$2,535	\$2,461
28'	\$36.00	\$2,555.00	\$2,480.00	\$38.00	\$2,628	\$2,552
29'	\$37.00	\$2,646.00	\$2,569.00	\$39.00	\$2,723	\$2,644
30'	\$39.00	\$2,737.00	\$2,657.00	\$41.00	\$2,816	\$2,734
31'	\$41.00	\$2,861.00	\$2,778.00	\$43.00	\$2,944	\$2,859
32'	\$42.00	\$2,954.00	\$2,868.00	\$44.00	\$3,040	\$2,951
33'	\$43.00	\$3,046.00	\$2,957.00	\$45.00	\$3,134	\$3,043
34'	\$45.00	\$3,138.00	\$3,047.00	\$47.00	\$3,229	\$3,135
35'	\$46.00	\$3,268.00	\$3,172.00	\$48.00	\$3,362	\$3,264
36'	\$50.00	\$3,437.00	\$3,337.00	\$52.00	\$3,537	\$3,434
37'	\$51.00	\$3,533.00	\$3,430.00	\$53.00	\$3,635	\$3,529
38'	\$52.00	\$3,628.00	\$3,523.00	\$54.00	\$3,734	\$3,625
39'	\$58.00	\$3,807.00	\$3,696.00	\$60.00	\$3,917	\$3,803
40'	\$59.00	\$3,904.00	\$3,790.00	\$61.00	\$4,017	\$3,900
41'	\$61.00	\$4,002.00	\$3,885.00	\$63.00	\$4,118	\$3,998
42'	\$62.00	\$4,099.00	\$3,980.00	\$64.00	\$4,218	\$4,095
43'	\$64.00	\$4,288.00	\$4,163.00	\$66.00	\$4,412	\$4,284
44'	\$65.00	\$4,388.00	\$4,260.00	\$67.00	\$4,515	\$4,384
45'	\$67.00	\$4,535.00	\$4,403.00	\$69.00	\$4,667	\$4,531
46'	\$68.00	\$4,681.00	\$4,544.00	\$70.00	\$4,816	\$4,676
47'	\$70.00	\$4,837.00	\$4,696.00	\$72.00	\$4,977	\$4,832
48'	\$71.00	\$4,990.00	\$4,845.00	\$73.00	\$5,135	\$4,986
49'	\$73.00	\$5,094.00	\$4,946.00	\$75.00	\$5,242	\$5,089
50'	\$74.00	\$5,198.00	\$5,047.00	\$76.00	\$5,349	\$5,193
51'	\$75.00	\$5,356.00	\$5,200.00	\$77.00	\$5,511	\$5,351
52'	\$77.00	\$5,517.00	\$5,356.00	\$79.00	\$5,677	\$5,511
53'	\$78.00	\$5,623.00	\$5,459.00	\$80.00	\$5,786	\$5,617
54'	\$80.00	\$5,786.00	\$5,618.00	\$82.00	\$5,954	\$5,781
55'	\$81.00	\$5,893.00	\$5,722.00	\$83.00	\$6,065	\$5,888
56'	\$83.00	\$6,000.00	\$5,826.00	\$85.00	\$6,175	\$5,995
57'	\$84.00	\$6,108.00	\$5,930.00	\$86.00	\$6,285	\$6,102
58'	\$86.00	\$6,215.00	\$6,034.00	\$88.00	\$6,395	\$6,209
59'	\$87.00	\$6,322.00	\$6,138.00	\$89.00	\$6,505	\$6,316
60'	\$89.00	\$6,493.00	\$6,304.00	\$91.00	\$6,681	\$6,487
61'	\$90.00	Over 60' = \$110 per ft.	Over 60' = \$110 per ft.	\$92.00	Over 60' = \$111 per ft.	Over 60' = \$110 per ft.
62'	\$92.00			\$94.00		
63'	\$93.00			\$95.00		
64'	\$95.00			\$97.00		
65'	\$96.00			\$98.00		
66'	\$98.00			\$100.00		
67'	\$99.00			\$101.00		
68'	\$101.00			\$103.00		
69'	\$102.00			\$104.00		
70'	\$104.00			\$106.00		
71'	\$105.00			\$107.00		
72'	\$107.00			\$109.00		
73'	\$108.00			\$110.00		
74'	\$111.00			\$113.00		
75'	\$113.00			\$115.00		
76'	\$114.00			\$116.00		
77'	\$116.00			\$118.00		
78'	\$117.00			\$119.00		
79'	\$119.00			\$121.00		
80'	\$120.00			\$122.00		
Over 81'	1.50 per ft			1.60 per ft		
Jet Ski Auxillary dock	\$10.00			\$10.00		

1 May 2019 - 30 April 2020

MISCELLANEOUS FEES	2019 FYE	2020 FYE	Change	% Increase
Waiting List Fee (initial)	\$25.00	\$25.00	\$0.00	0.0%
Waiting List Fee (annually)	\$25.00	\$25.00	\$0.00	0.0%
Dinghy Storage - non-marina	\$75.00	\$75.00	\$0.00	0.0%
LAUNCH RAMP FEES				
Daily Boat Launch Fee	\$7.00	\$7.00	\$0.00	0.0%
Annual Commercial Boat Lau	\$150.00	\$150.00	\$0.00	0.0%
Overnight Car w/ Trailer Park	\$7.00	\$7.00	\$0.00	0.0%
Seasonal Launch Ramp Pass:				
City tax payer/Residents	No charge per taxpayer (limit one per taxpayer)			
Non-city tax payer	\$35.00	\$35.00	\$0.00	0.0%
Additional permits*	\$10.00	\$10.00	\$0.00	0.0%
* Additional permits can be purchased as long as all boats are registered in your name.				
Boat and/or Trailer Storage Fees				
Daily	\$5.00	\$5.00	\$0.00	0.0%
Weekly	\$25.00	\$25.00	\$0.00	0.0%
Monthly	\$50.00	\$75.00	\$25.00	50.0%
Seasonal (May15-Oct. 15) Ma	\$150.00	\$200.00	\$50.00	33.3%
Seasonal (May15-Oct. 15) No	\$200.00	\$250.00	\$50.00	25.0%

**CITY OF BOYNE CITY
F. GRANT MOORE MUNICIPAL MARINA
WAIT LIST POLICY**

1. It is the policy of the CITY OF BOYNE CITY Municipal Marina to allow current seasonal renters the option of returning for the next season. Current renters must commit by November 1 for the next season. In the event that there is a vacancy, every effort will be made to fill these vacancies by February 1. In the event that you are notified of an available slip by February 1, and you do not take the slip, you will remain on the list in your seniority order after your first refusal but will drop to the bottom of the list after your second refusal. If you are notified after February 1 and you refuse, you will remain on the list in your seniority order. After any refusal or lack of response or commitment as stated in # 4, the City will then go to the next person on the list. An offer of an available slip will only be made to a person once per season.
2. One name/person only on registration regardless if they co-own the boat with another person. Registration is not transferable (with the exception of his/her spouse).
3. When registering on the wait list, complete information must be given including home and work telephone numbers. Contacting by telephone speeds the process of filling vacancies. The city will try for two (2) days to contact you by telephone. If no contact is made by phone, a 1st class letter will be sent and you will have seven (7) days to respond. The seven days will start from the date of the letter. If there is no response either by phone or letter, you will be treated as described in #1. The City is not responsible for incorrect contact information.
4. There is a fee of \$25 to be on the large dock list and/or small dock list initially. There is an annual fee of \$25 per year to be kept on respective list(s). Fees are due by November 1, and if not paid you will be removed from the list(s). A statement will be sent the first week of October.
5. The large dock list is for boats over 20' long. The small dock list is for boats under 20' long. Failure to report correct size of boat will mean forfeiture of slip. Measurements will include extensions such as bow pulpits, and swim platforms.

Approved by the City Commission on March 11, 2008

BOYNE CITY MAPLE LAWN CEMETERY FEES
1 May 2019 - 30 April 2020

LOT FEES	Resident	Non-resident	Change	% Increase
Full Burial Lot	\$420.00	\$575.00	\$0.00	0%
Cremains Area	\$180.00	\$260.00	\$0.00	0%

Lot Purchase Plan* (monthly) \$40 per lot

*Not to exceed 12 months from date of contract. In the event the account becomes three months (90 days) past due, the contract will become null and void unless the remaining balance is paid within 30 days. Beyond 120 days past due, the lot(s) will revert back to the City. All funds paid towards the purchase will be retained by the City of Boyne City. No burials will be made until the lot and interment fees are paid in full.

	2019 FYE	2020 FYE	Change	% Increase
GRAVE OPENING FEES				
April 1 - November 30				
Monday - Friday	\$400.00	\$400.00	\$0.00	0%
Saturday, Sunday, & City Holidays	\$500.00	\$500.00	\$0.00	0%
December 1 - March 31*				
Monday - Friday	\$650.00	\$650.00	\$0.00	0%
Saturday, Sunday, & City Holidays	\$750.00	\$750.00	\$0.00	0%

	36" grave or under	36" grave or under	Change	% Increase
GRAVE OPENING FEES				
April 1 - November 30				
Monday - Friday	\$250.00	\$250.00	\$0.00	0%
Saturday, Sunday, & City Holidays	\$350.00	\$350.00	\$0.00	0%
December 1 - March 31*				
Monday - Friday	\$450.00	\$450.00	\$0.00	0%
Saturday, Sunday, & City Holidays	\$550.00	\$550.00	\$0.00	0%

*Rates will vary according to equipment used. Base rate is used plus time and material to remove snow and thaw ground. Winter burials contingent upon accessibility to gravesite.

ADDITIONAL FEES			Change	% Increase
Over 3 feet wide	\$115.00	\$115.00	\$0.00	0%

FEES FOR CREMATION GRAVE OPENING			Change	% Increase
Monday - Friday	\$185.00	\$185.00	\$0.00	0%
Saturday, Sunday and City Holidays	\$285.00	\$285.00	\$0.00	0%

DISINTERMENT

1 1/2 above costs

REINTERMENT

Same as grave opening costs

WINTER STORAGE

For burial other than in Maple Lawn Cemetery	\$105.00	\$105.00	\$0.00	0%
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PUBLIC CITY HALL MEETING ROOM FEES
1 May 2019- 30 April 2020

The meeting rooms of the city hall of the City of Boyne City shall be made available for use upon the following priorities and for the charges hereinafter set forth:

	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
FIRST PRIORITY				
Meetings of the City Commission	N/C	N/C	\$0.00	0%
SECOND PRIORITY				
City Advisory Boards	N/C	N/C	\$0.00	0%
THIRD PRIORITY				
City Departments/Staff	N/C	N/C	\$0.00	0%

FOURTH PRIORITY

Public groups, which are defined as groups of citizens meeting regarding matters of concern to the entire community, open to the entire community. Examples of such groups are: Chamber of Commerce, Junior Chamber of Commerce, Public Conservation Groups, Seniors, etc. There will be no charge for public groups.

- (a) A public group which schedules regular meetings throughout the year shall have priority over other public groups which do not meet regularly. Meetings shall be limited to four a month of any one group.
- (b) A meeting of public group concerning a matter of general public interest attracting the largest number of citizens shall have priority over a meeting of less public interest except a regularly scheduled meeting.
- (c) A public group from within the city would have priority over a public group from outside the city.

FIFTH PRIORITY

Private groups based within the City of Boyne City. A private group is defined as any group other than a public group whose meetings are not open to all members of the public. Examples of private groups are clubs, associations, special purpose organizations, and any for profit organizations.

	<u>2019 FYE</u>	<u>2020 FYE</u>	<u>Change</u>	<u>% Increase</u>
City Commission Chambers	\$100.00	\$200.00	\$100.00	100%
Parkview Conference Room	\$75.00	\$75.00	\$0.00	0%
Outdoor Patio	\$100.00	\$100.00	\$0.00	0%
Community Training Room	\$100.00	\$100.00	\$0.00	0%
Community Training Room Kitchen	\$50.00	\$50.00	\$0.00	0%
East Conference Room	\$50.00	\$50.00	\$0.00	0%
West Conference Room	\$50.00	\$50.00	\$0.00	0%
Non Cleaned/Damaged Deposit	\$100.00	\$100.00	\$0.00	0%
Alcohol - Additional fee	\$0.00	\$50.00	\$50.00	new
Food - Additional fee	\$0.00	\$50.00	\$50.00	new
Weddings/Parties/Events - Additional fee	\$0.00	\$50.00	\$50.00	new

Conditions of Use

Rental Fees: Total rental fees are due and payable on the day the reservations are made. Rental fees may be reduced by the City for non-profit groups and organizations.

Non-Cleaning/Damage Deposit: A \$100.00 non-cleaning/damage deposit will be due and payable for any reservation; returnable upon final inspection and approval from City staff.

Damages to the Facilities: Cost for repairs and cleaning will be the responsibility of the party signing the agreement. The security deposit will be used toward any costs, and the party will be responsible for cleaning and/or damages incurred above the \$100.00 deposit.

Cancellation Policy: Reservations cancelled at least thirty (30) days prior to your reservation date, your payment will be refunded. Cancellations with less than thirty (30) days' notice **will not** be refunded, unless the space is re-reserved in which case all but \$25.00 will be returned.

Reservations: Reservations are only for the date and time indicated on the form, make sure to include time for set up and clean up.

Check In: Before using any of our facilities on the weekend or after hours, someone from your group must check in at the front counter of City Hall to sign out a key. City Hall's regular office hours are Monday – Friday from 7:30 a.m. – 4:30 p.m. If your event is during the weekend, you must check in no later than 4:00 p.m. on the Friday prior to your reservation.

Check Out: Keys must be returned to the front office of City Hall within two (2) days of your function. If your event is on the weekend or after hours, you are responsible for securing the building prior to your departure.

Rules and Regulations

- * Alcoholic beverages are permitted; however, additional insurance certification naming the City of Boyne City as additionally insured is required prior to your event.
- * No stapling, nailing, tacking, or taping signs/banners, and decorations on or to any part of the walls, ceiling or windows.
- * Open flames and incense are prohibited throughout City Hall, with the exception of caterer's sterno or other food warming methods.
- * You are responsible for cleaning the tables, floors, kitchenette (if used) and the room(s) after your function within the time indicated on your reservation form.
- * Trash containers are provided for your use and extra trash bags will be available.
- * Trash must be removed from the premises.
- * If you move tables and/or chairs, put them back how they were set up when you arrived.
- * No furniture or fixtures may be moved outside.
- * If you reserve one of the rooms adjacent to the patio, make sure the patio door(s) are locked.
- * When you leave the room, make sure all windows are locked and doors are closed.
- * No smoking is permitted within city hall facilities or on the outdoor patio. Smoking is permitted in the parking lot only, and no cigarette butts are to be left on the ground.
- * Persons, organizations, groups or businesses using any of the rooms within the city facilities, agree to hold the City of Boyne City harmless from any injury, loss, damage, liability, costs or expense that may arise during, or be caused by, use of the city hall facilities or grounds.